

Meeting Minutes
Calloway County High School

SBDM Council – Regular Meeting

Location: CCHS LMC

Date: October 13, 2021 Time: 4:00 p.m.

I. Opening Business

- i. Call to Order: The meeting was called to order at 4:03 p.m. All members of council were present.
- ii. Approval of Agenda: Mrs. Byford made a motion to approve the agenda. Mr. Covington seconded the motion and the agenda was approved.
- iii. Approval of Minutes: Mrs. Fennel made a motion to approve the previous minutes. Mrs. Walls seconded the motion and the minutes were approved as presented.
- iv. KASC Document: Mr. King presented the council with the KASC document. No action was necessary.

II. Open Forum

- a. Mrs. Hays signed in to speak. She told council that the health classes were able to participate in the STI Abstinence classes presented by Life House. She also talked about the “It’s All Relative” group that the Harbour works with. They are not meeting in person right now due to Covid but they delivered supper items so that the families could cook together. She discussed that plans are ongoing for Red Ribbon/Safe Schools week and will include things such as MSU students coming in to talk to our students and other guest speakers with health classes. Mrs. Hays also talked about gearing up for the Laker Christmas program. It will operate like it did last year.

III. September Budget Report

- a. Mr. Larkin made a motion to bring the September budget report off the table. Mrs. Fritsche seconded and the September budget was taken off the table and opened up for discussion. After discussion, Mrs. Byford made a motion to approve the September budget and Mrs. Fritsche seconded the motion. The September budget was approved.

IV. October Budget Report

- a. Mr. King presented the October budget report. He said that they are looking for the document that lists percentages to divide out class fees but have not been able to find it. Mrs. Walls made a motion to approve the October budget. Mrs. Byford seconded the motion and the motion passed.

V. CTE Textbook Adoption

- a. Ashley Fritsche presented textbooks for herself and Jennifer Ernstberger. She discussed the quotes and answered any questions presented by council. Mr. Larkin made a motion to approve the textbook adoption for Jennifer Ernstberger and Ashley Fritsche. Ms. Hoback seconded the motion and the textbooks were approved.

VI. State Assessment Results

- a. Mr. King presented the council with our state assessment results. As a school, we are below average for our ACT score and right at or below the state average for other areas.

VII. Develop Student Assignment Policy

- a. The council began working on a student assignment policy. Points of discussion included making sure all students who wanted to be in honors/accelerated classes were able to get into those classes, what we need to do if classes go over cap sizes, cap sizes for CTE programs, cap sizes for Science classes with labs, and plans to help students schedule their classes according to

Meeting Minutes
Calloway County High School

SBDM Council – Regular Meeting

Location: CCHS LMC

Date: October 13, 2021 Time: 4:00 p.m.

their needs. The **draft** policy that will be sent to the board office for review before being approved by SBDM is on the following page.

Calloway County High School

STUDENT ASSIGNMENT POLICY

Purpose: The Student Assignment Policy for Calloway County High School ensures that all students are provided equitable access to all components of the school's curriculum through the class assignment process. Procedures: In the Spring of each year, students and parents/guardians will be provided access to the CCHS Curriculum Guide to preview.

The student and parent/guardian will work with the Guidance Office in requesting courses for the upcoming year. In the Spring of each year, each department will prepare recommendations for: a.) student placement in courses for the upcoming year; and, b.) departmental courses for the upcoming year.

The principal and Guidance Office will review the student and parent/guardian requests and departmental recommendations to assist in preparation of the best possible courses for the student for the upcoming year. The overall school schedule will reflect the recommendations from administration, guidance, teachers, parents/guardians, and student.

Any class that exceeds the state maximum class size for any course must have SBDM approval.

The CCHS SBDM council may also establish alternate class sizes for CTE courses. Date Adopted:

VIII. Next Regular Meeting – November 10, 2021.

IX. Adjourn

- a. Mrs. Fennel made a motion to adjourn the meeting and Mr. Larkin seconded. The meeting was adjourned at 5:33 p.m.