

Addendum
Board Meeting
June 23, 2022

BARRE UNIFIED UNION SCHOOL DISTRICT

NEW HIRE NOTIFICATION FORM

Complete and Submit to the Central Office
(please submit via email to hr@buusd.org)

Date Received by Central Office:

6/16/22

To be Completed by Hiring Administrator: (please leave notes for Central Office on the back page)

Name: Location:

Submission Date: Administrator Action/Checklist Complete: ☒ Y ☐ N

Position: Grade (If Applicable):

Endorsement (If Applicable): ☐ Hourly-Non Exempt ☒ Salary-Exempt

Hours Per Day: Scheduled Hours: a.m. to p.m.

Account Code:

Replacement? ☒ Y ☐ N

If Yes, For Whom? Salary Rate: \$

Administrator Approval: Signature Date:

REVERSE SIDE: Complete the New Hire Checklist prior to emailing candidate packet for Superintendent review.

For Central Office Use Only:

Contract Complete Date Offer Letter Complete Date DOH

Total Years of Experience: Step: Salary Placement:

Hourly Rate: \$ Salary Rate: \$ Seniority Date:

Contract Type: ☒ Teacher ☐ Para ☐ Replacement ☐ Interim ☐ Offer/Non-Contracted Letters
☐ AFSCME ☐ N/A

Days Per Year: Salary: \$ Contract Days:

Teacher: AOE Endorsement: ☒ YES ☐ NO

If No, Required: ☐ Provisional ☐ Emergency ☐ Apprenticeship

Para-Educator: Associates Degree ☐ YES ☐ NO (If NO) → ParaPro ☐ YES has passed ParaPro
☐ NO will need to take ParaPro

Chris Hennessey
Superintendent and/or HR Director Approval Signature

JUNE 20, 2022
Date

Brendan M. Hickey

SUMMARY: I am a seasoned school psychologist and skilled in evaluating students with complex needs. I have additional licensure, certifications, and training in suicide prevention/intervention and trauma.

LICENSES AND CERTIFICATES

Licensed School Psychologist 2022-present
Vermont – Letter of Eligibility

Certified School Psychologist 2010-present
Pennsylvania, certificate #10631953, PPID #4872914

School Suicide Prevention Specialist 2019-present
American Association of Suicidology

National Certified Counselor 1999-present
National Board for Certified Counselors #60513

Certified Disaster Crisis Outreach and Referral Professional 2018-present
Pennsylvania Certification Board #DC0478

EDUCATION

PhD in Educational Psychology 2020
Capella University, Minneapolis, MN
Concentrations in trauma and learning, working memory, child and adolescent development

Certificate Studies in School Psychology 2010

Master of Arts in Counseling Psychology 1999
Immaculata University, Immaculata, PA

Master of Arts in Christian Education 1995
Union Theological Seminary – Presbyterian School of Christian Education
Richmond, VA

Bachelor of Arts in English and philosophy (Minor in Psychology) 1991
University of Scranton, Scranton, PA

SCHOOL PSYCHOLOGY EXPERIENCE

Catapult Learning <i>Act 89 evaluations in Philadelphia</i>	February 2022-present
School District of Haverford Township Haverford, PA <i>Primarily elementary school, SLD and OHI; 504 plans</i>	August 2021-February 2022
Berks County Intermediate Unit Reading, PA <i>Early Intervention and School Age Evaluations</i>	December 2020-August 2021
Chester Community Charter School Chester, PA <i>Students with Emotional Disturbance, Autism, IDD, Low SES Grades K-8 District safety committee, member Evaluation guidelines committee, leader</i>	2017- 2020
Devereux Day School Malvern, PA (Contract) <i>Students with Emotional Disturbance, Autism Grades 3-12</i> <ul style="list-style-type: none">• <i>Management/team supervisor</i>• <i>Data analyst</i>• <i>Student reevaluations</i>	2016
Elwyn Davidson School Elwyn, PA (Contract) <i>Students with Autism, Emotional Disturbance, Multiple Disabilities Grades 6-12</i> <ul style="list-style-type: none">• <i>Student reevaluations</i>• <i>Functional Behavior Assessment</i>	2015-2016
Seaford School District Seaford, DE (Contract) <i>Students with IDD, Emotional Disturbance, Autism, Low SES Grades Pre-K through 12</i> <ul style="list-style-type: none">• <i>Student evaluations and reevaluations</i>• <i>Functional Behavior Assessment</i>• <i>Crisis interventions</i>	2014-2015
Christina School District, Newark, DE (Contract) <i>Gallaher and Oberle Elementary Schools</i>	2014

- *Student evaluations and reevaluations*
- *Crisis interventions*

PA Leadership Charter School 2013
West Chester, PA

Sussex Consortium, Delaware Autism Program 2011-2012
Cape Henlopen School District, Lewes, DE

Kent County Community School, Delaware Autism Program 2011
Capital School District, Dover, DE

Long-term substitute 2011
Upper Merion Area School District, King of Prussia, PA

CLINICAL EXPERIENCE

Psychology Associate II 2002-2009
Elwyn, PA
Elwyn Adult Residential Division

- *Management*
- *Behavioral programming*
- *Reevaluations*
- *Crisis intervention*

School-Based Therapist 2001
Elkton, MD
Upper Bay Counseling and Support Services

Clinical Coordinator 2000
MENTOR

Intellectual disabilities case manager 1998-1999
Chester County Office of MH/ID

Child welfare case worker 1996-1998
Montgomery County Office of Children and Youth

RELATED PROFESSIONAL EXPERIENCE

Reviewer, conference proposals, for the National Association of School Psychologists and the American Association of Suicidology

Freelance writer about relationships and conflict resolution
Examiner.com

2010-2016

PUBLICATIONS

“Practicing school psychology during a pandemic: Lessons from emergency management” – January/February issue of NASP Communique

“Reading comprehension and early life stress: a counter-balanced within-subjects study of college students” – July 2020, ProQuest

“The highs and lows of volunteering in the wake of a natural disaster” – July 2007 issue of Counseling Today

Pending:

“Manslaughter, Rivals and Anti-Masons, and Benjamin Franklin” – Summer issue of Philalethes: The Journal of Masonic Research and Letters

SCHOLARSHIP

Graduate Scholarship, Immaculata College, 1998-99

CONTINUING TRAINING

Fair Intellectual Assessment, SLD Determination, and Instructional Planning
Effective Support for School Crisis: Case Law and Ethics
Question, Persuade, Refer (QPR) Gatekeeper
Alert, Lockdown, Inform, Counter, Escape (ALICE) trainer
Autism Diagnostic Observation Schedule (ADOS-2)
Counseling on Access to Lethal Means
Critical Incident Stress Management
Mental Health First Aid
Psychological First Aid

VOLUNTEER SERVICE

COVID-19 Response with Delaware County Medical Reserve Corps, Citizen Corps, and Disaster Crisis Outreach and Referral Team and Chester County Health Department

American Foundation for Suicide Prevention – local and national volunteer

Hurricane Katrina, Disaster Mental Health specialist for the American Red Cross, September 2005

Keystone Crisis Intervention Team, crisis responder and member of advisory board

State Emergency Registry of Volunteers for Pennsylvania, member

Delaware County Disaster Crisis Outreach and Referral Team, member

Delaware County Critical Incident Stress Management Team, member

State of Delaware Medical Reserve Corps and Behavioral Emergency Support Team (DE-BEST)

Judge, National History Day in Pennsylvania



Spaulding High School
Central Vermont Career Center
Barre City Elementary and Middle School
Barre Town Middle and Elementary School

Chris Hennessey, M.Ed.
Superintendent of Schools

A rock solid education for a lifetime of discovery

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 Website: www.buUSD.org

June 22, 2022

Dear BUUSD School Board,

We have some more complete information to share regarding our summer programming in the district. I am very happy to report that we are close to being fully staffed for all summer programs as of this writing, with only a few support staff positions left to fill. All credit is due to Director of Students Services **Stacy Anderson** and Summer School Coordinator (and BCEMS 5/6 ELA Teacher) **Milika Neddo** for their efforts in making sure our summer programs would be ready to start this July!

Here are some highlights:

- * SHS students will have access to VHS (Virtual High School) courses - there are two sessions available through the summer. This is for credit recovery as well as for classes students may want to take (for example, that they might not easily fit into their schedule next year). There will not be any in person options.
- * About 150 BCEMS and BTMES students in grades K-8 are enrolled in our Summer School for this year (see details in the chart below). All K-8 programming will be taking place at BCEMS.
- * Additionally, we have about 90 PreK-8 and 10 Grade 9-12 students enrolled in our Extended School Year (ESY) programs for this year (again, see details below).

Finally, here are some details and definitions for those of you new to ESY:

- **ESY Services are provided based upon IEP Team decision - VT Special Ed Regulation 2363.7(h):**
 - Is essential to permit the student an opportunity to reach reasonably set educational goals;
 - There has been significant regression over past vacations and recoupment did not occur within a reasonable amount of time
 - The severity of the student's disability presents a danger of substantial regression
 - Student's transition goals require continued programming beyond the school year

I hope you find this information helpful, and, once again, thank you to Milika and Stacy for leading a Summer School program that we can all be proud of!

Chris

Program Title	Description	Grades	Location	Times / Days	Special Ed Services	Dates	Set Up Day	Room #
Small Group Instruction	Small group reading / math services	K-7	BC	M-Th 8:30-1:00 (teacher day 8-1:00)	Literacy 60X4 Math 60X4 SEL 120X4	7/5-7/28	7/1	133, 134, 137, 138, 139

Barre Buds	Individualized academic, communication, social / behavior for low incidence disabilities	K-7	BC	M-Th 8:30-1:30 (teacher day 8-1:30)	Literacy 60X4 Math 60X4 SEL 180X4 Related svcs- per IEP	7/5-8/4	7/1	117, 118, 108&109
Speech Services	Speech and Language services	Pre-K -7	BC	T,W,Th Times TBD	Per IEP (Typically 1X30 or 2X30)	7/5-7/28	7/1	PK Speech rm WR7
Preschool ESY	Preschool classroom setting per student's IEP	Pre-K	BC	8:30-10:30 T,W,Th (teacher day 8-11:30)	Dev&Asst therapy 120X3 Less if including speech	7/5-7/21	7/1	125 and maybe 121
ISN Preschool	Programming for Pre K students' with heightened needs	Pre-K	BC	8:30-11:30 T,W,Th (teacher day 8-11:30)	Dev&Asst therapy 180X3 Less if including speech	7/5-7/21	7/1	125
Reg Ed Summer School	Summer school for regular edu population / IEP can access	K-7	BC	M-Th 8:30-1:00 (teacher day 8-1:00)	N/A unless additional para or BI support needed	7/5-7/28	7/1	2,3,4,5, 122, 123, 115, 116,112, 114 99
SHS Lifeskills	Summer program for SHS lifeskills students	9-12 +	SH S	8:30-12:30 M-F- (teacher day 8:00-12:30)		7/5-7/22		SHS rm 109 & 110
SEA	Summer programming for SEA students	7-12 +	SE A	T,W,Th 8:30 - 1:00		7/5-7/28		SEA building

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BARRE UNIFIED UNION SCHOOL DISTRICT FINANCE COMMITTEE MEETING

Spaulding High School Library and Via Video Conference – Google Meet
June 21, 2022 - 6:00 p.m.

MINUTES

COMMITTEE MEMBERS PRESENT:

Nancy Leclerc (BT) - Chair
Terry Reil (BT) – Vice Chair
Paul Malone

COMMITTEE MEMBERS ABSENT:

John Lyons, Jr.
Sarah Pregent (BC)

OTHER BOARD MEMBERS PRESENT:

Sonya Spaulding

ADMINISTRATORS PRESENT:

Chris Hennessey, Superintendent
Lisa Perreault, Business Manager

PUBLIC MEMBERS PRESENT:

David Delcore – Times Argus Josh Howard

1. Call to Order

The Chair, Mrs. Leclerc, called the Tuesday, June 21, 2022 BUUSD Finance Committee meeting to order at 6:00 p.m., which was held at the Spaulding High School Library and via video conference.

2. Additions and/or Deletions to the Agenda

In response to a query, it was noted that the breakage report was going to be shared more towards the end of the school year and when most of the open positions were filled. Mrs. Perreault will provide a breakage report at the next meeting.

On a motion by Mr. Reil, seconded by Mr. Malone, the Committee unanimously voted to approve the agenda as presented.

3. Public Comment

In response to a query from Mr. Howard, it was noted that the Enrollment Report is now being presented on a quarterly basis and is scheduled to be presented at the July Board meeting. This report is not generated by the Business Office and is normally presented at Board meetings (not to the Finance Committee).

4. Approval of Minutes

4.1 Meeting Minutes From May 24, 2022

On a motion by Mr. Malone, seconded by Mr. Reil, the Committee unanimously voted to approve the Minutes of the May 22, 2022 BUUSD Finance Committee meeting.

5. New Business

5.1 ACH Payments

A document titled 'AP Check Costs, 6/21/22' was distributed.

Mrs. Perreault provided a brief overview of the report, noting that utilizing ACH (Automated Clearing House) to pay vendors will produce some savings. Anticipating that not all vendors will accept ACH payments, annual savings are estimated to be approximately \$3000. There may be other factors (e.g. fewer escheatment costs) that could possibly increase savings. Payroll is currently processed through ACH.

6. Old Business

6.1 ESSER Update

A document titled 'ESSER I Investments' was distributed.

A document titled 'ESSER II Investments' was distributed.

A document titled 'ARP ESSER Investments' was distributed.

An untitled document dated 'Updated 6/21/22' was distributed.

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Mrs. Perreault advised regarding why ESSER funds were provided to local independent schools (based on the number of their students that qualify for free/reduced lunch), and how they were spent. Mrs. Perreault advised regarding how some ESSER I funds were used for technology purposes. Mrs. Perreault further advised regarding use of ESSER I funds to pay for 'substitute' teachers, who were hired to temporarily replace District teachers who opted to teach remotely as part of VTVLC. Mrs. Perreault continued to answer questions from the Committee, including, but not limited to, those related to; Summer Programs, instructional materials, instructional technology, the Work Based Learning Program (including payment to The Generator – a maker space program), contracted services, 'seats/credits' at the Virtual High School, the purchase of a new Math curriculum, the upgrade to a new financial system (including the basic modules, additional modules, and training), and advised regarding the timeframes in which ESSER I, II, and ARP funds must be spent. The Committee discussed the HVAC projects that have been given preliminary approval by the AOE, with Mrs. Perreault advising regarding the process and Mr. Reil providing an update regarding the presentation (by EEI) to the Board and discussion at the most recent Facilities Committee meeting. Mr. Reil advised regarding the named priorities and the 07/25/22 presentation by EEI, which will include a comprehensive list of their findings and recommendations. The Facilities Committee will spend significant time reviewing data from EEI and will present recommendations to the Board. After the Board approves the projects to move forward with, the District will need to submit Project Approval Applications to the AOE. Mrs. Perreault has been advised that review/approval of Project Applications will take approximately 2 to 3 weeks. Mrs. Perreault answered questions from Mr. Delcore, regarding ESSER/ARP funded positions (some of which remain unfilled at this time). Through attrition, the District hopes to move positions out of grants (ESSER, ARP, CFP etc.) and into the general fund.

6.2 Summer Project Update

A document titled 'BUUSD FY23 RFP Schedule, Facility Projects, etc...Spring/Summer 2022, June 21, 2022' was distributed. In response to a query, Mrs. Perreault reported that fuel RFPs will be sent out later in the summer. One wood chip vendor has reached out to the District regarding this matter. In response to a query, Mrs. Perreault advised that estimates for barn renovations and a possible addition to the SEA Building are her estimates (for informational purposes) as requested by the Committee.

6.3 FY22 Year-end Projections

A copy of the BUUSD FY22 Expense Report (dated 06/21/22) was distributed.

A copy of the CVCC FY22 Year-End Projection Report (dated 06/21/22) was distributed.

Mrs. Perreault advised there is nothing new to present at this time. The reports contained in tonight's packet are updated to reflect any changes and the report is as 'solid' as possible at this time and Mrs. Perreault does not anticipate any significant changes by fiscal year-end. Mrs. Perreault answered line item specific questions and provided clarification that notes are provided for items which are \$20,000 over or under budget. The total of items in the 'notes' section will differ from the overall surplus amount. Mrs. Perreault provided additional clarification regarding the calculation of the year-end projection and advised that the report title should be changed to reflect it is a 'Year-End Projection' report, not an Expense report. Mrs. Perreault will see that this change is made and differences will be added to the notes section. Additional discussion was held regarding; parameters for reimbursement of education expenses (paid to staff), and anticipated SPED revenue (which may not be received until much later in the year). Brief discussion s held regarding the year-end projection for CVCC.

7. Other Business

Brief discussion was held regarding the financial impact (reduced revenues for FY23) resulting from the new governance structure for CVCCSD (Central Vermont Career Center School District). The District will still receive some income for contracted services, though that could change, dependent on what services the new CVCCSD Board wishes to contract with the District for. CVCCSD has a lease with the District which covers items such as building rental, custodial services, library use etc. It was noted that CVCC financial reports will no longer be presented in FY23, as CVCC will no longer be part of the District.

Mr. Malone queried Mrs. Spaulding regarding whether or not the District is considering reinstating the SRO position at Spaulding. Mrs. Spaulding advised that the SRO position was eliminated based on a recommendation from SHS administrators. Mrs. Spaulding advised that she defers to SHS Administrators regarding whether or not they wish to reconsider their recommendation.

8. Items for Future Agendas

- FY24 Budget Development Schedule (new business)
- Salary Breakage Report (new business)
- Summer Projects (old business)
- ESSER Update (old business)
- FY22 Year End Projection (old business)

9. Next Meeting Date

The Thursday, July 21, 2022 meeting is cancelled.

The next meeting is Tuesday, August 9, 2022 at 6:00 p.m., at the Spaulding High School Library and via video conference.

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10. Adjournment

On a motion by Mr. Reil, seconded by Mr. Malone, the Committee unanimously agreed to adjourn at 7:35 p.m.

Respectfully submitted,

Andrea Poulin

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BARRE UNIFIED UNION SCHOOL DISTRICT FACILITIES AND TRANSPORTATION COMMITTEE MEETING Spaulding High School Library and Via Video Conference – Google Meet June 13, 2022 - 6:00 p.m.

MINUTES

COMMITTEE MEMBERS PRESENT:

Giuliano Cecchinelli, II, Chair – (BC)
Terry Reil, Vice Chair - (BT)
Mary Jane Ainsworth (BT Community Member)
Tim Boltin - (BC)
Andrew McMichael (BC Community Member)

COMMITTEE MEMBERS ABSENT:

Renee Badeau (BT)

OTHER BOARD MEMBERS PRESENT:

Nancy Leclerc
Sonya Spaulding

ADMINISTRATORS PRESENT:

Chris Hennessey, Superintendent
Jamie Evans, Facilities Director

GUESTS PRESENT:

Michael Deering, II Josh Howard Eric Lafayette (EEI – Energy Efficient Investments, Inc.)

1. Call to Order

The Chair, Mr. Cecchinelli, called the Monday, June 13, 2022 BUUSD Facilities and Transportation Committee meeting to order at 6:01 p.m., which was held in the Spaulding High School Library and via video conference.

2. Additions and/or Deletions to the Agenda

Agenda item 6.2 HVAC Update will be taken out of order (after agenda item 6.3)

On a motion by Mr. Reil, seconded by Ms. Ainsworth, the Committee unanimously voted to approve the Agenda as amended.

3. Public Comment

None.

4. Approval of Minutes

4.1 Approval of Minutes – May 9, 2022 BUUSD Facilities and Transportation Committee Meeting

On a motion by Mr. Reil, seconded by Ms. Ainsworth, the Committee unanimously voted to approve the Minutes of the May 9, 2022 BUUSD Facilities and Transportation Committee meeting.

5. New Business

5.1 Granite Benches and Planters

Mr. Evans provided historical information regarding the pre-covid decision to install granite benches and planters utilizing safety grant funds. Mr. Evans reported that grant funds were used to purchase granite benches and planters for use as a barrier in the SHS cafeteria courtyard area. Due to community member concerns regarding where the granite came from and the type of granite used, a local granite shed agreed to construct ‘bigger and better’ benches and planters. The original benches and planters were removed, and the project has been ‘on hold’ for a while. Mr. Evans has been in contact with the granite shed representative and has been advised that the new benches and planters will be built and installed before the start of school in August. Next week, Mr. Evans will meet with one of the granite shed representatives to review the plans so that work can begin. The cement blocks currently serving as barriers were purchased by the District and will be moved or stored.

6. Old Business

6.1 Five-Year Plan with Estimated Figures

Mr. Evans advised that there is no update on figures at this time.

DRAFT

6.2 HVAC Update

Eric Lafayette addressed the Board last week and does not have a lot to add at this time. It is EEI's goal to have ECM measures (line item, by school) prepared by the end of July, and to allow the Board to choose specific projects during August. Mr. Lafayette suggested that he meet with the Committee sometime later in July. Information would be provided to the Committee a few days prior to the meeting. Mr. Lafayette suggested meeting again with the Committee in early August, so that the Committee can further discuss the proposed projects and make a recommendation to the Board. Once projects are chosen, the design phase will begin in late September or early October. EEI will go out for quotes in late October, or early November. It is anticipated that quotes will be provided in late November or early December. Mr. Lafayette advised that Mike Davey will be heavily involved in the process and will most likely be giving all future presentations. In addition to HVAC and sprinkler systems, the review will include electrical systems, transformer replacement, building 'envelopes', and other energy measures. The current focus will be limited to the items listed in the RFP. Information provided in July will pertain to energy savings at all schools and will include; ventilation systems, controls, lighting, and electrical upgrades (all schools), dehumidification (SHS and BCMS), and sprinkler system (SHS). Additional information that will most likely be presented at a later time includes; life safety, ADA compliance, and Code review. EEI also works to identify operational savings and will be available to provide assistance in that area sometime in the future. Mr. Evans queried regarding whether or not savings will cover the cost of upgrades at BCMS and BTMES (if the SHS projects utilize all of the ESSER funds). Mr. Lafayette noted that installation of dehumidification and or cooling systems adds to energy costs. EEI will look for ways to offset those increased costs by identifying where savings can be achieved in; lighting, control systems, etc. In response to a query, Mr. Lafayette advised that EEI does not issue change orders unless the 'unknowns' are outside of the scope of the project. Change orders that fall within the scope of the projects are EEI's responsibility. In response to a query, Mr. Evans advised that the original RFP advertised by the District is on file at the Central Office, but does not contain specifics. In response to a query, Mr. Lafayette advised that building occupancy does not impact EEI's ability to perform energy audits. EEI has completed transformer audits while buildings were fully occupied. Utility bills will be collected and lighting usage is calculated based on formulas. Mr. Lafayette requested that a Committee meeting be scheduled for the last week in July (to review findings/proposed projects). Mr. Lafayette advised that multiple meetings, including possible site visits (within and outside of the District), might be necessary prior to presenting a recommendation to the Board.

6.3 Electric Bus Update

The buses are on site and both are up and running. The buses are in more of an experimental phase at this time and will be tested further in the fall and winter (hills and snowy conditions). Electric buses are in a pilot phase throughout the state. If at some time in the future the entire fleet is changed to electric buses, the buses will need to be stored/charged off-site. In response to a query, Mr. Evans advised that he will be in contact with other districts to obtain data/feedback on their experiences utilizing electric buses. Mr. Evans is scheduling a meeting with STA to review any electric bus issues and to plan for fall routes. Mr. Cecchinelli queried regarding the 'old' Barre Town buses and when they might be replaced. STA purchased the Barre Town buses as part of the contract. Mr. Evans advised that the contract does have a clause relating to the 'age' of buses and when they must be replaced.

7. Other Business

Mr. Evans provided a brief overview of projects and inspections planned for the summer of 2022.

Mr. Cecchinelli advised that he met with Mr. Evans regarding the charge of the Committee. The Committee is a 'sounding board' for the Facilities Director and has been very beneficial. Mr. Cecchinelli believes that the Facilities/Transportation Committee is valuable and should remain as a standing committee.

8. Items For Future Agendas

- HVAC Update
- Bus Update – Electric and Diesel

9. Next Meeting Date

The Regular Meeting on July 11, 2022 is cancelled.

A Special Meeting will be held on July 25, 2022 at 6:00 p.m., at the Spaulding High School Library and via video conference.

A Special Meeting will be held on August 1, 2022 at 6:00 p.m., at the Spaulding High School Library and via video conference.

The Regular Meeting scheduled for August 8, 2022 is cancelled.

10. Adjournment

On a motion by Mr. Reil, seconded by Mr. Boltin, the Committee unanimously voted to adjourn at 6:50 p.m.

Respectfully submitted,
Andrea Poulin