

ST. GEORGE'S EPISCOPAL SCHOOL

Lower School Small Group Instructor (2nd or 3rd Grade)

Reports to: Director of Lower School

Part-time 22.5 hours per week | 10-month Exempt

St. George's Episcopal School is a coeducational, independent school serving approximately 385 students from nursery through eighth grade and employing approximately 100 faculty and staff. Here, each child grows academically, creatively, emotionally and spiritually while developing a sense of self-worth and moral responsibility. This is a family-like atmosphere of care and concern with a highly trained and dedicated faculty. Educational excellence at St. George's begins with the simple premise that each child is unique—that is, each child's strengths are worth cultivating and celebrating, and each child's challenges are worth identifying and embracing, for only then will grit and perseverance accompany growth and development. This is why our graduates develop into lifelong learners and consequently find acceptance and success in the finest high schools in New Orleans. This is also why our parents, grandparents, alumni, friends and students have an enduring love for the school.

Position Summary

St. George's is seeking part-time, experienced, enthusiastic Lower School Small Group educators for the 2022-2023 school year in 2nd and 3rd grade. We are seeking candidates who demonstrate a passion for teaching elementary students, enjoy collaboration with fellow colleagues and possess strong verbal and written communication skills. Lower School Small Group Instructors teach their own reading and math small groups in a specific grade level and are responsible for learning and implementing the curriculum, writing progress reports and report cards, attending parent-teacher conferences and collaborating cohesively with their grade level teammates. As a Small Group Instructor, the candidate will also push into the classroom to support writing instruction and embed themselves in the grade-level culture by being a part of Morning Meeting and calendar time. This candidate will be seen as an integral member of their grade-level team and will work closely with their teaching team and students' families to support the growth and development of each child in the grade.

Essential Duties and Responsibilities

- Curricular and Teaching Responsibilities:
 - Teach reading and math in small groups, planning and implementing the curriculum.
 - Support writing instruction alongside the full-time teachers by providing one-on-one student coaching as they work on independent writing assignments.
 - Assess student data, reflect on student progress and modify the curriculum to best support the strengths and areas of growth for the students in your small groups.
 - Write progress reports and report cards for reading and math small group students.
 - Attend Morning Meeting and calendar time to develop positive relationships with the students and become embedded in the classroom and grade-level culture.
- Grade-Level Responsibilities:
 - Share recess and lunch duties with the other grade-level team members.
 - Attend events and functions that take place outside of the typical part-time schedule, which include:
 - Workshop Week: Full day professional development in August leading up to the first day of school.

- Parent-teacher conferences 3-4 times a year (some conferences occur after school).
- Curriculum Night in the fall (evening event).
- Scheduled professional development days (Full day, usually 2-3 per year).
- Small Group Instructor division meetings: Once a month on a Wednesday, stay for an additional 45-minute professional development session regarding Lower School-specific information.
- Communication and Collaboration Responsibilities:
 - Communicate with families as needed regarding their student's progress and throughout the school year with updates on your groups' progress in the curriculum.
 - Collaborate with teammates regarding students' strengths, areas of growth and strategies implemented to ensure a cohesive educational experience for each student.
 - Show a commitment to the social, emotional and character development of each child.
 - Engage with students, parents and colleagues with a warm and collaborative nature that reflects St. George's core values.

Qualification Requirements

- Bachelor's Degree in Early Childhood or Elementary Education.
- Experience teaching elementary education.
- An understanding of child development, developmentally appropriate teaching practices and social and emotional development for elementary-age students.
- Experience providing academic intervention and/or differentiation preferred.
- Experience working in a teaching team; positive attitude and eager to work collaboratively with peers and colleagues in developing curriculum and planning for instruction.
- Experience with Responsive Classroom approach preferred.
- Familiarity with Lucy Calkins writing workshop, a balanced literacy approach and teaching foundational skills in reading.
- Excellent verbal and written communication skills that include a positive attitude and growth mindset when communicating with teammates, families and students.
- A desire to respond to and initiate the solving of problems through clear and open conversation.
- An openness to learning new curriculum, strategies and techniques to improve instruction.
- An openness to feedback and taking risks to improve skills.
- Proficiency in the use of the iPads, touchscreen boards, Microsoft Office Suite, Google Applications and Google Drive.
- A sense of integrity, ethics and ability to carry out responsibilities in accordance with the school's policies and procedures.
- Must have the ability to occasionally lift up to 20lbs.

St. George's Episcopal School as an Equal Opportunity Employer

St. George's aims to employ a collaborative, creative, joyful and diverse faculty and staff. We hire without consideration to race, religion, creed, color, national origin, age, gender, sexual orientation, marital status, veteran status, disability or any other category protected by applicable law. We are committed to an inclusive school culture and to recruiting and hiring faculty of diverse backgrounds and experience.

Please send a resume and cover letter to Kate Remillard, Interim Director of Lower School, at kate.remillard@stgnola.org.