Calloway County Board of Education

September 09, 2021 - 6:00 PM
2110 College Farm Road
Murray, KY

Attendance Taken at 6:00 PM:

Present Board Members:
Mr. Jay Housden
Mr. Scott Lowe
Mr. Mitchell Ryan
Ms. Sharon Bobo

Absent Board Members:
Mr. Van Pittman

I. CALL TO ORDER

In the absence of Superintendent Tres Settle, assistant superintendent Brian Wilmurth served as Board Secretary.

II. MINUTES OF THE AUGUST 12, 2021, REGULAR MEETING

Order #968 - Motion Passed: Approval of the minutes of the August 12, 2021, Regular Meeting passed with a motion by Mr. Mitchell Ryan and a second by Mr. Scott Lowe.

Mr. Jay Housden	Yes
Mr. Scott Lowe	Yes
Mr. Van Pittman	Absent
Mr. Mitchell Ryan	Yes
Ms. Sharon Bobo	Yes

III. FINANCIAL

Order #969 - Motion Passed: Approval of the Monthly Financial Report, Balance Sheet, Food Service Claims, All Other Claims, and the receipt of the CFSB credit card statements passed with a motion by Mr. Scott Lowe and a second by Mr. Mitchell Ryan.

Mr. Jay Housden	Yes
Mr. Scott Lowe	Yes
Mr. Van Pittman	Absent
Mr. Mitchell Ryan	Yes
Ms. Sharon Bobo	Yes

III.A. Monthly Financial Report/Balance Sheet
III.B. Food Service Claims
III.C. All Other Claims
III.D. Credit Card Statements

APPROVED

231157-231188	CFSB Bank	133,754.62
231189-231191	CFSB Bank	2,232.51
231192-231228	CFSB Bank	110,724.06
231229-231241	CFSB Bank	20,526.28
231242-231283	CFSB Bank	98,665.64

APPROVED (PAYROLL)

383813-383837	CFSB Bank	667,946.12
383838-384285	CFSB Bank	1,003,974.22
384286	CFSB Bank	3,994.11
384287-284290	CFSB Bank	1,664.89
384291-384300	CFSB Bank	2,637.21

APPROVED (FOOD SERVICE)

231284-231285	CFSB Bank	499.02
231286-231289	CFSB Bank	9,903.84

IV. AREA TECHNOLOGY CENTER

Order #970 - Motion Passed: Approval of the Area Technology Center claims passed with a motion by Ms. Sharon Bobo and a second by Mr. Scott Lowe.

Mr. Jay Housden	Yes
Mr. Scott Lowe	Yes
Mr. Van Pittman	Absent
Mr. Mitchell Ryan	Yes
Ms. Sharon Bobo	Yes

IV.A. Claims
IV.A.1. Amazon Capital Services invoice (Health Science materials) in the amount of $469.96
IV.A.2. Elsevier Inc invoice (textbooks) in the amount of $688.59
IV.A.3. Murray Board of Education invoice (software license reimbursement) in the amount of $737.10
IV.A.4. Murray Electric System invoice (fiber) in the amount of $225.00
IV.A.5. Savvas Learning Company invoice (carpentry supplemental materials) in the amount of $1,354.31
IV.A.6. Snap-On Tools invoice (auto tech supplies) in the amount of $4,339.73
IV.B. Fundraiser Request (Organization - Activity, Purpose, Dates)
IV.B.1. Area Technology Center Culinary - Pop Up Restaurant/ATC Bistro, Class Based Enterprise, April 2022

V. TRANE INVOICE 311991688 (Application #2) IN THE AMOUNT OF $1,465,037.43 FOR THE CALLOWAY COUNTY SCHOOLS HVAC PROJECT 8180

Order #971 - Motion Passed: Acceptance of Trane invoice 311991688 (Application #2) in the amount of $1,465,037.43 for the Calloway County Schools HVAC Project 8180 passed with a motion by Mr. Mitchell Ryan and a second by Mr. Scott Lowe.

Mr. Jay Housden	Yes
Mr. Scott Lowe	Yes
Mr. Van Pittman	Absent
Mr. Mitchell Ryan	Yes
Ms. Sharon Bobo	Yes

VI. WORKING BUDGET FY2022

Order #972 - Motion Passed: Approval of the Working Budget FY2022 passed with a motion by Mr. Scott Lowe and a second by Ms. Sharon Bobo.

Mr. Jay Housden	Yes
Mr. Scott Lowe	Yes
Mr. Van Pittman	Absent
Mr. Mitchell Ryan	Yes
Ms. Sharon Bobo	Yes

VII. PUBLIC COMMENTS

No public comments were made.

VIII. CONSENT AGENDA

Order #973 - Motion Passed: Approval of the Consent Agenda as presented passed with a motion by Mr. Scott Lowe and a second by Mr. Mitchell Ryan.

Mr. Jay Housden	Yes
Mr. Scott Lowe	Yes
Mr. Van Pittman	Absent
Mr. Mitchell Ryan	Yes
Ms. Sharon Bobo	Yes

VIII.A. Distribution of Materials and Advertising Flyers (Requestor - Purpose)
VIII.A.1. Universal Athletics - Health and Wellness Classes
VIII.B. Donation Acceptance Requests (Beneficiary - Donation, Donator)
VIII.B.1. Calloway County Family Resource Youth Service Centers - $2,500.00, West Ky Rural Electric Cooperative Company
VIII.B.2. Calloway County High School - $500.00, Calloway County High School BETA
VIII.B.3. Calloway County High School Archery - $100.00, Marcia and David Crick
VIII.B.4. Calloway County HIgh School Future Farmers of America - $274.00, Calloway County Farm Bureau
VIII.B.5. Calloway County High School Future Farmers of America - $1,500.00, River Valley Ag Credit
VIII.B.6. Calloway County High School Football Scoreboard - $7,500.00, Murray Calloway County Hospital (CK#0270226)
VIII.B.7. Calloway County High School Football Scoreboard - $7,500.00, Murray Calloway County Hospital (CK#0272856)
VIII.B.8. Calloway County High School Harbour Youth Service Center - $558.78, Pella of Murray/Murray Recycling
VIII.B.9. Calloway County High School Harbour Youth Service Center - $571.20, Pella of Murray / Murray Recycling
VIII.B.10. Calloway County High School Horticulture - $1,581.00, National FFA Foundation
VIII.B.11. Calloway County High School Robotics Club - $20.00, Murray Woman's Club

VIII.B.12. Calloway County High School Robotics Club - $430.00, Harbour Youth Service Center
VIII.B.13. Southwest Calloway Elementary School Student Supplies - $100.00, Jennifer Palmer
VIII.B.14. Southwest Calloway Elementary School Academic Team - $400.00, Laker Cove Family Resource Center
VIII.C. Fundraiser Requests (Organization - Activity, Purpose, Dates)
VIII.C.1. Calloway County High School Archery Bullseye Club - Archery Apparel Sales, Equipment and Jerseys, November 1, 2021 - January 30, 2022
VIII.C.2. Calloway County High School Archery Bullseye Club - Target Sponsorship and Donors, Archery Expenses, September 10, 2021 - January 30, 2022
VIII.C.3. Calloway County High School Barrett Classroom - Donors Choose, Classroom Supplies and Materials, September 10, 2021 - June 30, 2022
VIII.C.4. Calloway County High School BETA Club - T-Shirt Sales, State Convention Expenses, September 10, 2021 - November 10, 2021
VIII.C.5. Calloway County High School Boys Basketball - Team Shop 1 Merchandise Sales, Boys Basketball Program, September 10, 2021 - October 15, 2021
VIII.C.6. Calloway County High School Cheer - Mini Cheer Camp, Cheer Expenses, September 10, 2021 - February 15, 2022
VIII.C.7. Calloway County High School Cheer - T-Shirt Sales, Cheer Expenses, September 10, 2021 - July 15, 2022
VIII.C.8. Calloway County High School Cheer - Yard Signs, Cheer Expenses, September 15, 2021 - November 15, 2021
VIII.C.9. Calloway County High School Cheer Boosters - Merchandise Sales, Cheer Program Expenses, September 10, 2021 - April 10, 2022
VIII.C.10. Calloway County High School Future Business Leaders of America - Princess and Superhero Breakfast, FBLA Program, November 13, 2021
VIII.C.11. Calloway County High School Future Business Leaders of America - Business Letter Donor Drive, FBLA Program, January 2, 2022
VIII.C.12. Calloway County High School Golf Booster Club - Golf Scramble, Golf Team Funds, October 2, 2021
VIII.C.13. Calloway County High School HAVPA Classes - Donors Choose, Class Materials and Supplies, September 10, 2021 - June 30, 2022
VIII.C.14. Calloway County High School Hoback Classroom - Donors Choose, Class Materials and Supplies, October 1, 2021 - May 31, 2022
VIII.C.15. Calloway County High School Holsapple Classroom - Donors Choose, Classroom Materials, September 10, 2021 - July 31, 2022
VIII.C.16. Calloway County High School Horticulture - Donors Choose, Class and Greenhouse Expenses, September 10, 2021 - June 30, 2022
VIII.C.17. Calloway County High School Katy Walls Classroom - Donors Choose, Class Supplies and Equipment, September 10, 2021 - June 30, 2022
VIII.C.18. Calloway County High School Project Graduation - Rada Cutlery Sales, Project Graduation 2022 Expenses, November 15, 2021 - May 31, 2022
VIII.C.19. Calloway County High School Robotics Club - Robotics Yard Sale, Robotics Team Expenses, October 16, 2021 - November 6, 2022
VIII.C.20. Calloway County High School Speech Team - Virtual Speech Tournament, Speech Team Expenditures, November 13, 2021
VIII.C.21. Calloway County High School Track and Unified Track - Coffee Club, Unified Track Expenses, September 10, 2021 - June 30, 2022
VIII.C.22. Calloway County High School Wrestling Booster Club - Merchandise Advertising, Wrestling Program Expenditures, September 10, 2021 - July 31, 2022
VIII.C.23. Calloway County High School Wrestling Booster Club - Merchandise and Apparel Sales, Wrestling Program Expenditures, September 10, 2021 - July 31, 2022
VIII.C.24. Calloway County High School Wrestling Booster Club - Silent Auction, Wrestling Program Expenditures, September 10, 2021 - July 31, 2022

VIII.C.25. Calloway County High School Wrestling Booster Club - Trash Bag Sales, Wrestling Program Expenditures, September 10, 2021 - July 31, 2022
VIII.C.26. Calloway County Middle School Future Business Leaders of America - Recycle Ink Cartridges, September 10, 2021, - May 31, 2022
VIII.C.27. Calloway County Middle School Speech Team - Kroger Community Rewards, Speech Team Events, September 10, 2021 - May 31, 2022
VIII.C.28. Calloway County Middle School Volleyball - Butter Braids and Cookie Dough Sales, Volleyball Tournament Expenses, September 18-28, 2021
VIII.C.29. Calloway County Schools Family Resource Youth Service Centers - Donation Request Letters, Laker Christmas Program, November 1, 2021 - December 24, 2021
VIII.C.30. Calloway County Schools Family Resource Youth Service Centers - Laker Christmas Shirts, Laker Christmas Program, October 1, 2021 - November 30, 2021
VIII.C.31. Calloway County Schools Family Resource Youth Service Centers - Silipint Sales, Laker Christmas Program, November 1-30, 2021
VIII.C.32. Calloway County Schools Laker Band Boosters - Butter Braid Sales, Band Expenses, November 1-30, 2021
VIII.C.33. Calloway County Schools Laker Band Boosters - Band Spirit Wear Merchandise Sales, Band Expenses, September 10, 2021 - May 31, 2022
VIII.C.34. Calloway County Schools Laker Band Boosters - Chili Supper and Silent Auction, Travel Expenses, January or February 2022
VIII.C.35. East Calloway Elementary School Art Class - Artsonia Online Merchandise Sales, Art Class Expenses, September 10, 2021 - May 31, 2022
VIII.C.36. East Calloway Elementary School PTA - Laker Apparel Merchandise Sales, Student Technology, September 10, 2021 - October 31, 2021
VIII.C.37. Southwest Calloway Elementary School PTA - Box Top Rewards, School Expenses, September 10, 2021 - June 30, 2022
VIII.C.38. Southwest Calloway Elementary School PTA - Parking Pass, Student Expenses, September 10, 2021 - June 30, 2022
VIII.C.39. Southwest Calloway Elementary School PTA - Sticker Machine Sales, Student Expenses, September 10, 2021 - June 30, 2022
VIII.D. Position Modification Requests (Type Request - Position/Description, Purpose, Effective Date)
VIII.D.1. New Position - Calloway County Middle School Assistant Football Coach, Assist Football Program, October 1, 2021
VIII.D.2. New Position - School Licensed Practical Nurse (District Wide), Health Services, October 1, 2021
VIII.E. Records Destruction Requests (Requestor - Title, Series)
VIII.E.1. Calloway County High School (Barbara Lee) - Accounts Payable File L5294, Accounts Receivable File L5282, Student Activity Fund File L5341, Fundraising Activity Request Form L2458, Bank Records File L5283, Charitable Gaming Organization Annual Accounting Report L5285, Student Activities Budget Forms L2457, Requisition/Report of Ticket Sales L2459
VIII.E.2. Calloway County Middle School (Renee Lax) - Class Record Books L2637, Accounts Payable L5294, Accounts Receivable L5282, Discipline Records L2461, Attendance Records L1948
VIII.F. School Facility Use Requests (Organization, Facility, Purpose, Dates)
VIII.F.1. REAL, Calloway County High School Gym, REAL Games, November 6, 2021
VIII.F.2. North Calloway Elementary School PTA - North Calloway Elementary Parking Lot, Car Wash, September 24, 2021 or October 1, 2021
VIII.G. Surplus Requests (Requestor - Items Declared)
VIII.G.1. Southwest Calloway Elementary School (Mark Mallory) - 21 Old/Worn Student Desks and one Broken Desk
VIII.H. Travel Requests (Requestor - Purpose, Location, Dates)
VIII.H.1. Butler, Greg - State Tournament Administration, Owensboro KY, September 17-19, 2021

VIII.H.2. Butler, Greg - Athletic Director Annual Meeting, Lexington KY, September 20-21, 2021
VIII.H.3. Christie, Ginger - Kentucky School Counselors Association Fall Conference, Lexington KY, September 15-17, 2021
VIII.H.4. Falwell, Jacob - National FFA Convention, Indianapolis IN, October 27-29, 2021
VIII.H.5. Fritsche, Ashley - FBLA National Fall Leadership Conference, Orlando FL, November 4-7, 2021.
VIII.H.6. Gaddie, Emily - Kentucky School Counselors Association Fall Conference, Lexington KY, September 15-17, 2021
VIII.H.7. Gilbert, Chelsey - Kentucky School Counselors Fall Conference, Lexington KY, September 15-17, 2021
VIII.H.8. Grooms, Jonathan - Greater Louisville Classic, Louisville KY, October 2, 2021
VIII.H.9. Grooms, Jonathan - Cross Country Race, Owensboro KY, October 9, 2021
VIII.H.10. Grooms, Jonathan - KY State Meet, Paris KY, October 29-30, 2021
VIII.H.11. Miles, Charles - Golf Tournament, Paris TN, September 13, 2021
VIII.H.12. Murdock, Mandy - Kentucky School Counselors Association Fall Conference, Lexington KY, September 15-17, 2021
VIII.H.13. Neale, Chelsea - Kentucky School Counselors Association Fall Conference, Lexington KY, September 15-17, 2021
VIII.H.14. Pierce, Evan - Soccer Tournament, Owensboro KY, September 18-19, 2021
VIII.H.15. Pierce, Evan - Soccer Games, Elizabethtown KY, September 25, 2021
VIII.H.16. Rose, Mindy - Kentucky School Counselors Association Fall Conference, Lexington KY, September 15-17, 2021
VIII.H.17. Rydecki, Kimberly - Kentucky School Counselors Association Fall Conference, Lexington KY, September 15-17, 2021
VIII.H.18. Terry, Todd - Kentucky Music Educators Association Annual Conference, Louisville KY, February 2-4, 2022
VIII.H.19. Wilmurth, Brian - Kentucky Association of Assessment Coordinators, Louisville KY, October 24-26, 2021
VIII.I. Travel Requests - Informational
VIII.J. 2021-2022 Head Start Bus Lease Agreement
VIII.K. 2021-2022 Head Start Memorandum of Agreement
VIII.L. 2021-2022 Head Start Partnership Agreement
VIII.M. 2021-2022 KECSAC Memorandum of Agreement
VIII.N. 2021-2022 Vocational Rehabilitation Memorandum of Agreement
VIII.O. 2022-2023 Non-Resident Contracts - McCracken County and Mayfield Independent
VIII.P. Amended Head Start Enrollment Agreement 2021-2022
VIII.Q. Calloway County Board of Education Resolution Relating to Quarantine Leave During the 2021-2022 School Year Pursuant to 702 KAR 1:191E
VIII.R. Calloway County School District COVID-Related Leave Table
VIII.S. Calloway County School District Representatives 2021-2022 (ARC Chair)
VIII.T. Full Time Emergency Certification Board Request 2021-2022
VIII.U. Salary Schedules 2021-2022 - Requested Modifications
VIII.U.1. Extra Service Stipends - REVISED
VIII.U.2. School Licensed Practical Nurse - NEW
VIII.V. Request for Shortened School Day - 5 Individual Students
VIII.W. Ticket Sales Procedure - NEW 09/09/2021

IX. PERSONNEL REPORT

Order #974 - Motion Passed: Approval of the Superintendent's report of Personnel Actions passed with a motion by Ms. Sharon Bobo and a second by Mr. Mitchell Ryan.

Mr. Jay Housden	Yes
Mr. Scott Lowe	Yes
Mr. Van Pittman	Absent
Mr. Mitchell Ryan	Yes
Ms. Sharon Bobo	Yes

I have received and accepted the letters of retirement as indicated below:

Melissa Wetherington	Teacher	CCHS	effective September 30, 2021

I have received and accepted the letter of resignation as indicated below:

Sally Barnes	Secretary	CCMS	effective August 31, 2021*
Michelle Bass	Cook/Baker	Food Service	effective August 4, 2021
Jada Moore	Bus Driver	Transportation	effective August 23, 2021

The following individuals have been employed for the 2021-2022 school year. They have signed and received their contract and/or have been notified of their employment by certified mail or personal delivery. The individual and position for which each has been employed is listed below:

Certified:

Sally Barnes	Teacher	Middle School	Full-Time
Steven Bauer	Teacher	Southwest Elementary	Full-Time
Laura Brown	Teacher	District-Wide	Substitute
Kelly Coday	Teacher	District-Wide	Substitute
James Clapp	Teacher	District-Wide	Substitute
Kari Futrell	Teacher	District-Wide	Substitute
Leslie Franklin	Teacher	District-Wide	Substitute
Shanna Neely	Teacher	District-Wide	Substitute
Luke Pivoras	Teacher	District-Wide	Substitute
Jessica Shelton	Teacher	North Elementary	Full-Time

Classified:

Jessica Adams	Instructional Assistant	Southwest Elementary	Full-Time
Laura Brown	Instructional Assistant	Southwest Elementary	Part-Time
Autumn Cain-Hill	Child Care Provider	Preschool	Full-Time
Amberly Geurin	Instructional Assistant	Southwest Elementary	Part-Time

Debbie Griffin	Secretary	District-Wide	Substitute
Wade Griggs	Instructional Assistant	High School	Full-Time
Meagan Millsap	Bus Monitor	Transportation	Full-Time
Gina Jones	Cook/Baker	Food Service	Substitute
Laken Jones	Bookkeeper	High School	Full-Time
Anna Ligons	Bus Driver	Transportation	Full-Time
Tammy Robinson	Cook/Baker	Food Service	Substitute
Katie Tucker	Secretary	District-Wide	Substitute
April Tyson	Cook/Baker	Food Service	Full-Time
Talia Wilson	School Nurse	District-Wide	Full-Time

Classified Professional:

N/A

Paraprofessional:

Ryan Tuley	Asst. Coach (Football)	High School
Madeline Waldrop	Head Girls Basketball Coach	High School

Summer Student Worker:

Elise Eaton	Band Instructional Asst.	High School	Part-Time

The following individuals listed below have been employed for academic extra service duties for the 2021-2022 school year as indicated:

Postings closed on September 3, 2021. Contracts will be completed in September and listed in October.

The following individuals listed below have been employed for athletic extra service duties for the 2021-2022 school year as indicated:

Postings closed on September 3, 2021. Contracts will be completed in September and listed in October.

The following individuals have been approved for Family Medical Leave Act:

FMLA requests were received in August and are awaiting physician certification. Leave information will be provided in October.

X. ADMINISTRATIVE REPORTS

Order #975 - Motion Passed: Acceptance of the Administrative Reports passed with a motion by Mr. Mitchell Ryan and a second by Ms. Sharon Bobo.

Mr. Jay Housden	Yes
Mr. Scott Lowe	Yes
Mr. Van Pittman	Absent
Mr. Mitchell Ryan	Yes
Ms. Sharon Bobo	Yes

X.A. Area Technology Center

Mr. Dan Hicks reported that of the 300 students at the ATC, 236 are Calloway students. He also reported that an independent roofer will be examining the roof to pursue a warranty claim.

X.B. Attendance Report

Mr. Josh McKeel reported 2,195 students are enrolled in Calloway School K-12 and this is 43 more than this time last year. For month one, attendance is 95.33%.

X.C. Finance Report

Ms. April Lax advised that the beginning balance for August 2021 is $24,645,444.45. With revenue at $1,308,377.00 and expenditures of $2,046,599.66, the ending balance was $23,907,221.79.

X.D. Food Service Report

Ms. Megan Adams stated that staffing has improved with new substitutes. Ms. Adams also thanked the Maintenance department for providing assistance to the food service department. Food Service is also considering hiring a maintenance employee who would work specifically for food service. Finally, Ms. Adams reported that many products are becoming more difficult to purchase with less products available to purchase.

X.E. Maintenance Report

Mr. Kenny Duncan was not present.

X.F. Technology Report

Mr. Caleb Reinhardt advised that technology supplies were becoming more difficult to purchase with recent shortages.

X.G. Transportation Report

Mr. Brian Collier reported that there are currently three open bus routes and several employees out with illnesses that are been filled by subs, teachers, and district administration. He is looking to recruit new candidates, but there has been great support from current staff.

X.H. School Reports

Each of the principals gave positive reports for the beginning of the school year. All locations are pleased with enrollment and think the classrooms are getting back to a semi-normal process.

X.H.1. Calloway County High School
X.H.2. Calloway County Middle School
X.H.3. East Elementary School
X.H.4. North Elementary School
X.H.5. Southwest Elementary School
X.H.6. Calloway County Preschool

XI. SUPERINTENDENT'S REPORT

On behalf of Mr. Settle, Brian Wilmurth thanked the transportation and food service departments for their great support and teamwork. $30 per hour incentives are also being distributed to teachers who choose to work during their planning periods by covering other classes.

Order #976 - Motion Passed: Acceptance of the Superintendent's report passed with a motion by Mr. Scott Lowe and a second by Ms. Sharon Bobo.

Mr. Jay Housden	Yes
Mr. Scott Lowe	Yes
Mr. Van Pittman	Absent
Mr. Mitchell Ryan	Yes
Ms. Sharon Bobo	Yes

XII. ADJOURN

Order #977 - Motion Passed: Approval to adjourn the meeting passed with a motion by Mr. Mitchell Ryan and a second by Mr. Scott Lowe.

Mr. Jay Housden	Yes
Mr. Scott Lowe	Yes
Mr. Van Pittman	Absent
Mr. Mitchell Ryan	Yes
Ms. Sharon Bobo	Yes

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Chairperson Superintendent