Calloway County Board of Education

October 18, 2018 6:00 PM
Southwest Elementary School
3426 Wiswell Road
Murray, KY

Attendance Taken at 6:00 PM:

Present Board Members:
Mr. Jeff Gordon
Ms. B. Leeann Myers
Mr. Jay Housden
Mr. Van Pittman
Mr. Scott Lowe

I. CALL TO ORDER

II. RECOGNITIONS/PRESENTATIONS

II.A. Southwest Elementary School Video Presentation

Mr. Mallory welcomed the Board Members, parents, staff and public to Southwest Elementary. He presented a video made by the students explaining what they liked most about Southwest Elementary School.

II.B. Harshaw Trane Energy Star Recognition

Deron Hawkins and Chris Jaggers presented the Harshaw Trane Consultation Report to the Board members and community. The District reduced operational cost by $16,844 in using the helpdesk and reduction in energy by ventilation schedules. Each site in the Calloway County District improved their Energy Star rating by implementing the scheduling sequence.

III. STATE ACCOUNTABILITY ASSESSMENT RESULTS SY 2017 - 2018

Mr. Brian Wilmurth presented the Kentucky Department of Education State Accountability and Assessment results for the Calloway County School District for school year 2017-2018. The high school is in the top 8% in the state in the area of Transition Readiness which in the past was called College and Career Readiness. The middle school ranked in the top 9% in Separate Academic Indicator category which combines Science, Social Studies, and Writing. While the elementary schools tripled the percentage of students scoring Distinguished in Writing, placing the three elementary schools in the top 7.5% in the state.

IV. MINUTES

Order #558 - Motion Passed: Approval of the minutes of the September 13, 2018 Regular Meeting passed with a motion by Ms. B. Leeann Myers and a second by Mr. Scott Lowe.

Mr. Jeff Gordon	Yes
Ms. B. Leeann Myers	Yes
Mr. Jay Housden	Yes
Mr. Van Pittman	Yes
Mr. Scott Lowe	Yes

V. FINANCIAL

Order #559 - Motion Passed: Approval of the Monthly Financial Report, Balance Sheet, Food Service Claims, All Other claims, and the receipt of the Heritage Bank and BB&T credit card statements passed with a motion by Ms. B. Leeann Myers and a second by Mr. Jay Housden.

Mr. Jeff Gordon	Yes
Ms. B. Leeann Myers	Yes
Mr. Jay Housden	Yes
Mr. Van Pittman	Yes
Mr. Scott Lowe	Yes

V.A. Monthly Financial Report/Balance Sheet
V.B. Food Service Claims
V.C. All Other Claims
V.D. Credit Card Statements

APPROVED

225221-225262	CFSB Bank	84,577.95
225263-225275	CFSB Bank	1,484.83
225281-225317	CFSB Bank	120,245.47
225318-225327	CFSB Bank	591.82
225334-225389	CFSB Bank	68,966.93
225390-225400	CFSB Bank	1,256.89
225406-225456	CFSB Bank	82,737.52
225457-225462	CFSB Bank	1,494.94

APPROVED (PAYROLL)

365934-365963	CFSB Bank	610,781.72
365964-366455	CFSB Bank	947,747.59

APPROVED (FOOD SERVICE)

225276-225280	CFSB Bank	19,298.59
225328-225333	CFSB Bank	29,982.82
225401-225405	CFSB Bank	25,307.78
225463-225467	CFSB Bank	25,983.21

VI. AREA TECHNOLOGY CENTER

Order #560 - Motion Passed: Approval of the Area Technology Center claims passed with a motion by Ms. B. Leeann Myers and a second by Mr. Scott Lowe.

Mr. Jeff Gordon	Yes
Ms. B. Leeann Myers	Yes
Mr. Jay Housden	Yes
Mr. Van Pittman	Yes
Mr. Scott Lowe	Yes

VI.A. Bed Mill with RMX Control Machine Bid in the Amount of $65,125.00
VI.B. Claims
VI.B.1. FIRST Robotics Invoice in the Amount of $3,835.09
VI.B.2. Murray Independent School District Career Education Invoice in the Amount of $25,000.00 for Quarter 1 - FY 2019
VI.B.3. Murray Electric Systems Invoice in the Amount of $400.00
VI.B.4. Pocket Nurse Invoice in the Amount of $12,336.80
VI.B.5. Pocket Nurse Invoice in the Amount of $23,985.79
VI.B.6. Pocket Nurse Invoice in the Amount of $876.11

VII. FACILITIES USE REQUESTS

Mr. Settle explained the request for school use and the Board members had some questions and concerns they wanted to address before approval of part B.

VII.A. City Gate Murray Request to use Southwest Elementary School November 3, 2018 2 PM - 10 PM

Order #561 - Motion Passed: Approval of City Gate Murray's use of Southwest Elementary School on Saturday, November 3, 2018 passed with a motion by Ms. B. Leeann Myers and a second by Mr. Jay Housden.

Mr. Jeff Gordon	Yes
Ms. B. Leeann Myers	Yes
Mr. Jay Housden	Yes
Mr. Van Pittman	Yes
Mr. Scott Lowe	Yes

VII.B. Purpose Church Request to use Calloway County Middle School on Sundays from January 2019 - July 2019

Order #562 - Motion Passed: A motion to table the request from Purpose Church to use the Calloway County Middle School on Sunday's for 6 months passed with a motion by Mr. Van Pittman and a second by Mr. Jay Housden.

Mr. Jeff Gordon	Yes
Ms. B. Leeann Myers	Yes
Mr. Jay Housden	Yes
Mr. Van Pittman	Yes
Mr. Scott Lowe	Yes

VIII. PUBLIC COMMENTS

Mr. Jeff Gordon opened the floor for public comments. No comments were made.

IX. CONSENT AGENDA

Order #563 - Motion Passed: Approval of the Consent Agenda as presented passed with a motion by Mr. Jay Housden and a second by Mr. Scott Lowe.

Mr. Jeff Gordon	Yes
Ms. B. Leeann Myers	Yes
Mr. Jay Housden	Yes
Mr. Van Pittman	Yes
Mr. Scott Lowe	Yes

IX.A. Donation Acceptance Requests (Beneficiary - Donation, Donator)
IX.A.1. East Elementary School - $40.88, Scholastic Magazine, Morgan Carter
IX.A.2. East Elementary School - $250.00, Independence Bank
IX.A.3. North Elementary School - $161.00, Library Bar Code Scanner, North PTA
IX.A.4. Southwest Elementary School - $35.80, Skybridge America Inc.
IX.A.5. Southwest Elementary School - $189.35, Cushion Chair, Donors Choose
IX.B. Fund Raiser Requests (Organization - Activity, Purpose, Dates)
IX.B.1. Calloway County High School Archery Team - Concession Sales, Equipment, Travel and Entry Fee Expenses, December 2018 - February 2019
IX.B.2. Calloway County High School Archery Team - Donor Letter Solicitations, Equipment and Travel Expenses, November 2018 - January 2019
IX.B.3. Calloway County High School Archery Team - Rebate Nights at Local Restaurants, Equipment and Travel Expenses, November 2018 - April 2019
IX.B.4. Calloway County High School Bass Fishing Team - Spirit Wear Sales, Tournament Fees, October 2018 - November 2018
IX.B.5. Calloway County High School Class of 2020 - Donation Request, Project Graduation 2020, October 2018 - June 2019
IX.B.6. Calloway County High School Football Team - Rebate Night at J Mack Bar-B-Que, Playoff Expenses, October 27, 2018
IX.B.7. Calloway County High School Laker Basketball Team - Boston Butt Sales, Travel and Apparel Expenses, November 19, 2018 - December 31, 2018
IX.B.8. Calloway County High School Laker Basketball Team - Free-Throw Shoot, Program Funding, January 1, 2019 - February 1, 2019
IX.B.9. Calloway County High School Laker Basketball Team - Rebate Night at Woody's Bar-B-Que, Equipment, Travel and Apparel Expenses, November 5, 2018
IX.B.10. Calloway County High School Library - Book Fair Sales, Purchase Books for the Library, December 3, 2018 - December 7, 2018
IX.B.11. Calloway County High School Project Graduation - RADA Sales, Project Graduation Funding, November 5, 2018 - November 26, 2018
IX.B.12. Calloway County High School Softball Team - Kroger Rewards, Program Expenses, November 2018 - June 2019
IX.B.13. Calloway County High School Softball Team - Laker Christmas Ornament Sales, Equipment, Travel and Apparel Expenses, October 22, 2018 - November 19, 2018
IX.B.14. Calloway County High School Unified Team - Basketball Tournament 3 on 3, Travel Expenses, December 2018 - January 2019
IX.B.15. Calloway County High School Unified Team - Holiday Bazaar, Travel Expenses, November 17, 2018 or December 1, 2018
IX.B.16. Calloway County High School Unified Team - Rebate Nights, Leadership Conference and Travel expenses, October 2018 - May 2019
IX.B.17. Calloway County High School Unified Team - T-shirt Sales, Leadership Conference and Travel Expenses, November 2018 - May 2019
IX.B.18. Calloway County High School Wrestling Team - Donor Letters, Program Funding, September 2018 - October 2018
IX.B.19. Calloway County High School Wrestling Team - T-shirt Sales, Equipment, Travel and Apparel Expenses, October 2018
IX.B.20. Calloway County Middle School Cheerleaders - Youth Cheer Uniform Sales, Uniform Expenses, October 2018 - November 2018
IX.B.21. Calloway County Middle School Laker Basketball - Tournament and Concession Sales, Equipment Expenses, November 3, 2018
IX.B.22. Calloway County Middle School Library - Book Fair Sales, Purchase Books for the Library, October 19, 2018 - October 26, 2018
IX.B.23. East Elementary School - Great American Opportunities Sales, Student Activities, October 24, 2018 - November 9, 2018
IX.C. School Facility Use Requests (Organization, Facility, Purpose, Dates)
IX.C.1. Calloway County 4-H - East Elementary Cafeteria, Monthly Meeting and Club Lessons, October 2018 - May 2019

IX.C.2. East Elementary Parent Teacher Association - East Elementary School Cafeteria and Gymnasium, Monthly Meetings, October 2018 - May 2019
IX.D. Surplus Requests (Requestor - Items Declared)
IX.D.1. Regional Training Center - Fax Machine, Projector, Display, Poster Printer, TV, and Laminator
IX.E. Travel Requests (Requestor - Purpose, Location, Dates)
IX.E.1. Durbin, Beth - Kentucky Reading Association Conference, Louisville, Kentucky, November 1, 2018 - November 3, 2018
IX.E.2. Falwell, Jacob - State Land Judging Contest, Hardinsburg, Kentucky, November 1, 2018
IX.E.3. Grooms, Jonathan - KHSAA Cross Country Region 1 Championship, Owensboro, Kentucky, October 27, 2018
IX.E.4. Hansen, Michelle - Family Resource Coalition Conference, Louisville, Kentucky, October 28, 2018 - October 31, 2018
IX.E.5. Johnson, Rachel - Council for Exceptional Children Conference, Louisville, Kentucky, November 17, 2018 - November 20, 2018
IX.E.6. Lane, Pat - Kentucky Department of Agriculture Commodity Meeting, Bowling Green, Kentucky, December 5, 2018 - December 7, 2018
IX.E.7. Lax, April - First Year Finance Officer Training, Lexington, Kentucky, October 29, 2018 - October 31, 2018
IX.E.8. Lax, April - Kentucky Association of School Business Officials Conference, Lexington, Kentucky, November 13, 2018 - November 16, 2018
IX.E.9. Lax, Tim - Kentucky Agribusiness Summit, Louisville, Kentucky, November 6, 2018 - November 8, 2018
IX.E.10. Sheridan, Onda and Arant, Kady - Kentucky Association of School Business Officials Conference, Lexington, Kentucky, November 14, 2018 - November 16, 2018
IX.E.11. Stubblefield, Jennifer and Stacy Butterworth - Future Business Leaders of America Leadership Conference, Carbondale, Illinois to Chicago, Illinois, November 1, 2018 - November 4, 2018
IX.E.12. Waller, Valerie - Team Building Field Trip, Eva, Tennessee, November 6, 2018
IX.F. Travel Requests - Informational
IX.G. Request to Abolish Position of Maintenance Secretary
IX.H. Calendar Committee Minutes September 26, 2018
IX.I. Request to add Procedure 07.1 AP.11 Food Allergies and Special Dietary Needs
IX.J. Request for Additional Calloway County Middle School Team Fee
IX.K. Request to Modify Central Office Receptionist Job Description
IX.L. Season's Readings Book Donation to Kindergarten Students
IX.M. Special Education Shortened School Day Request

X. PERSONNEL

Order #564 - Motion Passed: Approval of the Superintendent's report of Personnel Actions passed with a motion by Ms. B. Leeann Myers and a second by Mr. Jay Housden.

Mr. Jeff Gordon	Yes
Ms. B. Leeann Myers	Yes
Mr. Jay Housden	Yes
Mr. Van Pittman	Yes
Mr. Scott Lowe	Yes

I have received and accepted the following letter of retirement:

Donald Scroggins	Head Custodian, Southwest Elementary, effective September 01, 2018.

The following individuals have been employed for the 2018-2019 school year. They have signed and received their contract and/or have been notified of their employment by certified mail or personal delivery. The individual and position for which each has been employed is listed below:

Certified:

Stacey McCuiston	L.A.S.E.R. Lead Teacher, Southwest Elementary

Classified:

Ashton Barnett	L.A.S.E.R. Childcare Provider, East Elementary
Robin Eldredge	Bus Driver, Bus Garage

Paraprofessional:

Rodney Skinner	Assistant Football Coach, CCHS
Jay Starks	9th Grade Boys Assistant Coach, CCHS
Ashley Walker	7th Grade Girls Basketball Coach, CCMS
Austin Wynn	Assistant Football Coach, CCMS

The following individuals listed below have been employed for extra service duties for 2018-2019 as indicated:

Kimberly Barrett	L.A.S.E.R. Childcare Provider, East Elementary
Darra Benson	ESS Teacher, CCHS
Christopher Champion	Assistant Track & Field Coach, CCHS
Karen Coles	L.A.S.E.R. After School Director, Southwest Elementary
Ashli Gore	L.A.S.E.R. Lead Teacher, East Elementary
Amanda Holsapple	ESS Teacher, CCHS
Bobbi Kelso	L.A.S.E.R. Childcare Provider, Southwest Elementary
Kelly Lyles	ESS Teacher, CCHS
Samantha Mayo	ESS Teacher, CCHS
Patti McIntosh	L.A.S.E.R. Lead Teacher, Southwest Elementary
Natasha Parrish	ESS Teacher, CCHS
Mary Ross	ESS Teacher, CCHS
Danielle Schwettman	Assistant Cheerleading Coach, CCMS
Keri Simmons	L.A.S.E.R. Lead Teacher, East Elementary
Pamela Smith	L.A.S.E.R. Childcare Provider, Southwest Elementary
Tammy Smith	L.A.S.E.R. Childcare Provider, Southwest Elementary
Kieran Watkins	L.A.S.E.R. Childcare Provider, District Wide
Scott Williams	ESS Teacher, CCHS

XI. ADMINISTRATIVE REPORTS

Order #565 - Motion Passed: Approval of the Administrative Reports passed with a motion by Mr. Jay Housden and a second by Mr. Scott Lowe.

Mr. Jeff Gordon	Yes
Ms. B. Leeann Myers	Yes
Mr. Jay Housden	Yes
Mr. Van Pittman	Yes
Mr. Scott Lowe	Yes

XI.A. Area Technology Center

Mr. Dan Hicks was unavailable to report.

XI.B. Attendance Report

Mr. Josh McKeel informed the board that attendance for month 7 was holding consistent with last month at 96.83%.

XI.C. Finance Report

Ms. April Lax was unavailable to report.

XI.D. Food Service Report

Ms. pat Lane was unavailable to report.

XI.E. Maintenance Report

Mr. Kenny Duncan reported that the maintenance team were working hard to accomplish all work orders and maintain the sports fields.

XI.F. Technology Report

Mr. Caleb Reinhardt reported that the website template had been determined and that work on the current site with the new template would be available soon. He also stated that the mobile app was a work in progress as well.

XI.G. Transportation Report

Mr. Tommy Futrell reported on routes with in the district.

XI.H. School Reports
XI.H.1. Calloway County High School
XI.H.2. Calloway County Middle School
XI.H.3. East Elementary School
XI.H.4. North Elementary School
XI.H.5. Southwest Elementary School
XI.H.6. Calloway County Preschool

XII. SUPERINTENDENT'S REPORT

Mr. Settle congratulated the Laker Soccer Team on their Regional Tournament victory and wished them well at State.

He reported that students and staff seemed well rested after Fall Break and hoped everyone would be ready for the 9 weeks ahead.

Order #566 - Motion Passed: Acceptance of the Superintendent's report passed with a motion by Mr. Jay Housden and a second by Ms. B. Leeann Myers.

Mr. Jeff Gordon	Yes
Ms. B. Leeann Myers	Yes
Mr. Jay Housden	Yes
Mr. Van Pittman	Yes
Mr. Scott Lowe	Yes

XIII. ADJOURN

Order #567 - Motion Passed: Approval to adjourn the meeting passed with a motion by Mr. Jay Housden and a second by Mr. Van Pittman.

Mr. Jeff Gordon	Yes
Ms. B. Leeann Myers	Yes
Mr. Jay Housden	Yes
Mr. Van Pittman	Yes
Mr. Scott Lowe	Yes

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Chairperson Superintendent