

Meeting Minutes
Calloway County High School

SBDM Council – Regular Meeting

Location: CCHS Library/Media Center

Date: September 11, 2019 Time: 3:45 p.m.

I. Opening Business

a. Call to Order: The meeting was called to order at 3:45 p.m. Members present were Christopher King, Sharon Bobo, Amanda Potts, John Larkin, John Williams, and Katy Walls.

b. Approval of Agenda: Mr. Williams made a motion to approve the agenda. Mrs. Walls seconded the motion. The motion passed.

c. Your Duty Under The Law – Open Records and Open Meetings: Members were given copies of the document electronically. Mr. King presented the form to sign and all members signed.

d. Managing Government Records: Members were given copies of the document electronically. Mr. King presented the form to sign and all members signed.

c. Approval of Minutes from the August 14, 2019 Meeting: Members were given copies of the minutes from the previous meeting. After review, Mrs. Walls made a motion to approve the minutes as presented. Mrs. Potts seconded the motion and the minutes were approved.

II. Budget Report

Barbara Lee presented the budget reports for travel and the general fund for the end of the month of August 2019. Due to technical issues with MUNIS, the report was not very clear. Mr. Larkin made a motion to table the budget approval until Mrs. Lee had time to talk to our Board Office Finance Director. Mr. Williams seconded the motion and the motion passed. The approval of the budget report is tabled until a later time in order to receive accurate financial data.

Mr. Larkin made a motion to bring the approval of the budget report off the table. Mr. Williams seconded, and the motion passed. Mrs. Lee and April Lax ran another report using different settings and she presented it to the council. After discussion, Mr. Larkin made a motion to table the approval of the Budget Report until the October meeting. Mr. Williams seconded the motion. The August Budget Report will be tabled until the October meeting.

- a. Abolish Student Activity Accounts 3180 and 3449:** Mr. Williams made a motion to abolish the activity accounts 3180 and 3449 which were labeled as Dance Team and Swim Team. Amanda Potts seconded the motion to abolish the accounts. The motion passed.
- b. Establish Student Activity Account 3200 – eSports Club:** Mr. King requested that the \$893.93 from the two abolished accounts (Dance Team and Swim Team) be moved to a new account, 3200, for the eSports Club. This money would give them a base start. Mrs. Bobo made a motion to take the \$898.93 from the two above mentioned abolished accounts and move them into account 3200 for the eSports club. Mrs. Potts seconded the motion. The motion passed.

III. New Business

- a. Review, Discussion and Approval of School Report Card:** Mr. King presented the council with the School Report Card. After review and discussion, Mrs. Bobo made a motion to approve the school report card. Mrs. Walls seconded the motion and the motion passed.

IV. Open Forum

- a.** Mr. King reported that all the paper is back in the workroom and we are working on a solution. The cost to copy one page ranges 1 sided .005 to .125; 2 sided - .01 to .25 cents in the building depending on which machine you use. Our technicians are working with companies to try and reduce our cost but also make more efficient use of the funds set aside for paper, copiers, and copying. SBDM spends 1/3 of their budget on paper/making copies.

V. Next Regular Meeting Date

October 16, 2019 at 3:45 p.m.

VI. Adjourn

Mrs. Walls made a motion to adjourn. Mrs. Potts seconded it and it passed. The council adjourned at 4:16 p.m.