

Meeting Minutes
Calloway County High School

SBDM Council – Special Called Meeting

Location: CCHS LMC

Date: July 14, 2021 Time: 4:00 p.m.

- I. Call to Order:** The meeting was called to order at 4:02 p.m. Members present were Christopher King, Corina Byford, Rodney Covington, Amy Fennel, Ashley Fritsche, Angela Hoback, John Larkin, and Katy Walls.
- II. Opening Business**
- i. **Election of 2021-2022 Vice Chair** – Katy Walls made a motion to nominate John Larkin as the 2021-2022 Vice Chair. Corina Byford seconded the motion and the motion passed. John Larkin will be the 2021-2022 Vice Chair for the CCHS SBDM Council.
 - ii. **Election of the 2021-2022 SBDM Secretary** – Katy Walls made a motion to nominate Ashley Fritsche as the CCHS SBDM Secretary for 2021-2022. John Larkin seconded the motion and the motion passed. Ashley Fritsche will serve as the 2021-2022 CCHS SBDM Secretary.
 - iii. **KRS 158.183** – Mr. King presented council with the KRS 158.183 policy. Members reviewed.
 - iv. **KRS 158.195** – Mr. King presented council with the KRS 158.195 and council reviewed.
 - v. **Your Duty Under the Law – Open Records and Open Meetings** - Mr. King presented the council with the Your Duty Under the Law – Open Records and Open Meetings form. All procedures were covered and all members agreed. No questions were asked.
 - vi. **Permission to Email SBDM Agenda to SBDM Members** – All members agreed to being emailed the SBDM Agenda.
 - vii. **Approval of Regular Meeting Dates for 2021-2022** – The council discussed dates for the regular SBDM meetings. Corina Byford made a motion to approve the dates. Ashley Fritsche seconded and the regular SBDM meetings were set. The dates are: August 11, 2021, September 15, 2021, October 13, 2021, November 10, 2021, December 15, 2021, January 12, 2022, February 9, 2022, March 9, 2022, April 13, 2022, May 11, 2022, and June 8, 2022. All meetings will take place in the CCHS Library Media Center at 4:00 p.m.
- III. Budget Report**
- Mr. King presented the CCHS SBDM budget for June 2021. The council discussed the report. John Larkin made a motion to approve the budget report for June 2021. Ashley Fritsche seconded the motion and the budget report was approved.
- IV. Discussion and Approval of Textbooks for Adoption**
- Mr. King presented the council with the textbooks that each core content area had chosen to adopt for the 2021-2022 school year. Department chair talked with members about books before making choices. After discussion, Corina Byford made a motion to approve the textbook adoption plan. Mrs. Walls seconded the motion and the textbook adoption plan was approved.
- V. Discussion and Approval of the SBDM Budget for 2021-2022**
- Mr. King presented the council with his proposed budget for 2021-2022. Discussion took place. The budget includes meeting all teacher/staff requests, giving each teacher a \$100 room fund, purchasing the Pre ACT for 9th and 10th graders, and allowing some teachers to become ACT Certified Educators.

Ashley Fritsche made a motion to approve the CCHS SBDM budget for 2021-2022. Corina Byford seconded the motion and the budget for 2021-2022 passed.

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VI. Closed Session – KRS 61.810(1)(m) – School Emergency Plan
John Larkin made a motion to enter closed session. Amy Fennel seconded and the council entered closed session with Mr. Smith to review the School Emergency Plan at 5:04 p.m.

John Larkin made a motion to leave closed session. Corina Byford seconded the motion and the council left closed session at 5:09 p.m.

Ashley Fritsche made a motion to approve the changes that were made to name and extension changes on CCHS Emergency Operations Plan. John Larkin seconded the motion and the CCHS School Emergency Plan was approved.

X. Adjourn

- Mr. Larkin made a motion to adjourn the meeting. Mrs. Walls seconded the motion and the meeting was adjourned at 5:10 p.m.