Calloway County Board of Education

August 09, 2018 6:00 PM
2110 College Farm Road
Murray, KY

Attendance Taken at 6:00 PM:

Present Board Members:
Mr. Jeff Gordon
Ms. B. Leeann Myers
Mr. Jay Housden
Mr. Van Pittman
Mr. Scott Lowe

I. CALL TO ORDER

II. RECOGNITIONS/PRESENTATIONS

II.A. Kentucky Education Collaborative for State Agency Children Outstanding Support Staff of the Year, Ms. Sandra Pittman

Mr. Travis Anderson presented Ms. Sandra Pittman with a plaque for KECSAC Outstanding Support Staff of the Year. She has worked at the Calloway County Day Treatment for 7 years and is a dedicated advocate for the students.

III. MINUTES

Order #534 - Motion Passed: Approval of the minutes of the July 12, 2018 Regular Meeting passed with a motion by Ms. B. Leeann Myers and a second by Mr. Jay Housden.

Mr. Jeff Gordon	Yes
Ms. B. Leeann Myers	Yes
Mr. Jay Housden	Yes
Mr. Van Pittman	Yes
Mr. Scott Lowe	Yes

III.A. Minutes of the July 12, 2018 Regular Meeting

IV. FINANCIAL

Order #535 - Motion Passed: Approval of the Monthly Financial Report, Balance Sheet, Food Service Claims, All Other Claims, and the receipt of the Heritage Bank and BB&T credit card statements passed with a motion by Mr. Jay Housden and a second by Mr. Scott Lowe.

Mr. Jeff Gordon	Yes
Ms. B. Leeann Myers	Yes
Mr. Jay Housden	Yes
Mr. Van Pittman	Yes
Mr. Scott Lowe	Yes

IV.A. Monthly Financial Report/Balance Sheet
IV.B. Food Service Claims
IV.C. All Other Claims
IV.D. Credit Card Statements

APPROVED

224884-224926	CFSB Bank	220,171.93
224939-224965	CFSB Bank	128,612.71
224966	CFSB Bank	621.08
224972-225004	CFSB Bank	267323.68
225005-225008	CFSB Bank	399.80

APPROVED (PAYROLL)

365308-365328	CFSB Bank	143,573.41
365329-365389	CFSB Bank	173,260.31
365390-365394	CFSB Bank	13,896.91
365395-365439	CFSB Bank	29,193.66

APPROVED (FOOD SERVICE)

224927-224938	CFSB Bank	2,534.03
224967-224971	CFSB Bank	2,385.99

V. AREA TECHNOLOGY CENTER

Order #536 - Motion Passed: Approval of the Area Technology Center claims passed with a motion by Ms. B. Leeann Myers and a second by Mr. Jay Housden.

Mr. Jeff Gordon	Yes
Ms. B. Leeann Myers	Yes
Mr. Jay Housden	Yes
Mr. Van Pittman	Yes
Mr. Scott Lowe	Yes

V.A. Claims
V.A.1. Calloway County Board of Education Maintenance Invoice, June - $175.46
V.A.2. Central Restaurant Products Invoice - $4,774.04
V.A.3. Central Restaurant Products Invoice $14,266.42
V.A.4. Huntington National Bank Bond Invoice - $287,193.75
V.A.5. Lowe's Invoice $1,529.07
V.A.6. Murray Board of Education Career Ed Reimbursement Invoice $33,266.51
V.A.7. Murray Board of Education Microsoft Licenses Reimbursement $535.01
V.A.8. Murray Electric Systems Invoice $400.00
V.A.9. Pomeroy IT Solutions Invoice $1,480.27
V.A.10. Pomeroy IT Solutions Invoice $394.68
V.A.11. School Health Corporation Invoice $5,266.28
V.A.12. Travis School Equipment Invoice $3,648.75

VI. OCTOBER MEETING DATES

Order #537 - Motion Passed: Approval to change the October Board Meeting to October 18, 2018 passed with a motion by Mr. Jay Housden and a second by Ms. B. Leeann Myers.

Mr. Jeff Gordon	Yes
Ms. B. Leeann Myers	Yes
Mr. Jay Housden	Yes
Mr. Van Pittman	Yes
Mr. Scott Lowe	Yes

VII. PUBLIC COMMENTS

Mr. Gordon opened the floor for public comments. No comments were made.

VIII. CONSENT AGENDA

Order #538 - Motion Passed: Approval of the Consent Agenda as presented passed with a motion by Mr. Van Pittman and a second by Mr. Scott Lowe.

Mr. Jeff Gordon	Yes
Ms. B. Leeann Myers	Yes
Mr. Jay Housden	Yes
Mr. Van Pittman	Yes
Mr. Scott Lowe	Yes

VIII.A. Donation Acceptance Requests (Beneficiary - Donation, Donator)
VIII.A.1. Calloway County High School - $1,000.00, National Guard
VIII.A.2. Calloway County Middle School Academic Team, Cheerleaders, Lakers for Christ and Student Council - $2939.56, Calloway County Middle School Youth Service Center
VIII.B. Fund Raiser Requests (Organization - Activity, Purpose, Dates)
VIII.B.1. Area Technology Center Murray - Calloway County Health Occupational Students of America - Candy Sales and Car Wash, Leadership Conference Expenses, September 10, 2018 - September 21, 2018
VIII.B.2. Calloway County High School Band - Crosstown Backyard Brawl, Solicit Donations for Band Expenses, August 10, 2018 - August 24, 2018
VIII.B.3. Calloway County High School Beta Club - Homecoming Dance, State Convention Expenses, Fall 2018
VIII.B.4. Calloway County High School Cheerleaders - Little League Cheer Clinic, Equipment Expenses, August 25, 2018
VIII.B.5. Calloway County High School Cheerleaders - T-shirt Ad Sales, Purchase Equipment, August 15, 2018 - September 15, 2018
VIII.B.6. Calloway County High School Cheerleaders - Yard Sale, Spirit Shirt, Food and Senior Gift Purchases, August 2018 - December 2018
VIII.B.7. Calloway County High School Cross Country Team - Host Invitational Meet, Concessions and T shirt Sales, Team Expenses, September 8, 2018
VIII.B.8. Calloway County High School Future Business Leaders of America - Ink Cartridge Recycling, Travel Expenses, August 2018 - May 2019
VIII.B.9. Calloway County High School Future Farmers of America - Concession Sales at the Tractor Pull, Convention Fees, August 25, 2018
VIII.B.10. Calloway County High School Future Farmers of America - Pancake Breakfast, Convention Fees, September 8, 2018

VIII.B.11. Calloway County High School Journalism - Laker Review Ad Sales, Publication Expenses, August 2018 - May 2019
VIII.B.12. Calloway County Middle School Academic Team - Back to School Dance, Tournaments and Travel Expenses, September 14, 2018
VIII.B.13. Calloway County Middle School Parent Teacher and Student Association - Meet the Lakers Concession Sales, Student Needs, October 25, 2018
VIII.B.14. Calloway County Middle School Parent Teacher and Student Association - Winter School Dance, Student Needs, December 14, 2018
VIII.B.15. Calloway County Middle School Parent Teacher and Student Association Water Wars - Water Balloon Sales, Student Support, October 5, 2018
VIII.B.16. Calloway County Middle School Youth Service Center - Jeans for a Cause, Youth Service Center Family Fund, SY 2018 - 2019
VIII.B.17. Southwest Elementary School Parent Teacher Association - Box Tops, Student Needs, August 2018 - May 2019
VIII.B.18. Southwest Elementary School Parent Teacher Association - Umbrella Sales, Sign Purchase, August 17, 2018 - August 31, 2018
VIII.C. Records Destruction Requests (Requestor - Title, Series)
VIII.C.1. Central Office, Hunter, Johnson, Wilmurth - KCMP Documentation (L5829), Excess Costs Report (L5238), Civil Rights Compliance Report (L6385), Preschool File (L5324), KY Internship File (L5348), Grant Program Files (L5249), PD (L2041), Attendance and Accounting for Special Education (L1973)
VIII.C.2. Central Office, Williams - Accounts Payable (L5294), Journals (L5274), PO and Tracking (L5296), Banking Records File (L5283)
VIII.C.3. North Elementary School - Accounts Receivable File (L5282), Banking Records (L5283), AP Files (L5294), Student Activity Fund (L5341), Emergency Cards (L4462)
VIII.D. School Facility Use Requests (Organization, Facility, Purpose, Dates)
VIII.D.1. Southwest Elementary Parent Teacher Association - Back to School Bash, Southwest Elementary School and Gymnasium, August 16, 2018
VIII.E. Surplus Requests (Requestor - Items Declared)
VIII.F. Travel Requests (Requestor - Purpose, Location, Dates)
VIII.F.1. Falwell, Jacob - State Fair, Louisville, Kentucky, August 16, 2018 - August 17, 2018
VIII.F.2. Falwell, Jacob - State Future Farmers of America Rating, Hardinsburg, Kentucky, April 11, 2019 - April 12, 2019
VIII.F.3. Gingles, Bethany - Math Achievement Professional Development, February 5, 2019 - February 6, 2019
VIII.F.4. Grooms, Jonathan - Cross Country Meet, Paris, Tennessee, September 13, 2018
VIII.F.5. Grooms, Jonathan - Cross Country Meet, Lexington, Kentucky, October 5, 2018 - October 6, 2018
VIII.F.6. Grooms, State Cross Country Meet, Lexington, Kentucky, November 2, 2018 - November 3, 2018
VIII.F.7. Lane, Pat - Kentucky School Nutrition Association Conference, Bowling Green, Kentucky, September 12, 2018 - September 14, 2018
VIII.F.8. Loveless, Sarah - World Language Conference, Lexington, Kentucky, September 20, 2018 - September 22, 2018
VIII.F.9. McKeel, Josh - Kentucky Director of Pupil Personnel Conference, Lexington, Kentucky, September 11, 2018 - September 14, 2018
VIII.F.10. Sheridan, Onda - KSBA E-Meeting Training, Frankfort, Kentucky, September 13, 2018 - September 14, 2018
VIII.F.11. Webb, Troy - Calloway County High School Football Game, Hancock County, Kentucky, September 14, 2018
VIII.F.12. Wilmurth, Brian - Kentucky Assessment Coordinators Conference, Louisville, Kentucky, October 21, 2018 - October 23, 2018

VIII.G. Travel Requests - Informational
VIII.H. Kentucky Educational Collaborative for State Agency Children with Eastern Kentucky University Memorandum of Agreement SY 2018 -2019
VIII.I. Memorandum of Agreement for Calloway County Schools with Paducah Independent Schools for Students at Four Rivers Behavioral Health
VIII.J. Treasurers Bond - Peel & Holland Insurance, $300,000.00 bond at $480.00 FY 2019
VIII.K. Memorandum of Agreement between Calloway County High School and Purchase Area Sexual Assault and Child Advocacy Center SY 2018 - 2019
VIII.L. Memorandum of Agreement between Murray Head Start and the Calloway County School District SY 2018 - 2019
VIII.M. Murray Head Start Terms and Calloway County School District Partnership Agreement SY 2018 - 2019
VIII.N. Managing Government Records - Open Meetings Act
VIII.O. Food Service Request Adult Meal Prices SY 2018 - 2019
VIII.P. Leave of Absence Request
VIII.Q. New Position Request for Assistant Football Coach
VIII.R. New Position Request for Waste Sewage Plant Operator 2

IX. PERSONNEL

Order #539 - Motion Passed: Approval of the Superintendent's report of Personnel Actions passed with a motion by Ms. B. Leeann Myers and a second by Mr. Jay Housden.

Mr. Jeff Gordon	Yes
Ms. B. Leeann Myers	Yes
Mr. Jay Housden	Yes
Mr. Van Pittman	Yes
Mr. Scott Lowe	Yes

I have received and accepted the letters of resignation as indicated below:

Rodney Clinton	Instructional Assistant, North Elementary, effective July 26, 2018
Paul Driver	Bus Driver, Bus Garage, effective June 30, 2018.
Crystal Jones	Teacher, Calloway County Preschool, effective August 03, 2018.
Mandi Murdock	Teacher, Southwest Elementary, effective August 1, 2018.
Hailey Roach	Instructional Assistant, CCHS, effective August 07, 2018.
Terrie Swift	Bus Driver, Bus Garage, effective June 30, 2018.
Tonya Williams	Accounts Payable, CCBOE, effective August 10, 2018.

I have received and accepted the following letter of retirement:

Melinda Kennedy	Food Service Administrative Assistant, CCBOE, effective September 01, 2018.

The following individuals have been employed for the 2018-2019 school year. They have signed and received their contract and/or have been notified of their employment by certified mail or personal delivery. The individual and position for which each has been employed is listed below:

Certified:

Jacalyn Abbott	Teacher, Substitute
Jessica Adams	Emergency Teacher, Substitute
Amy Boike	Limited Contract, North Elementary
Threasa Bolton	Teacher, Substitute
Andrew Clinton	Limited Contract, CCMS
Rodney Clinton	Limited Contract, North Elementary
Judy Douglas	Teacher, Substitute
Deborah Drane	Teacher, Substitute
Misty Dunn	Emergency Teacher, Substitute
Kenny Erwin	Emergency Teacher, Substitute
Leslie Franklin	Emergency Teacher, Substitute
Teri Futrell	Teacher, Substitute
Kayla Garrison	Teacher, Substitute
Clyde Gill	Emergency Teacher, Substitute
Corinthy Gordon	Teacher, Substitute
Fleda Greer	Teacher, Substitute
Sarah Heinz	Limited Contract, East Elementary
Amber Herman	Emergency Teacher, Substitute
Gail Hutchison	Emergency Teacher, Substitute
Shannon Imes	Emergency Teacher, Substitute
Anna Kimbro	Emergency Teacher, Substitute
Brittany Knight	Emergency Teacher, Substitute
Susan Lassiter	Emergency Teacher, Substitute
Blair Lencki	Emergency Teacher, Substitute
Elizabeth Lollar	Teacher, Substitute
Nancy Lovett	Limited Contract, RTC
Stacey McCuiston	Teacher, Substitute
Scott McGlinchey	Emergency Teacher, Substitute
Candice Melton	Emergency Teacher, Substitute
Eddie Morris	Teacher, Substitute
Mandi Murdock	Guidance Counselor, Southwest Elementary
Robert Norsworthy	Emergency Teacher, Substitute
Skylar Nunley	Limited Contract, Southwest Elementary
James Pigg	Teacher, Substitute
Dora Pittman	Teacher, Substitute
Hailey Roach	Limited Contract, North Elementary
Emily Rogers	Emergency Teacher, Substitute
Jen Ross	Emergency Teacher, Substitute
Connie Scarborough	Emergency Teacher, Substitute
Joshua Stewart	Emergency Teacher, Substitute
Michelle Sullivan	Emergency Teacher, Substitute
Michael Sutherland	Emergency Teacher, Substitute
Dan Thompson	Teacher, Substitute
Tabbatha Tidwell	Emergency Teacher, Substitute
Joseph Walker	Teacher, Substitute
Tina Ward	Emergency Teacher, Substitute
Carrye Webb	Teacher, Substitute

James Welsh	Emergency Teacher, Substitute
Cheyanna Wickman	Teacher, Substitute
Brian Williams	Emergency Teacher, Substitute
Mackenzie Wolf-Stong	Teacher, Substitute
Ashley Wright	Emergency Teacher, Substitute

Classified Professional:

April Lax	Finance Officer, Calloway County Board Office

Classified:

Jessica Adams	Instructional Assistant, Substitute
Jessica Adams	Secretary, Substitute
Jessica Adams	Childcare Provider, Substitute
Charles Boren	Custodian, Substitute
Christina Coleman	Cook/Baker, District Wide
Kimberly Cossey	Instructional Assistant, Substitute
Kimberly Cossey	Secretary, Substitute
Kimberly Cossey	Child Care Provider, Substitute
Kimberly Cossey	Bus Monitor, Substitute
Patricia Douglas	Instructional Assistant, Substitute
Misty Dunn	Instructional Assistant, Substitute
Misty Dunn	Secretary, Substitute
Leslie Franklin	Instructional Assistant, Substitute
Leslie Franklin	Secretary, Substitute
Corinthy Gordon	Secretary, Substitute
Gail Hutchison	Instructional Assistant, Substitute
Erica Jackson	Secretary, Substitute
Anna Kimbro	Instructional Assistant, Substitute
Brittany Knight	Instructional Assistant, Substitute
Brittany Knight	Child Care Provider, Substitute
Susan Lassiter	Instructional Assistant, Substitute
Susan Lassiter	Secretary, Substitute
Blair Lencki	Secretary, Substitute
Scott McGlinchey	Instructional Assistant, Substitute
Candice Melton	Instructional Assistant, Substitute
Candice Melton	Secretary, Substitute
Amanda Morgan	Secretary, East Elementary
Candice Morton	Secretary, Substitute
Carla Palmer	Instructional Assistant, CCMS
Patty Pogue	Instructional Assistant, Substitute
Patty Pogue	Child Care Provider, Substitute
Patty Pogue	Secretary, Substitute
Christy Price	Instructional Assistant, Substitute
Emily Rogers	Instructional Assistant, Substitute
Emily Rogers	Secretary, Substitute
Jen Ross	Instructional Assistant, Substitute
Jen Ross	Secretary, Substitute

Jen Ross	Child Care Provider, Substitute
Jessica Smith	Instructional Assistant, Substitute
Jessica Smith	Secretary, Substitute
Diane Spengler	Instructional Assistant, Substitute
Diane Spengler	Secretary, Substitute
Diane Spengler	Child Care Provider, Substitute
Diane Spengler	Bus Monitor, Substitute
Joshua Stewart	Instructional Assistant, Substitute
Michelle Sullivan	Instructional Assistant, Substitute
Michelle Sullivan	Secretary, Substitute
Michael Sutherland	Instructional Assistant, Substitute
Deborah Todd	Instructional Assistant, Substitute
Joseph Walker	Instructional Assistant, Substitute
Tina Ward	Instructional Assistant, Substitute
Tina Ward	Instructional Assistant, Preschool
Tina Ward	Child Care Provider, Substitute
Dorothy Warren	Food Service Manager, East Elementary
Kieran Watkins	Para-educator for Education and Health Services, CCHS
Naomi Watson	Instructional Assistant, Substitute
Naomi Watson	Secretary, Substitute
Naomi Watson	Child Care Provider, Substitute
Cheyanne Wickman	Instructional Assistant, Substitute
Cheyanne Wickman	Secretary, Substitute
Tonya Williams	Food Service Administrative Trainee, CCBOE
Tonya Williams	Food Service Administrative Assistant, CCBOE
Annabel Wilmurth	Student Worker, CCHS
Avery Wilmurth	Student Worker, CCHS
Michael Wright	Instructional Assistant, Alternative Instructional Facility

Paraprofessional:

Christian Cox	Junior Varsity Softball Coach, CCMS
Steve Pember	Assistant Softball Coach, CCHS
Chris McWherter	Head Wrestling Coach, CCHS
Jeremy Stom	Head Girls Soccer Coach, CCHS
Travis Turner	Head Baseball Coach, CCHS
Mike Wicker	Head Track Coach, CCHS

The following individuals listed below have been employed for extra service duties for 2018-2019 as indicated:

Charity Anderson	PRIDE Night Teacher, Alternative Instructional Facility
Curtis Dial	Assistant Football Coach, CCHS
Kris Fazi	Language Arts Chair, CCHS
Melinda Lovett	Special Education Department Chair, CCHS
Samantha Mayo	Social Studies Department Chair, CCHS
Mia Morehead	Science Department Chair, CCHS
Richie Spann	PRIDE Night Teacher, Alternative Instructional Facility
Troy Webb	Head Football Coach, CCMS
Melissa Wetherington	Math Department Chair, CCHS

John Williams	Vocational Education Department Chair, CCHS
Scott Williams	PRIDE Night Teacher, Alternative Instructional Facility

The following individuals have received notification of transfer for the 2018-2019 school year. They have signed and received their contract and/or have been notified of their employment by certified mail or personal delivery. The individual and position for which each has been employed is listed below:

Sarah Hopgood has been transferred from a teacher at North Elementary to a teacher at Calloway County Preschool for the 2018-2019 school year.

Onda Sheridan has been transferred from an Administrative Assistant/Record Clerk at the Calloway County Board Office to the Accounting Clerk at the Calloway County Board Office for the 2018-2019 school year.

X. ADMINISTRATIVE REPORTS

Order #540 - Motion Passed: Approval of the Administrative Reports passed with a motion by Mr. Jay Housden and a second by Mr. Scott Lowe.

Mr. Jeff Gordon	Yes
Ms. B. Leeann Myers	Yes
Mr. Jay Housden	Yes
Mr. Van Pittman	Yes
Mr. Scott Lowe	Yes

X.A. Area Technology Center

Mr. Dan Hicks was not in attendance to report.

X.B. Attendance Report

Mr. Josh McKeel reported strong numbers in attendance for the second day of school. The total attendance for the District was 2820 students.

X.C. Finance Report

Ms. April Lax reported a beginning balance for the month of July of $9,139,911.32 with receipts of $1,253,066.22 and expenditures of $1,180,744.46. The closing balance for the month of January was $9,212,233.08.

X.D. Food Service Report

Ms. Pat Lane reported the Summer Food Program was a success this year. She discussed the importance of the 2 day training the Food Service staff had completed the week before.

X.E. Maintenance Report

Mr. Kenny Duncan discussed the water leak at the High School and commended his staff on their hard work.

X.F. Technology Report

Mr. Caleb Reinhardt discussed cyber safety practices for the District.

X.G. Transportation Report

Mr. Tommy Futrell commended the bus drivers, students, principals and teachers for a great start to the school year. He discussed the new routes and that the District had 4 new drivers.

X.H. School Reports
X.H.1. Calloway County High School
X.H.2. Calloway County Middle School
X.H.3. East Elementary School
X.H.4. North Elementary School
X.H.5. Southwest Elementary School
X.H.6. Calloway County Preschool

XI. SUPERINTENDENT'S REPORT

Mr. Settle complimented all students, parents and staff for a great start to the 2018 - 2019 school year. He discussed morning traffic and hopes that after a few days the issues would move more smoothly.

He explained the expenses for the football field having new sod laid.

Mr. Settle addressed a few safety changes the students would notice that are pursuant with Board Policy. The use of wand metal detectors, bag checks and limited entry doors to school buildings will be enforced this week.

He commended the Sheriff's Department, Emergency Management Systems and the Kentucky State Police for the time and dedication they devote to the students and community. He explained the assistance that they provided in table top exercises and the active shooter training this summer to help train District staff.

Mr. Settle explained that he received a request to paint the concession stand at the football field. He stated that the band boosters have offered to paint the block structure if the District will purchase the paint.

He reminded the Board Members of the Fall Region 1 KSBA Meeting in Hickman County on September 10, 2018 at 5 pm.

Order #541 - Motion Passed: Acceptance of the Superintendent's report passed with a motion by Mr. Van Pittman and a second by Ms. B. Leeann Myers.

Mr. Jeff Gordon	Yes
Ms. B. Leeann Myers	Yes
Mr. Jay Housden	Yes
Mr. Van Pittman	Yes
Mr. Scott Lowe	Yes

XII. ADJOURN

Order #542 - Motion Passed: Approval to adjourn the meeting passed with a motion by Mr. Jay Housden and a second by Mr. Scott Lowe.

Mr. Jeff Gordon	Yes
Ms. B. Leeann Myers	Yes
Mr. Jay Housden	Yes
Mr. Van Pittman	Yes
Mr. Scott Lowe	Yes

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Chairperson Superintendent