Calloway County Board of Education

July 12, 2018 6:00 PM
2110 College Farm Road
Murray, KY

Attendance Taken at 6:03 PM:

Present Board Members:
Mr. Jeff Gordon
Ms. B. Leeann Myers
Mr. Jay Housden
Mr. Scott Lowe

Absent Board Members:
Mr. Van Pittman

I. CALL TO ORDER

II. MINUTES

Order #526 - Motion Passed: Approval of the minutes of the June 14, 2018 Regular Meeting passed with a motion by Ms. B. Leeann Myers and a second by Mr. Jay Housden.

Mr. Jeff Gordon	Yes
Ms. B. Leeann Myers	Yes
Mr. Jay Housden	Yes
Mr. Van Pittman	Absent
Mr. Scott Lowe	Yes

II.A. Minutes of the June 14, 2018 Regular Meeting

III. FINANCIAL

Order #527 - Motion Passed: Approval of the Monthly Financial Report, Balance Sheet, Food Service Claims, All Other Claims, and the receipt of the Heritage Bank and BB&T credit card statements passed with a motion by Mr. Jay Housden and a second by Mr. Scott Lowe.

Mr. Jeff Gordon	Yes
Ms. B. Leeann Myers	Yes
Mr. Jay Housden	Yes
Mr. Van Pittman	Absent
Mr. Scott Lowe	Yes

III.A. Monthly Financial Report/Balance Sheet
III.B. Food Service Claims
III.C. All Other Claims
III.D. Credit Card Statements

IV. AREA TECHNOLOGY CENTER

Order #528 - Motion Passed: Approval of the Area Technology Center claims passed with a motion by Ms. B. Leeann Myers and a second by Mr. Jay Housden.

Mr. Jeff Gordon	Yes
Ms. B. Leeann Myers	Yes
Mr. Jay Housden	Yes
Mr. Van Pittman	Absent
Mr. Scott Lowe	Yes

IV.A. Claims
IV.A.1. Calloway County Board of Education Maintenance Invoice, May 2018 - $457.17
IV.A.2. Murray Auto Parts Invoice - $9,137.56
IV.A.3. Murray Electric Systems Invoice - $400.00

DIRECT DISBURSEMENTS

224803	BB&T Financial	174.46
224804	Kentucky State Treasurer	24,491.71

APPROVED

224757-224802	The Heritage Bank	275,041.27
224816-224870	The Heritage Bank	86,756.62
224871-224881	The Heritage Bank	7,355.83

APPROVED (PAYROLL)

363304-364332	The Heritage Bank	622,410.24
364333-364875	The Heritage Bank	943,275.91
364876-364879	The Heritage Bank	1,635.60
364880-364906	The Heritage Bank	508,608.05
364907-365307	The Heritage Bank	767,279.98

APPROVED (FOOD SERVICE)

224805-224815	The Heritage Bank	7,411.36

V. PUBLIC COMMENTS

Mr. Gordon opened the floor for public comments. No comments were made.

VI. CONSENT AGENDA

Order #529 - Motion Passed: Approval of the Consent Agenda as presented passed with a motion by Mr. Jay Housden and a second by Mr. Scott Lowe.

Mr. Jeff Gordon	Yes
Ms. B. Leeann Myers	Yes
Mr. Jay Housden	Yes
Mr. Van Pittman	Absent
Mr. Scott Lowe	Yes

VI.A. Donation Acceptance Requests (Beneficiary - Donation, Donator)
VI.A.1. Calloway County High School Future Business Leaders of America - $1,265.00, Donor's Choose.org
VI.A.2. Calloway County High School Football - $4,200.00, Touchdown Club Coaching Donation
VI.A.3. Calloway County School District - $1,000.00 School Safety, West Kentucky Rural Electric
VI.B. Fund Raiser Requests (Organization - Activity, Purpose, Dates)
VI.B.1. Calloway County High School and Calloway County Middle School Soccer Team - Alumni Night Raffle, Registration Fees and Uniform Expenses, August 2018
VI.B.2. Calloway County High School and Calloway County Middle School Soccer Team - Boston Butt Sales, Tournament, Uniform and Camp Expenses, August 1, 2018 - September 3, 2018
VI.B.3. Calloway County High School and Calloway County Middle School Soccer Team - Candy Bar Sales, Tournament, Uniform and Camp Expenses, August 1, 2018 - September 3, 2018
VI.B.4. Calloway County High School and Calloway County Middle School Soccer Team - Concession Sales, Tournament, Uniform and Camp Expenses, August 1, 2018 - May 30, 2019
VI.B.5. Calloway County High School and Calloway County Middle School Soccer Team - Solicit Donations, Food Expenses, August 2018
VI.B.6. Calloway County High School and Calloway County Middle School Soccer Team - Sponsorship Banners, Tournament, Uniform and Camp Expenses, August 1, 2018 - May 30, 2019
VI.B.7. Calloway County High School Future Farmers of America - Calendar Sales, National Convention Expenses, July 20, 2018 - December 31, 2018
VI.B.8. Calloway County High School Laker Basketball Team - Battle of the Legends Alumni Night, Program Expenses, October 19, 2018
VI.B.9. Calloway County High School Tennis Team - Car Show, Equipment Expenses, September 22, 2018
VI.B.10. Calloway County High School Touchdown Club - Culver's Pancake Breakfast, Banquet Expenses, August 11, 2018
VI.B.11. Calloway County High School Touchdown Club - Discount Card Sales, Weight Room Equipment, July 15, 2018 - May 15, 2019
VI.B.12. Calloway County High School Touchdown Club - Parking and Tailgating, Equipment Expenses, August 24, 2018, August 31, 2018, October 12, 2018, October 19, 2018, and October 26, 2018
VI.B.13. Calloway County High School Track and Field - Throwing Camp, Equipment Expenses, August 1, 2018 - August 2, 2018
VI.B.14. Calloway County High School Volleyball Team - Concession Sales, Uniform and Equipment Expenses, August 2018 - November 2018
VI.B.15. Calloway County High School Volleyball Team - Host Middle School Tournament, Uniform and Equipment Expenses, August 2018 - October 2018
VI.B.16. Calloway County High School Volleyball Team - T-shirt Sales, Uniform and Equipment Expenses, August 2018 - October 2018
VI.B.17. Calloway County Middle School Choir - Great American Fundraising Sales, Music and Fees, August 14, 2018 - September 17, 2018
VI.B.18. Calloway County Middle School Cheerleaders - Fight Song T-Shirt Sales, Purchase pom-poms, August 2018 - September 2018
VI.B.19. East Elementary School - Box-tops for Education, Reward Program, August 2018 - May 2019
VI.B.20. East Elementary School - Coca-Cola Points, Reward Program, August 2018 - May 2019
VI.B.21. East Elementary School Library - Book Fair Sales, Book Purchases, September 7, 2018 - September 14, 2018
VI.B.22. Calloway County High School Future Farmers of America - T-shirt Sales, National Convention Expenses, July 20, 2018 - December 31, 2018

VI.B.23. North Parent Teacher Association - Saver Discount Cards, Student Support, August 2018 - September 2018
VI.C. Grant Application Requests (Requestor - Grant, Purpose, Amount)
VI.C.1. Calloway County High School Future Farmers of America - Farm to Fork Grant, $1,000.00
VI.D. School Facility Use Requests (Organization, Facility, Purpose, Dates)
VI.D.1. Calloway County High School Soccer Team - Calloway County Soccer Complex, Soccer Clinic, July 21, 2018 and Alumni Night, August 4, 2018
VI.D.2. Calloway County High School Touchdown Club - Calloway County Football Field, Laker Little League Football Games, August 30, 2018, September 8, 2018, September 22, 2018, September 29, 2018
VI.D.3. Calloway County High School Tennis Team - High School Parking Lot, Car Show and Vendor Sales, September 22, 2018
VI.D.4. North Elementary School Parent Teacher Association - North Elementary School and Grounds, Back to School Blast, August 10, 2018
VI.E. Surplus Requests (Requestor - Items Declared)
VI.E.1. North Elementary School - Tables, Pianos, Desk, Cabinets
VI.F. Travel Requests (Requestor - Purpose, Location, Dates)
VI.F.1. Anderson, Travis - Fall Kentucky Educational Collaborative State Agency of Children Conference, Elizabethtown, Kentucky, September 6, 2018 - September 7, 2018
VI.F.2. Coles, Karen - Summer Laser Field Trip to Discovery Park, Union City, Tennessee, July 25, 2018
VI.F.3. Falwell, Jacob - Kentucky State Tractor Driving Contest, Hardinsburg, Kentucky, July 20, 2018
VI.F.4. Falwell, Jacob - Kentucky Association for Career and Technical Education Conference, Louisville, Kentucky, July 22, 2018 - July 25, 2018
VI.F.5. Fritsche, Ashley - Kentucky Association for Career and Technical Education Conference, Louisville, Kentucky, July 22, 2018 - July 25, 218
VI.F.6. Harris, Kristen - Murray State Governor Scholars Program, Nashville, Tennessee, July 18, 2018
VI.F.7. Hunter, Tawnya - Kentucky Association of School Administrators Leadership Institute, Louisville, Kentucky, July 25, 2018 - July 27, 2018
VI.F.8. Lax, Tim - Kentucky Young Farmers Association Summer Tour and Adult Agriculture Meeting , Jessamine County, Kentucky, July 18, 2018 - July 21, 2018
VI.F.9. Pitman, Sandra - Kentucky Educational Collaborative State Agency of Children Conference, Lexington, Kentucky, July 30, 2018 - July 31, 2018
VI.F.10. Sheridan, Onda - National Archery in Schools Program Conference, Lexington, Kentucky, July 26, 2018 - July 28, 2018
VI.F.11. Sykes, Abigail, Lovell, Shawn, Lee, Raine, Starks, Mary, Crider, Jessi - Continuing Education Unit for Speech Pathology, Nashville, Tennessee, August 2, 2018 - August 3, 2018
VI.F.12. Williams, John - Yearbook Camp, Cartersville, Illinois, July 25, 2018
VI.F.13. Wilmurth, Brian - Kentucky Association for Career and Technical Education Conference, Louisville, Kentucky, July 22, 2018 - July 25, 2018
VI.F.14. Wilmurth, Brian - Kentucky Association of School Councils Conference, Lexington, Kentucky, September 24, 2018 - September 26, 2018
VI.F.15. Wright, Michael - Kentucky Educational Collaborative for State Agency Children Training, August 28, 2018 - August 29, 2018
VI.G. Travel Requests - Informational
VI.H. Food Service Request
VI.H.1. Food Service - Student Farm to School Vegetables and Fruits Request
VI.H.2. Food Service Vendors Request 2018 - 2019 SY
VI.H.3. Procurement Certification Request for Food Service
VI.H.4. National School Lunch Program Indirect Cost Request
VI.H.5. New Position Request for Food Service Administrative Assistant Trainee

VI.H.6. Salary Schedule Revision Request for Food Service Administrative Assistant
VI.I. Request of Service Agreement for School Based Therapy with Mountain Comprehensive Care Center and Calloway County Board of Education
VI.J. Memorandum of Agreement between the Commonwealth of Kentucky, Kentucky Department of Education and Calloway County Board of Education for the Regional Training Center
VI.K. Request of Calloway County Schools Disclosure of Free and/or Reduced Price Information Agreement
VI.L. Request to use Emergency Substitutes
VI.M. Annual Policy Update (#41) - Final Reading
VI.N. Procedures Update 22 Review
VI.O. Kentucky Department of Education Indirect Cost Rates FY 2019 - Calloway County Restricted Rate 1.56 and Non Restricted Rate 13.57
VI.P. Federal Cash Request Statement of Assurance FY 2019
VI.Q. Calloway County School District Funding Assurances FY 2019

VII. PERSONNEL

Order #530 - Motion Passed: Approval of the Superintendents report of Personnel Actions passed with a motion by Ms. B. Leeann Myers and a second by Mr. Scott Lowe.

Mr. Jeff Gordon	Yes
Ms. B. Leeann Myers	Yes
Mr. Jay Housden	Yes
Mr. Van Pittman	Absent
Mr. Scott Lowe	Yes

The following individuals have been employed for the 2018-2019 school year. They have signed and received their contract and/or have been notified of their employment by certified mail or personal delivery. The individual and position for which each has been employed is listed below:

Certified:

Kimberly Barrett	Limited Contract, CCHS
Chris Champion	Limited Contract, CCHS
Summer Ellegood	Limited Contract, Southwest Elementary
Amanda Holsapple	Limited Contract, CCHS
Nancy Lovett	Limited Contract, RTC
Cassie Miller	Limited Contract, CCHS

Classified Professional:

Pamela Jones	Speech Language Pathologists, District Wide
Timothy Lax	Agriculture Teacher, CCHS

Classified:

Sarah Heinz	Instructional Assistant, East Elementary
Angela Henley	Bus Driver, Bus Garage
Debra Hixon	Childcare Provider, Preschool

Keela Mohler	Childcare Provider, Preschool
Candice Norsworthy	Little Laker Harbour Lead Teacher, Preschool

Paraprofessional:

Jordan Burkeen	Assistant Football Coach, CCHS

The following individuals listed below have been employed for extra service duties for 2018-2019 as indicated:

Chris Champion	Head Football Coach, CCHS

VIII. ADMINISTRATIVE REPORTS

Order #531 - Motion Passed: Approval of the Administrative Reports passed with a motion by Mr. Jay Housden and a second by Ms. B. Leeann Myers.

Mr. Jeff Gordon	Yes
Ms. B. Leeann Myers	Yes
Mr. Jay Housden	Yes
Mr. Van Pittman	Absent
Mr. Scott Lowe	Yes

VIII.A. Area Technology Center

Mr. Dan Hicks expressed concerns with leaks in the roof. He will be speaking with the contractor and subcontractor.

VIII.B. Attendance Report

Mr. Josh McKeel was not in attendance to present.

VIII.C. Finance Report

Ms. Owens was not in attendance to present.

VIII.D. Food Service Report

Ms. Pat Lane was not in attendance to present.

VIII.E. Maintenance Report

Mr. Kenny Duncan reported the energy savings for the District since January has resulted in a savings of $430,000.00.

VIII.F. Technology Report

Mr. Caleb Reinhardt reported that the Preschool fiber project has been completed. He explained the District wide phone service changeover is not going as well as expected due to Spectrum did not roll over all line from AT&T as requested.

VIII.G. Transportation Report

Mr. Tommy Futrell reported that all buses are ready to go. He discussed that 1 bus route from East and 1 from the Preschool were cut from the District wide transportation. The annual driver training would take place at the end of the month.

VIII.H. School Reports
VIII.H.1. Calloway County High School
VIII.H.2. Calloway County Middle School
VIII.H.3. East Elementary School
VIII.H.4. North Elementary School
VIII.H.5. Southwest Elementary School
VIII.H.6. Calloway County Preschool

IX. SUPERINTENDENT'S REPORT

Mr. Tres Settle asked Ms. Price to discuss safety concerns with transporting students that ride the bus from the High School and Middle School to the Elementary Schools. The consensus was to only allow students that have a sibling at the Elementary School permission to get off the bus at that location.

He introduced Mr. Mark Mallory as the new Principal at Southwest Elementary School.

Mr. Settle announced that the gym floor mezzanine was almost complete.

He mentioned that positions at the school were being filled and hoped to post a new position with Title I money.

Mr. Settle reported that sod had been laid on the football field.

He reported that sealant and line stripes had been completed for Southwest Elementary parking lot.

Mr. Settle announced that active shooter and EMS training would take place later this month.

Order #532 - Motion Passed: Acceptance of the Superintendent's report passed with a motion by Mr. Jay Housden and a second by Ms. B. Leeann Myers.

Mr. Jeff Gordon	Yes
Ms. B. Leeann Myers	Yes
Mr. Jay Housden	Yes
Mr. Van Pittman	Absent
Mr. Scott Lowe	Yes

X. ADJOURN

Order #533 - Motion Passed: Approval to adjourn the meeting passed with a motion by Mr. Scott Lowe and a second by Mr. Jay Housden.

Mr. Jeff Gordon	Yes
Ms. B. Leeann Myers	Yes
Mr. Jay Housden	Yes
Mr. Van Pittman	Absent
Mr. Scott Lowe	Yes

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Chairperson Superintendent