

AURORA HIGH SCHOOL STUDENT HANDBOOK
2021-2022

MR. MICHAEL HAYES
Principal

MR. BRIAN BROOKHART
Assistant Principal

109 WEST PIONEER TRAIL
AURORA, OH 44202

Website: www.aurora-schools.org

Telephone: 330-562-3501

Fax: 330-954-2810

District Mission Statement

The mission of the Aurora City Schools is to ensure that all students reach their full potential and graduate prepared to become responsible productive members of society by providing a nurturing environment, with high expectations and effective programs

We believe...

Kids come first.

Everyone can reach their potential.

Everyone can learn.

Everyone has dignity and worth.

Everyone learns through active participation.

Education is lifelong.

Self-confidence is a key to success.

Adaptability to change is essential for improvement.

The home, the community, the student and the school share the responsibility for learning.

Effective communication is essential to success.

Public education serves everyone.

Education is fundamental to a democratic society and the economic future of America.

A Word to Students and Their Parents...

We remind you that the primary purpose of a school is the education of the student. To assure the effective operation of any school, rules and regulations, policies and procedures are vital.

All students are responsible for being familiar with the material contained in this book. If all students follow the regulations set forth in the following pages, we, the staff of Aurora High School, will be able to do the best possible job of preparing today's young people for successful and meaningful adult lives.

The Aurora High School Administration and Staff

TABLE OF CONTENTS

A MESSAGE FROM THE SUPERINTENDENT	4
WEEKLY BELL SCHEDULES	5
DATES TO REMEMBER	7
STUDENT LEADERSHIP TEAMS	9
AURORA HIGH SCHOOL GRADING POLICY	10
GUIDANCE AND COUNSELING	11
ATTENDANCE POLICY	19
STUDENT POLICY (Additional)	21
STUDENT DISCIPLINE AND ZERO TOLERANCE POLICY	24
CLUBS AND ORGANIZATIONS	43
ATHLETICS	45
FAMILY EDUCATIONAL RIGHTS AND PRIVACY ACT (FERPA)	54

AURORA CITY SCHOOLS

AURORA LEARNERS-FUTURE READY

INNOVATIVE

- Explores learning with new and fresh perspectives.
- Uncovers resources as part of the learning process.
- Raises powerful questions that generate ideas and create deeper insights.

COLLABORATIVE

- Promotes an interconnectedness that allows the diverse skills of each contributor to add significance.
- Generates value through reflective listening and balanced participation.
- Harnesses group synergy to create momentum that empowers and propels each member to contribute at enhanced levels.

CRITICAL THINKER

- Retains an open mind while examining situations and analyzes, interprets or combines information to draw conclusions.
- Relies on objective criteria to evaluate critical information.
- Applies creative thought to form an argument, to problem solve or to reach a conclusion.

LEARNER

- Navigates the process of understanding
- Demonstrates continuous personal growth
- Seeks to understand through exploration

EMPATHETIC

- Demonstrates sensitivity to and compassion for the unique needs of others.
- Listens to understand others' perspectives and develops an awareness of how actions and behaviors impact the collective.
- Contemplates through a variety of lenses, locally and globally.

BALANCED

- Displays the social and emotional ability to develop positive relationships, remain self-aware and understand available resources.
- Expresses an understanding of the importance of physical health and the ability to make healthy decisions.
- Exhibits an intellectual curiosity that fosters a commitment to lifelong learning.

RESILIENT

- Perseveres through difficulty in a positive, uplifting and purposeful manner.
- Establishes appropriate habits that will assist in achieving goals; willing to rethink chosen processes after reflection.
- Possesses an unwavering persistence and resolve to remain focused despite distractions and detractors.



A VISION FOR OUR FUTURE

Today's schools must not only build a solid foundation of academic knowledge, but also nurture a deep sense of purpose and self in young people. These young people are not merely students, but LEARNERS with a skill set that prepares them to be successful in an ever changing world. The following six competencies paint a portrait of our areas of emphasis for all young people (PK-12) in the Aurora City Schools as defined by community stakeholders.

A MESSAGE FROM THE SUPERINTENDENT

Welcome to Aurora High school and to the opportunities that come with being part of one of the finest high schools in Ohio and the nation. The opportunities in front of you whether they are in the classroom, through athletics, or in our fine arts programs will be proportional to your willingness to participate in your own learning and growth.

Throughout your time at AHS you will hear many references to “The Greenhouse.” This is because, like a greenhouse, Aurora High will provide an environment for nurturing and growth to take place. We have an outstanding staff that will work hard to design learning environments for you to nurture skills that will help to prepare you for life beyond high school be it at the next academic level, the military, or immediate employment after high school. Whether this is your first or final year at AHS, the opportunities that await you will present some of the most challenging and rewarding moments of your life.

Our goal as a staff is to continue to nurture essential skills in you that will help prepare you for life. These skills have been nurtured throughout your time in the Aurora City Schools and include the ability to critically think, collaborate, find balance, have empathy, be resilient, and innovate. They are all competencies found within our district’s strategic vision and just like your time at Miller, Craddock, Leighton, and Harmon you will find that your experiences at Aurora High School will nurture these “roots” of being a learner who is future-ready.

I am excited for you as you begin this school year and can’t wait to see the growth and contributions to Aurora High School you will make over the next year. I feel comfortable speaking for the staff when I say, “We are happy you are at AHS!”

Have a great 2021-2022 school year and Go Greenmen!

Michael Roberto

Superintendent of Schools

WEEKLY BELL SCHEDULES

8-Bell Day (Monday, Tuesday and Friday)		
Period	Start Time	End Time
1st	7:40	8:30
Announcements	8:30	8:34
2nd	8:37	9:27
3rd	9:30	10:20
Lunch 4th Period	Lunch 5th Period	Lunch 6th Period
4th Lunch: 10:23-10:53	4/4A Class: 10:23-11:13	4/4A Class: 10:23-11:13
4A/5 Class: 10:56-11:46	5th Lunch: 11:16-11:46	5/5A Class: 11:16-12:06
5A/6 Class: 11:49-12:39	5A/6 Class: 11:49-12:39	6th Lunch: 12:09-12:39
7th	12:42	1:32
8th	1:35	2:25

Green-Block Day (Wednesday)	
Period	Time
1	7:40-9:10
Announcements in Period 1: 9:10-9:13	
3	9:16-10:46
5/5a or 5a/6	10:49-12:52
Lunch 1: 10:49-11:19	11:22-12:52
Lunch 2: 11:35-12:05	10:49-11:32/12:08-12:52
Lunch 3: 12:22-12:52	10:49-12:19
7	12:55-2:25

White-Block Day (Thursday)	
Period	Time
2	7:40-9:10
Announcements in Period 2: 9:10-9:13	
A-Time	9:16-10:46
4/4a or 4a/5	10:49-12:52
Lunch 1: 10:49-11:19	11:22-12:52
Lunch 2: 11:35-12:05	10:49-11:32/12:08-12:52
Lunch 3: 12:22-12:52	10:49-12:19
8	12:55-2:25

ALTERNATE SCHEDULES

25-Minute Assembly Schedule	
Period	Time
1	7:40 - 8:30
2	8:33 - 9:19
3	9:22 - 10:08
4	10:11 - 10:41
4a	10:44 - 10:57
5	11:00 - 11:30
5a	11:33 - 11:46
6	11:49 - 12:19
7	12:22 - 1:08
8	1:11 - 1:57
Assembly	2:00 - 2:25

Two Hour Delay Schedule	
Period	Time
1	9:40 - 10:11
2	10:14 - 10:45
3	10:48 - 11:19
4	11:22 - 11:52
4a	11:55 - 12:02
5	12:05 - 12:35
5a	12:38 - 12:45
6	12:48 - 1:18
7	1:21 - 1:52
8	1:55 - 2:25

DATES TO REMEMBER

August 17, 2021	New Student Orientation
August 18, 2021	First Day for All Students
August 25, 2021	AHS Open House, 7:00 PM
August 31, 2021	School Picture Day
September 23, 2021	Financial Aid Night, 6:00 PM
September 23, 2021	Senior Parent Information Night, 7:00 PM
October 1, 2021	Homecoming Game
October 2, 2021	Homecoming Dance
October 6, 2021	Choir Concert, 7:00 PM
October 8, 2021	NEOEA Day – <i>No School</i>
October 11, 2021	<i>No School</i> (staff in-service)
October 13, 2021	PSAT
October 14, 2021	Orchestra Concert, 7:00 PM
October 23, 2021	Marching Band Concert, 2:00 PM
October 27, 2021	Parent/Teacher Conferences, 5:30-8:30 PM
October 27, 2021	Educational Options Night, 7:00 PM
November 4, 2021	Parent/Teacher Conferences, 5:30-8:30 PM
November 4, 2021	Parent/Student College Planning, 7:00 PM
November 5-6, 2021	Fall Play 7:00 PM
November 24-Nov 29, 2021	Thanksgiving Break – <i>No School</i>
December 14, 2021	Orchestra Concert, 7:00 PM
December 15, 2021	Choir Holiday Concert, 7:00 PM
December 17-21, 2021	Exams
December 22, 2021	Records Day – <i>No School</i>
December 22, 2021	Winter Break Begins
January 4, 2022	Classes Resume
January 17, 2022	Martin Luther King Day – <i>No School</i>
January 27, 2022	Incoming Freshman/Parent Orientation, 7:00 PM
February 16, 2022	Parent/Teacher Conferences, 7:20 PM - 8:30 PM
February 21, 2022	Presidents' Day, <i>No School</i>
February 24, 2022	Parent/Teacher Conferences, 5:20 PM - 6:30 PM
March 21, 2022	Spring Break Begins
March 28, 2022	Classes Resume
April 20, 2022	Senior Internship Begins
April 22-24, 2022	AHS Spring Musical
April 26, 2022	Spring Band Concert, 2:00 PM
April 27, 2022	Spring Choir Concert, 7:00 PM
April 28, 2022	Spring Orchestra Concert, 4:30 PM

April 30, 2022	Junior-Senior Prom
May 4, 2022	Awards Night 7:00 PM
May 11, 2022	Senior Symposium
May 12-13, 2022	Senior Exams
May 17, 2022	Baccalaureate, 7:00 PM
May 19, 2022	Commencement, 7:00 PM
May 27, 2022	Last Day of School
May 25-27, 2022	Underclassmen Exams

ACADEMIC CALENDAR DATES

Grading Period	Start Date	End Date
First Nine Weeks	Wednesday, August 18	Friday, October 15
Second Nine Weeks	Monday, October 18	Tuesday, December 21
Third Nine Weeks	Tuesday, January 4, 2022	Friday, March 11, 2022
Fourth Nine Weeks	Monday, March 14, 2022	Thursday, May 27, 2022
<i>Semester 1 Report Cards are mailed out Friday, January 7th, 2022</i>		
<i>Semester 2 Report Cards are mailed out Friday, June 3rd, 2022</i>		

STUDENT LEADERSHIP TEAMS 2021-2022

Student Council	
President	Mason Kacmar
Vice President	Maria Parks
Secretary	Mallory Leeds
Treasurer	Brooke Miller
Public Relations Director	Hannah Rogge
<i>Faculty Advisor</i>	<i>Mrs. Michelle Dirda</i>
Senior Class	
President	Elizabeth Crawford
Vice President	Connor Zamar
Secretary	Juliana Malinowski
Treasurer	Natalie Davet
<i>Faculty Advisor</i>	<i>Mrs. Toni Taylor</i>
Junior Class	
President	Mitchel Ganzhorn
Vice President	Charlie Carpenter
Secretary	Krish Patel
Treasurer	Shreyaj Menon
<i>Faculty Advisor</i>	<i>Mrs. Michelle Dirda</i>
Sophomore Class	
President	Thomas Sobodosh
Vice President	Raniel Cervantes
Secretary	Reagan Kacmar
Treasurer	Camryn Cohn
<i>Faculty Advisor</i>	<i>Mrs. Heidi McKenzie</i>
Freshman Class	
President	Harrison Mullin
Vice President	Zach Ploskunak
Secretary	Dallas Kohl
Treasurer	Anthony Dowell
<i>Faculty Advisor</i>	<i>Ms. Mary Pat Pavicic</i>

AURORA HIGH SCHOOL GRADING POLICY

Courses at Aurora High School are divided into two categories: yearly courses and semester courses. A cumulative point system of grading is employed in evaluating student progress. A grade issued at any point in a year or semester, is the picture of the achievement from the beginning of the year or semester, to the date of issue. The starting point is determined via course credit designation (i.e. year, semester). All requirements of a course are translated into points, the value of which is determined by the importance of the requirements in relation to the objectives of the course. It is understood that values accorded written work, class activity, projects, and tests may vary from course to course, from nine-week period to nine-week period.

Each nine weeks grade accounts for 40%, and the semester exam accounts for 20% of semester grade. Students taking AP tests will have their final exam scores combined with their fourth quarter grades. These students will also have their second semester grade determined by the average of the third and fourth quarters.

Semester and Final Examination Papers

1. All student first semester exams are accessible to the office until March 1st of the current academic year.
2. All student final exams are accessible to the office until August 1st of that year.

Any student or parent wishing to view his/her semester or final exam may do so during the time the tests are being held in the office simply by contacting the individual teacher, a guidance counselor or school administrator.

Graduation with Honors

All students graduating with a 4.0 cumulative GPA or higher will be designated summa cum laude (“with highest honors”). Magna cum laude (“with high honors”) graduates are those who earn a cumulative GPA between 3.75 and 3.99. Cum laude (“with honors”) graduates complete their high school careers with a final GPA of between 3.5 and 3.749. These honors are awarded based upon a student’s cumulative GPA through and including their 7th semester.

National Honors Society

Being selected to the National Honor Society is one of the highest honors that can be achieved by a high school student. The criteria for selection requires a minimum quality grade point average, but equally important are areas of service, leadership and character. Only juniors and seniors are eligible for this honor.

Awards Programs

The Awards Programs will be held in May. Recognition and awards are given to outstanding students in all subject areas. In addition, students are honored for their academic excellence, other achievements, and college scholarships.

GUIDANCE AND COUNSELING

Guidance and counseling services are available to all students. If you wish to seek personal, social, educational, or vocational assistance, make an appointment with a counselor. You are encouraged to make appointments during study halls, lunch periods or before or after school. Three counselors serve AHS students: Mrs. Kalee Oberlin (A-G), Mrs. April Nenadal(H-O), and Mrs. Christina Miley (P-Z).

College Visitations

College representatives visit Aurora High School in order to meet with prospective applicants. Students who are interested in meeting with these admissions officials need to secure a pass from the guidance secretary. It is at the discretion of the teacher to release a student from class. Students may make campus visits to universities, but may not do so during the last week of any grading period. College visits to the university campus should be considered planned absences for academic purposes. Students can be excused for up to three college visits per year.

Transcripts

Requests for transcripts must be made in writing to the Guidance Office. Forms are available in the Guidance Office. Please allow at least two weeks for processing time. Requests should include the name and address of the institution in addition to the student's social security number. Parent signature is required for students under the age of 18.

Official transcripts, which include signature and school seal, must be mailed directly from the Guidance Office. Official transcripts cannot be issued personally to students or graduates.

Student Grade Classification

In order for a student to progress successfully from one grade level to another, a minimum number of credits is required. The purpose of this is to ensure that all the graduation credits are met by the end of the senior year.

Freshman Standing	-	certification of promotion from Grade 8
Sophomore Standing	-	4 credits
Junior Standing	-	9 credits
Senior Standing	-	14 credits

All subjects earn high school credit and will be counted for grade classification. All classes count in High Honor, Honor, and Merit Roll status.

High Honor Roll

High Honor Roll will be awarded when a student earns a GPA of 4.0 or above for a nine-week grading period.

Honor Roll

Honor Roll status is awarded when a student earns a grade point average of 3.5 to 3.99 for a nine-week grade period

Merit Roll

Merit Roll status is awarded when a student earns a grade point average of 3.00 to 3.49 for a nine-week grading period.

Grade Point Average

The GPA is computed at the end of each semester. Final grades in all subjects are used to compute the GPA. Only Advanced Placement courses are weighted.

A =	4	*AP Courses receive an additional
B =	3	quality point to reflect the difficulty of
C =	2	the course. A=5, B=4, C=3, weighting
D =	1	will only be for A's, B's and C's.
F =	0	

Graduation Requirements

English: 4 credits (core courses only, no electives)

Social Studies: 3 credits (core courses only, no electives, and including 1 credit of U.S. History and 1 credit of U.S. Government)

Mathematics: 4 credits (including 1 credit of Algebra II or Algebra II equivalent)

Science: 3 credits (including one credit of Physical Science or Chemistry and 1 credit of Biology)

Health: ½ credit

Physical Education: ½ credit

Financial Literacy: ½ credit

Electives: See the AHS Program of Studies for details.

TOTAL: 21 CREDITS

In addition, students must pass all requirements of state mandated testing or state alternative pathways to graduation.

NOTE: Courses taken in seventh and eighth grade at the middle school with the same course of study as the AHS course of study will result in high school credit for graduation.

State of Ohio Honors Diploma

Students interested in detailed information about meeting the requirements for earning an Honors Diploma in the State of Ohio can visit the following website:

<http://education.ohio.gov/Topics/Ohio-s-Graduation-Requirements/Honors-Diplomas>

Criterion	Ohio Diploma	Academic Honors Diploma	International Baccalaureate Honors Diploma	Career Tech Honors Diploma	STEM Honors Diploma	Arts Honors Diploma (includes dance, drama/theatre, music, and visual art)	Social Science & Civic Engagement Honors Diploma
Math	4 units, must include one unit of algebra II or equivalent	4 units, Algebra I, Geometry, Algebra II (or equivalent), and one other higher level course or 4 course sequence that contains equivalent or higher content	4 units, Algebra I, Geometry, Algebra II (or equivalent), and one other higher level course or 4 course sequence that contains equivalent or higher content	4 units, Algebra I, Geometry, Algebra II (or equivalent), and one other higher level course or 4 course sequence that contains equivalent or higher content	5 units, Algebra I, Geometry, Algebra II (or equivalent), and one other higher level course or 4 course sequence that contains equivalent or higher content ¹	4 units, Algebra I, Geometry, Algebra II (or equivalent), and one other higher level course or 4 course sequence that contains equivalent or higher content	4 units, Algebra I, Geometry, Algebra II (or equivalent), and one other higher level course or 4 course sequence that contains equivalent or higher content
Science	3 units	4 units, including two units of advanced science ²	4 units, biology, chemistry, and at least one additional advance science ²	4 units, including two units of advanced science ²	5 units, including two units of advanced science ²	3 units, including one unit of advanced science ²	3 units, including one unit of advanced science ²
Social Studies	3 units	4 units	4 units	4 units	3 units	3 units	5 units
World Languages	N/A	3 units of one world language, or no less than 2 units of each of two world languages studied	4 units minimum, with at least 2 units in each language studied	2 units of one world language studied	3 units of one world language, or no less than 2 units of each of two world languages studied	3 units of one world language, or no less than 2 units of each of two world languages studied	3 units of one world language, or no less than 2 units of each of two world languages studied
Fine Arts	2 Semesters	1 unit	1 unit	N/A	1 unit	4 units	1 unit
Electives	5 units	N/A	N/A	4 units of Career-Technical minimum ³	2 units with a focus in STEM courses	2 units with a focus in fine arts course work	3 units with a focus in social sciences and/or civics
GPA	N/A	3.5 on a 4.0 scale	3.5 on a 4.0 scale	3.5 on a 4.0 scale	3.5 on a 4.0 scale	3.5 on a 4.0 scale	3.5 on a 4.0 scale
ACT/SAT/WorkKeys⁴	N/A	27 ACT/1280 SAT ⁵	27 ACT/1280 SAT ⁵	27 ACT/1280 SAT/WorkKeys (6 Reading for Information & 6 Applied Mathematics) ⁷	27 ACT/1280 SAT ⁵	27 ACT/1280 SAT ⁵	27 ACT/1280 SAT ⁵
Field Experience	N/A	N/A	Complete a field experience and document the experience in a portfolio specific to the student's area of focus ⁸	Complete a field experience and document the experience in a portfolio specific to the student's area of focus ⁸	Complete a field experience and document the experience in a portfolio specific to the student's area of focus ⁸	Complete a field experience and document the experience in a portfolio specific to the student's area of focus ⁸	Complete a field experience and document the experience in a portfolio specific to the student's area of focus ⁸
Portfolio	N/A	N/A	Develop a comprehensive portfolio of work based on the student's field experience or a topic related to the student's area of focus that is reviewed and validated by external experts ⁴	Develop a comprehensive portfolio of work based on the student's field experience or a topic related to the student's area of focus that is reviewed and validated by external experts ⁴	Develop a comprehensive portfolio of work based on the student's field experience or a topic that is related to the student's area of focus that is reviewed and validated by external experts ⁴	Develop a comprehensive portfolio of work based on the student's field experience or a topic that is related to the student's area of focus that is reviewed and validated by external experts ⁴	Develop a comprehensive portfolio of work based on the student's field experience or a topic that is related to the student's area of focus that is reviewed and validated by external experts ⁴
Additional Assessments	N/A	N/A	N/A	Earn an industry-recognized credential or achieve proficiency benchmark for appropriate Ohio Career-Technical Competency Assessment or equivalent	N/A	N/A	N/A

NOTE: Items shaded in blue are changes that were made to the honors diploma system, including the entire STEM, Arts, and Social Science and Civic Engagement Honors Diplomas

Academic Load

All students must carry a minimum of 5 credits per year, with no more than one study hall. Any student taking three or more advanced placement courses is permitted two study halls.

Repeating a Subject

Students may select one class during their four years to retake for grade improvement. The following stipulations apply:

1. The second grade will appear on the official transcript provided a two grade improvement has occurred; otherwise the original grade will appear on the transcript.
2. An additional credit is not earned.
3. The original grade will be noted in the permanent file.
4. Approval of the principal is required within the first five (5) days of each semester.
5. Students may use this option one (1) time during their high school career.

Virtual Learning Curriculum Courses

Aurora High School offers a limited selection of Virtual Learning Courses. The following regulations apply:

1. Will be reported as Pass/Fail.
2. Courses can only be taken as credit recovery (must have attempted course at AHS).
3. Forms with administrative approval required.
4. Students registering for a virtual learning class must have attempted the course through a previous AHS class and earned a minimum of 40% in that class. Students with a grade average less than 40% have not learned enough of the content and may be required to repeat the course through a traditional curriculum offering.
5. Students may earn a maximum of four semesters (2 credits) from any one core subject area.
6. No more than 10 semesters of virtual learning may be applied toward credit recovery for a diploma.
7. Students will have a maximum of 90 school days to complete a virtual learning semester course.
8. Any exceptions must be approved by the principal.

Unpaid Obligations

All fees, charges, and other school requirements must be paid according to policy and state law. Grades and credits may be withheld and recorded as incomplete in the event of unpaid obligations. Students with unpaid obligations will not be permitted to partake in non-essential school functions, such as attending school dances or purchasing parking passes.

Guidelines for Schedule Changes

Planning a schedule for the next school year is a difficult task and situations may occur requiring a change in that schedule. These schedule changes, however, have a serious effect on class size, teacher assignments, and the overall master schedule and, therefore, must be made sparingly. The student and parent are urged not to plan a program with the idea that it can be changed.

Students are required to take a minimum number of courses each year. This “minimum course load” includes both required courses and elective courses. With the guidance of parents and counselors, students select these courses during the registration period. This is the time when schedule planning is completed. The Program of Studies booklet is the student’s and parent’s guide for making these selections.

A drop/add may occur within the first five (5) days of a semester with no notation appearing on the student’s record. One of the following criteria must be met to have a schedule change:

1. If a student does not have five (5) credits or the equivalent of five (5) credits each semester, or is scheduled for more than one study hall in a semester.
2. If a student wants to go up a level, i.e., CP English to Honors English.
3. If adjustments are due to successful completion of summer school.
4. If a student’s schedule is in error – not giving them their original request from May of the previous school year.
5. If you want to add an additional course when enrollment permits and does not require movement of other courses.
6. If a student is academically misplaced- A student cannot be considered for being academically misplaced until they have demonstrated they have used multiple supports or interventions. They must also be referred by the classroom teacher designating they are academically misplaced.

Any withdrawal during the second nine weeks of a semester will be noted with a “WF” appearing on the student’s record.

Local Scholarships

Each year school and community organizations award scholarships to deserving Aurora High School graduates. The process begins in March when seniors can obtain applications in the Guidance Office. More than twenty-five (25) different groups announce their scholarship recipients at the annual Awards program in May.

College Admissions Tests

PSAT/NMSQT- Juniors

The Preliminary Scholastic Aptitude Test/National Merit Scholarship Qualifying Test will be administered to interested juniors on October 13, 2021. The Aurora High School code number for these tests is 360-270. The PSAT/NMSQT is a practice test for the Scholastic Aptitude Test. The SAT is a required admissions test for many colleges. The PSAT/NMSQT is also used to qualify students for the National Merit Scholarship.

Pre-ACT- Sophomores

The Pre-ACT is a multiple-choice assessment that provides 10th graders with short practice for the ACT test, and provides information on student college and career readiness. Interested sophomores will take the Pre-ACT test on October 13, 2021.

ACT and SAT - Juniors and Seniors

All Juniors are required to take the ACT. It will be administered free of charge on March 1, 2022. Most colleges require either the American College Test (ACT) or the Scholastic Aptitude Test (SAT) as part of admissions application. Some colleges will accept only one specific test. Some will accept either. Students should check to see which test is required by the college of their choice.

ACT Test Schedule 2021-2022	
<u>Test Date</u>	<u>Regular Registration Deadline</u>
September 11, 2021	August 6, 2021
October 23, 2021	September 17, 2021
December 11, 2021	November 5, 2021
February 12, 2022	January 7, 2022
April 2, 2022	February 25, 2022
June 11, 2022	May 6, 2022
July 16, 2022	June 17, 2022

SAT Test Schedule 2021-2022	
<u>Test Dates</u>	<u>Regular Registration Deadline</u>
August 28, 2021	July 30, 2021
October 2, 2021	September 3, 2021
November 6, 2021	October 8, 2021
December 4, 2021	November 4, 2021
March 12, 2022	February 11, 2022
May 7, 2022	April 8, 2022
June 4, 2022	May 5, 2022

Advanced Placement (AP) Tests

AP Tests may enable students to receive college credit for courses taken in high school, based on their performance on the tests. The AP tests are *mandatory* for *all* students enrolled in AP courses.

Registration materials for all of AP tests are available in the Guidance Office.

<i>AP Test Dates 2021-2022</i>			
AP Chemistry	5/2/2022	AP US History	5/6/2022
AP US Government	5/2/2022	AP Calculus AB	5/9/2022
AP Environ. Science	5/3/2022	AP Calculus BC	5/9/2022
AP Psychology	5/3/2022	AP Lang. & Comp.	5/10/2022
AP Comp. Gov.	5/4/2022	AP Physics C	5/10/2022
AP Comp. Science	5/4/2022	AP Biology	5/11/2022
AP English Lit.	5/4/2022	AP Spanish Lang.	5/11/2022
AP Human Geog.	5/5/2022	AP French Language	5/12/2022
AP Macroeconomics	5/5/2022	AP Physics 1	5/12/2022
AP Statistics	5/5/2022	AP World History	5/12/2022
AP Microeconomics	5/6/2022	AP Physics 2	5/13/2022
AP Studio Art	<i>Portfolios due no later than 5/6/2022</i>		

ATTENDANCE POLICY

Coursework is the very heart of the education received by students in a traditional American High School. In order to comprehend fully or utilize the coursework, regular and proper attendance is necessary. The Ohio Revised Code states that regular attendance in classes constitutes the single greatest influence on student achievement. Students should understand that regular attendance is not only desirable, but required. In order to assure regular attendance in school, it is our policy to call home to verify each student's absence when a call from a parent or guardian is not received by 8:30 am. If a student is 18 years of age and living at home, he/she is under the jurisdiction of the home. He/she may not call himself off school or write his own excused notes.

Student Procedures for Absences and Tardiness

Absence from School

1. A student who will be absent from school should have the parent/guardian call 330-954-2020 before **8:30 am** to report the absence.
2. Students who fail to meet this obligation will be called to the assistant principal's office to verify the absence. At that time a call will be made to the parent to excuse or not excuse the absence. Unexcused absences will be treated as truant and are subject to disciplinary action.

Tardy to School

1. Transportation is provided for all students of Aurora High School. It is each student's responsibility to arrive at school on time. Any student arriving after the start of the school day will be considered tardy.
2. A student who arrives tardy to school must present a written excuse for the tardiness unless a parent or guardian called the school. All students must sign in immediately upon arriving tardy to school. The student will be given a pass to class. If the tardy is unexcused, a consequence will be assigned. Refer to the Disciplinary procedure: Tardiness Code: *8. Attendance, Truancy, Tardiness*.
3. Reasons for excused tardiness to school must fall under the parameters of student excused absences (see Student Excused Absences section).

After 15 tardies to school, a physician's note will be required for the tardy to be excused.

4. A student who arrives unexcused after 8:05 is no longer tardy; they are absent unexcused from that class.

Early Dismissal

A student who desires to be excused early or for part of the day shall present his written request to the secretary or have a parent call the school office ***before the school day begins***. The written request must be signed by the parent or guardian. Parents may be contacted to verify early dismissal. Early Dismissal is strongly discouraged. Valid reasons for early dismissal must fall under the parameters of student excused absences (see Student Excused Absences section).

The name of the student and time of the absence will be listed on the "Daily Absence Bulletin". The student must sign out from the main office and if returning to school that day, must sign-in

upon his/her return. Students may be asked to present a signed/stamped note from the office of the appointment.

Leaving the Building

No student may leave the building at any time for any reason without permission. This includes, but is not limited to going to your car or other property.

Student EXCUSED Absences

Regular attendance by all students is very important. In many cases, irregular attendance is the major reason for poor school work. Therefore, all students will be urged to plan to shop, make dental appointments, do personal errands, etc. outside of school hours.

State law provides for the following reasons for which absences will be excused:

1. Personal illness of the student
2. Illness in the student's family
3. Quarantine of the home
4. Death of a student's relative
5. Medical or dental appointments
6. Observance of religious holiday
7. College visitations (students are permitted 3 per academic year)
8. Family emergency

The administration reserves the right to determine whether an absence is excused due to the uniqueness of the absence circumstances. **After a student has accumulated 15 absences, a physician's note will be required for the absences to be excused.**

These guidelines recognize that some absences are unavoidable. However, such absences are not encouraged, and it must be understood by students, parents, and legal guardians that they will be excusable only under certain circumstances or for emergencies. Such absences, either excused or unexcused, are viewed by the Board of Education within the spirit and academic achievement of both the absent student and of those who remain in the class.

Class Attendance

Students are expected to be in class when the bell rings and to remain in class for the entire period. Only the teacher can grant permission for the student to leave the room. Students who walk out of class for any reason without permission will be considered 'truant' and are subject to consequences.

Academic Makeup

Any student who is absent for a valid excused reason may make up assignments missed during the absence. The student is solely responsible for getting the assignments and returning them to the teacher within the specified allotted days. The number of days allowed should be equal to the number of days absent.

A student whose absence is classified as unexcused may be entitled to make up missed assignments for credit.

A student who is absent due to out of school suspension may make up class work for credit. The student is strongly encouraged to complete all work to remain current with the class. The time period of when the above assignments must be completed will be left up to the discretion of the teacher with the recommendation that regular absence policy (see above) time frame be applied. The building principal reserves the right to make the final decision concerning all make up work.

District-Wide Planned Absence

Although Section 3321.04 of the Ohio Revised Code is specific in its statement on attendance of students, the Ohio State Board of Education Regulations Governing Attendance provides for some flexibility.

Provision is made for planned absence including family vacations, college visitation, and non-school sponsored educational activities. Board policy, in compliance with state law, discourages any unnecessary absences for any reason. This provision is not intended to condone or encourage unnecessary absence on days on which the school is in session.

Planned absence forms must be completed and approved prior to such absences. Forms are available from each school office.

STUDENT POLICY (Additional)

Arrival and Departure

Due to supervisory concerns, students should not arrive at school earlier than 7:00 AM and should leave the building by 2:45 PM unless they have a scheduled school event.

Elevators

Students who have an injury and need to use the elevator must get a key from the office. Students will be assessed a \$13.00 fee for keys not returned.

Food/Drink

Food and drink are not permitted in hallways or in individual classrooms unless approved by a teacher or an administrator.

Hall Passes

All students are to have in their possession a hall pass when traveling through the building. If students are without a pass, or in unauthorized areas, they may receive consequences. Senior privilege is not a hall pass.

Mutual Respect

No student shall blatantly show disrespect, insult or abuse through word or action to any faculty or staff member. Failure to show mutual respect may result in disciplinary action. AHS adheres to the policy of "Respect for Self, Others and Property".

Search and Seizure

School officials are authorized to search a student or his/her property (including vehicles, purses, book bags, gym bags, etc.) with or without the student's consent, whenever the school officials reasonably suspect that a search will lead to the discovery of evidence for a violation of law or school rules. The extent of the search will be governed by the seriousness of the alleged infraction.

Student lockers are the property of the school and students have no reasonable expectation of privacy in their contents or in the contents of any other school property including desks or other school containers. School officials may conduct random searches of the lockers and their containers at any time without announcement.

The school may use, at its discretion, unannounced and random canine (Police Dogs) searches of school property including the parking lot and student cars to insure the safety, order, and discipline of the school.

Anything that is found in the course of a search that may be used as evidence of a violation of school rules or the law can be taken, held, or turned over to the police. The school reserves the right to not return any confiscated items.

Security Cameras

Students have no reasonable expectation of privacy in their actions in public areas including but not limited to commons areas, hallways, cafeterias, classrooms, and gymnasiums. The school may use video cameras in such areas and on all school vehicles transporting students to and from regular and extracurricular activities.

Students violating the Student Code of Conduct as seen on video cameras may be subject to disciplinary action. The video of the student in violation will remain confidential because of the fact that if any other students are on the video their privacy must be protected. In the event of a criminal prosecution, the video may become evidence at a criminal trial and therefore will probably end up becoming public. Under such circumstances, the tape is under the control of the courts, not the school.

Study Hall

Students are able to have study halls built into their schedule. Study halls are for study purposes and are viewed as such. No sleeping, card playing, food or beverages, or automatic sign-out allowed.

Senior Privilege

Seniors will have the opportunity to earn Senior Privileges on a quarter by quarter basis if they meet the following criteria **during the previous quarter to their privilege**:

1. 2.75 GPA or higher
2. No Suspensions
3. Less than three (3) unexcused tardies to school
4. No unexcused absences
5. In good standing on the Ohio AIR Tests

6. No Saturday Schools
7. No Failing Grades

Work Permits

Employers of students ages 14-17 require them to have a work permit. Work permit forms may be obtained through the high school main office or by using the website www.com.state.oh.us and selecting minor work permits. Completed work permit forms should be returned to the main office.

STUDENT DISCIPLINE AND ZERO TOLERANCE POLICY

Introduction

The Aurora City School District Board of Education recognizes that effective discipline is essential if all students are to attain a quality education. Therefore, the District shall have a zero tolerance for violent, disruptive, or inappropriate behavior, including excessive truancy. In carrying out this zero tolerance policy, the District shall use strategies ranging from prevention to intervention to address violent, disruptive, or inappropriate behavior. The Aurora City School District Board of Education delegates to school officials and administrators the discretion to determine, on a case by case basis, what strategy shall be employed to address a student's violent, disruptive or otherwise inappropriate behavior. The Board further authorizes school officials and administrators the authority to take the additional steps necessary to implement these strategies and generally to enforce District policies/regulations and school rules governing student conduct.

A complete statement governing or describing all of the relationships and processes involved in student discipline would be impractical. However, the District believes the most important ingredient in maintaining a positive climate for student discipline is the relationship of the teacher and the principal in discipline situations. Teachers must feel free to consult and work closely with the building principal in any situation in which they may need guidance. This working relationship is one key to desirable discipline and to maintain a quality instructional atmosphere.

The Board also believes that the teacher-student relationship in the classroom, halls, and on school property is important and should always be one of mutual respect. The teacher will be recognized as the person in authority at all times in the classroom, halls, buildings, on school grounds, and at school-related events.

Each case of unsatisfactory behavior by a student will be handled individually. The classroom teacher may take the steps he/she feels are justified in each case. If the student does not respond to these measures, or the severity of the behavior so requires, the teacher will then refer the student to the principal.

In discipline matters, the Board expects that whenever a problem appears to extend beyond the classroom, the teacher will discuss the problem with the principal. The teacher, or teachers, and the principal will work together in attempting to control or correct the situation.

The Board of Education considers school discipline as the controlled behavior of an individual whereby responsibility is assumed for one's actions in accordance with socially accepted conduct and the District's rules, regulations, and school policies. Student conduct must be within the bounds of law and order and must respect the rights of others as individuals.

Good discipline is systematic, ordered learning. In the school setting, good discipline helps to promote self-discipline as a habitual way of behaving. Good discipline is not a matter of punishment but rather involves the development of a structure, which provides the best opportunities for the child to learn, achieve, and develop emotional social maturity on his/her own.

Discipline permits children, their peers, and faculty to live together in harmony in a social unit without sacrificing individual independence. The end result of proper discipline during the formative years will be an individual who can live and work with others, and who is fully able to assume the responsibility for mature self-discipline.

Parents or guardians have the primary responsibility of establishing and maintaining positive discipline with their children. While students are in school, however, teachers and administrators must act in the place of parents (in loco parentis) to maintain discipline.

Teachers, bus drivers, and other members of the various school staff are responsible for the care of students and the day-to-day operation of the school. They are expected to make every effort to correct and effectively resolve disciplinary problems that occur within their range of responsibilities; therefore, they shall have the authority necessary to maintain a proper learning climate, including but not limited to the use of reasonable force to prevent and stop any act which interferes with the scholarly, disciplined atmosphere of the school. Teachers are also expected to employ sound, preventative measures and to avoid provoking negative behaviors. They may call upon other school personnel to help in discharging their responsibilities and may refer students to the building administrator who shall be responsible for determining the necessity, and the nature of, any additional discipline.

Since the school and the home share responsibility for the education and discipline of students, it is important that they work closely together. Each school staff has an obligation to be fair, honest, reasonable, and consistent in its dealings with students. Parents have an obligation to be cooperative, reasonable, and honest in working with school personnel. Only by developing mutual trust and respect can the school and the home work effectively together toward the best interest of the child.

Teachers and administrators are assured of the prompt and decisive support of the Board of Education in cases involving incorrigible conduct. Likewise, the Board of Education expects the support of the professional staff in maintaining an orderly educational climate for learning.

This Handbook replaces all prior handbooks and other written material on the same subjects. This Handbook does not equate to an irrevocable contractual commitment to the student, but only reflects the current status of the Board's policies and the School's rules. If any of the policies or administrative guidelines referenced herein are revised, the language in the most current policy or administrative guideline prevails. Copies of current Board policies and administrative guidelines are available on the District's website.

Circumstances In Which Student Discipline Is Appropriate

Students are subject to school disciplinary action up to and including emergency removal, suspension, and expulsion for any and all action(s), which directly affect the good order, efficiency, morale, management, and welfare of the school. Although primary emphasis will be directed to activities taking place in the school or activities taking place on or near the school grounds, any student action on or off school property, which directly affects the school will be subject to disciplinary action. Areas of disciplinary control shall include:

1. while in school, on school grounds, or in sight of school premises during, immediately before or immediately after school hours (including schools where the student is not in attendance);
2. while on school owned, leased, or operated buses or vehicles;
3. while waiting at school bus stops, walking to and from school bus stops, or walking to and from school;
4. while engaged in or attending school-related activities, whether on or off school grounds;
5. while on school grounds, at any time when school premises are being used by the school or by school-related groups; and
6. while engaging in any conduct which directly affects the good order, morale, management, and welfare of the school.

Basic Elements of School Discipline

The maintenance of school discipline and proper behavior is essential to the establishment of a proper learning environment. All professional employees and students are responsible for maintaining good discipline within the school setting.

A breach of discipline occurs whenever the conduct of a student substantially and materially interferes with the maintenance of a proper learning environment. Acts of behavior which tend to conflict with the educational program or which are antagonistic to the welfare of other students, the staff, and/or the system will not be tolerated.

School authorities cannot accept liability and responsibility for a student's health, safety, and welfare unless the student conforms to the specified standards of good conduct.

In order to maintain a proper learning environment, students committing serious breaches of discipline will be removed from the school setting in accordance with the student suspension, expulsion, and exclusion procedures. See Policies JGD, JGD-R, JGE, and JGE-R.

Students may be subject to emergency removal, suspension, and/or expulsion for any of the following reasons:

1. Disruption of School/False Alarms

A student shall not, by use of violence, force, noise, coercion, threat, harassment, intimidation, fear, passive resistance, or any other conduct, cause, attempt, or threaten to cause the disruption or obstruction of any lawful mission process, activity, or function of that school. Neither shall any student urge other students to engage in such conduct for the purpose of causing, attempting, or threatening to cause the disruption or obstruction of any lawful

mission, process, activity, or function of the school.

Misconduct prohibited by this rule includes, but is not limited to:

- A. occupying any school building, school grounds, or part thereof without proper authorization;
- B. blocking the entrance or exit of any school building or corridor or room therein;
- C. setting fire to, attempting to set fire to, damaging, or attempting to damage any school building or property;
- D. preventing or attempting to prevent any teacher, student, or administrator's lawful and appropriate physical act or verbal utterance, the convening or continued functioning of any school, class, or activity, or any lawful school meeting or assembly on or off school property;
- E. preventing or attempting to prevent students from attending a class or any school-sponsored or related activity or event;
- F. except under the direct instruction of a principal or other authorized school personnel, blocking pedestrian or vehicular traffic on school property or at the site of any school-sponsored or related activity or event;
- G. continuously and intentionally making noise or acting in a manner which attempts to or does interfere with a teacher's ability to conduct a class or extracurricular activity;
- H. making, by telephone call, letter, or other means, a threat to damage or destroy any school property or to disrupt any school-sponsored or related activity, function, or event on or off school grounds;
- I. activating or attempting to activate the alarm system in the absence of a fire: or
- J. engaging in any activity or conduct which endangers students, employees or guests at the school.

2. Damage, Destruction or Theft of School or Private Property

A student shall not cause or attempt to cause damage to school property or to personal property of students, teachers, school personnel, or other persons. Neither shall a student steal or attempt to steal property or participate or attempt to participate in the unauthorized removal of property either on school grounds or during a school-sponsored or related activity, function, or event off the school grounds. The prohibition of this Section includes, but is not limited to, intentional damage or destruction of computer hard drives or materials stored on a hard drive, any form of computer piracy, and any improper usage of the Internet or other on-line agencies.

Pursuant to R.C. 3109.09 and R.C. 3109.091, a student and/or their parent or legal guardian shall be held financially accountable to the Aurora City Schools for any damage, destruction or theft caused by their child.

3. Unauthorized Bodily Contact

A student shall not cause physical injury or behave in any way, which could threaten to cause physical injury to other students, professional staff, employees or guests who are visiting the school or attending any Board of Education-sponsored and supervised activity. This includes, but is not limited to, fighting, hitting, and other inappropriate touching. Any mutual participation in an incident involving physical violence may lead to a minimum consequence of three days out of school suspension (OSS).

A student who assaults a school employee or other student whether on or off school property, or at a non-school-sponsored or related activity, function, or event may be subjected to discipline. In accordance with Ohio Revised Code Section 3313.66, a student may be subject to suspension or expulsion from school, if the Superintendent has reasonable suspicion the student's continued presence in the school will significantly disrupt or interfere with the educational process, or significantly endanger the health or safety of the students or others.

4. *Profane, Vulgar, Abusive, Improper Language, Improper Gestures, or Sexual Misconduct*

No student shall use profane, vulgar, racially or religiously derogatory, abusive, or otherwise disrespectful language in any school building areas during school hours or at any school-sponsored or related activities or events. Neither shall any students use profane, vulgar, or other improper gestures or signs, nor engage in any socially or sexually improper behavior.

5. *Smoking*

No student shall possess, use, conceal, sell, offer to sell, buy, offer to buy, transfer, or distribute any tobacco product including, but not limited to cigarettes, cigars, snuff, and chewing tobacco. Neither shall any student aid any other student in using, selling, or distributing any tobacco product including, but not limited to, cigarettes, cigars, snuff, chewing tobacco, and electronic cigarettes. Students violating this policy will be subject to suspension.

6. *Narcotic, Alcoholic Beverages, Stimulant Drugs, Inhalants, and Paraphernalia*

A. During school, summer school, travel on any school-provided transportation or at any school-sponsored activity held on or off school property students shall not knowingly possess or attempt to buy, sell, use, supply, transfer, apply, or display evidence of consumption of any mood-altering chemical of any kind, including alcohol. "Possession" includes, without limitation, retention on a student's person or in a student's purse, wallet, locker, desk, or automobile parked on school property. "Evidence of Consumption" is defined as manifesting signs of chemical misuse including, but not limited to, staggering, red eyes, odor, nervousness, restlessness, memory loss, abusive language, falling asleep in class, or any other behavior which is not considered normal for the particular student. The term "mood-altering chemical" includes, without limitation, narcotics, depressants, stimulants, hallucinogens, counterfeit drugs, marijuana, alcohol, and inhalants. These prohibitions also extend to prescription drugs, unless prescribed by a licensed physician for the student in question, and kept in the original container, with the student's name and with directions for proper use. Prescription medications shall be kept in the school office. All other procedures outlined in school policy should also be followed.

When students are found to possess or sell illegal substances, an administrator shall promptly report the students to the local police authorities. In determining the appropriate level of discipline, school administrators shall have considerable discretion, including the discretion to reduce the consequences outlined below.

B. *Possession, Purchase, Use, Application or Displaying Evidence of Consumption*

FIRST OFFENSE:

1. The principal will suspend the student for 10 days in accordance with all requirements of law, which suspension may be reduced to no less than five days if the following criteria is satisfied:

- a. the student agrees to and subsequently is evaluated by a chemical dependency professional;
 - b. the student agrees to follow through with any treatment prescribed by the chemical dependency professional, including but not limited to attending mandatory support groups;
 - c. the professional verifies the foregoing to the satisfaction of the principal; and
 - d. where appropriate, the student agrees to continue to attend an in-school support group.
2. Notwithstanding the above provisions, it shall not be considered a first offense under Part 1 of this Policy if a student reports his/her violation and:
 - a. the student proceeds to be evaluated by a chemical dependency professional;
 - b. the student agrees to follow through with any treatment required by the professional, including but not limited to attending mandatory support groups; and
 - c. the professional verifies the foregoing to the satisfaction of the principal.

Possession of a bulk amount of any controlled or dangerous substance as defined by R.C. 2925.01(D) shall automatically be considered a second and subsequent offense and shall be treated as indicated below.

SECOND AND SUBSEQUENT OFFENSES:

1. The principal will recommend that the Superintendent expel the student for a period not to exceed the greater of eighty school days or the number of days remaining in the semester in accordance with all requirements of law and Policy JGE.
2. The Superintendent may expel the student for a period not to exceed the greater of eighty school days or the number of days remaining in the semester in accordance with all requirements of law and Policy JGE.

Whenever a student is expelled or suspended from school for the use or possession of alcohol or drugs, the Superintendent will notify the registrar of Ohio Bureau of Motor Vehicles and the juvenile judge of Portage County of the expulsion or suspension. Such notification will result in the denial of driving privileges in accordance with Ohio Revised Code 3321.13(B)(3).

C. Selling, Supplying, or Transmitting

A first incident of selling, supplying or transmitting mood-altering chemicals shall be treated as a second offense as defined in Section B above.

D. Counterfeit or “Look-Alike” Drugs

In accordance with R.C. 2929.01(0), the Board states as follows:

1. A counterfeit-controlled substance is defined as:
 - a. any drug that bears, or whose container or label bears, a trademark, trade name or other
 - b. any unmarked or unlabeled substance that is represented to be a controlled substance;
 - c. any substance that is represented to be a controlled substance or is a different controlled substance; and
 - d. any substance other than a controlled substance which a reasonable person would believe to be a controlled substance because of its similarity in shape, size, and color, or its markings, labeling, packaging, distribution, or the price for which it is sold or offered for sale.

2. No student shall knowingly possess any counterfeit-controlled substance. Violations of this provision shall be treated in the same manner Section B (Possession, Purchase, Use, Application, or Displaying Evidence of Consumption).
3. No student shall directly or indirectly represent a counterfeit-controlled substance as a controlled substance by describing, through words or conduct, that physical or mental effects are the same or similar to the effects associated with the use of a controlled substance.
4. No student shall knowingly make, offer to sell, give, package, or deliver a counterfeit-controlled substance. Violations of this provision will be treated in the same manner as Section C (Selling, Supplying, or Transmitting).

7. Failure to Comply with Directives/Insubordination:

Violations of Rules

- A. Students shall comply with the directives and orders of teachers, student teachers, educational aides, substitute teachers, principals, or other authorized school personnel during any period of time when they are properly subject to the authority of the school. Verbal and written abuse, including insults and intimidation, will not be tolerated. It shall be considered “insubordination” for anyone to disobey or fail to comply with directives, which are a part of this code, of authorized school personnel.
- B. Students shall comply with all school rules and regulations which are a part of this Code and which shall be posted on a school bulletin board. It is the responsibility of each student to familiarize him/herself with all school rules and regulations.

8. Attendance, Truancy, Tardiness

Students are required by law to regularly attend school. A student shall not be absent from school or an assigned location for all or part of any school day without school authorization and parental consent, and shall be considered truant when he/she is absent from school for any portion of the school day. Excessive tardies shall also be considered truancy. **After a student has accumulated 15 absences, a physician’s note will be required for the absences to be excused.**

- A. Truancy (missing two (2) or more periods)
 1. First Offense – Saturday School (4 hrs.)
 2. Second Offense – Two (2) Saturday Schools (4 hrs.)
 3. Third Offense – One (1) day of In-School Restriction
 4. Fourth Offense –Two (2) days of In-School Restriction
 5. Fifth Offense –Three (3) days of In-School Restriction
 6. Sixth or more –Additional In-School Restriction and possible truancy referral to court.
- B. Class/Study Hall cutting [unexcused absence (absence without permission from teacher or administration) from class or study hall/signing into school after 8:05 a.m.]
 1. First Offense – Saturday School (2 hrs.)
 2. Second Offense – Saturday School (4 hrs.)
 3. Third Offense – One (1) Saturday School (2 hrs.) & one (1) Saturday School (4 hrs.)
 4. Fourth Offense – Two (2) Saturday Schools (4 hrs.)
 5. Fifth Offense – Two (2) days of In-School Restriction

6. Sixth Offense or more– Three (3) days of In-School Restriction, and additional consequences to be determined by administration.
- C. Tardy to School (signing into school from 7:40 – 8:05 a.m.)
1. First Offense – Warning
 2. Second Offense – Warning
 3. Third Offense – One Detention
 4. Fourth Offense – Three Detentions
 5. Fifth – Sixth Offense – One (1) Saturday School (2 hrs.)
 6. Seventh – Eighth Offense – One (1) Saturday School (4 hrs.)
 7. Ninth Offense – Two (2) Saturday Schools (4 hrs.)
 8. Tenth – Twelfth Offense – Two (2) days of In-School Restriction
 9. Thirteenth – Fifteenth Offense - Three (3) days of In-School Restriction
 10. Sixteenth Offense or more – Additional consequences to be determined by administration.

After a student has accumulated 15 tardies to school, a physician’s note will be required for the tardy to be excused.

Students with five (5) or fewer tardies during the first semester will start again at the first offense at the beginning of the second semester.

When the building principal advises the Superintendent that a student of compulsory school age has been absent without legitimate excuse for more than thirty consecutive hours, forty-two hours in one school month, or seventy-two hours in one school year, the following procedure will apply:

- A. The Superintendent will notify, in writing, the student and his/her parent, guardian, or custodian that information regarding the student’s absences has been provided to the Superintendent, and that, as a result, the student’s driving privileges will be denied. This notification will also state that the student and his/her parent, guardian, or custodian may appear before the Superintendent or designee to challenge the information provided to the Superintendent.
- B. The notice from the Superintendent to the student must set forth the information received and must include the date, time, and place of the hearing. The hearing must be scheduled between three and five days after the notification is given, unless an extension is requested by the student, parent, guardian, or custodian and is granted by the Superintendent. If wanted, the Superintendent must notify the student, and the parent, guardian, or custodian of the date, time, and place of the new hearing.
- C. At the hearing before the Superintendent or designee, the student will have an opportunity to present evidence that he/she has not been habitually absent without legitimate excuse. Under Ohio law, “legitimate excuse” includes, but is not limited to:
 1. enrollment in another school or school district in Ohio or another state;
 2. possession of an age and schooling certificate;
 3. a bodily or mental condition that prohibits attendance under R.C. 3321.04; or
 4. participation in a home instruction program in accordance with R.C. 3321.04.
- D. If a habitually absent student does not appear at a hearing before the Superintendent or designee, or if the student does not convince the Superintendent or designee that the

absences are legitimate, the Superintendent must notify the registrar of the Bureau of Motor Vehicles (“BMV”) and the county juvenile judge. Such notification must be given to the registrar of the BMV and the juvenile judge within the two weeks of the receipt of the information regarding habitual absences or, if a hearing for the student is held, within two weeks after the hearing.

Notification to the registrar of the BMV and the county judge must comply with R.C. 3319.321 and the Family Educational Rights and Privacy Act of 1974 (FERPA), and accompanying regulations.

The registrar of the BMV is required to suspend the temporary instruction permit or driver’s license of any student who is the subject of such a notice. If a temporary permit or license has not yet been issued for that student, the registrar is prohibited from issuing a temporary permit or a license.

The denial of a student’s driving privileges will remain in effect until the student reaches age 18 or until the denial is terminated for another reason allowed by Ohio law. In accordance with Ohio law, a student whose driving privileges have been denied can file a petition with the juvenile court in the jurisdiction where he/she resides.

9. *Forgery*

No student shall attempt to or cheat, lie, prefabricate, deceive, use crib notes, receive or disseminate answers to a test, or falsify records. Neither shall any student attempt to or forge, falsify, distort, or misrepresent (in verbal or written form) dates, times, addresses, grades, or other data contained in any communication to or from the school. Any student who assists or participates in any of the above actions on a secondary basis shall also be subject to discipline.

10. *Academic Dishonesty*

Academic integrity has always been and will continue to be important and valued at Aurora High School. Students are expected to maintain the highest standards of academic conduct. Academic dishonesty includes both cheating and plagiarism. Academic dishonesty is unfair to honest students as well as being detrimental to the dishonest student. At Aurora High School we expect students to demonstrate the integrity that is required in college and in the workplace.

Examples of academic dishonesty include, but are not limited to:

- Copying answers from another’s work or allowing someone to copy from your work.
- Copying and pasting text from online media or websites.
- Copying text from any printed material (books, magazines, newspapers, etc.) without citation.
- Paraphrasing (rewording or altering text and claiming it as your own).
- Using photo, video, and audio resources without permission or acknowledgement.
- Using the work of another student, family member, or any outside party without teacher permission.
- Purchasing or obtaining pre-written work from any individual or commercial source.
- Obtaining a translation from any individual or commercial source, including online translation services.
- Using a paper that was written for another class/purpose without both teachers’ permission.

- Giving or receiving assistance during an exam, test, or quiz.
- Obtaining advanced copies of tests.
- Removing answer booklets or answer keys.
- Using an electronic device to gain an unfair advantage in a testing situation.
- Any other behavior that gains an unfair advantage for a student or that affects the results of another student (enabling another student to commit any of the above acts).

The above conditions apply to all types of academic work: essays, exams, quizzes, tests, projects, homework, research, computer programs, music scores, web pages, graphical depictions, visual representations, and other assignments.

11. Extortion

No student shall attempt to or use an expressed or implied threat, violence, harassment, coercion, or intimidation to obtain money or anything of value from another on school grounds, at school-sponsored or related school functions, off school grounds, or any other time the student is subject to school authority.

12. Hazing

No student shall harass, persecute, or participate in any act(s), or attempt to threaten, act, or participate in any act(s) that injures, degrades, disgraces, or tends to injure, degrade, or disgrace any student. Hazing is banned in any form.

Hazing (Board Policy JFCF) is defined as acting or coercing another, including the victim, to participate in any act of initiation onto any student or other organization that causes or creates a substantial risk of causing mental or physical harm to any person. Permission, consent, or assumption of risk by any individual subjected to hazing will not lessen the prohibition contained in this policy, and will not exempt any student from discipline under this policy.

13. Electronic Devices

No student shall be using or have “out” during class cellular phones, MP3 players, Smart devices, or any other electronic equipment unless given permission by a faculty member. All electronic devices will be confiscated by school staff if they are out during class, or cause a disruption to the learning environment at any time during school hours. **Refusal to turn over a device may be grounds for suspension.**

- a. First Offense – Returned to student
- b. Second Offense – Saturday School (2 hrs)
- c. Third Offense – Saturday School (4 hrs)
- d. Fourth Offense – One (1) day of In-School Restriction
- e. Fifth Offense – Three (3) days of In-School Restriction
- f. Sixth – Tenth Offense – Out-of-School Suspension

The following procedures apply to Chromebook use:

Distribution

Each student that surrenders their Chromebook for the summer will be reissued their original Chromebook. Students who did not pay their Technology Fee will not have theirs reissued until the fee is paid in full. Chromebooks will be reissued at the Schedule Pick-Up day at AHS.

Search

Contents of electronic devices may be searched if there exists a reasonable suspicion that it may have been used in an activity prohibited by the Code of Conduct.

Insurance/Technology Fee

The Technology Fee for the 2021-2022 school year will be \$28/student. There will also be a deductible fee for each incident a Chromebook is returned for maintenance (a factory defect will not count as an incident). The rate will be the following:

1st Incident- \$20 / 2nd Incident- \$50 / 3rd, 4th Incident- Full Replacement Cost

5th Incident- Lose privilege of taking Chromebook home.

Students who owe a Technology Fee or Chromebook associated fee (from 19-20) will not be reissued a Chromebook until the fee is paid.

Students who bring in their Chromebook this fall for maintenance will be given a replacement regardless of their status for this year's (21-22) Technology Fee up until the end of the 1st quarter. After that timeframe, any Chromebook returned for maintenance will be withheld until the fee is paid in full. Students who owe a deductible fee will have to pay their Technology Fee as well to be reissued a new Chromebook. After the first break, students will have their Chromebook returned once the repair has been completed.

14. Transportation

No student, while under the authority of a school bus driver, may interfere with the safe operation of the bus through destructive actions or words, either to other students, the bus driver or passing motorists. Additional guidelines for student discipline and behavior while on school vehicles are found in the Bus Rules and Safety Regulations (as revised 2/12/88) and are incorporated herein by reference.

15. Accomplice

No student shall place himself/herself in a position to aid, abet, facilitate, encourage, allow or in any manner to actively or passively assist another student to violate any school rule. The prohibition of this section includes but is not limited to serving as a "look out" for a student engaged in misconduct. In addition to the foregoing, students shall also have an affirmative duty to report another student who a student knows has violated, is violating, or is planning to violate a school rule involving any dangerous weapon (as defined in Board Policy JFCJ) or any illegal, prescription or counterfeit drug. In administering discipline under this Section, school officials and administrators shall have discretion to consider the circumstances and

nature of the offense, including any mitigating circumstances.

16. Gambling

No student shall engage in or promote games of chance, place a bet, or risk anything of value on school grounds, at school-sponsored or related school functions off school grounds, or any other time the student is subject to school authority.

17. Weapons, Dangerous Instruments, Fireworks, and Explosives

No student shall use, or attempt to possess, handle, transmit, sell, or conceal any object that can be classified as a weapon or dangerous instrument while on school grounds, at school-sponsored or related activities, functions, or events off school grounds, on a school owned, operated or leased vehicles, or at any other time that the student is subject to the authority of the school. Weapons and dangerous instruments shall include any object which is used or may be used to inflict physical harm or property damage. (Note: Bringing firearms to school shall result in a one-year expulsion from school, see Board Policy JFCJ. Bringing a knife onto school property may also result in a one-year expulsion, see Board Policy JFCJ.)

No student shall process, handle, transmit, sell, conceal, or bring on school grounds any fireworks, explosives, or munitions nor shall any student ignite or explode fireworks, explosives, or munitions at school-sponsored or related functions or activities on or off school grounds, or at any other time the student is subject to the authority of the school.

This prohibition applies to firearms, explosives (including fireworks, lighters, and matches), knives, and other dangerous objects of no reasonable use to the student at school. It also applies to any look-alike weapon or dangerous object (including normal school supplies like pencils or compasses) which a reasonable person might consider, under the circumstances, capable of harming a person or property.

18. Dress Code

Aurora High School Administration, Faculty, and Staff believe that the school should help to foster and develop student social skills, respect for all people, and understanding of diverse viewpoints. This should all take place in a safe, friendly, and productive learning environment for all students. It is our policy to recognize the rights and privileges of each student in the matters of dress and appearance to the extent that the exercise of that right does not interfere with the orderly process of education. In the event that the appropriateness of a student's attire is called into question, final judgment will be made by the administration.

Expectations include, but are not limited to:

1. "Outerwear" must cover "underwear".
2. Clothing must not contain any inappropriate communication. (e.g. alcohol or drug references, weapon images/references, profanity, etc.)
3. Shorts, skirts, and shirts must be of appropriate length and provide adequate coverage.
4. Head covering - e.g. hats, hoods, caps, visors, scarves, bandanas, etc. must not be worn inside the school building (unless for medical or religious/cultural purposes).
5. Sunglasses/face covering must not be worn in the building.

19. Failure to Accept Discipline or Punishment

No student shall refuse to accept discipline or punishment from teachers, school officials, teacher aides, or other authorized school personnel, nor shall any student violate the conditions of student suspension as specified in the student suspension notice to parents.

20. Misconduct During Extracurricular Activities

A student who has been accepted or qualified to participate in a school-sponsored or related extra-curricular activity shall not behave in any manner which, in the sole discretion of school authorities, disrupts or tends to interfere with the conduct of that activity and shall not violate the rules, regulations, or policies which govern participation in an extracurricular activity, which rules, regulations, or policies are provided to participants and made part of this code. Students attending any school-sponsored or related activity shall not behave in any manner which, in the sole discretion of school authorities, disrupts or tends to interfere with the conduct of that activity.

21. Trespass

- A. No student shall enter upon school grounds or enter any school building to which the student is not assigned, either during or after school hours, except with express permission of the building principal or for purposes of attending or participating in a school-sponsored event in which his/her regularly assigned school is involved or where students from his/her regularly assigned school have been invited to attend or participate.
- B. A student who is already the subject of an emergency removal, a suspension, or an expulsion shall not enter upon any District property without the express permission of the principal.

22. Driving/Parking

Driving privileges will be extended to sophomore, junior and senior students. Students must register vehicles and obtain a parking pass from the assistant principal in order to park on campus. Any student driving to school must keep his/her vehicle under control at all times, follow established safety procedures, and comply with school parking regulations. Students are required to park in the designated student lot. Student vehicles illegally parked will be ticketed. Continuous and deliberate violations may result in the vehicle being towed at the owner's expense and/or disciplinary action. No unauthorized vehicle will park in the designated handicap parking spots. Students are not permitted in their cars without permission from the principal or assistant principal any time during the school day. Student drivers who have excessive tardies may have their driving privileges revoked. Student vehicles may be subject to search.

Failure to follow these guidelines may result in the student's driving privileges being withdrawn.

23. Repeated Violations of School Rules

No student shall repeatedly fail to comply with school rules and regulations or with directions

of teachers, student teachers, teacher aides, principals, or other authorized school personnel.

24. Harassment/Sexual Harassment, Bullying, and Disrespect

No student shall harass any other student, school employee, community member, or school visitor on the basis of color, race, national origin, religion, age, sexual orientation, or disability. For the purpose of this code of conduct, the term “harass” includes, but is not limited to, conduct which intimidates, insults, persistently annoys or otherwise physically or verbally (oral, writing, or in electronic form) abuses another.

Students are specifically prohibited from sexually harassing any other student, school employee, community member, or school visitor. Sexual harassment is any activity of a sexual nature which is unwanted or unwelcome, including but not limited to, unwanted touching, pinching, patting, verbal comments of a sexual nature, sexual name-calling, pressure to engage in sexual activity, repeated propositions and unwanted body contact. Dating violence should also be avoided.

Dating violence is defined as a pattern or behavior where a person uses or threatens physical, sexual, verbal, or emotional abuse to control the person’s dating partner. A dating partner is any person, regardless of gender, involved in an intimate relationship with another person primarily characterized by the expectation of affectionate involvement whether casual, serious. Or long term.

Any student who believes that he/she has experienced any form of harassment including sexual harassment should report this conduct immediately to his/her building principal, who will conduct an investigation and, if required, take appropriate remedial action.

Bullying

Bullying (Board Policy JFCF) means any intentional written, electronic, verbal or physical act or actions against another person that a reasonable person under the circumstances should know will have the effect of:

- A. Placing a person in reasonable fear of substantial harm to his or her emotional or physical well-being or substantial damage to his or her property.
- B. Creating a hostile, threatening, humiliating or abusive educational environment due to the pervasiveness or persistence of actions or due to a power differential between the bully and the target; or
- C. Interfering with a student having a safe school environment that is necessary to facilitate education performance, opportunities or benefits; or
- D. Perpetuating bullying by inciting, soliciting or coercing an individual or group to demean, dehumanize, embarrass or cause emotional, psychological or physical harm to another person.

25. Gang Activity

Subject to any applicable legal and constitutional limitations, no student’s dress, apparel, activities, acts of behavior or manner of grooming will be condoned if they:

- A. Cause school officials to have reasonable suspicion that such behavior, apparel, activity, acts, or other attributes are gang-related and would disrupt or interfere with the school environment or activity and/or educational objectives;
- B. Present a physical safety hazard to the student in question, other students, staff members or

other employees;

- C. Create an atmosphere in which a student, staff members, or other person's well-being is hindered by undue pressure, behavior, intimidation, overt gesture, or threat of violence or
- D. Imply gang membership or affiliation by written communication, marks, drawing, painting, design, or emblem whether on school or personal property, or on one's person.

26. Computer/Technology Tampering or Misuses

The use of computers and the Internet is a privilege, not a right, and inappropriate use will result in a cancellation of those privileges. All Aurora High School students shall sign a student contract agreement with their application for an Internet account which states that the student agrees to abide by the provisions of the Aurora Schools Internet and Acceptable Computer Use Policy.

A student shall not alter or attempt to alter an individual computer or computer network software, place unauthorized information, computer viruses or use the computer or network in any way (i.e. chat rooms, hate mail, harassment, profanity, vulgar statements, or discriminatory remarks). Students may be held monetarily responsible for any repair or replacement costs to the system.

Students are expected to have read, understood, and follow the Aurora City Schools Chromebook Policies. Should they commit any violation or misuse their Chromebook, their access privilege may be revoked and school disciplinary action may be taken. The Chromebook is to be treated no differently than any other district owned piece of equipment. It should not be altered or used in a manner that is not aligned with the Aurora Schools Internet and Acceptable Computer Use Policy.

27. Any Other Conduct Which Disrupts or Interferes with the Educational Process

Students may be disciplined for any other misconduct which, although not detailed herein, is determined by school authorities to disrupt or to interfere with the educational process.

The Superintendent shall publish to all students a policy outlining these and any other District rules regarding student conduct and the sanctions, which may be imposed for their breach. Said policy shall also be posted in a central location in each school and shall be made available to students upon request.

[Adoption date: August 26, 1985] NOTE: This revision

[Revision date: July 16, 1990] replaces original policies

[Revision date: June 22, 1992] and regulations JFC,

[Revision date: July 19, 1993] JFC-R, JFCH/JFCI, JFCH/

[Revision date: August 7, 1995] JFCI-R, JGD, JGDA, JGE

[Revision date: July 28, 1997] adopted and approved

[Revision date: July 27, 1998] 8/26/85

[Revision date: June 29, 2009]

CROSS REF.:HC, Student Health Services and Requirements

Detention

Teachers may assign a teacher detention either before or after school for minor infractions of the code of conduct. When warranted, an office detention may be assigned to students who fail to comply or for repeat offenses. Students assigned an office detention must report to the designated room with study materials. Office detentions are held from 7:10 – 7:35 am or 2:30 – 2:55 pm. Transportation is the student's responsibility. Failure to serve office detentions may result in Saturday School

A cumulative record of detentions will be maintained in the office. The following additional consequences may be assigned for accumulated detentions: parent conference, loss of driving privileges, in-school restriction, suspension, or alternative school assignment.

Saturday School

Placement of a student in the Saturday School will be at the discretion of a building administrator. The Saturday alternative to suspension will not be offered for all violations of the Code of Conduct, specifically those that involve antisocial or criminal behavior, threats to teachers, fighting, or other disruption of school. This placement should be viewed as a privilege not a right and as such should be approached as a positive educational experience. The intent is to provide students with an alternative to a school suspension with a provision for additional academic assistance to improve study skills and scholastic success. The student is responsible to gather appropriate study materials to be used on Saturday.

1. Saturday School is in session from 8:00-10:00 or 8:00 -12:00. Students may be assigned a 2 or 4 hour session. Students will not be admitted to the detention if they arrive after 8:00 a.m. and may be subjected to further disciplinary action.
2. Students are required to bring their own study material including school related books, paper, pens, pencils, etc. There should be enough materials to last four hours. Lockers are off limits and access to other areas of the building will not be permitted. Students are expected to use this time for the completion of assigned schoolwork. Activities such as talking without permission, sleeping, or appearing to be asleep are not permitted.
3. Students are required to wear appropriate school clothes. Students inappropriately dressed will be sent home.
4. Students are not permitted to bring such items as food, beverages, or any materials that are disruptive to the educational environment.
5. Students attending Saturday School are subject to all regulations prescribed in the Code of Conduct: Students Rights, Responsibilities, and Discipline.
6. In the event of an emergency that causes a student to miss Saturday School, a parent/guardian **MUST** leave a message on the assistant principal's voicemail 330-954-2248 before school Monday.
7. Failure to attend Saturday School will result in a one (1) day In-School Restriction along with the original Saturday School still to be served. Continued failure to serve Saturday School assignments may result in additional suspension.

Emergency Removal

When circumstances are such that a student's continuing presence is reasonably certain to pose a continuing danger to persons or property or an ongoing threat of disrupting curricular or extra-curricular school activities taking place within a classroom or elsewhere on school premises, the superintendent, principal, or assistant principal may remove a student from curricular or extracurricular activities, or from the school premises without complying with the notice and hearing requirements required prior to suspension or expulsion.

In similar circumstances, a teacher or supervising adult may remove a pupil from curricular or extracurricular activities under his/her supervision, without complying with the notice and hearing requirements prior to suspension or expulsion. As soon as practicable after making such removal, the teacher shall submit reasons, in writing, for such removal to the principal.

If a student is removed under emergency removal, written notice of the reason(s) for the removal and written notice of the hearing to be held regarding the removal shall be given to the students as soon as practicable prior to the hearing. Parents will be notified when a student is removed under this section.

The hearing shall be held in accordance with the procedure set forth under the suspension procedure, unless it is probable that the student may be subject to expulsion. In that event, the hearings shall be held in accordance with the procedure set forth under the expulsion procedure except that the hearing shall be held within seventy-two (72) hours of the initial removal. The individual who ordered, caused, or requested the student's removal under this Article shall be present at the hearing.

If the superintendent or the principal reinstates a student in a curricular or extracurricular activity under the teacher's supervision prior to the hearing following a removal under this Article, the teacher shall, upon request, be given the reasons for such reinstatement in writing.

In-School Restriction

A student's behavior may result in forfeiture of his/her right to attend classes. Assignment to the In-School Recovery (ISR) Room requires the student to report to the ISR at the beginning of the day and remain there until afternoon dismissal. The student forfeits the privilege of late arrival or early dismissal and must remain on task in the supervised ISR area (this includes students involved in work-study programs). Academic credit can be made up. Parents/guardians are notified by mail, but there is no formal appeal process for In-School Recovery.

Out of School Suspension

1. The Superintendent of Schools, building principal, or assistant principal may suspend a student from school or class attendance for not more than 10 days. If at the time a suspension is imposed there are fewer than ten school days remaining in the school year in which the incident that gives rise to the suspension takes place, the Superintendent may apply any remaining part of this suspension to the following school year.

2. The first suspension will not normally exceed a period of three school days; second suspensions will not normally exceed a period of five school days; third suspensions will normally be for a period of 10 school days. Because they seriously disrupt the learning environment and/or endanger the health or safety of other students, some offenses will normally result in a 10-day suspension and/or expulsion on their first occurrence. These include but are not limited to:
 - A. use, possession, or sale of alcohol or drugs;
 - B. assaulting staff;
 - C. inappropriate setting of fire alarms;
 - D. expending fireworks or setting fires;
 - E. possession, use, or sale of firearms and
 - F. fighting/assault

It is strongly recommended that the student's parents or guardian accompany the student to school upon readmission following a suspension. While school suspensions will normally follow the sequence outlined above, school personnel retain the discretion to determine the appropriate length of suspension based on the determination of the nature and seriousness of the offense and previous history of the student.

All students legally residing within the Aurora City School District and meeting State and Board of Education eligibility requirements are entitled to attend the Aurora City Schools. Students who exhibit incorrigible behavior, which is beyond the educational facilities and professional expertise of the staff to deal with successfully within the school setting, may be denied the right of school attendance. Students who violate the school disciplinary code as set forward herein are subject to suspension and/or expulsion in accordance with Ohio Revised Code 3313.66; 3313.61 and procedures as specified below. These procedures shall not apply to normal disciplinary procedures in which a student is removed from a curricular or extracurricular activity for less than 24 hours and is not subject to suspension or expulsion.

During the period of suspension a student will not be permitted to attend any school function or activity. If the suspension days fall in two different school weeks, a student will not be permitted to attend weekend school functions or activities between the different weeks.

(JFCJ)

Dangerous Weapons in the Schools

The Board is committed to providing the students of the District with an educational environment which is free of the dangers of firearms, knives, and other dangerous weapons.

A student shall not use, possess, handle, transmit, sell, or conceal any object that can be classified as a weapon or dangerous instrument; while in any vehicle or on any property owned, operated, leased or controlled by the school, whether during or after regular school hours; while at any school-sponsored or related activity or event, whether on or off school grounds; and while at any other time the student is subject to the authority of the school. A student shall also not use, possess, handle, transmit, sell or conceal any look-alike weapon or dangerous object which a reasonable person might consider, under the circumstances, capable of harming a person or

property. Weapons and dangerous instruments shall include any object which is used or may be used to inflict physical harm, including, but not limited to firearms and knives, as defined in further detail below.

If a student brings a firearm onto school property (as defined below), into a school owned, operated or leased vehicle, or to any school-sponsored activity, the Superintendent shall expel the student from school for a period of one calendar year and shall notify the appropriate criminal justice or juvenile delinquency authorities. Any such expulsion shall extend, as necessary, into the school year following the school year in which the incident occurred. The Superintendent may reduce the one-year expulsion on a case-by-case basis.

If a student brings a knife onto school property (as defined below), into a school owned, operated or leased vehicle, or to any school-sponsored activity, the Superintendent may expel the student from school, subject to the same conditions stated above.

The Superintendent may reduce the period of an expulsion provided under this Policy by considering; a student's disability (if the incident is a manifestation of the student's disability); a student's age; a student's prior disciplinary history; and for the intent of the perpetrator.

For purposes of this Policy, the term firearm shall include any weapon (including a starter gun) which will or is designed to or may readily be converted to expel a projectile by the action of an explosive; the frame or receiver of any such weapon; any firearm muffler or firearm silence; or any destructive device (as defined in 18 U.S.C.A. Section 921), which includes any explosive, incendiary, or poisonous gas, bomb, grenade, rocket having a propellant charge of more than four ounces, missile having an explosive or incendiary charge of more than one-quarter ounce, mine or device similar to any of the devices described above. For purposes of the Policy, the term knife shall include but is not limited to, any cutting instrument consisting of a blade fastened to a handle.

CLUBS AND ORGANIZATIONS

Ambassadors	The group provides support for upperclassmen students who are new to the building. They also assist with evening programs and other events.
Aurora Buddies Club	To engage in activities and develop friendships with students who have special needs.
Bowling Club	Bowling at Roseland Lanes in Oakwood, 8 weeks each session, 2 sessions per year, 1 each in fall/spring. Each session is dependent on student interest.
Chess Club	To provide an opportunity for students to learn and improve their skills as chess players.
Creative Writing Club	Write to a creative prompt and then share.
Debate Club	Share your opinion or listen to discussion on a wide variety of topics.
Diversity Club	Organization that identifies, discusses and celebrates diversity within the school community.
Drama	Become involved in theatrical productions at the high school and middle school.
Drug Free Club	Pledging to live a healthy lifestyle by being alcohol and drug free. Possibility of being selected for a random drug test. Monthly meetings with speakers, raffles and giveaways. \$10 dues and parent signature form required.
Ensemble Club	Small ensembles for community engagement and real world business experience for students.
Euchre Club	Play euchre, teach how to play euchre
Flags and Highlights	Flag Corps is a precision flag team that performs with the AHS Marching Band, and the Highlights are a precision pompon and dance group that also performs with the AHS Marching Band.
Freshmen Mentor Program (FMP)	Students are invited to apply to be a mentor to incoming Freshmen. Responsibilities include one day of training during the Spring, working Freshmen Orientation Day, and taking on a group of assigned Freshmen to help them transition to the high school environment.
Gambit	The Gambit is the AHS newspaper. Newspaper is offered to students as a class. However, students unable to fit this course into their schedule may consider freelance work for the newspaper.. Opportunities exist for students to be involved in writing articles, copy editing, and photography.
Gaming Club	A place for Sci Fi/ Fantasy games like Dungeons and Dragons, Pathfinder, Magic, Yugi-Oh, GURPS, etc. No computer games.
GSA	The Gay Straight Alliance meets monthly to discuss equal rights issues, provide a safe place for the LGBTQ community to hold discussions, promote tolerance through education, and bring together allies. The club is open to everyone.
Interact Club	The basic principle of the Rotary Interact is to help others. The motto is "service above self." Through service activities, Interactors learn the importance of developing leadership skills and personal integrity, demonstrating helpfulness and respect for others, and enhancing

	international understanding and goodwill.
International Club	Each meeting, we talk about different cultures and hold presentations. One day can be about Arabic culture and the next one could be about Irish heritage. Anything you'd like to explore is welcome!
Jazz Ensemble	The Jazz Ensemble is a group of AHS Band musicians who meet to study and perform the musical genre of jazz.
Math Club	In depth examination of mathematical ideas and topics including practice for the AMC and OCTM tests.
NHS	A service organization that values character, scholarship and leadership. Meetings are for members only. Students are invited to join in their junior year if they meet the entrance criteria set forth by the National Honor Society.
Peer Tutoring	Volunteer to AHS students in your favorite subject areas. Volunteering is coordinated after school or during study hall.
Quiz Bowl	Competitive trivia club
Robotics Club	The Robotics Team builds complex robots for regional and state competitions.
Rock Orchestra	Merging rock and orchestral instruments to Rock the House. Open to all students, not just orchestra students, but an interview/audition is required.
Science Olympiad	Science competition team preparing in 23 different events spanning all aspects of science.
Ski Club	Skiing or snowboarding at Brandywine Ski Resort in Sagamore Hills, 5 weeks with transportation and non-transportation options. Plus 4 additional passes and Friday access without transportation for remainder of season.
Software Development	If you have an interest in developing software or apps, Mr. Sams can be a resource to you.
Student Council	Student Council organizes Homecoming and Spirit Week each year. Student Council works to raise funds for school-wide activities, including social events, community projects, and helping people in need. Our main events include blood drives, staff appreciation, Homecoming, service projects and scholarships for seniors.
Unaccompanied Minors	Small, selective group of singers that learn and perform a cappella music. Members are strong musicians and dedicated to learning challenging music. This group meets before and after school.
Yearbook	Yearbook is offered to students as a class. However, students unable to fit this course into their schedule may consider freelance work on the yearbook. Opportunities exist for students to be involved in advertising sales, copywriting, and photography. Those students interested in page design would need experience in InDesign CS6 software.
Z-Club of Aurora	The purpose of Z-Club is multi-faceted including to change the lives of women around the globe through school, community and international service, promote career exploration for women and to stimulate new and meaningful service and advocacy projects while helping to advance the status of women in the world.

ATHLETICS

Eligibility

In order to be eligible to participate in interscholastic athletics and extracurricular activities, students shall meet the following criteria:

1. In order to be eligible in grades 9-12 a student must be currently enrolled and must have been enrolled in school the immediately preceding grading period (interscholastic athletics only). During the preceding grading period, the student must have received passing grades in a minimum of five, one-credit courses or the equivalent which count toward graduation. **One credit of virtual learning may be used for eligibility one time in a student's high school career.** Students must also have achieved a minimum grade point average of 1.5 for the preceding nine-week grading period. Students whose grade point average falls between 1.0 and 1.49 will be eligible for a probationary period of four and one half weeks until progress report day at which time the student to be eligible must have achieved a 1.5 grade point average or be ineligible as of that date. Students whose grade point average is below 1.0, students whose grade point is below 1.5 and have been on probation one previous time during the school year, or students who are off probation and do not achieve a 1.5 grade point average at progress report day are ineligible until they achieve the appropriate grade point average at the end of the next nine-week period. Students placed on probation are subject to an after school mandatory study table. Fall incoming 9th grade students to be eligible must have received passing grades of 100% of the subjects carried during the last grading period of the eighth grade including receiving a designation of "O" or "S" in elective courses.
2. The eligibility or ineligibility of a student continues until the end of the 5th (fifth) school day of the next grading period, at which time the grades from the immediately preceding grading period become effective. EXCEPTION:
Eligibility or ineligibility for the first grading period commences with the start of the fall sports season.
3. A student enrolled in the first grading period after advancement from the eighth grade must have passed 100% of those subjects carried during the preceding grading period in which the student was enrolled.
4. The eligibility of a transfer student must be established by school records or verification from the sending school. The responsibility for establishing eligibility remains with the receiving school.
5. Summer school grades earned may not be used to substitute for failing grades from the last grading period of the regular school year.
6. An athlete must be in school at least half of the day in order to participate in the practice or contest of that day. Unusual or extenuating circumstances will be examined by the coach, athletic director, and principal.
7. An athlete must have no unexcused absence from class on a given day if the athlete is to participate in that day's practice or contest.

A link to the most updated OHSAA eligibility regulations, all forms, and the pre-participation physical exam form can be found at: <https://ohsaa.org/eligibility>

General Operational Procedures

1. The Aurora Athletic Department will sponsor three high school evening award programs during the year (Fall-Winter-Spring). All teams (Freshmen, Junior Varsity, and Varsity) will be honored at these programs.
2. The participation of any freshman in junior varsity or varsity competition is to be determined by unanimous approval of the head coach, the athletic director and the parents. This policy applies primarily to football, basketball, and wrestling.
3. The cheerleaders are important members of the athletic department. The sponsor will be considered a head coach and will have all head coach rights and responsibilities within the department.
4. The principal or athletic director shall schedule the dismissal time of the players and students for each contest taking place during the school day. This includes practices that have been approved by the athletic director. In most cases, one hour plus traveling time is needed to assure all safety measures.
5. Generally, all athletic contests shall be scheduled with nearby schools.
6. An athlete will not be permitted to change from one sport to another during the same season unless he/she is released by the first coach with the right to appeal to the athletic director.
7. Individual or small group “workouts” are not to be held within the building without the supervision of a coach.
8. A student who quits a team and does not personally turn in his/her equipment to his/her coach will be charged the full replacement price for the equipment and will not be permitted to try out for future athletic teams until the matter is settled.
9. Any student who fails to turn in all of his/her equipment at the end of the season to the head coach will forfeit his/her right to try out for any future athletic team until the matter is settled.
10. Aurora athletic equipment shall not become the personal property of a student.
11. Any undue influence or attempt by a coach to subvert the general policy and philosophy of the Aurora Athletic Department for purposes of specialization, which thereby limits overall participation, will not be tolerated. Generally, the next calendar sport has priority over the training and participation of our athletes. A coach or other department member may request a hearing with the athletic director and high school principal to discuss any “undue influence” by another member of the department.
12. Athletes are not permitted to wear athletic department clothing during the school day without the approval of their coach.
13. Any athlete who has been injured and advised to seek medical care will not be allowed to return to practice or to a game without written permission from their doctor and/or parents.
14. Any participant quitting a team during the season will forfeit all rights to awards at the end of the season.

Training Rules and Regulations

Philosophy

1. The athletic coaches of the Aurora City Schools feel the need to establish training rules for the betterment of the individual and the team.
2. We believe that athletics are a way of life and adherence to certain training rules and regulations will enhance the individual’s pattern of living.

3. The need for our athletes to be aware of the training rules and to abide by them will unite them toward respective team goals.
4. Athletes are special people. They are constantly being watched by the community, not only in their athletic competition, but out of it as well. An athlete's actions out of competition can determine whether people in the community will respect our programs or not.
5. The coaches of the Aurora City Schools are requiring the athletes of our schools to abide by the training rules set before them. It is our belief that these training rules have been established for the good of the individual, for the good of the team, for the good of the school, as well as for the good of the community. It is our hope that by knowing and following these rules, each will establish a better pattern of living.
6. Our goal is to help the athlete, not to punish, but first the athlete must help themselves.

Objectives

1. To educate the athlete as to what our training rules are and to rehabilitate him if needed.
2. To improve the unity and morale of our athletic teams.
3. To foster the concept of sacrificing one's personal want for the good of the team.
4. To establish a productive pattern of living.
5. To help the individual athlete obtain his full physical potential.
6. To help the athlete avoid trouble.

Disciplinary Action

The athletes of the Aurora City Schools must refrain from the following:

1. Tobacco products in any form
2. Drug or alcohol sale or distribution
3. Drug or alcohol possession and/or use
4. Unreasonable Conduct/Criminal activity such as, but not limited to vandalism, assault, and battery, hazing, theft, or other disruptive conduct.

Disciplinary action will be taken when a member of the faculty or administration receives accurate information that an athlete is violating any one of the stated training rules.

The disciplinary action taken against the offender will be the following;

1. The alleged offender will be granted a hearing. The hearing will comply with the following procedures:
 - a. The student will receive a written notice of the alleged rule violation and the surrounding circumstances.
 - b. The Athletic Director shall serve as the hearing officer and establish the hearing procedures.
 - c. The student shall be given an opportunity to explain the situation and present any information that he/she may possess regarding the incident.
 - d. After reviewing all the information presented at the hearing, the hearing officer shall

determine whether a rule violation has occurred and what disciplinary action, if any, is appropriate. The hearing officer will transmit this decision in writing to the student within 48 hours of the completion of the hearing.

- e. After receipt of the decision, the student will have five calendar days to appeal the decision in writing to the high school principal.
- f. The principal shall schedule an appeal hearing within five calendar days of receipt of the written notice of appeal.
- g. The principal shall establish the hearing procedures. School personnel and the student will be given the opportunity to present relevant information regarding the incident to the principal. The student may have a representative(s) of his/her choosing in attendance at this hearing. The number of representatives shall normally be limited to three unless for good cause shown, more representatives are required.
- h. After reviewing all information at the hearing, the principal shall uphold, reverse or modify the decision of the athletic director. This decision shall be in writing, and transmitted to all parties within 72 hours of the completion of the hearing. If the principal modifies or reverses the decision, all records will be modified accordingly.
- i. The decision of the principal shall be final. Any subsequent appeals shall be governed by the Ohio Revised Code SCII-250601.

1. Tobacco

A. First Tobacco Offense

A participant found in violation will be denied participation for 33% of the contest (season or tournament), based on the number of regular season scheduled events. If the participant agrees to participate in a tobacco education program, the penalty will be reduced to 15% of the contests. Refusal or failure to complete the tobacco education program will result in the full 33% denial of participation.

B. Second Tobacco Offense

A participant found in violation will be denied participation for 50% of the contest (season or tournament), based on the number of regular season scheduled events. If the participant agrees to participate in a tobacco education program, the penalty will be reduced to 25% of the contests. Refusal or failure to complete the tobacco education program will result in the full 50% denial of participation.

C. Third Tobacco Offense

A participant found in violation will be denied participation from athletics for one calendar year from the date of the violation.

D. Fourth Tobacco Offense

A participant found in violation will be denied participation from athletics for one calendar year from the date of the violation.

E. Self Referral

If a participant seeks assistance from the coach, the athletic director, or school administrator for dealing with a tobacco problem and the participant agrees to participate in a tobacco education program, there will be no denial of participation from competing. The self-referral is still considered a violation for the purpose of accumulation of violations and is nonexistent or confronted prior to referral.

2. Drug or Alcohol, Sale or Distribution

A. First Drug or Alcohol Sale or Distribution

A participant found in violation will be denied participation for one calendar year from the date of violation.

After six months of no athletic participation, the participant may petition the athletic director to amend the denial of participation. The participant will present evidence of a successful effort to correct his/her problem. The athletic director will make a recommendation to the building principal. The building principal will make the final decision.

B. Second Drug or Alcohol Sale or Distribution Offense

A participant found in violation the second time will be denied participation indefinitely.

C. Third Drug or Alcohol Sale or Distribution Offense

A participant found in violation the third time will be denied participation permanently.

3. Drug or Alcohol Possession and/or Use

Participants shall not possess and/or use any controlled or counterfeit substance, including but not limited to narcotics, hallucinogenic, alcohol, steroids, paraphernalia, or marijuana.

A. First Drug or Alcohol Offense

A participant found in violation will be denied participation for 50% of the contest (season or tournament), based on the number of regular season scheduled events. If the participant agrees to go through a drug/alcohol assessment the penalty will be reduced to 25% of the contest. Refusal or failure to complete the assessment will result in the full 50% denial of participation.

B. Second Drug or Alcohol Offense

A participant found in violation will be denied participation for one calendar year from the date of the violation if the violation has occurred in the same school year.

A participant found in violation the second time in a career, but only the first time during a school year, will be denied participation of 100% of the contest (season or tournaments), based on the number of regular season scheduled events. If the participant agrees to go through a drug/alcohol assessment the penalty will be reduced to 50% of the contest. Refusal or failure to complete the assessment will result in the full 100% denial of participation.

A participant found in violation two times in two different years (4 violations will be denied participation permanently).

C. Third Drug or Alcohol Offense

A participant found in violation for the third time in one year will be denied participation permanently.

A participant found in violation for the third time, but none of the violations occurred more than once in a school year will be denied participation for one calendar year from the date of the violation.

D. Self-Referral

If a participant seeks assistance from the coach, the athletic director, or school administrator for dealing with a drug/alcohol problem and the participant agrees to

complete a drug/alcohol assessment and follow the recommendations, there will be no denial of participation from contests. Refusal or failure to complete the assessment will result in the denial of participation.

The self-referral is still considered a violation for the purpose of accumulation of violations. Self referral must be established by school records prior to an arrest or notification of school administration, coach or athletic director.

4. Unreasonable Conduct

The Aurora Athletic Department recognizes that the safety and welfare of individual participants and teams are a priority. Therefore, participants will not engage in any acts of criminal activity such as, but not limited to vandalism, assault and battery, hazing, theft, or other disruptive conduct.

Participants are also expected to behave appropriately during school and extracurricular activities. Detrimental actions include but are not limited to insubordination, repeated absenteeism, fighting, sexual misconduct, negative/apathetic attitude, unsportsmanlike conduct, lying, and inappropriate language or gestures.

Recognizing the varying degrees of severity, the type of misconduct, and a participant's previous record of conduct, each situation will be considered individually. The coach and/or the athletic director will determine appropriate consequences, which may include denial of participation or dismissal from the team. In all cases, the participant will have the right to due process and a written record of the incident will be filed with the athletic director.

5. Student Spectator Conduct

The Aurora City Schools encourage spectator participation at all school athletic events. In order to maintain crowd control at these events the cooperation of the parents and youth is paramount.

It is the obligation of the school with the cooperation of the athletic department to provide regulation for adequate crowd control for all athletic events.

It is the obligation of the parents to provide adult supervision for all youth below high school age at high school athletic events. Experience has shown that young children unattended at athletic events many times present a control problem, safety "problem", or general nuisance to other fans and to themselves.

The Aurora City Schools have established the following regulations involving youth attendance at high school athletic events:

- A. All youth under high school age will be admitted to high school athletic events only if they are willing to accept the supervision and direction of the contest management.
- B. A youth may be removed from an athletic event if school personnel deem the youth's behavior is presenting a control problem, a safety problem, or otherwise a general nuisance to other fans, sport participants, or officials.
- C. If the situation is of such magnitude as to cause concern for future attendance at this type of event, the student may be denied admission to future contests.

Rules and Regulations for Athletic Teams Using School Buses

1. Only participants, managers, statisticians, coaches and cheerleaders may ride a team bus.
2. A coach must supervise the bus at all times - never permit a bus to depart without a coach. The head coach must ride the team bus.
3. The aisle must be clear at all times.
4. All personnel riding the bus must remain sitting upright in their seats - responsibility of the coaches.
5. The bus must be clean at the end of the trip - weather conditions will be considered.
6. No horseplay will be permitted.
7. Nothing is to be thrown out the windows or extended out the windows.
8. All students shall submit to the authority of the driver and conduct themselves in a courteous manner.
9. There will be no inappropriate language or remarks on the bus while being transported to and from an athletic event.
10. The coaches on the bus are responsible for their team at all times. Any problems must be reported to the director of athletics the following morning. Disciplinary action will be taken when any student's behavior warrants.
11. All participants must ride the team bus to and from the contest - never release a student from the team bus unless the head coach has a written and/or verbal excuse from the parents - the final decision is the responsibility of the head coach.
12. The driver is responsible for the bus - the coach is responsible for the team - Work Together

Conflict Control at Athletic Events

In the event of a conflict on the field, court, or any other playing surface, the following procedures will take place.

Coaches

1. Assistant coaches are to keep all members of the team that are on the bench at the time - on the bench.
2. Head coach is to assist the official and/or any covering administrator with the breaking up of the conflict.

Players:

1. If a player is on the playing surface when a problem breaks out, they are to leave the area and return to the team bench.
2. If a player is on the bench when a problem breaks out, they must remain on the bench.
3. Under no circumstances will active involvement in a fight during a contest be tolerated.

Punitive Action:

If a player originally on the bench at the time of the break out of the conflict leaves the bench area, they will be suspended from the next contest in that sport. If it is the last contest of the season, they will be suspended from the first contest of their next sports season.

If a player on the field refuses to go to the team bench, when directed, they will be suspended from the next contest in that sport. If it is the last contest of the season, they will be suspended from the first contest of their next sports season.

If a player is involved in a physical fight, they will be suspended from the next two contests and be subject to the normal discipline code for fighting that is in effect in the Aurora City Schools. This also will carry over to the next season, in the event the suspension cannot be carried out in the participating season.

Spectators:

Spectators cannot enter any of the playing areas for any reason.

Spectators cannot be involved in any conflicts that may occur within a contest.

Spectators may not incite, harass, embarrass, or criticize any individual or team. Any actions that may promote a problem will be dealt with immediately.

Spectators may lose the opportunity to attend contests and/or may receive suspensions.

The Message

Aurora Schools/Athletic Department will not tolerate inappropriate behavior by our athletes and/or fans. We must behave properly or we will lose the opportunities athletics presents. We are proud of the large majority of our athletics; we will not permit a few to tarnish the reputation of the majority, or our entire school.

All of the above disciplines and rules are minimums. The administration has the right to enforce stricter punishments if the situation merits.

For further information, see Mr. Paul Powers, Athletic Director.

NCAA INITIAL ELIGIBILITY

A student athlete eligible for participation in a Division I or Division II college program must meet initial eligibility requirements of the NCAA.

For students entering any Division I college or university, your NCAA initial eligibility will be evaluated under the 16 core-course rule as described on this sheet.

Division I

16-Course Rule

16 Core Courses:

- 4 years of English.
- 3 years of mathematics (Algebra I or higher).
- 2 years of natural/physical science (1 year of lab if offered by high school).
- 1 year of additional English, mathematics or natural/physical science.
- 2 years of social science.
- 4 years of additional courses (from any area above, foreign language or non-doctrinal religion/philosophy).

Division II

16- Course Rule

- 3 years of English.
- 2 years of mathematics (Algebra I or higher).
- 2 years of natural/physical science (1 year of lab if offered by high school).
- 3 years of additional English, mathematics or natural/physical science.
- 2 years of social science.
- 4 years of additional courses (from any area above, foreign language or non-doctrinal religion/philosophy).

For more detailed information, please refer to www.ncaa.org

FAMILY EDUCATIONAL RIGHTS AND PRIVACY ACT (FERPA)

Model Notice for Directory Information

The *Family Educational Rights and Privacy Act (FERPA)*, a Federal Law, requires that Aurora City Schools, with certain exceptions, obtain your written consent prior to the disclosure of personally identifiable information from your child's educational records. However, Aurora City Schools may disclose appropriately designated "directory information" without written consent, unless you have advised the District to the contrary in accordance with District procedures. The primary purpose of directory information is to allow the Aurora City Schools to include this type of information from your child's education records in certain school publications. Examples include:

- A playbill, showing your student's role in a drama production
- The annual yearbook
- Honor roll or other recognition lists
- Graduation programs
- Sports activity sheets, such as for wrestling, showing weight and height of team members

Directory information, which is information that is generally not considered harmful or an invasion of privacy is released, can also be disclosed to outside organizations without a parent's prior written consent. Outside organizations include, but are not limited to, companies that manufacture class rings or publish yearbooks. In addition, two federal laws require local educational agencies (LEAs) receiving assistance under the *Elementary and Secondary Education Act of 1965 (ESEA)* to provide military recruiters, upon request, with three directory information categories-names, addresses and telephone listings – unless parents have advised the LEA that they do not want their student's information disclosed without their prior written consent.

If you do not want Aurora City Schools to disclose directory information from your child's education records without your prior written consent, you must notify the District in writing. Aurora City Schools has designated the following information as directory information:

- Student's name
- Address
- Telephone listing

Information will be provided in the opening packet mailed to each student.

Student Exemption From Recruiter Release

Ohio Senate Bill 26 requires boards of education to release the names and addresses of students in grades 10-12 to recruiting officers. Recruiters for any branch of the U.S. armed forces could obtain such information, regardless of school board policy regarding businesses and institutions seeking it.

In order to bar such release of information, students or parents of students under the age of 18 must send a letter to the Aurora City Schools Board of Education office requesting that the student's name should not be on any list given to a recruiter of any branch of the United States armed forces.

This Handbook replaces all prior handbooks and other written material on the same subjects. This Handbook does not equate to an irrevocable contractual commitment to the student, but only reflects the current status of the Board's policies and the School's rules. If any of the policies or administrative guidelines referenced herein are revised, the language in the most current policy or administrative guideline prevails. Copies of current Board policies and administrative guidelines are available on the District's website.