

Region #18 School Buildings & Grounds Application Form

Organization:	
Contact Name:	Phone Number:
Address:	
School Reserving:	Number of Hours:
Activity Date(s) Requesting:	
Activity Description:	

Fee Schedule		
Circle Facilities Rates Requested		
	Non-Profit	For-Profit
	(per hour)	(per hour)
Classrooms	\$15.00	\$50.00
Cafeteria	30.00	80.00
HS Commons	50.00	100.00
Gymnasium	50.00	100.00
Media Center	40.00	90.00
MS Auditorium	40.00	100.00
HS Auditorium	50.00	200.00
LY/MC Athletic Field	50.00	250.00
HS/MS Turf Field	250.00	500.00
Tennis Court/Parking Lot	25.00	50.00

Activity Time Requested: <i>From</i> _____ <i>To:</i> _____	<i>Facility Fee:</i>
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Custodial Fee:

*Applicable after 9:00 p.m. (school year) / 3:00 p.m. (summer) weekdays and all weekends - An hourly fee will be charged for school custodial services based on current salary schedules and/or overtime schedules for custodial staff. Current rate is \$40/hour per Custodian x Activity Duration.

**Applicable all holiday hours - Current rate is \$50/hour per Custodian x Activity Duration

<i>Custodial Fee:</i>

Gymnasium Floor Cleaning, Scoreboard & Bleachers Fee: \$ 40.00

<i>Gym Fee:</i>

Open/Close & Cleaning Fee: \$ 50.00

<i>Open/Close Fee:</i>

Set-up Request Fee: \$40.00 _____
(table s & chairs) provide details

<i>Set-Up Fee:</i>

Technology AV Fee \$60.00 _____
provide details

<i>AV Fee:</i>

<i>Total Fee:</i>

I have received and read Regional School District 18 Board of Education Policy #1330 and I agree to fulfill my responsibilities and obligations in accordance with said policy.

MAKE CHECKS PAYABLE
TO
**REGIONAL SCHOOL
DISTRICT 18**
AT
APPLICATION

***PROOF OF
INSURANCE
MUST
BE PROVIDED
AT
APPLICATION!***

	Applicant Signature
	Date
	Director of Facilities & Technology