



# Student Handbook



2022-2023



A Guide For Parents,  
Guardians, and Students



# Student Handbook

## 2022-2023

Welcome to Betty Kiefer!

On behalf of the Lakeland School District and the Betty Kiefer staff, it is my pleasure to welcome you and your student(s) to a new and exciting school year. We will remain steadfast in our mission that *ALL* students learn at high levels; through collaboration and perseverance we will succeed. Our entire staff is committed to maximizing learning potential and remaining focused on academic excellence.

Your involvement, partnership and support are imperative to our success. We invite you to meet with teachers and staff, participate in PTU and volunteer your time to ensure we continue to build a strong, safe, and healthy school. We value building strong relationships with our families.

Please use this handbook as a basic reference guide throughout the school year and feel free to contact me if you have any questions or concerns.

Thank you for entrusting us with the precious gift of your children. I look forward to meeting with each of you! Please don't hesitate to call, email or drop by the school!

I look forward to partnering with you and making this a stellar year!

Lisa Hoffman, Principal  
[lisa.hoffman@lakeland272.org](mailto:lisa.hoffman@lakeland272.org)

## **District Administration Office**

15506 N. Washington Street

Rathdrum, Idaho 83858

Phone: 208 – 687 – 0431

FAX: 208 – 687 – 1884

[www.sd272.org](http://www.sd272.org)

### **Elementary Schools and Support Services**

<b>Athol Elementary</b>	Kathy Thomas, Principal	683-2231
<b>Betty Kiefer Elementary</b>	Lisa Hoffman, Principal	687-5206
<b>Garwood Elementary</b>	Jake Massey, Principal	687-1265
<b>John Brown Elementary</b>	Ana Schnepf, Principal	687-0551
<b>Spirit Lake Elementary</b>	Shynne Price, Principal	623-2501
<b>Twin Lakes Elementary</b>	Tiffany Melton, Principal	687-5870
<b>Bus Garage</b>	Jessica Denhert, Supervisor	687-0221
<b>Food Service</b>	Kevin Doyle, Manager	687-5451
<b>Maintenance</b>	Mike Ferriola, Supervisor	687-2248

### **2022-2023 Parent Calendar**

# BETTY KIEFER'S VISION STATEMENT

**ALL students develop self-efficacy, perseverance, and a sense of well-being, empowered to be: resilient, resourceful, and confident in their own skills to navigate life and reach their goals.**

We Live by striving to be the best we can be.

We Love by caring for others and ourselves.

We Learn by working hard in school and always doing our best.

We Leave a Legacy by sharing our school and our talents with others and trying to make a difference in the world.

## Betty Kiefer Elementary

### Staff

2022-2023

<b>Position</b>	<b>Name</b>	<b>Position</b>	<b>Name</b>
<b>Principal</b> <b>Principal's Assistant</b>	Lisa Hoffman	<b>PE</b>	Cody Hensley
<b>Kindergarten</b>	Alyana South Molly Lee Marianne Lairmore	<b>Fine Arts</b>	Krystal Short
<b>1st Grade</b>	Sarah Howard Patty DeMoss Kendra Hutchinson	<b>Tech</b>	Debbie Hansen
<b>2nd Grade</b>	Chantelle Kirk Ann-Jeanette Tucker Kayla Figler	<b>Librarian</b>	Tracy Jessop
<b>3rd Grade</b>	Jessica West Jake Williamson Bridgette O'Dwyer	<b>Counselor</b>	Rebecca Miller
<b>4th Grade</b>	Shawn Stanford Shana Hostetler Ashley Jimerson	<b>Admin Asst.</b> <b>Registrar</b>	Andrea Maddalone Joan Daniels
<b>5th Grade</b>	McKenzie Russell	<b>Paraprofessionals</b>	Lisa Ludwick

	Karla Welter		Audree Keller Stefani Nelson Cami Valenzuela Stephanie Feusier Lauren Connelly Nichole Mura Chelsea Pursley Melinda Barker Ashley Rice Jennifer Tebbe Brittany Mathews
<b>SWD</b>		<b>Custodians</b>	Jordon Gilmore
<b>ALP</b>	Mary Conrath	<b>Nurse</b>	Patty Morrow
<b>Title I</b>	Michelle Thorp	<b>Food Service</b>	Lisa Salsbery

**BKE**  
**2022/2023 Bell Schedule**

<b>Breakfast Bell</b>	<b>8:40 am</b>
<b>School Begins</b>	<b>8:55 am</b>
<b>Tardy Bell</b>	<b>9:00 am</b>
<b>Kinder Recess</b>	<b>10:00 am - 10:15 am</b>
<b>1st/2nd/3rd Recess</b>	<b>10:15 am - 10:30 am</b>
<b>4th/5th Recess</b>	<b>10:30 - 10:45 am</b>
<b>Kinder Lunch/Recess</b>	<b>11:15 - 11:45am</b>
<b>1st Lunch/Recess</b>	<b>11:30am - 12:00 pm</b>
<b>2nd Lunch/Recess</b>	<b>12:10 pm - 12:40 pm</b>
<b>4th Lunch/Recess</b>	<b>12:30 pm - 1:00 pm</b>

<b>3rd Lunch/Recess</b>	<b>12:45 pm - 1:15 pm</b>
<b>5th Lunch/Recess</b>	<b>1:05 pm - 1:35 pm</b>
<b>1st Recess</b>	<b>1:35 pm - 1:45 pm</b>
<b>2nd Recess</b>	<b>2:00 pm - 2:15 pm</b>
<b>K Recess</b>	<b>2:45 pm - 3:00 pm</b>
<b>Dismissal</b>	<b>3:00 pm</b>

**Please view the arrival/dismissal map [here](#)**

***\*\*Cones are placed for student safety. Please adhere to guidelines.\*\****

### **Bicycles/Scooters/Skateboards/Wheeled Shoes**

A student who rides a bicycle or scooter to school should be old enough to understand the responsibility involved. The student is expected to park and lock the bicycle or scooter in the stands that are provided and leave it there for the duration of the day. **Bicycles, scooters and skateboards etc. must be walked on all school sidewalks and campus areas. Students are not allowed to wear “wheeled shoes” (such as Heelys) on school grounds. Wheels must be taken out of the shoes in order to wear on school property.**

### **Building Regulations**

1. Non-bus students and students not eating breakfast provided by the school should arrive at school no earlier than 8:40 a.m. Students eating school breakfast should arrive no earlier than 8:40 a.m. Supervision is not provided before this time.
2. Students are expected to remain outdoors until the first bell rings (refer to school-specific guidelines for more information).
3. During extreme inclement weather, students will be brought inside.
4. Students must walk in the halls, talk in a soft voice, and behave in the halls, classrooms, and bathrooms.
5. Students are to remain on the school grounds unless they are checked out by an approved adult.
6. Students must leave premises at the close of the school day. Students shall not loiter in the building or on the school grounds following dismissal of classes unless involved in a supervised, school-sponsored activity, or with the permission of the principal.

## **Conferences**

Traditional Parent/Teacher Conferences are set up for the end of the first grading period. It is our goal to meet with 100% of our students' parents at this time. Selective conferences for some students may also be held throughout the year.

Student-Led Conferences will be held in March of each school year. It is our goal to present student progress to all parents/guardians during this conference period. Parent/guardian involvement is critical to the success of our students.

## **Emergency Information**

In case a student becomes ill at school, parents will be contacted so that they may arrange transportation home. It is important that the emergency information in Skyward is complete and updated as needed so we will know how to reach you. Please keep it updated if you change employment, homes, or cell phone numbers.

## **Gifts**

Bringing birthday gifts (balloons, flowers etc.) to school is highly discouraged. These gifts are a distraction to instruction, and will not be delivered to classrooms or allowed on school buses.

## **Lost and Found**

- All lost and found articles should be brought immediately to the teacher or school office.
- Articles can be claimed by proper identification.
- Clothing and personal items should be marked with a student's name for easy identification.
- Lost items may be claimed until the end of each quarter during the school year. Items not claimed at the end of each quarter will be donated.

## **Personal Property**

Students are not to bring valuables to school (cameras, expensive jewelry, trading cards, and large sums of money). The school will not be responsible for items that are lost or damaged.

## **School Parties**

In the elementary schools, class or room parties are permissible during the last hour of the school day. Three parties may be scheduled throughout the year to minimize loss of instructional time.

Parents may be requested to assist teachers with these parties. In order to maximize this opportunity, children not enrolled in our school will not be able to attend school with volunteering parents. Invitations and transportation for private parties should be handled

outside of the school environment. If a child wishes to share a birthday treat with her/his class, please contact the teacher for permission. **According to District guidelines, treats must be purchased and the contents clearly labeled on the packaging.**