

Teacher \_\_\_\_\_ Date of Absence \_\_\_\_\_

**EXCUSE FOR ABSENCE, TARDINESS OR EARLY RELEASE**

*Regular Attendance is Essential for Success*

\_\_\_\_\_ was ABSENT, TARDY OR ER (circle one).

*The State Law requires an explanation from the guardian in each case of absences or tardiness turned in within 3 days. Kindly state the reason below.*

The reason for the ABSENCE, TARDY OR EARLY RELEASE (circle one)

was \_\_\_\_\_

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