Calloway County Board of Education

February 14, 2019 6:00 PM
North Elementary School
2928 Brinn Road
Murray, KY

Attendance Taken at 6:00 PM:

Present Board Members:
Mr. Jeff Gordon
Ms. B. Leeann Myers
Mr. Jay Housden
Mr. Van Pittman

Absent Board Members:
Mr. Scott Lowe

I. CALL TO ORDER

II. RECOGNITIONS/PRESENTATIONS

Mr. Jay Housden thanked the staff and parents of North Elementary for hosting the Board Meeting and turned the meeting over to the principal, Ms. Melinda Hendley. The Strings Club consisting of 6 members of North Elementary students played a song to open the meeting.

II.A. North Elementary School Distinguished Students

Ms. Hendley congratulated 16 students for receiving all distinguished results on the 2017 - 2018 KPREP state exam. There were 6 3rd grade students, 3 4th grade students and 7 5th grade student that received distinguished certificates.

II.B. North Elementary School New National Board Certified Teachers

Ms. Hendley recognized and congratulated 4 teachers who received their National Board Certification; Ms. Kaysin Higgins, Ms. Jennifer Boyle, Ms. Jennifer McCafferty, and Robyn Darnell.

III. MINUTES

III.A. January 10, 2019 Special Called Meeting Minutes

Order #600 - Motion Passed: Approval of the January 10, 2019 Special Called Meeting passed with a motion by Mr. Jeff Gordon and a second by Mr. Van Pittman.

Mr. Jeff Gordon	Yes
Ms. B. Leeann Myers	Yes
Mr. Jay Housden	Yes
Mr. Van Pittman	Yes
Mr. Scott Lowe	Absent

III.B. January 10, 2019 Special Called Finance Corporation Meeting Minutes

Order #601 - Motion Passed: Approval of the January 10, 2019 Special Called Finance Corporation Meeting passed with a motion by Mr. Van Pittman and a second by Mr. Jeff Gordon.

Mr. Jeff Gordon	Yes
Ms. B. Leeann Myers	Yes
Mr. Jay Housden	Yes
Mr. Van Pittman	Yes
Mr. Scott Lowe	Absent

IV. FINANCIAL

Order #602 - Motion Passed: Approval of the Monthly Financial Report, Balance Sheet, Food Service Claims, All Other Claims, the receipt of the Heritage Bank and BB&T credit card statements, and the Draft Budget passed with a motion by Ms. B. Leeann Myers and a second by Mr. Van Pittman.

Mr. Jeff Gordon	Yes
Ms. B. Leeann Myers	Yes
Mr. Jay Housden	Yes
Mr. Van Pittman	Yes
Mr. Scott Lowe	Absent

IV.A. Monthly Financial Report/Balance Sheet
IV.B. Food Service Claims
IV.C. All Other Claims
IV.D. Credit Card Statements
IV.E. Draft Budget FY 2020

APPROVED

226178-226217	CFSB Bank	97,727.93
226218-226224	CFSB Bank	1,199.24
226225-226227	CFSB Bank	59,347.83
226228-226283	CFSB Bank	133,911.31
226284-226294	CFSB Bank	1,175.02
226295-226300	CFSB Bank	204,601.07

APPROVED (PAYROLL)

368015-368018	CFSB Bank	255.83
368019	CFSB Bank	459.17
368020-368048	CFSB Bank	620,661.83
368049-368531	CFSB Bank	921,135.00

APPROVED (FOOD SERVICE)

226171-226177	CFSB Bank	42,240.69

V. AREA TECHNOLOGY CENTER

V.A. Claims

Order #603 - Motion Passed: Approval of the Area Technology Center claims passed with a motion by Mr. Van Pittman and a second by Ms. B. Leeann Myers.

Mr. Jeff Gordon	Yes
Ms. B. Leeann Myers	Yes
Mr. Jay Housden	Yes
Mr. Van Pittman	Yes
Mr. Scott Lowe	Absent

V.A.1. Cardinal Office Systems invoice in the amount of $299.92
V.A.2. Calloway County Board Of Education 2nd Quarter invoice in the amount of $25,000.00
V.A.3. Calloway County Board Of Education Maintenance invoice in the amount of $220.00
V.A.4. Huntington National Bank the Bond Interest Payment in the amount of $64,993.75
V.A.5. Jones Machinery invoice in the amount of $64,125.00
V.A.6. Klingspor Abrasives invoice in the amount of $1,139.25
V.A.7. Kroger invoice in the amount of $900.00
V.A.8. Murray Electric Systems Fiber invoice in the amount of $225.00

VI. CODE OF ACCEPTABLE BEHAVIOR AND DISCIPLINE COMMITTEE - BOARD MEMBER SELECTION 2019 2020

Order #604 - Motion Passed: The nomination of Mr. Van Pittman to serve on the 2018 - 2020 Code of Acceptable Behavior and Discipline Committee passed with a motion by Ms. B. Leeann Myers and a second by Mr. Jeff Gordon.

Mr. Jeff Gordon	Yes
Ms. B. Leeann Myers	Yes
Mr. Jay Housden	Yes
Mr. Van Pittman	Yes
Mr. Scott Lowe	Absent

VII. PUBLIC COMMENTS

Mr. Jay Housden opened the floor to public comments. No comments were made.

VIII. CONSENT AGENDA

Mr. Jay Housden asked the Board Members for any questions or concerns about items listed in the Consent Agenda. A few members voiced concerns in regards to the Head House building the Future Farmers of America are wanting to construct by the Greenhouse. The Board would like to see the plans and detailed description of the building.

Order #605 - Motion Passed: Approval of the Consent Agenda as presented passed with a motion by Mr. Van Pittman and a second by Ms. B. Leeann Myers.

Mr. Jeff Gordon	Yes
Ms. B. Leeann Myers	Yes
Mr. Jay Housden	Yes
Mr. Van Pittman	Yes
Mr. Scott Lowe	Absent

VIII.A. Donation Acceptance Requests (Beneficiary - Donation, Donator)
VIII.A.1. Calloway County Middle School Student Council Concessions, $50.00, D's Cleaning
VIII.A.2. Calloway County Preschool Family Resource Center, $11.98, Rosemary Market
VIII.B. Fund Raiser Requests (Organization - Activity, Purpose, Dates)
VIII.B.1. Calloway County High School Future Farmers of America - Sponsor Donation Request, Tractor Pull Advertisement, February 18 - September 30, 2019
VIII.B.2. Calloway County High School Laker Football Club - Discount Card Sales, Operating Expenses, May 1, 2019
VIII.B.3. Calloway County High School Laker Football Club - Strawberry Sales, Purchase Equipment, March 15, 2019
VIII.B.4. Calloway County High School Laker Softball - Boston Butt Sales, Program Expenses, February 15 - May 31, 2019
VIII.B.5. Calloway County High School Laker Softball - Jersey Sales, Program Expenses, February 15 - May 31, 2019
VIII.B.6. Calloway County High School Laker Softball - Rebate Nights, Program Expenses, February 15 - June 30, 2019
VIII.B.7. Calloway County High School Laker Softball - Sponsor Donation Letter Request, Program Expenses, February 15 - May 31, 2019
VIII.B.8. Calloway County High School Laker Track Club - Concession Sales, Purchase Equipment, March 1 - May 31, 2019
VIII.B.9. Calloway County High School Laker Track Club - Elementary School Student Camp and Meets, Purchase Apparel and Equipment, March 1 - May 31, 2019
VIII.B.10. Calloway County High School Laker Track Club - Sponsor Donation Request, Ad Sales, February 15 - May 31, 2019
VIII.B.11. Calloway County High School Laker Track Club - T-shirt Sales, Purchase Equipment, February 15 - May 31, 2019
VIII.B.12. Calloway County High School Project Graduation 2019 - Hat Day for Students and Jean Day for Teachers, $1 Donation to wear a hat for students and $1 donation for teachers to wear jeans on a Thursday, March 21, 2019
VIII.B.13. East Elementary School - Mother and Son Game Night, Student Activity Fund, March 4 - March 15, 2019
VIII.B.14. North Elementary School - 3rd and 5th Grade Hobby and Special Interest Fair, Purchase Supplies, February 22, 2019
VIII.B.15. North Elementary School - Field Day T-shirt Sales, Field Day Funding, March 11 - March 22, 2019
VIII.B.16. North Elementary School - Jump Rope for Heart, Donation to the American Heart Association, February 25 - March 4, 2019
VIII.B.17. North Elementary School Archery Fund - Bows and Boutonnieres Dance, Archery Program Funds, March 2, 2019
VIII.B.18. Southwest Elementary School - Little Caesars Pizza Kits Sales, Student Activities, March 15 - March 29, 2019
VIII.C. Grant Application Requests (Requestor - Grant, Purpose, Amount)
VIII.C.1. Calloway County High School Future Farmers of America - Grants of Growing Program with Tractor Supply, Purchase Ag Books for School Libraries
VIII.C.2. Calloway County High School Future Farmers of America - Kentucky Proud Promotional Grant, Purchase Ads and T-shirts for Spring Plant Sales
VIII.C.3. EAST Elementary School - FUTP 60 Nutrition and Recess Refresh Grant, $2,000.00 to update Kitchen Equipment and $2,000.00 to Update Playground Equipment

VIII.D. Records Destruction Requests (Requestor - Title, Series)
VIII.D.1. Calloway County High School Guidance Office - Student Test Grades, 9-12, All Subjects, L5082
VIII.E. School Facility Use Requests (Organization, Facility, Purpose, Dates)
VIII.E.1. American Red Cross Blood Drive - East Elementary School, North Elementary School and Southwest Elementary School, March 14 - March 15, 2019
VIII.E.2. East Elementary Parent Teacher Association - East Elementary School, Mother and Son Dance, March 15, 2019
VIII.E.3. North Elementary Parent Teacher Association - North Elementary School, Hobby and Special Interest Fair, February 22, 2019
VIII.E.4. North Elementary Parent Teacher Association - North Elementary School, Father and Daughter Dance, March 2, 2019
VIII.E.5. Real 4th and 5th Grade Basketball Team - Calloway County Middle School Gymnasium, Basketball Practice, February 14 - August 31, 2019
VIII.E.6. Real 4th and 5th Grade Basketball Team - Day Treatment Center Gymnasium, Basketball Practice, February 14 - August 31, 2019
VIII.E.7. Real 4th and 5th Grade Basketball Team - Southwest Elementary School Gymnasium, Basketball Practice, February 14 - August 31, 2019
VIII.F. Travel Requests (Requestor - Purpose, Location, Dates)
VIII.F.1. Anderson, Travis - Alternative School Program of Distinction Cadre Meeting, Frankfort, Kentucky, March 22, 2019
VIII.F.2. Bowlin, Angela and Jones, Stacy - Kentucky Center for Mathematics Conference, Lexington, Kentucky, March 10 - March 12, 2019
VIII.F.3. Butler, Greg - Athletic Directors Conference, Louisville, Kentucky, April 23 - April 26, 2019
VIII.F.4. Champion, Chris, Burkeen, Jacob, Dial, CJ, Price, Jacob, Skinner, Rodney, Smith, Kyle, Wynn, Austin - Football Coaching Clinic, Murfreesboro, Tennessee, March 1 - March 3, 2019
VIII.F.5. Chetawatee, Yuri and Hayes, Lisa - Calloway County Junior and Senior College Visit, Western Kentucky University Bowling Green, Kentucky, March 22, 2019
VIII.F.6. Chetawatee, Yuri and Hayes, Lisa - Calloway County Junior and Senior College Visit, Southern Illinois University Carbondale, Illinois, April 26, 2019
VIII.F.7. Falwell, Jacob and Miller, Cassie - Tour Greenhouse Facilities, Todd County Schools Elkton, Kentucky, April 16, 2019
VIII.F.8. Haven, Michael - Kentucky Society for Technology in Education Conference, Louisville, Kentucky, March 12 - March 15, 2019
VIII.F.9. Higgins, Kaysin, Crady, Ellen, Doyle, Jennifer, Myers, Molly - National Board Certified Teachers Pinning Ceremony, Frankfort, Kentucky, February 19, 2019
VIII.F.10. Imes, Molly, Imes, Shannon, Pitsenberger, Carissa - Kentucky Educational Speech and Drama Association Tournament, Lexington, Kentucky, February 21 - February 23, 2019
VIII.F.11. Imes, Molly, Imes, Shannon Pitsenberger, Kentucky High School Speech League Tournament, Lexington, Kentucky, March 14 - March 16, 2019
VIII.F.12. Johnson, Rachel and Hunter, Tawnya - Kentucky Council for Advancement and Support of Education Conference, Lexington, Kentucky, March 10 - March 11, 2019
VIII.F.13. Jones, Angie - Kentucky Society for Technology in Education Conference, Louisville, Kentucky, March 13 - March 15, 2019
VIII.F.14. King, Christopher - Kentucky High School Athletic Association Wrestling Advisory Board Meeting, Georgetown, Kentucky, February 14 - February 17, 2019
VIII.F.15. Loveless, Sarah - English Language Learners Training, Florence, Kentucky, March 4 - March 6, 2019
VIII.F.16. Reinhardt, Caleb - Kentucky Society for Technology in Education Conference, Louisville, Kentucky, March 12 - March 15, 2019

VIII.F.17. Sheridan, Onda - Kentucky School Board Association Conference, Louisville, Kentucky, February 21 - February 22, 2019
VIII.F.18. Sheridan, Onda - Kentucky Association of School Business Officials Munis Academy, Lexington, Kentucky, March 27 - March 29, 2019
VIII.F.19. Slaton, Jeff - Rocket City FIRST Robotics Regional Competition, Huntsville, Alabama, March 13 - March 16, 2019
VIII.F.20. Wicker, Rhonda - Kentucky Association for Gifted Education, Lexington, Kentucky, February 24 - February 26, 2019
VIII.F.21. Wilmurth, Brian - Carl Perkins Federal Authorization Meeting, Louisville, Kentucky, February 19 - February 20, 2019
VIII.F.22. Wise, Cindy - Health Occupations Students of America Conference, Louisville, Kentucky, March 21 - March 23, 2019
VIII.G. Travel Requests - Informational
VIII.H. Request to Submit Department of Juvenile Justice Renewal Application for the Calloway County Day Treatment Center
VIII.I. Calloway County Day Treatment Center Program Improvement Plans
VIII.I.1. Program Improvement Plan 2018-2019 Implementation and Impact
VIII.I.2. Program Improvement Plan 2019-2020
VIII.I.3. Student Transition Plan 2018-2019
VIII.I.4. Student Transition Plan 2018-2019 Implementation and Impact
VIII.I.5. 2019-2020 Day Treatment Center Calendar
VIII.I.6. 2019-2020 Day Treatment Center Make-up Schedule with 15 days
VIII.J. Calloway County School District and Schools Comprehensive Improvement Plan 2018-2019
VIII.J.1. Calloway County Schools District Comprehensive District Improvement Plan 2018-2019
VIII.J.2. Calloway County High School Comprehensive School Improvement Plan 2018-2019
VIII.J.3. Calloway County Middle School Comprehensive School Improvement Plan 2018-2019
VIII.J.4. Calloway County Middle School Comprehensive School Improvement Plan 2018-2019
VIII.J.5. East Elementary School Comprehensive School Improvement Plan 2018-2019
VIII.J.6. North Elementary School Comprehensive School Improvement Plan 2018-2019
VIII.J.7. Southwest Elementary School Comprehensive School Improvement Plan 2018-2019
VIII.K. Request to Renew or Advertise New Bids for Catalog and Inventory, Gasoline and Diesel Fuel, Individual and Group Pictures, Pest and Rodent Control, School Bus Tires, School Yearbook, Solid Waste Removal, E&O/ELL Insurance, Fleet Insurance, General Liability Insurance, Pollution Insurance, Property/Boiler Insurance, Student Insurance, Umbrella Insurance, and Workers' Comp Insurance
VIII.L. Request Bid Renewal - Lawn Mowing Services 2019
VIII.M. Request Review of Procedure 09.2241 AP.21 - Physician - Parent Request for Administration of Medication
VIII.N. Amend 2019 Board Meeting Dates
VIII.O. Request from Calloway County 4-H for Bus Use Summer 2019
VIII.P. Request for Hardship Graduation
VIII.Q. Request from Calloway County High School Future Farmers of America to Construct a Metal Head House by the Greenhouse
VIII.R. Request New Position - Childcare Provider at Calloway County Preschool
VIII.S. Request to Abolish a Position - LLFRC Director Preschool
VIII.T. Nonresident Contract Marshall County
VIII.U. Nonresident Contract Trigg County
VIII.V. Request for Calloway County Preschool Copier Agreement - KYOCERA TAXALFA 50021

IX. PERSONNEL

Order #606 - Motion Passed: Approval of the Superintendent's report of Personnel Actions passed with a motion by Mr. Van Pittman and a second by Mr. Jeff Gordon.

Mr. Jeff Gordon	Yes
Ms. B. Leeann Myers	Yes
Mr. Jay Housden	Yes
Mr. Van Pittman	Yes
Mr. Scott Lowe	Absent

I have received and accepted the letters of resignation as indicated below:

Charles Capps	Part-Time Sub Bus Driver, Calloway County Bus Garage, effective January 30, 2019
Matthew Hopkins	Mechanic I, Calloway County Bus Garage, effective February 1, 2019.
Jo Beth Robertson	Bass Fishing Coach, Calloway County High School, effective June 30, 2019.

The following individuals have been employed for the 2018-2019 school year. They have signed and received their contract and/or have been notified of their employment by certified mail or personal delivery. The individual and position for which each has been employed is listed below:

Certified:

James Fraser	Teacher, CCMS
Caitlin Gannon	Emergency Substitute Teacher, District Wide
Elizabeth Grogan	Substitute Teacher, District Wide
Jamie Horton	Substitute Teacher, District Wide
Emily Johnson	Emergency Substitute Teacher, District Wide
Molly Lynn	Substitute Speech Language Pathologist, District Wide

Classified:

Karen Birdsong	Substitute Instructional Assistant, District Wide
Kim Cossey	Childcare Provider, CCPS
Delisa Deming	Substitute Secretary, District Wide
Delisa Deming	Substitute Bus Monitor, District Wide
Delisa Deming	Substitute Instructional Assistant, District Wide
Delisa Deming	Substitute Cook/Baker, District Wide
Delisa Deming	Substitute Childcare Provider, District Wide
Rica Douglas	Childcare Provider, CCPS
Kimberly Duncan	Cook/Baker, District Wide
Lende Flood	Part-Time Mechanic II, Bus Garage
April Fuqua	Cook/Baker, District Wide
Stacey Galloway	Substitute Secretary, District Wide
Stacey Galloway	Substitute Cook/Baker, District Wide

Caitlin Gannon	Substitute Secretary, District Wide
Caitlin Gannon	Substitute Instructional Assistant, District Wide
Caitlin Gannon	Substitute Childcare Provider, District Wide
Caitlin Gannon	Substitute Cook/Baker, District Wide
Elizabeth Grogan	Substitute Instructional Assistant, District Wide
Jamie Horton	Substitute Secretary, District Wide
Jamie Horton	Substitute Instructional Assistant, District Wide
Jamie Horton	Substitute Childcare Provider, District Wide
Donnie Howard	Bus Driver, Bus Garage
Mindy Sue Jackson	Substitute Cook/Baker, District Wide
Emily Johnson	Substitute Secretary, District Wide
Emily Johnson	Substitute Instructional Assistant, District Wide
Emily Johnson	Substitute Cook/Baker, District Wide
Tonya Jones	Substitute Secretary, District Wide
Tonya Jones	Substitute Instructional Assistant, District Wide
Tonya Jones	Substitute Secretary, District Wide
Rebecca Lilly	ESS-Part Time Instructional Assistant, CCHS
Kristen Lyons	E.S.S. Instructional Assistant, North Elementary
Sara Maxwell	Substitute Secretary, District Wide
Sara Maxwell	Substitute Instructional Assistant, District Wide
Sara Maxwell	Substitute Childcare Provider, District Wide
Tabatha Paschall	Substitute Secretary, District Wide
Tabatha Paschall	Substitute Instructional Assistant, District Wide
Marianne Scott	Instructional Assistant, CCHS
Victoria Scroggins	E.S.S. Instructional Assistant, Southwest Elementary

Paraprofessional:

Joseph Duncan	Assistant Middle School Football Coach, CCMS

The following individuals listed below have been employed for extra service duties for 2018-2019 as indicated:

Sheila Grogan	E.S.S. Teacher, Southwest Elementary
Leigh Anne Lane	E.S.S. Teacher, Southwest Elementary
Shawn Lovell	E.S.S. Teacher, Southwest Elementary
Kelly Steele	E.S.S. Teacher, Southwest Elementary

The following individuals were approved for Family Medical Leave Act:

Kara Boykin	From December 20, 2018 through February 18, 2019 for a total of 34 days.
Jessie Crider	From January 17, 2019 through unknown.

X. ADMINISTRATIVE REPORTS

Order #607 - Motion Passed: Approval of the Administrative Reports passed with a motion by Mr. Jeff Gordon and a second by Ms. B. Leeann Myers.

Mr. Jeff Gordon	Yes
Ms. B. Leeann Myers	Yes
Mr. Jay Housden	Yes
Mr. Van Pittman	Yes
Mr. Scott Lowe	Absent

X.A. Area Technology Center

Mr. Dan Hicks announced the new installation of a C and C Mill Computer for students to begin using.

X.B. Attendance Report

Mr. Josh McKeel reported that attendance for month 6 was 95.06%. He reported that Kindergarten registration Laker 4 Life night on February 12, 2019 was a huge success with 129 future Lakers in attendance.

X.C. Finance Report

Ms. April Lax reported a beginning balance for the month of January of $13,300,822.52 with receipts of $2,495,667.44 and expenditures of $2,300,639.41. The closing balance for the month of January was $13,495,850.55.

X.D. Food Service Report

Ms. Pat Lane discussed the need for substitutes and thanked the maintenance crew for working on the Food Service equipment.

X.E. Maintenance Report

Mr. Kenny Duncan reported the Maintenance Department had been very busy with roof leaks and repairs to equipment.

X.F. Technology Report

Mr. Caleb Reinhardt discussed the network infrastructure refresh that would be coming up soon. He explained that by applying for e-rate grants he hoped to cut the cost for the District.

X.G. Transportation Report

Mr. Tommy Futrell was unavailable to report.

X.H. School Reports
X.H.1. Calloway County High School
X.H.2. Calloway County Middle School
X.H.3. East Elementary School
X.H.4. North Elementary School
X.H.5. Southwest Elementary School
X.H.6. Calloway County Preschool

XI. SUPERINTENDENT'S REPORT

Mr. Settle thanked all those who organized and worked the Laker for Life Kindergarten Registration event.

He congratulated Katherine Wyant, Calloway County High School Senior, who was chosen as a National Merit Scholar Finalist.

Mr. Settle announced the region wins for North Elementary and Southwest Elementary Academic Teams.

He announced the District Basketball Tournament would be hosted by Calloway county High School.

Mr. Settle discussed the Board Meeting of the Murray Independent and Calloway County Finance Corporation in regards to the Area Technology Center. He announced the addition of an electrical program to their course load in the 2019-20 school year.

XII. CLOSED SESSION: PER KRS 61.810(1)(b) REAL PROPERTY DISCUSSION

Order #608 - Motion Passed: Upon the recommendation of Board Chairman Jay Housden, approval to enter Closed Session at 6:38 p.m. passed with a motion by Mr. Van Pittman and a second by Ms. B. Leeann Myers.

Mr. Jeff Gordon	Yes
Ms. B. Leeann Myers	Yes
Mr. Jay Housden	Yes
Mr. Van Pittman	Yes
Mr. Scott Lowe	Absent

The Board came out of Closed Session at 7:04 p.m.

Order #609 - Motion Passed: The motion to allow Superintendent Tres Settle to negotiate with the bidders on the property that is for sale passed with a motion by Mr. Van Pittman and a second by Ms. B. Leeann Myers.

Mr. Jeff Gordon	Yes
Ms. B. Leeann Myers	Yes
Mr. Jay Housden	Yes
Mr. Van Pittman	Yes
Mr. Scott Lowe	Absent

XIII. ADJOURN

Order #610 - Motion Passed: Approval to adjourn the meeting passed with a motion by Mr. Van Pittman and a second by Ms. B. Leeann Myers.

Mr. Jeff Gordon	Yes
Ms. B. Leeann Myers	Yes
Mr. Jay Housden	Yes
Mr. Van Pittman	Yes
Mr. Scott Lowe	Absent

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Chairperson Superintendent