

Meeting Minutes
Calloway County High School

SBDM Council – Regular Meeting
Location: CCHS Library/Media Center
Date: August 14, 2019 Time: 3:45 p.m.

I. Opening Business

- a. Call to Order:** The meeting was called to order at 3:45 p.m.. Members present were Christopher King, Sharon Bobo, Amanda Potts, John Larkin, John Williams, and Katy Walls.
- b. Approval of Agenda:** Mr. Larkin made a motion to amend the agenda and move the open forum to line item VI and move the closed session to line item VII. Mrs. Walls seconded the motion. The motion passed. Mr. Williams made a motion to approve the amended agenda and Ms. Bobo seconded the motion. The motion passed.
- c. Approval of Minutes from July 10 and July 11, 2019 meetings:** Upon reading the minutes, Mr. Williams noted that there was one amendment to be made on the July 11 minutes, line item III. Mr. Williams seconded the motion made by Mr. Larkin. Mrs. Bobo made a motion to approve the minutes with the correction. Mrs. Walls seconded the motion and the minutes were approved with the correction being made.
- d. Election of 2019-2020 SBDM Secretary:** John Williams made a motion to nominate Ashley Fritsche as the 2019-2020 SBDM Secretary; John Larkin seconded the motion and the motion passed.

II. Budget Report

Barbara Lee presented the budget reports for travel and the general fund for the end of the month of July 2019. Mr. Williams made a motion to accept the reports; Ms. Bobo seconded the motion. The motion passed.

III. Student Achievement

- a. Final Exam Policy:** Mr. King presented the amended CCHS Final Exam Policy. The policy was discussed among the council. Mrs. Walls made a motion to approve the amended CCHS Final Exam Policy. Amanda Potts seconded the motion and the motion passed. The CCHS Final Exam Policy can be found in its entirety within the CCHS SBDM Policy Manual on the SBDM website.

IV. School Improvement Planning

- a. Creation of an eSports Club:** Mr. King presented a desire for CCHS to start an eSports club that would eventually move to be a KHSAA sport. Mr. Fraser has agreed to be the club sponsor. John Williams made a motion to approve the creation of an eSports club. Mrs. Bobo seconded the motion and the motion passed.

V. New Business

- a. Title I District Set-Asides for Assessments:** Mrs. Walls made a motion to approve the district set-aside for assessments in the amount of \$15,000. Mr. Larkin seconded the motion and the motion passed.

VI. Open Forum

- a.** Jill Herndon spoke to the council regarding the issue of paper being distributed to teachers. She stated the issue that some teachers do not have access to a printer in their rooms to make master copies and they send print jobs to the workroom which can create stressful situations when printing jobs get interrupted. Mr. King said he and Caleb are working on setting up a que which would help the situation. Mr. King stated that a fix for now would be to only send one master to the copier from a teacher room then go make your copies off of the one master.
- b.** Jill Herndon asked about money that is collected from students when they damage or lose books they get assigned from teachers. She stated that she turns in the money but never gets to order replacement books. Mr. King said that the money collected is sent to the Board of Education and is placed in a fund. When teachers turn in money, they need to get a PR so they can immediately replace lost or damaged books.
- c.** Natasha Parrish brought up to the council that one problem noted regarding the paper allotment is that the same allotment was given for all classes regardless of class size.

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VII. Closed Session – KRS 61.810(1)(m) – School’s Emergency Plan

- a. John Larkin made a motion to enter closed session at 4:44 p.m. Mrs. Walls seconded the motion and the council went in to closed session.
- b. Mr. Smith presented the revised Emergency Operations Plan.
- c. Mrs. Bobo made a motion to leave executive session at 5:04 p.m. Mrs. Potts seconded the motion and the council left closed session.
- d. Mr. Larkin made a motion to approve the Emergency Operations Plan as presented by Mr. Smith. Mr. Williams seconded the motion and the EOP was approved.

V. Next Regular Meeting Date

September 11, 2019 at 3:45 p.m.

VI. Adjourn

Ms. Bobo made a motion to adjourn. Mr. Williams seconded it and it passed. The council adjourned at 5:05 p.m.