

Meeting Minutes
Calloway County High School

SBDM Council – Regular Meeting

Location: CCHS Library Media Center

Date: November 11, 2020 Time: 3:45 p.m.

I. Opening Business

- a. Call to Order:** The meeting was called to order at 3:46 p.m. Members present were Christopher King, Rodney Covington, Corina Byford, Sharon Bobo, John Williams, John Larkin, Ashley Fritsche and Katy Walls.
- b. Approval of Agenda:** Mrs. Fritsche made a motion to approve the agenda. Mr. Williams seconded the motion. The motion passed and the agenda was approved.
- c. Approval of Minutes:** Mrs. Bobo made a motion to approve the minutes from the previous two meetings. Mrs. Walls seconded the motion and the minutes were approved.
- d. Managing Government Records:** Mr. King presented the council with the Managing Government Records document and emailed it to them as well.
- e. Revised Open Records Open Meetings Act Guide:** Mr. King presented the council with the Revised Open Records Open Meetings Act Guide and asked all members to sign the document and send it to him electronically or bring it to CCHS.

II. Budget Report

- a.** Mrs. Lee presented the budget reports and travel report for the general fund for the end of the month of October 2020. Upon review with the committee, Mr. Williams made a motion to approve the October 2020 budget report. Mrs. Fritsche seconded the motion and the September budget report was approved.

III. Open Forum

- a.** Mr. King reported that the door we approved for the LMC could not be placed because the used parts that we had planned to use could not be located.

IV. KASC Document

- a.** Mr. King presented the council with the KASC document and discussed it with us. He stated that we should be getting emails from them regularly. It is a benefit given to SDBM Council members.

V. Committee Reports

- a. Culture Committee:** Mrs. Walls reported on the Culture Committee meeting and presented the minutes. Plans are in the works to help raise student and faculty moral but due to NTI, it is on hold for now.
- b. Assessment Committee:** Mr. King reported on the minutes from the Assessment Committee. Final exams will not be comprehensive this year and will not count for a higher percentage than other exams in a class. Mentor Days and Lunch Voucher Days are on hold right now. March 9 is the ACT day that the state has set. It will be offered either online or via paper this year.
- c.** Mrs. Bobo made a motion to approve the committee minutes as presented. Mr. Larkin seconded and the minutes were approved.

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VI. ELA Department Request

- a. **Aide for Contacting Students:** The ELA Department requested that we hire someone to contact students who are falling behind to help alleviate that from our teachers. The cost to hire someone for 17 hours a week starting on January 1 would be approximately \$5,000. There are various ways we could pay for this if approved. Mr. King discussed those possibilities. Katy Walls pointed out that there could be teachers who would be willing to do this job for a stipend on the weekends and the evenings. John Larkin made a motion that we table this decision until we have time to talk to departments about how to pay for this role. Katy Walls seconded the motion and the Aide for Contacting Students will be tabled until Monday, November 23 when we will have a Special Called Meeting to discuss it.

VI. Next Regular Meeting

- a. The CCHS SBDM Council will have their next regular meeting on December 9, 2020 at 3:45 p.m. in the CCHS Library Media Center.

XI. Adjourn

- a. Mr. Williams made a motion to adjourn. Mr. Larkin seconded the motion and the meeting was adjourned at 4:24 p.m.