

Meeting Minutes

Calloway County High School

SBDM Council – Special Called Meeting

Location: Virtual Meeting Via Microsoft Teams due to social distancing

Date: July 15, 2020 Time: 3:00 p.m.

I. Opening Business

- i. **Call to order** – Mr. King called the meeting to order. Members present included Mrs. Byford, Mr. Covington, Mrs. Fritsche, Mr. King, Mr. Larkin, Mrs. Walls, and Mr. Williams.
- ii. **Approval of Agenda** – Ashley Fritsche made a motion to approve the agenda. Corina Byford seconded the motion and the agenda was approved.
- iii. **Election of 2020-2021 Vice Chair** – Ashley Fritsche made a motion to nominate John Williams as the Vice Chair for 2020-2021. Katy Walls seconded the motion and the motion passed.
- iv. **Election of 2020-2021 SBDM Secretary** – Katy Walls made a motion to nominate Ashley Fritsche as the SBDM Secretary for 2020-2021. John Larkin seconded the motion and the motion passed.
- v. **Managing Government Records** – Mr. King presented the council with the document regarding Managing Government Records and discussed it with the council.
- vi. **Student Free Speech and Religious Liberty Rights** – The council was not able to physically sign the document but verbal consent was given by all members present.
- vii. **KRS 158.195** – Mr. King presented the council with KRS 158.195.
- viii. **KRS 158.183** – Mr. King presented the council with KRS 158.183.
- ix. **Your Duty Under the Law – Open Records and Open Meetings** – Mr. King presented the council with the Your Duty Under the Law – Open Records and Open Meetings form. All procedures were covered and all members verbally agreed. No questions were asked.
- x. **Approval of “Regular Meeting” Dates for 2020-2021** – Mr. King presented the council with the meetings dates from the 2020-2021 meeting dates. John Williams made a motion to approve the regular meeting dates. Katy Walls seconded the motion and the regular meeting dates were approved. They are attached to the minutes.

II. Permission to email SBDM Agenda to SBDM Members

- i. The council agreed that the agenda should be emailed to members.

III. Budget Report

- i. Mr. King presented the budget report. The council discussed the report for June 2020 in depth. Mr. King reported that CFSB is now sending a courier to get our deposits daily so that Mrs. Lee does not have to travel to the bank daily. Mrs. Byford made a motion to approve the budget report for June 2020. Mr. Covington seconded the motion and the motion passed.

IV. Return to 4x4 Block Schedule for 2020-2021

- i. The council was presented a letter endorsed by several teachers regarding a change in the schedule from our modified block to a 4x4 block. The council discussed the possibility at length. Mr. King said he sees the teachers concerns but noted two issues with making the change. One of them is the time it would take guidance to make a new schedule seeing as the current schedule was 95% completed. The second concern was money. He estimated that it would cost SBDM \$18,000 to 19,000 to make this change. The money would be spent to pay guidance for their time working during the summer. He also said that if we make this change that all caps on classed would be waved. He and guidance noted that class sizes would increase if we made a change to a 4x4 block.

Mr. Larkin made a motion to approve the change to a 4x4 block schedule. There was no second; the motion failed.

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V. Amended Master Bell Schedule for 2020-2021

- i. Mr. King presented the council with his proposed bell schedule for 2020-2021. It includes three lunches to include room for social distancing. John Williams made a motion to approve the master bell schedule. Katy Walls seconded the motion and the motion passed. The amended schedule was approved.

VI. Discussion and Approval of the SBDM Budget for 2020-2021 School Year

- i. The council discussed the proposed budget that Mr. King presented. It includes room money for teachers, each department getting a specified amount and then dividing it out amongst the department, money for copies, postage, salaries and subs, a stipend for department chairs. Mr. King noted that he would like to hold off on buying the Character Strong Curriculum until June of 2021 due to the uncertainty of the upcoming school year. He also noted that the Board would be buying hand sanitizer and masks for our classrooms.

Mrs. Byford made a motion to approve the budget as presented by Mr. King. John Larkin seconded the motion and the budget was approved.

VII. Old Business

- i. **PD Plan**

John Larkin made a motion to pull the PD Plan off the table. Mr. John Williams seconded and the motion passed.

Mr. King presented the council with the PD Plan that he had to date. Only one date is set in stone as of this meeting due to conflicts with Covid. That date is July 31. Mr. King discussed the need for training in Edmentum since it would be our primary means of educating our online students. Training on Edmentum will be set up for later in July or the first of August.

Mr. Williams made a motion to approve the PD Plan as presented. Mr. Covington seconded the motion and the motion passed.

VIII. Closed Session – KRS 61,810(1)(m) – School’s Emergency Plan

- i. At 4:17, Mr. Larkin made a motion to enter closed session to discuss the Emergency Plan. Mr. Williams seconded the motion and the council entered closed session. Mr. Smith was invited into closed session so he could discuss the Emergency Plan.
- ii. At 4:27 p.m., Mr. Williams made a motion to leave closed session; Mrs. Walls seconded the motion the council left closed session.
- iii. The following action was taken, Mrs. Byford made a motion to approve the Emergency Plan as presented by Mr. Smith. Mr. Williams seconded the motion and the Emergency Plan was approved.

IX. Next Regular Meeting – August 12, 2020 at 3:45 p.m.

X. Adjourn

- i. Mrs. Byford made a motion to adjourn. Mrs. Walls seconded the motion and the meeting was adjourned at 4:26 p.m.