Calloway County Board of Education

October 12, 2017 6:00 PM
Southwest Elementary
3246 Wiswell Road
Murray, KY

Attendance Taken at 6:00 PM:

Present Board Members:
Mr. Jeff Gordon
Mr. Jay Housden
Ms. B. Leeann Myers
Mr. Van Pittman

I. CALL TO ORDER

II. RECOGNITIONS/PRESENTATIONS

Ms. Jodi Butler welcomed the Board and community to Southwest Elementary.

II.A. Southwest Elementary Academic Team

Ms. Butler introduced the Southwest Academic Team coaches, Ms. Whisman and Ms. Weatherford. They congratulated each of the sixteen students from the 2016 - 2017 Southwest Academic Team for winning the Regional Championship.

II.B. The Murray Bank Student of the Month for September 2017

Ms. Butler congratulated Mason Newman for being chosen as the Murray Bank Student of the Month for September 2017.

II.C. First Southwest Superhero of the Week

Ms. Butler presented six students with certificates for being named Superhero of the week. Mirielle Gupton, Tommy Gomez, Bryce Barnes, Ava Bogard, Cooper Housden and Zoe Smith were nominated by their teachers to receive the award.

III. MINUTES OF THE SEPTEMBER 14, 2017 REGULAR MEETING

Order #431 - Motion Passed: Approval of the minutes of the September 14, 2017 Regular Meeting passed with a motion by Ms. B. Leeann Myers and a second by Mr. Jay Housden.

Mr. Jeff Gordon	Yes
Mr. Jay Housden	Yes
Ms. B. Leeann Myers	Yes
Mr. Van Pittman	Yes

IV. PUBLIC COMMENTS

Mr. Gordon opened the floor for public comments. No comments were made.

V. FINANCIAL

Order #432 - Motion Passed: Approval of the Monthly Financial Report, Balance Sheet, Food Service Claims, all other claims, and the receipt of the Heritage Bank credit card statement passed with a motion by Mr. Jay Housden and a second by Ms. B. Leeann Myers.

Mr. Jeff Gordon	Yes
Mr. Jay Housden	Yes
Ms. B. Leeann Myers	Yes
Mr. Van Pittman	Yes

V.A. Monthly Financial Report/Balance Sheet
V.B. Food Service Claims
V.C. All Other Claims
V.D. Credit Card Statements

DIRECT DISBURSEMENTS

222814	AT&T	3,202.30
222815	Pioneer Valley Books	4,428.00
222816	Calloway County Clerk	30.00
222817	Heritage Bank Card Serv	1,035.00
222818	JBM Lawn & Landscape LLC	3,643.37
222819	Speedway LLC	26.33
222820	Fairfield Inn & Suites	96.79
222821	Murray Municipal Utility	6,236.60
222822	Murray State University	338.00
222823	Shell	61.58
222824	US Bank	26,536.71
222825	Kentucky State Treasurer	193,710.88
222826	Kentucky State Treasurer	23,155.13
222827	West KY Rural Electric	28,793.16
222828	Calloway County Sheriff	363.44

APPROVED

222854-222977	The Heritage Bank	220,150.64
222978-223066	The Heritage Bank	108,410.16
2223052*	The Heritage Bank	25.60

APPROVED (PAYROLL)

359307-359336	The Heritage Bank	631,505.47
359337-359838	The Heritage Bank	925,466.65
359839-359848	The Heritage Bank	633.52
359849-359861	The Heritage Bank	1328.03

APPROVED (FOOD SERVICE)

222829-222853	The Heritage Bank	104,560.29

*Check number 223052, included in the second approved warrant for $25.60 was reprinted after being destroyed in the check sealer. A glitch in MUNIS added an extra 2 to the beginning of the check number causing check numbers to be out of sequence.

VI. AREA TECHNOLOGY CENTER CLAIMS - CALLOWAY COUNTY SCHOOLS QUARTERLY INVOICE IN THE AMOUNT OF $25,000.00, MURRAY INDEPENDENT SCHOOLS QUARTERLY INVOICE IN THE AMOUNT OF $16,690.90, MURRAY ELECTRIC SYSTEM INVOICE IN THE AMOUNT OF $400.00 AND JONES BARTLETT LEARNING TEXTBOOK INVOICE IN THE AMOUNT OF $12,861.50

Order #433 - Motion Passed: Approval of the Calloway County Schools quarterly invoice in the amount of $25,000.00, Murray Independent Schools Quarterly Invoice in the amount of $16,690.90, Murray Electric System Invoice in the amount of $400.00 and the Jones Bartlett Learning Textbooks invoice in the amount of $12,861.50 passed with a motion by Ms. B. Leeann Myers and a second by Mr. Jay Housden.

Mr. Jeff Gordon	Yes
Mr. Jay Housden	Yes
Ms. B. Leeann Myers	Yes
Mr. Van Pittman	Yes

VII. STATE ACCOUNTABILITY TEST RESULTS SY 2016 - 2017

Mr. Wilmurth presented to the Board and community changes the Kentucky Department of Education has implemented with Senate Bill 1 in reference to student state assessment scores. The state test data is now in transition. There will no longer be a summative numerical score that ranks schools against other schools. The data will now consist of an overall summative evaluation compared to the goals established by the Kentucky Department of Education.

VIII. SELECTION OF BOARD MEMBER TO SERVE ON THE COMPREHENSIVE DISTRICT IMPROVEMENT PLAN COMMITTEE (CDIP)

Ms. B Leeann Myers nominated Mr. Van Pittman to serve on the CDIP Committee.

Order #434 - Motion Passed: Approval of Mr. Van Pittman serving on the Comprehensive District Improvement Plan Committee passed with a motion by Ms. B. Leeann Myers and a second by Mr. Jay Housden.

Mr. Jeff Gordon	Yes
Mr. Jay Housden	Yes
Ms. B. Leeann Myers	Yes
Mr. Van Pittman	Yes

IX. CONSENT AGENDA

Order #435 - Motion Passed: Approval of the Consent Agenda as presented passed with a motion by Mr. Van Pittman and a second by Ms. B. Leeann Myers.

Mr. Jeff Gordon	Yes
Mr. Jay Housden	Yes
Ms. B. Leeann Myers	Yes
Mr. Van Pittman	Yes

IX.A. Donation Acceptance Requests (Beneficiary - Donation, Donator)
IX.A.1. Calloway County Laker Basketball - $2,000.00 in Four Installments of $500.00, Laker Boys Backboard Club
IX.A.2. Calloway County High School Future Farmers of America - $2,000.00, Henry Farmers Cooperation
IX.A.3. Calloway County High School Future Farmers of America - $25.00, Kenny Wyatt

IX.A.4. Calloway County High School Future Farmers of America - $171.48, Zoetis Inc.
IX.A.5. Calloway County High School Future Farmers of America - $250.00, Troy Bancroft
IX.A.6. Calloway County High School Future Farmers of America - $625.00, Kentucky FFA Foundation
IX.A.7. Calloway County High School Future Farmers of America State Convention - $1,000.00, Crop Production Services
IX.A.8. Calloway County High School Greenhouse - $75.00, Joe and Marilyn Thornton
IX.A.9. Calloway County Middle School Crew Groups - $2,500.00 for Crew T-shirts, The Murray Bank
IX.A.10. East Elementary Library - Books, Cherolyne N. Agnew
IX.A.11. North Elementary - $444.50 for Two Chromebooks, North Parent Teacher Association
IX.B. Fund Raiser Requests (Organization - Activity, Purpose, Dates)
IX.B.1. Calloway County High School and Calloway County Middle School Speech Team - Fruit and Coffee Sales, Travel Expenses and Tournament Fees, November 1, 2017 - November 30, 2017
IX.B.2. Calloway County High School Archery Bulls Eye Club - Festive Touch Flower Card Sales, Travel Expenses and Entry Fees, November 2017 - December 2017
IX.B.3. Calloway County High School Archery Bulls Eye Club - Laker Invitational, Travel Expenses and Entry Fees, November 18, 2017
IX.B.4. Calloway County High School Choir - Chili Supper, Purchase Formal Outfits, October 27, 2017
IX.B.5. Calloway County High School Future Farmers of America - Five Dollar Challenge, Raise Funds for Charity, October 18, 2017
IX.B.6. Calloway County High School Lady Laker Softball - Host U12 Softball Tournament, Travel and Equipment Expenses, October 28, 2017
IX.B.7. Calloway County High School Laker Band Boosters - Yankee Candle Sales, Band Expenses, October 13, 2017 - October 28, 2017
IX.B.8. Calloway County High School Laker Basketball Backboard Club - Basketball Clinic, Travel Expenses, November 2017 - December 2017
IX.B.9. Calloway County High School Laker Basketball Backboard Club - Gym Floor Items, Travel Expenses, November 2017 - February 2018
IX.B.10. Calloway County High School Laker Basketball Backboard Club - T-shirt Sales, Travel Expenses, November 2017 - March 2018
IX.B.11. Calloway County High School Laker Track Club - Freezing Frenzy 5K, Purchase Equipment, October 2017 - March 2018
IX.B.12. Calloway County High School Laker Track Club - Red Cross Blood Drive, Purchase Equipment and Apparel, November 30, 2017 and December 20, 2017
IX.B.13. Calloway County High School Laker Track Club - Restaurant Rebate Nights, Purchase Equipment and Apparel, October 2017 - May 2018
IX.B.14. Calloway County High School Library - Book Fair, Purchase Books, December 4, 2017 - December 8, 2017
IX.B.15. Calloway County High School Tennis Team - Banner Sponsors, Raise Funds for a Tennis Pavilion, October 15, 2017 - April 30, 2018
IX.B.16. Calloway County High School Tennis Team - Car Show, Purchase Equipment, October 28, 2017
IX.B.17. Calloway County High School Tennis Team - Ten for Ten Donation Letters, Purchase Equipment, October 15, 2017 - April 30, 2018
IX.B.18. Calloway County High School Tennis Team - T-shirt Sales, Purchase Equipment, October 15, 2017 - April 30, 2018
IX.B.19. Calloway County High School Wrestling Booster Club - Boston Butt Sales, Travel Expenses and Entry Fees, October 16, 2017 - November 16, 2017
IX.B.20. Calloway County Middle School Library - Book Fair Sales, Purchase books, October 20, 2017 - October 27, 2017

IX.B.21. Calloway County Middle School Parent Teacher Student Association - Christmas Dance, Student and Teacher Fund Purchases, December 15, 2017
IX.B.22. Calloway County Middle School Parent Teacher Student Association - Meet the Lakers Food Sales, Raise Funds for the Middle School Clubs, October 12, 2017
IX.B.23. Calloway County Middle School Parent Teacher Student Association - Phone Friday, Student and Teacher Fund Purchases, October 2017 - May 2018
IX.B.24. Calloway County Middle School Speech Team - Concession Sales, Travel and Competition Expenses, October 2017 - May 2018
IX.B.25. Calloway County Middle School Speech Team - Data Match, Travel Expenses, February 9, 2017
IX.B.26. Calloway County Middle School Speech Team - Tournament Concession Sales, Travel and Script Expenses, December 9, 2017
IX.B.27. Calloway County Middle School Speech Team - Valentines Dance, Travel Expenses, February 9, 2017 or February 17, 2017
IX.B.28. East Elementary Parent Teacher Association - Holiday Bazaar, Student Activities, November 4, 2017
IX.B.29. East Elementary Parent Teacher Association - Winter Ball, Student Activities, December 9, 2017
IX.B.30. Southwest Elementary Parent Teacher Association - Fall Carnival, Student and Teacher Activities, October 27, 2017
IX.B.31. Southwest Elementary Parent Teacher Association - Family Skate Night, Student Funds, November 14, 2017
IX.C. Grant Application Requests (Requestor - Grant, Purpose, Amount)
IX.C.1. North Calloway Reading Intervention - Dollar General Literacy Grant
IX.D. Records Destruction Requests (Requestor - Title, Series)
IX.D.1. Calloway County Middle School - Extended School Service (L4389), Employee Personnel Folder - Principals Copy (L4466), Extended School Services - Student File (L5317)
IX.D.2. East Elementary - Periodic Financial Reports (L5278), Accounts Receivable File (L5282), Purchase Orders and Purchase Request (L5296), Accounts payable (L5294), Bank Records (L5283), Periodic Attendance Reports (L5330), Student Entry Exit log (L5335), Student Sign In Out Log (L2385), Authorization to Give Medicine (L3021), Daily Homeroom Roster (L2424), Telephone Log (L2467), Student Parental Permission (L2378), Emergency Card (L4462)
IX.E. School Facility Use Requests (Organization, Facility, Purpose, Dates)
IX.E.1. Calloway County High School Archery Bulls Eye Club - Laker Invitational Shoot, CCHS Gymnasium, November 18, 2017
IX.E.2. East Elementary Parent Teacher Association - Holiday Bazaar, Cafeteria, Gymnasium and Halls, November 4, 2017
IX.E.3. East Elementary Parent Teacher Association - Winter Ball, Gymnasium and Hallways, December 9, 2017
IX.E.4. Lady Laker Basketball Booster - Calloway County Middle School Gymnasium, Cafeteria, and Entry, Middle School Dance, October 27, 2017
IX.E.5. Southwest Elementary Parent Teacher Association - Fall Carnival, Gymnasium, Cafeteria, Hallways and Classrooms, October 27, 2017
IX.F. Travel Requests (Requestor - Purpose, Location, Dates)
IX.F.1. Durbin, Beth - Reading Recovery Conference, Branson, Missouri, December 6, 2017 - December 8, 2017
IX.F.2. Falwell, Jacob - State FFA Land Judging Competition, Hardinsburg, Kentucky, November 2, 2017
IX.F.3. Fritsche, Ashley - National Leadership Conference, Saint Louis, Missouri, November 10, 2017 - November 12, 2017
IX.F.4. Futrell, Taylor - SEEK Special Education Conference, Louisville, Kentucky, November 19, 2017 - November 21, 2017
IX.F.5. Gray, Erica - Vanderbilt Quiz Bowl Tournament, Nashville, Tennessee, October 28, 2017

IX.F.6. Gray, Erica - Southern Illinois University Carbondale Scholastic Bowl, WSIU Carbondale, Illinois, October 16, 2017
IX.F.7. Hays, Lisa - Family Resource Youth Service Center Conference, Lexington, Kentucky, November 15, 2017 - November 17, 2017
IX.F.8. Jones, Dr. Derick - Kentucky Music Educators Association Semifinals and Finals, Bardstown, Kentucky, October 27, 2017 - October 29, 2017
IX.F.9. Lane, Pat - Kentucky Department of Agriculture Processing Conference, Owensboro, Kentucky, December 5, 2017 - December 8, 2017
IX.F.10. Loveless, Sarah - Day of the Dead Festival, Nashville, Tennessee, October 28, 2017
IX.F.11. Morehead, Beth - Kentucky Science teachers Association Conference, Lexington, Kentucky, November 9, 2017 - November 11, 2017
IX.F.12. Simmons, Keri - Discover Park Field Trip, Union City, Tennessee, October 27, 2017
IX.F.13. Slaton, Jeff - Robotics Competition, Corbin, Kentucky, November 3, 2017 - November 4, 2017
IX.F.14. Smith, Debbra - national Reading Recovery Conference, Columbus, Ohio, February 17, 2017 - February 20, 2017
IX.F.15. Stubblefield, Jennifer - Southern Business Education Association Conference, Savannah, Georgia, October 25, 2017 - October 28, 2017
IX.F.16. Ward, Pamela - Trauma Cohort Team Training, Bowling Green, Kentucky, October 24, 2017 - October 25, 2017
IX.G. Travel Requests - Informational
IX.H. Request for the Greenhouse Project to RBS Design Group for Testing and Inspection
IX.I. Contract with Calloway County Board of Education and the Calloway County Health Department to Provide Influenza Vaccinations SY 2017 - 2018
IX.J. Murray-Calloway County Hospital and Calloway County Board of Education Athletic Trainer Agreement SY 2017 - 2018
IX.K. Permission to Advertise Bid for the Sale of Used Vehicles and Buses

X. PERSONNEL

Order #436 - Motion Passed: Approval of the Superintendent's report of Personnel Actions passed with a motion by Mr. Van Pittman and a second by Ms. B. Leeann Myers.

Mr. Jeff Gordon	Yes
Mr. Jay Housden	Yes
Ms. B. Leeann Myers	Yes
Mr. Van Pittman	Yes

I have received and accepted the letters of resignation as indicated below:

Landon Cain	LAN Technician, District Wide, effective September 05, 2017.
Haley Coles	Childcare Provider, Preschool, effective September 29, 2017.
Paul Driver	Bus Driver, Bus Garage, effective September 22, 2017.
Debra Hixon	Childcare Provider, Preschool, effective September 22, 2017.
Anthony Lawrence	Bus Driver, Bus Garage, effective September 08, 2017.
Donnie Senf	Bus Driver, Bus Garage, effective August 31, 2017.

The following individuals have been employed for the 2017-2018 school year. They have signed and received their contract and/or have been notified of their employment by certified mail or personal delivery. The individual and position for which each has been employed is listed below:

Certified:

Terron Gilmore	Emergency Teacher, Substitute
Debra Hixon	Teacher, Preschool

Classified:

Tracy Allred	Instructional Assistant, North Elementary
Ashley Callison	Bus Driver, Bus Garage
Allison Chaney	Bus Monitor, Bus Garage
Haley Coles	Instructional Assistant, Preschool
Anthony Lawrence	Transportation Clerk, Bus Garage
Hailey Roach	Instructional Assistant, CCHS
Robin Ryan	Custodian, Southwest Elementary

Paraprofessional:

Steve Pember	Assistant Softball Coach, CCMS
Whitney Pile	Academic Coach, CCMS
Josh Spurrier	Assistant Football Coach, CCMS
Jay Stark	Assistant Boys Basketball Coach, CCHS

The following individuals listed below have been employed for extra service duties for 2017-2018 as indicated:

Caroline Adams	L.A.S.E.R Childcare Provider, East Elementary
Sara Adams	ESS Teacher, CCMS
Darra Benson	ESS Teacher, CCHS
Amy Boike	Academic Coach, North Elementary
Cody Brown	ESS Teacher, CCMS
Brian Collier	Assistant Football Coach, CCHS
Kimberly Cossey	L.A.S.E.R Childcare Provider, Southwest Elementary
Lindsay Dean	Academic Coach, North Elementary
Ashli Gore	L.A.S.E.R Lead Teacher, East Elementary
Erica Gray	Academic Coach, CCHS
Erica Gray	Assistant Academic Coach, CCHS
Erica Gray	Future Problem Solving Coach, CCHS
Samantha Hobbs	ESS Teacher, CCHS
Emily Lamb	Assistant Academic Coach, CCHS
Melinda Lovett	ESS Teacher, CCHS
Dara Lyell	ESS Instructional Assistant, North Elementary
Kelly Lyles	ESS Teacher, CCHS
Mary Ross	ESS Teacher, CCHS
Kyle Smith	Assistant Softball Coach, CCHS
Lynsey Smith	ESS Teacher, North Elementary

Melissa Spiceland	ESS Coordinator, CCHS
April Summers	ESS Instructional Assistant, North Elementary
Ashley Underhill	ESS Teacher, CCMS
Maria Vincent	Disciplinary Entry, CCHS
Mindy Weatherford	Academic Coach, Southwest Elementary
Amy Whisman	Academic Coach, Southwest Elementary
Scott Williams	ESS Teacher, CCHS
Melissa Wyatt	L.A.S.E.R. Childcare Provider, East Elementary

The following individuals were approved for Family Medical Leave Act:

Allison Dublin	From September 06, 2017 through December 11, 2017 for a total of 12 weeks.
Molly Maupin	From August 09, 2017 through November 06, 2017 for a total of 12 weeks.
Sandra Pitman	Intermittent
Gwenda Wilhelm	From October 17, 2017 through December 01, 2017 for a total of 6 weeks.

The following individual was terminated due to breach of contract:

Tonya Edwards

XI. ADMINISTRATIVE REPORTS

XI.A. Attendance Report

Mr. Josh McKeel reported an attendance rate of 96.79% for the end of month 2. He informed the Board that the District is down 96 students and has 217 non-resident students. Mr. McKeel congratulated Calloway County High School students, Mr. King and staff on their region 1 High Attendance Award.

XI.B. Area Technology Center

Mr. Hicks announced that the Work Ready Skills Initiative Grant money had been received and would be put to use on items for the classrooms. He stated that the final walk through would be October 20th on the new building and that the front yard would be reseeded soon.

XI.C. Finance Report

Ms. Amy Owens reported a beginning balance for the month of October $8,459,520.34 with receipts of $1,551,572.02 and expenditures of $2,255,510.22. The closing balance for the month of August was $7,753,842.21. She announced that Alexander Thompson Arnold CPA firm had begun the yearly audit this week and would continue through next week.

XI.D. Food Service Report

Ms. Pat Lane discussed the high participation in the breakfast and lunch programs District wide compared to last year, 68% of the students are eating breakfast and 78% are eating lunch.

XI.E. Maintenance Report

Mr. Kenny Duncan expressed his thanks to all administrators for the assistance maintenance had received at each location.

XI.F. Technology Report

Mr. Caleb Reinhardt presented information on the Wide-Area Network bids that were received. He explained the two viable offers and differences in cable types in the proposals. He requested the Board to take action on the bid presented by Murray Electric System due to the cost savings over time, flexibility with network requirements and accessibility to support locally.

XI.F.1. Murray Electric System High Speed Wide - Area Network Bid

Order #437 - Motion Passed: Approval of the Murray Electric System Wide-Area Network bid passed with a motion by Ms. B. Leeann Myers and a second by Mr. Jay Housden.

Mr. Jeff Gordon	Yes
Mr. Jay Housden	Yes
Ms. B. Leeann Myers	Yes
Mr. Van Pittman	Yes

XI.G. Transportation Report

Mr. Tommy Futrell was unavailable to report.

XI.H. School Reports
XI.H.1. Calloway County High School
XI.H.2. Calloway County Middle School
XI.H.3. East Elementary School
XI.H.4. North Elementary School
XI.H.5. Southwest Elementary School
XI.H.6. Calloway County Preschool

XII. SUPERINTENDENT'S REPORT

Order #438 - Motion Passed: Acceptance of the Superintendent's report passed with a motion by Mr. Jay Housden and a second by Ms. B. Leeann Myers.

Mr. Jeff Gordon	Yes
Mr. Jay Housden	Yes
Ms. B. Leeann Myers	Yes
Mr. Van Pittman	Yes

Mr. Settle congratulated the Laker Soccer team in their latest District win and wished them luck in the Championship playoffs.

He reported that the Greenhouse project was completed and that grass would be seeded soon.

Mr. Settle informed the Board that the Kentucky Department of education conducted interviews and Mr. Scott Lowe would be serving as the District 3 Board Member.

He reported for Tommy Futrell, Transportation Director that the shortage of bus drivers is an ongoing issue and that field trip requests for overnight and weekend trips would need to be addressed.

Mr. Settle discussed the possibility of a Board work session after Mr. Lowe takes his oath of office.

XII.A. DISCONTINUE ADVANCED ACCREDITATION

Mr. Settle discussed the invoice for the AdvancEd Accreditation with the benefits versus cost. He then asked the Board to take action to discontinue AdvancEd Accreditation or pay the invoice and continue using the AdvancEd endorsement.

Order #439 - Motion Passed: Approval to discontinue the AdvancEd accreditation passed with a motion by Mr. Van Pittman and a second by Mr. Jay Housden.

Mr. Jeff Gordon	Yes
Mr. Jay Housden	Yes
Ms. B. Leeann Myers	Yes
Mr. Van Pittman	Yes

XIII. ADJOURN

Order #440 - Motion Passed: Approval to adjourn the meeting passed with a motion by Mr. Van Pittman and a second by Ms. B. Leeann Myers.

Mr. Jeff Gordon	Yes
Mr. Jay Housden	Yes
Ms. B. Leeann Myers	Yes
Mr. Van Pittman	Yes

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Chairperson Superintendent