

FRANKLIN MONROE ELEMENTARY PTO MEETING MINUTES

February 28, 2022

Attendees (signed in):

Angie Norris, Jen Davenport, Chelsea Myers, Sarah Ruffing, Ashley Seibel, Jamie Johnson, Sandi Baker, Jessica Bosserman, Ally Brinkman via zoom

Tonnya Helfrich, Malinda Quinn, Mandy Davis, Brittney Hangen, Mindy Trick, Kristine Happy, Mallory Gray, Kim Hackworth, Sara Fox, Cassie Bixler, Lindsey Tauscher, Amanda Wackler, Beth Hein, Clint Sharp, Brian Happy

Zoom option:

Zoom was tested for this meeting and will be offered for future PTO meetings! We cannot post the zoom link on Facebook as our page is public; reach out to a PTO board member or send a note into school (to PTO mailbox) to have your email address added to the PTO contact list for zoom info for each PTO meeting (call in information will come from Sarah Ruffing). The PTO contact list currently includes anyone that filled out a PTO volunteer form at the beginning of the school year.

2021-2022 PTO Board:

Jen Davenport – President

Chelsea Myers – Vice-President

Angie Norris – Treasurer

Sarah Ruffing – Secretary

Mrs. Linder – Principal's Report: No report today

New/Revised Teacher Requests: No requests today

Past Business:

Teacher/Staff Gift

The teacher & staff gift for this month was Reese Peanut butter cups, "It takes a BIG HEART to shape little minds."

Picnic's Pizza & Grille: PTO monthly fundraiser

\$184 raised for February (\$654 YTD)

Next date: Wednesday March 2nd

Fraud emails

Verify Jen's email – lots of fraud requests from searches online

New Business:

Family Bingo Night: Scheduled for April 8th. There will be a short Bingo committee meeting following, parents please plan to stay. Teachers – See Bingo info for teachers at end of notes, Sign up Genius will be sent for teacher volunteer spots.

50/50 Fundraiser: Our spring fundraiser will be a 50/50 drawing. We're planning to use Rafflecreator.com, which has a cost, but brings ease of execution. Winner will be announced at Bingo night (do not need to be present).

PTO Renz Scholarship: Applications were given to Mr. Clark today. Flyers have been made to be posted around the building. Last year we only had 4 applicants, would like to see this number increase, but % headed to further education is lower this year. Students have the additional option to apply online this year through Google docs. Applications are due April 8th. Interviews are set to take place on April 25th. Scholarships will be awarded at the Senior Breakfast.

School Supply Kits: We need to get an earlier start on these from last year – starting now. With supply chain issues, they are asking that we send in our lists asap so that they can assure they have items to fulfill our orders. Scissors and pencil

pouches are being moved to “add on” items so that parents have an option to leave them off if they so wish. A link will be shared with teachers via email to make changes (Cassie back in office 3/14 if help needed). Specify brands. Supplies will be an issue this year, and some brands might be limited. Kits will be mailed directly to students 1-2 weeks prior to the start of school. Last year several kits were donated. Donated kits were used. PTO will use profit to purchase extra kits.

2022-2023 Planning meeting: Monday April 25th @7:00pm – cafetorium prior to board meeting (Mrs. Linder one-call in the week prior)

PTO meeting dates for rest of school year:

March 21 – 3:30pm Room 116 and Zoom

April 25 – 7pm in Cafetorium (note: this is a time and room change) and Zoom

May 16 – 3:30pm Room 116 and Zoom

FOR ZOOM: Reach out to PTO board member or send a note into school (to PTO mailbox) to have your email address added to list for link

Approve Treasurer’s Report: Approved

Encourage friends and family to link their accounts to FM PTO - Kroger Community Rewards, Amazon Smile, Market Day

Teacher Gift Card Drawing: Mrs. Bixler

Motion to Adjourn: Adjourned

Franklin Monroe P.T.O.
Treasurer's Report
January 25, 2022 - February 28, 2022

<u>Date</u>	<u>Starting Balance</u>	<u>\$ Amount</u>
	\$9,477.21	
<u>Receipts</u>		
1/31/22 January Interest Earned		\$0.46
2/10/22 Deposit - Picnic's Pizza February Fundraiser		\$184.00
	<u>Total Receipts</u>	\$184.46
<u>Expenditures</u>		
1/31/22 Sara Fox - Books for K-2 Reading Teachers		\$124.96
2/7/22 University of Rio Grande - Nathaniel Davis Scholarship		\$1,000.00
2/7/22 Angie Norris - Fall Fundraiser Ice Cream/Jan & Feb Staff Gifts		\$142.92
	<u>Total Expenditures</u>	<u>\$1,267.88</u>
	<u>Ending Balance</u>	\$8,393.79

Bingo committee:

Chelsea Myers (co-chair), Sarah Ruffing (co-chair), Angie Norris, Jennifer Davenport, Ally Brinkmann, Laci Sando, Cassie Bixler, Ashley Seibel, Sandi Baker, Jamie Johnson, Lauren Bruggeman, Kelly Fourman, Jessica Bosserman

Franklin Monroe Elementary Bingo Details for Teachers

April 8 (Friday night)

5:30 open doors and start serving food

6:30 Bingo starts, runs through 8:30

Food!

Silent auction!

Bake sale!

Spring Fundraiser 50/50 tickets and winner announcement!

Bingo prize baskets!

Door prizes!

And more!

Teacher volunteer spots will be sent out via Sign Up Genius. For your planning... Here are the spots!

Teacher & PTO volunteer stations

Sarah Ruffing to send Sign up genius to teacher list

(#) at each time

Entry - Kids get entry prize / write name on paper for door prize (1)	1.5 hr x 1	5:30-7
Entry - Collect pre-sale tickets or \$ (1)	1.5 hr x 1 (with Angie Norris)	5:30-7
Entry - Sell 50/50 raffle tickets (1)	1.5 hr x 1	5:30-7
Bingo monitors - call # back to check Bingo win (1)	1 hr x 2 (early/late)	6:30-8:30
Food servers (2)	1.5 hr x 2 (early/late)	5:30-8:30
Food and bake sale cashiers (2)	1.5 hr x 2 (early/late)	5:30-8:30
Silent auction (2)	1.5 hr x 2 (early/late)	5:30-8:30
Bingo - caller (Mr. Sharp/Mr. Happy) - asked	Not in Sign up genius	6:30-8:30
Bingo - laptop/projector to show what was called - Mr. Happy	Not in Sign up genius	6:30-8:30
Face painting (art teacher and students) - asked	Not in Sign up genius	5:30-8:30
Auction - Mr. Helfrich - asked	Not in Sign up genius	8:30

Non-teacher:

Bingo - Minute to Win It games (Laci Sando)	6:30-8:30
Sell Bingo cards throughout night (Angie Norris at entry table)	5:30-8:30
MC JEN Davenport - Announcer throughout night - activities, door prize winners, silent auction winners, etc.	
Bingo committee will float through all areas to help!	

Baked goods prep in concessions (Bingo committee)	9 - 11:00 am
Set up crew (Bingo committee)	4 - 5:30
Clean up crew (Bingo committee)	8:30-9:30

Bingo questions/ideas?

Stay for our Bingo meeting after the regular PTO meeting or reach out to Chelsea or Sarah!