



Oxnard Union High School District

VOLUNTEER PERMISSION/TEMPORARY COACHING FORM

Student Teacher Paid Coach ¹ Volunteer Coach Athletic Trainer Other Type: _____

Name: (please print) _____ SSN# _____

Address: _____ City _____ State _____ ZIP _____

Phone Number(s): Home: _____ (Cell) _____ Email: _____

Direct Supervisor/ Cooperating Teacher: _____ Phone: _____

School Site: _____ Sport (if applicable): _____

PLEASE READ THE FOLLOWING SECTIONS CAREFULLY.

The non-certificated person selected as Coach is at least 21 years of age.

IF YOU ARE APPLYING TO BECOME A COACH YOU WILL NEED TO COMPLETE SECTION 1, ALL OTHER APPLICANTS SKIP SECTION 1 AND REFER TO SECTION 2.

SECTION 1: COACHES ONLY

THE MINIMUM COMPETENCIES LISTED BELOW MUST BE ATTACHED TO THIS FORM WHEN SUBMITTING IT TO THE DISTRICT OFFICE.

Minimum Competencies:

- First Aid and Emergency Procedures: (attach copy of current proof of completion)
 - Valid First Aid Card | Expiration Date: _____
 - Valid CPR Card | Expiration Date: _____
 - Valid AED | Expiration Date: _____
 - Valid Water Safety Training for coaches Card [Water Polo & Swimming coaches] | Expiration Date: _____
 - Concussion Management Training (NFHS) | Date Completed: _____
 - Heat Illness Training (NFHS) | Date Completed: _____
 - Sudden Cardiac Arrest (NFHS) | Date Completed: _____
- Coaches Education Certification
 - National Federation of High Schools Coaching Principles (NFHS) [Interscholastic Coaches] | Date Completed: _____
 - AACCA Certification [Cheerleader Advisors] | Date Completed: _____
 - Mandated Reporter and Prevention of Sexual Harassment: _____
 - Child Abuse: Mandated Reporter Training for California | Date Completed: _____
 - Preventing Sexual Harassment: Students | Date Completed: _____
 - Sexual Misconduct in Schools EDU | Date Completed: _____
 - Bloodborne Pathogen Safety Training | Date Completed: _____
- Proof of Freedom of Tuberculosis (TB Test) | Date Completed: _____

SECTION 2: ALL OTHER APPLICANTS

THE ONLINE TRAININGS LISTED BELOW WILL BE EMAILED TO YOU AFTER YOU HAVE SUBMITTED THIS FORM TO THE DISTRICT OFFICE.

- 1) Online Trainings
 - Child Abuse: Mandated Reporter Training for California | Date Completed: _____
 - Preventing Sexual Harassment: Students | Date Completed: _____
 - Sexual Misconduct in Schools EDU | Date Completed: _____
 - Blood-borne Pathogen Safety | Date Completed: _____
 - 2) Proof of Freedom of Tuberculosis (TB Test) | Date Completed: _____
- I have read the information on the back of the Volunteer Permission/Temporary Coaching Form and concur with the conditions set forth by the Oxnard Union High School District.**

SIGNATURE OF APPLICANT

SIGNATURE PRINCIPAL/ADMINISTRATOR

SIGNATURE OF ATHLETIC DIRECTOR (if applicable)

DATE

¹ For Paid Coaches, must submit an employment packet to be paid



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CONDITIONS

1. All volunteers performing tasks must have approval of the Oxnard Union High School District
2. Volunteer Help is defined as those in positions in which adults are performing duties without compensation for example: chaperones, classroom aides, advisors, etc.
3. Prior to assuming a volunteer, coach or student teaching position to work with students in a district-sponsored student activity program a volunteer must submit proof of freedom from Tuberculosis.
4. Prior to assuming a volunteer position working with pupils in a district-sponsored activity program, a volunteer, coach or student teacher must obtain live-scan clearance through a criminal background check completed by the California Department of Justice (DOJ) and the Federal Bureau of Investigation (FBI)
5. All accidents/injuries must be reported immediately to the supervisor of the applicant.
6. The volunteer, coach or student teacher does not have the legal right or responsibility to act on behalf of an assigned certificated staff member regarding instructional matters
7. Although volunteers, coaches and student teachers can provide regular services to students, they are required to be supervised at all times.
8. Volunteers, Coaches and Student Teachers are to refer all discipline situations or problems to staff
9. A new form must be submitted if the volunteer's services substantially change.
10. Approved volunteers, Coaches and Student teachers are not employees of the Oxnard Union High School District and are not entitled to medical insurance provided to employees.
11. Volunteers, Coaches and Student Teacher assignments may be terminated if service is unsatisfactory or no longer needed by the school district at any time.

- The District has first determined that the non-certificated person has not been convicted of any offense referred to in E.C. Section 44940 or any other offense involving moral turpitude or evidencing unfitness to associate with children. **LIVESCAN CLEARANCE MUST BE RECEIVED PRIOR TO INDIVIDUAL PROVIDING SERVICE OR HAVING CONTACT WITH STUDENTS.**
- The District has on file a medical verification that the non-certificated person is free from Tuberculosis and any other contagious diseases. (Paid positions only)
- Verification that the candidate is at least 21 years of age.

DIRECTOR OF HUMAN RESOURCES

DATE