

Meeting Minutes
Calloway County High School

SBDM Council – Regular Meeting
Location: CCHS Library Media Center
Date: October 14, 2020 Time: 3:45 p.m.

I. Opening Business

- a. **Call to Order:** The meeting was called to order at 3:46 p.m. Members present were Christopher King, John Larkin, Ashley Fritsche, Rodney Covington, Corina Byford, Sharon Bobo, and Katy Walls.
- b. **Approval of Agenda:** Mr. King had an amendment to the agenda. The amendment includes adding the approval of the September 15 meeting minutes to the approval of the September 9 minutes. Mrs. Bobo made a motion to approve the amended agenda. Mrs. Walls seconded the motion. The motion passed and the amended agenda was approved.
- d. **Approval of Minutes from the September 9 and September 15, 2020 Meetings:** Members were given copies of the minutes from the previous meetings for review. After review, Mrs. Walls made a motion to approve the minutes. Mrs. Bobo seconded the motion and the minutes were approved.

II. Open Forum

- a. Mrs. Hays from the Harbour signed in to speak.
 - a. The virtual monitoring visit has been completed.
 - b. Mrs. Hays is a part of MKY Cares and informed us that the fundraisers they have planned are on hold for now due to Covid-19.
 - c. Laker Christmas has been approved and monetary donations are being taken. Due to Covid-19, things are going to be done differently this year. Parents will sign up online for the program. Workers/Volunteers will meet parents at the checkout and pay for items at the store.
- b. Mr. King thanked Mrs. Hays and Mrs. Gardner for all of their hard work at CCHS.
- c. Mr. King told the council that the copiers have been placed in the workroom in the LMC and Mr. Turner and his mentoring students are working with that. The teachers seem to appreciate the service being offered and have found it very useful, especially during packet weeks.

III. Budget Report

- a. Mrs. Lee presented the budget reports and travel report for the general fund for the end of the month of September 2020. Mr. King discussed the funds that are typically distributed to the sports teams, the Academic team and the Speech team. Those funds will be divided out once there is a clearer idea of how the seasons will work. Upon review with the committee, Mr. Larkin made a motion to approve the September 2020 budget report. Mrs. Fritsche seconded the motion and the September budget report was approved.

IV. LMC Door Request

- a. Mr. King presented the council with an estimate from Murray Electronic to install a door opening system for the Library/Media Center. He had Mrs. Spiceland speak about the system and its benefits. This new system would allow Mrs. Spiceland to have people buzz in to enter the LMC and she could push a button to unlock the door. We would be repurposing the system that was recently removed from the Front Office. The cost is estimated at \$933.43. If purchased, the funds would come out of the SBDM Principal Discretionary fund. Mrs. Bobo made a motion to approve the purchase of the Intercom Entry System that was originally in the Front Office and repurpose it for the LMC. Mrs. Byford seconded the motion and the motion passed.
- b. Mr. King said he would talk to maintenance about changing the locks on the gym entrance to the LMC to make the copiers more accessible.

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V. Discuss and Set Deadline for Incompletes from Spring 2020

- a. Mr. King suggested that we make November 13 the **final** deadline for students to make up Spring 2020 incomplete grades. His justification for this date was that it is a Friday of a packet return day so students would be able to bring packets back and then teachers would have Thanksgiving Break to grade and enter into Infinite Campus. Mrs. Bobo made a motion to approve the November 13 date as the final deadline for turning in work from the Spring of 2020. Mr. Larkin seconded the motion and the motion passed.

VI. Next Regular Meeting

- a. The CCHS SBDM Council will have their next regular meeting on November 11, 2020 at 3:45 p.m. in the CCHS Library Media Center.

XI. Adjourn

- a. Mr. Larkin made a motion to adjourn. Mrs. Byford seconded the motion and the meeting was adjourned at 4:19 p.m.