Calloway County Board of Education

November 11, 2021 - 6:00 PM
2110 College Farm Road
Murray, KY

Attendance Taken at 6:00 PM:

Present Board Members:
Mr. Jay Housden
Mr. Scott Lowe
Mr. Van Pittman
Mr. Mitchell Ryan
Ms. Sharon Bobo

I. CALL TO ORDER

II. MINUTES OF THE OCTOBER 14, 2021, REGULAR MEETING

Order #994 - Motion Passed: Approval of the minutes of the October 14, 2021, Regular Meeting passed with a motion by Mr. Scott Lowe and a second by Mr. Mitchell Ryan.

Mr. Jay Housden	Yes
Mr. Scott Lowe	Yes
Mr. Van Pittman	Yes
Mr. Mitchell Ryan	Yes
Ms. Sharon Bobo	Yes

III. FINANCIAL

Order #995 - Motion Passed: Approval of the Monthly Financial Report, Balance Sheet, Food Service Claims, All Other Claims, and the receipt of the CFSB credit card statements passed with a motion by Mr. Van Pittman and a second by Ms. Sharon Bobo.

Mr. Jay Housden	Yes
Mr. Scott Lowe	Yes
Mr. Van Pittman	Yes
Mr. Mitchell Ryan	Yes
Ms. Sharon Bobo	Yes

III.A. Monthly Financial Report/Balance Sheet
III.B. Food Service Claims
III.C. All Other Claims
III.D. Credit Card Statements

APPROVED

231534-231562	CFSB Bank	82,156.64
231563-231571	CFSB Bank	4,361.69
231572-231603	CFSB Bank	44,049.18
231613-231648	CFSB Bank	130,574.78
231649-231669	CFSB Bank	235,021.40

APPROVED (PAYROLL)

384811-384838	CFSB Bank	693,278.48
384839-385326	CFSB Bank	1,039,744.85
385327-385331	CFSB Bank	3,548.78
385332-385333	CFSB Bank	7,500.59

APPROVED (FOOD SERVICE)

231604-231608	CFSB Bank	131,869.37
231609-231612	CFSB Bank	4,66.46

IV. AREA TECHNOLOGY CENTER

Order #996 - Motion Passed: Approval of the Area Technology Center claims passed with a motion by Mr. Mitchell Ryan and a second by Mr. Scott Lowe.

Mr. Jay Housden	Yes
Mr. Scott Lowe	Yes
Mr. Van Pittman	Yes
Mr. Mitchell Ryan	Yes
Ms. Sharon Bobo	Yes

IV.A. Claims
IV.A.1. Calloway County Board of Education invoice (career and technology 1st quarter reimbursement) in the amount of $37,500.00
IV.A.2. Murray Electric System invoice (fiber connection) in the amount of $225.00

V. RBS DESIGN GROUP ARCHITECTURE INVOICE Y18071-002 (Revised BG-1 standard agreement fees) IN THE AMOUNT OF $81,038.89 FOR THE CALLOWAY COUNTY SCHOOLS AUXILIARY GYM PROJECT 8152

Order #997 - Motion Passed: The RBS Design Group architecture invoice Y18071-002 (Revised BG-1 standard agreement fees) in the amount of $81,038.89 for the Calloway County Schools Auxiliary Gym Project 8152 passed with a motion by Mr. Van Pittman and a second by Ms. Sharon Bobo.

Mr. Jay Housden	Yes
Mr. Scott Lowe	Yes
Mr. Van Pittman	Yes
Mr. Mitchell Ryan	Yes
Ms. Sharon Bobo	Yes

VI. TRANE INVOICE #312148507 (Application #4) IN THE AMOUNT OF $1,156,798.86 FOR THE CALLOWAY COUNTY SCHOOLS HVAC PROJECT 8180

Order #998 - Motion Passed: Trane invoice #312148507 (application #4) in the amount of $1,156,798.86 for the Calloway County Schools HVAC project 8180 passed with a motion by Mr. Scott Lowe and a second by Mr. Mitchell Ryan.

Mr. Jay Housden	Yes
Mr. Scott Lowe	Yes
Mr. Van Pittman	Yes
Mr. Mitchell Ryan	Yes
Ms. Sharon Bobo	Yes

VII. PUBLIC COMMENTS

No public comments were made.

VIII. CONSENT AGENDA

Order #999 - Motion Passed: Approval of the Consent Agenda as presented passed with a motion by Mr. Mitchell Ryan and a second by Mr. Van Pittman.

Mr. Jay Housden	Yes
Mr. Scott Lowe	Yes
Mr. Van Pittman	Yes
Mr. Mitchell Ryan	Yes
Ms. Sharon Bobo	Yes

VIII.A. Donation Acceptance Requests (Beneficiary - Donation, Donator)
VIII.A.1. Calloway County High School - $200.00, Hazel Woman's Club
VIII.A.2. Calloway County High School Academic Team - $100.00, Blackbaud Giving/Pella Rolscreen Foundation
VIII.A.3. Calloway County High School FBLA - $200.00, Markethouse Realty PLLC
VIII.A.4. Calloway County High School FBLA - $400.00, Multi-Skill Training Services, Inc.
VIII.A.5. Calloway County High School FFA - $1,022.50, Commonwealth of Kentucky Department of Treasury
VIII.A.6. Calloway County High School FFA - $50.00, Calloway County Schools Alumni & Associates
VIII.A.7. Calloway County High School Harbour Youth Service Center - $468.96, Pella of Murray/Murray Recycling
VIII.A.8. Calloway County High School Youth Service Center - $1,250.00, Community Financial Services Bank (CFSB)
VIII.A.9. Calloway County Preschool - $625.00, West Kentucky Rural Electric Cooperative Corp/Tennessee Valley Authority
VIII.A.10. Calloway County Preschool - $1,000.00 Pella Rolscreen Foundation/The Blackbaud Giving Fund
VIII.A.11. Calloway County FRYSC (4) Programs - $1,639.04, Calloway County Health Department/Calloway County ASAP
VIII.A.12. North Calloway Elementary School 4th Grade - Dictionaries, Murray Rotary Club
VIII.B. Fundraiser Requests (Organization - Activity, Purpose, Dates)
VIII.B.1. Calloway County High School Boys Basketball - Video Board Ad Sales, Boys Basketball Expenses, November 12, 2021 - March 31, 2022

VIII.B.2. Calloway County High School Clay Crushers Trap Team - Shirt Sponsors Donation, Purchasing Team Jerseys, December 15, 2021 - March 15, 2022
VIII.B.3. Calloway County High School Leadership Tomorrow - Christmas Silent Auction, Travel Expenses, December 1-3, 2021
VIII.B.4. Calloway County High School Library - Scholastic Bookfair, More Library Books, December 6-10, 2021
VIII.B.5. Calloway County High School Project Graduation - Pass The Hat, Project Graduation 2022, November 30, 2021 - February 11, 2022
VIII.B.6. Calloway County High School Project Graduation - UK Basketball Tickets Raffle, Project Graduation 2022, November 15, 2021 - December 23, 2021
VIII.B.7. Calloway County High School Student Council, Crosstown Light Night, Needline, November 15, 2021 - December 10, 2021
VIII.B.8. North Calloway Elementary School PTA - Pictures with Santa Clause, Student/Family Memories, December 2021
VIII.C. Grant Application Requests (Requestor - Grant, Purpose, Amount)
VIII.C.1. Brian Collier, Transportation Director - 2021 DERA Clean Diesel Grant, Bus Replacement Program, Amount To Be Determined
VIII.D. Position Modification Requests (Type Request - Position/Description, Purpose, Effective Date)
VIII.D.1. Abolish Position- Mechanic 2 (Transportation), Skill Requirements All Same, December 1, 2021
VIII.D.2. Amend Position - Administrative Assistant/Records Clerk (Central Office), Modify Responsibilities, December 1, 2021
VIII.D.3. Amend Position - Certified Technician (Transportation), Rename/Reduce Contract Days, December 1, 2021
VIII.D.4. Amend Position - Lead Technician (Transportation), Rename/Reduce Contract Days, December 1, 2021
VIII.D.5. Amend Position - Technician (Transportation), Rename Position, December 1, 2021
VIII.D.6. New Position - Administrative Assistant to Human Resources (Central Office), Reorganization of Tasks, December 1, 2021
VIII.D.7. New Position - Assistant Coach (Wrestling), Assistant Wrestling Program, November 11, 2021
VIII.D.8. New Position - DTC Transition & Academic Coordinator-Classified, Assist Transitioning Students, November 1, 2021
VIII.D.9. New Position - DTC Transition & Academic Coordinator-Classified Professional, Assist Transitioning Students, November 1, 2021
VIII.E. Records Destruction Requests (Requestor - Title, Series)
VIII.E.1. Calloway County High School (Erin Garland) - Emergency Information for Employees (L6440), Completed Medication Administration Forms (L6907), Classified Personnel Training Files (L6451)
VIII.E.2. East Elementary Daycare Program (Leisha Barlow) - Daycare Program Files (L06158)
VIII.E.3. North Calloway Elementary School (Emily Rogers) - Time and Attendance Record File (L5260), Substitute Teacher Sign-In/Sign-Out Form (L6466), Leave Affidavit (L6638), Student Entry/Exit Log (L2385), Student Parental Permission Bus Notes (L2378), Student Absentee Permit Dr Excuses (L1960), EHO Request (L6467). School Sign-In/Sign-Out Log (L4492), Student Transportation Update File (L6651)
VIII.F. School Facility Use Requests (Organization, Facility, Purpose, Dates)
VIII.F.1. Laker Football 1981 - Calloway County High School Hoke Athletic Building, Reunion Dinner for 1981 Playoff Team, November 13, 2021
VIII.F.2. MCC Revolution - North Elementary Gym, Soccer Practice, December 1, 2021 - February 28, 2022
VIII.F.3. North Calloway Elementary School PTA - North Calloway Elementary School, Pictures with Santa Clause, December 2021

VIII.F.4. Real Basketball - Calloway County High School Gym, Memphis Grizzlies Basketball Camp, January 29, 2022
VIII.F.5. Real Basketball - Calloway County Middle School Gym, 6th Grade Practice, December 1, 2021 - April 30, 2022
VIII.F.6. Real Basketball - North Calloway Elementary Gym, Travel Basketball Practice, December 1, 2021 - April 30, 2022
VIII.F.7. Real Basketball - Southwest Calloway Elementary School Gym, Travel Basketball Practice, December 1, 2021 - April 30, 2022
VIII.G. Surplus Requests (Requestor - Items Declared)
VIII.G.1. Brian Collier, Transportation - 19 Vehicles and Buses (see attached list)
VIII.H. Travel Requests (Requestor - Purpose, Location, Dates)
VIII.H.1. Cleaver, Brad - Basketball Games, Whitesville KY, December 3-4, 2021
VIII.H.2. Cleaver, Brad - Basketball Games, Metropolis IL, December 21, 2021
VIII.H.3. Fritsche, Ashley - Careers Instruction, Nashville TN, December 10, 2021
VIII.H.4. Lax, Tim - KY Farm Bureau Annual Conference, French Lick IN, November 29, 2021 - December 4, 2021
VIII.H.5. McDaniel, Jamey - Leadership Tomorrow, Washington DC, February 9-13, 2022
VIII.H.6. McKeel, Josh - Kentucky DPP Board Meeting, Frankfort KY, December 2-3, 2021
VIII.H.7. Price, Jacob - Football State Championship, Lexington KY, December 3-5, 2021
VIII.H.8. Price, Jacob - Wrestling Tournament, Benton IL, December 11, 2021
VIII.H.9. Waldrop, Maddie - Varsity Basketball Tournament, Scottsville KY, December 27-30, 2021
VIII.I. Travel Requests - Informational
VIII.J. Approval Request for Purchase of (4) 2022 School Buses
VIII.K. Final FY22 Section 6 SBDM Allocations
VIII.L. Full-Time Emergency Certification - High School General Science/Earth Space Science
VIII.M. Request Acceptance of KETS Offer of Assistance FY22
VIII.N. Request Approval of 2022-2023 Non-Resident Contract - Trigg County
VIII.O. Salary Schedule Additions and Revisions 2021-2022
VIII.O.1. Athletic Stipend - Wrestling Addition
VIII.O.2. Extra Service Stipends - DTC Revision
VIII.O.3. Finance Department - Additional Position
VIII.O.4. Assistant for Human Resources - New Position
VIII.O.5. Transportation Department - Revised Positions

IX. PERSONNEL REPORT

Order #1000 - Motion Passed: Approval of the Superintendent's report of Personnel Actions passed with a motion by Mr. Scott Lowe and a second by Mr. Mitchell Ryan.

Mr. Jay Housden	Yes
Mr. Scott Lowe	Yes
Mr. Van Pittman	Yes
Mr. Mitchell Ryan	Yes
Ms. Sharon Bobo	Yes

I have received and accepted the letters of retirement as indicated below:

Randall Dick	Lead Mechanic	Transportation	effective November 30, 2021

I have received and accepted the letter of resignation as indicated below:

Robert Fry	Bus Monitor	Transportation	effective November 2, 2021*

The following individuals have been employed for the 2021-2022 school year. They have signed and received their contract and/or have been notified of their employment by certified mail or personal delivery. The individual and position for which each has been employed is listed below:

Certified:

Isaiah Butler	Teacher	District-Wide	Substitute
Tracy Cleaver	Teacher	High School	Full-Time
Kelly Coday	Teacher	Middle School	Full-Time
Tawnya Hunter	Assistant Principal	AIF	Part-Time
Rachel Johnson	Exceptional Child Consultant	RTC	Part-Time
Vanessa McNeely	Teacher	District-Wide	Substitute
Jacob Price	Teacher	High School	Full-Time

Classified:

Kaytlynn Barnett	Cook/Baker	Food Service	Substitute
Jodinna Clayton	School Nurse	District-Wide	Full-Time
Amanda Courtney	Bus Monitor	Transportation	Full-Time
Nickolos Dycus	Bus Monitor	Transportation	Full-Time
Molly Forsythe	Instructional Assistant	East Elementary	Full-Time
Robert Fry*	Bus Monitor	Transportation	Full-Time
Erin Garland	School Nurse	District-Wide	Full-Time
Shelly Miller	Secretary	Middle School	Full-Time
Laken Vance	Cook/Baker	Food Service	Substitute

Classified Professional:

N/A

Paraprofessional:

Victoria Henderson	Asst. Coach (Basketball)	Middle School	Returning
Christopher McWherter	Head Coach (Wrestling)	High School	Returning
Abby Montgomery	Asst. Coach (Basketball)	High School	New

The following individuals listed below have been employed for academic extra service duties for the 2021-2022 school year as indicated:

Charity Anderson	ESS Teacher	Middle School
Brendon Brooks	ESS Teacher	High School
Kelly Duncan	ESS Teacher	Middle School
Melissa Farmer	ESS Teacher	Middle School
Taylor Fraser	ESS Teacher	High School
Erin Garland	District Health Coordinator	District-Wide
Amber Gibbs	ESS Teacher	Middle School
Erica Gray	ESS Teacher	High School
Lisa Harrison	ESS Teacher	High School
Amanda Holsapple	ESS Teacher	High School
Molly Imes	ESS Teacher	High School
Tonya Jones	ESS Instructional Assistant	East Elementary
Natascha Parrish	ESS Teacher	High School
Shelia Roberts	ESS Teacher	Middle School
Brooklyn Samons	ESS Teacher	High School
Leigh Settle	ESS Teacher	High School
Melissa Spiceland	ESS Coordinator	High School
April Summers	ESS Instructional Assistant	North Elementary
Jennifer Wyatt	ESS Teacher	North Elementary

The following individuals listed below have been employed for athletic extra service duties for the 2021-2022 school year as indicated:

N/A

The following transfer requests below have been approved for the 2021-2022 school year as indicated:

N/A

The following individuals have been approved for Family Medical Leave Act:

No FMLA requests were received in October.

X. ADMINISTRATIVE REPORTS

Order #1001 - Motion Passed: Approval of the Administrative Reports as presented passed with a motion by Mr. Scott Lowe and a second by Ms. Sharon Bobo.

Mr. Jay Housden	Yes
Mr. Scott Lowe	Yes
Mr. Van Pittman	Yes
Mr. Mitchell Ryan	Yes
Ms. Sharon Bobo	Yes

X.A. Area Technology Center

Mr. Dan Hicks reported that applications for the welding instructor position will still be open until November 22, 2021.

X.B. Attendance Report

Mr. Josh McKeel advised that this was day 58 of instruction. With 26 days until Christmas, enrollment is up 33; but attendance is lower than this time last year. The annual Calendar Committee has been formed and is currently in processing of planning next year's calendar for 2022-2023.

X.C. Finance Report

With a beginning balance for the month of October 2021, Ms. April Lax reported $1,391,658.46 in revenue and expenditures of $2,372,549.09. Therefore, the closing balance totaled $18,750,482.92.

X.D. Food Service Report

Ms. Megan Adams was not present.

X.E. Maintenance Report

Mr. Kenny Duncan advised the East and Preschool HVAC projects are about 95% complete and may be finished by Christmas. Then the HVAC project for the middle school will begin and probably will be more time consuming. He also gave an update on the new parking lot in front of the high school. This area being created to offset the parking places reduced by the Auxiliary Gym building.

X.F. Technology Report

Mr. Caleb Reinhardt was not present.

X.G. Transportation Report

Mr. Brian Collier reported that he is in the processing of applying for a grant to help replace old buses in the fleet. He is also those units that are broken down or not safe to use on the road as surplus. Mr. Collier is still looking to recruiting additional drivers and have some individuals in driver training now.

X.H. School Reports
X.H.1. Calloway County High School
X.H.2. Calloway County Middle School
X.H.3. East Elementary School
X.H.4. North Elementary School
X.H.5. Southwest Elementary School
X.H.6. Calloway County Preschool

XI. SUPERINTENDENT'S REPORT

Mr. Settle mentioned that the 8th Grade Classes had recently got to participate in a MSU Day by visiting the college and observing some on campus events. The CDIP Committee needs a Board Member representative and Ms. Sharon Bobo volunteered to serve on the committee.

Order #1002 - Motion Passed: Acceptance of the Superintendent's report passed with a motion by Mr. Mitchell Ryan and a second by Mr. Van Pittman.

Mr. Jay Housden	Yes
Mr. Scott Lowe	Yes
Mr. Van Pittman	Yes
Mr. Mitchell Ryan	Yes
Ms. Sharon Bobo	Yes

XII. ADJOURN

Order #1003 - Motion Passed: Approval to adjourn the meeting passed with a motion by Mr. Scott Lowe and a second by Mr. Mitchell Ryan.

Mr. Jay Housden	Yes
Mr. Scott Lowe	Yes
Mr. Van Pittman	Yes
Mr. Mitchell Ryan	Yes
Ms. Sharon Bobo	Yes

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Chairperson Superintendent