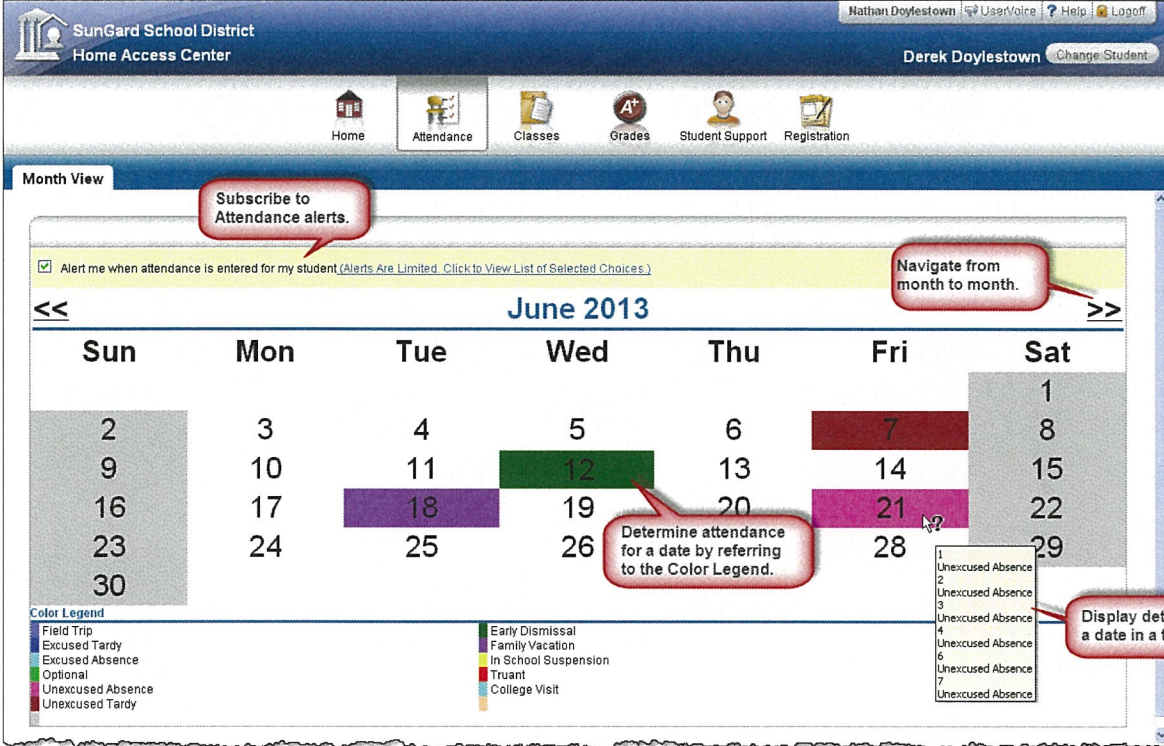


Attendance Month View Page

The Attendance Month View page enables you to view your student's attendance during any month in the current school year. If your student was absent or tardy on a date, the day will display with a colored background. The Color Legend below the month indicates the type of attendance each color represents.

To display the Month View page, click  **Attendance** on the HAC menu.



SunGard School District Home Access Center

Nathan Doylestown | User/Voice | Help | Logoff

Derek Doylestown | Change Student

Home Attendance Classes Grades Student Support Registration

Month View

Subscribe to Attendance alerts.

Alert me when attendance is entered for my student. (Alerts Are Limited. Click to View List of Selected Choices.)

Navigate from month to month.

June 2013

Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

Color Legend

Field Trip	Early Dismissal
Excused Tardy	Family Vacation
Excused Absence	In School Suspension
Optional	Truant
Unexcused Absence	College Visit
Unexcused Tardy	

Determine attendance for a date by referring to the Color Legend.

Display details for a date in a tooltip.

1 Unexcused Absence
2 Unexcused Absence
3 Unexcused Absence
4 Unexcused Absence
5 Unexcused Absence
6 Unexcused Absence
7 Unexcused Absence

Change months

- To navigate from month to month in the current school year, use the **<<** **>>** arrows at the top left and right of the calendar.

View attendance details

- To view details for a date when your student was absent or tardy, move your pointer over the day. A tooltip displays the type of attendance entered by the office or teacher for the periods affected.

Subscribe to attendance email alerts

- To subscribe to email alerts on attendance, check the "Alert me..." box above the month.
- To select the types of attendance to receive alerts for, click the "Limit Alerts..." link. In the Attendance Alerts window, check the boxes for the attendance of interest to you, then click **Save**.

If you do not select the types of attendance, you will receive alerts for all attendance regarding your student.