Calloway County Board of Education

November 09, 2017 6:00 PM
Calloway County Middle School
2112 College Farm Road
Murray, KY

Attendance Taken at 6:00 PM:

Present Board Members:
Mr. Jeff Gordon
Ms. B. Leeann Myers
Mr. Jay Housden
Mr. Van Pittman
Mr. Scott Lowe

I. CALL TO ORDER

II. RECOGNITIONS/PRESENTATIONS

Mr. Jeff Gordon welcomed everyone to Calloway County Middle School and introduced the newest member of the Board, Mr. Scott Lowe.

Ms. Amy Turner welcomed the Board Members and community to Calloway County Middle School.

II.A. Recognition of Distinguished Students at Calloway County Middle School

Ms. Turner congratulated 57 middle school students for their distinguished results on the 2016 - 2017 KPREP exam. There were 17 students from last years 6th grade class, 23 from the 7th grade and 17 from the 8th grade class to receive distinguished certificates.

III. MINUTES OF THE OCTOBER 12, 2017, REGULAR MEETING

Order #441 - Motion Passed: Approval of the minutes of the October 12, 2017 Regular Meeting passed with a motion by Ms. B. Leeann Myers and a second by Mr. Jay Housden.

Mr. Jeff Gordon	Yes
Ms. B. Leeann Myers	Yes
Mr. Jay Housden	Yes
Mr. Van Pittman	Yes
Mr. Scott Lowe	Yes

IV. PUBLIC COMMENTS

Mr. Gordon opened the floor for public comments. No comments were made.

V. FINANCIAL

Order #442 - Motion Passed: Approval of the Monthly Financial Report, Balance Sheet, Food Service Claims, all other claims, and the receipt of the Heritage Bank and BB&T credit card statements passed with a motion by Mr. Jay Housden and a second by Ms. B. Leeann Myers.

Mr. Jeff Gordon	Yes
Ms. B. Leeann Myers	Yes
Mr. Jay Housden	Yes
Mr. Van Pittman	Yes
Mr. Scott Lowe	Yes

V.A. Monthly Financial Report/Balance Sheet
V.B. Food Service Claims
V.C. All Other Claims
V.D. Credit Card Statements

DIRECT DISBURSEMENTS

223067	BB&T Financial	260.53
223068	Heritage Bank Card	112.35
223069	Murray Ledger and Times	119.00
223070	Purchase Power	40.04
223071	Murray Municipal	1,952.23
223072	Tractor Supply	120.99
223073	Wal-Mart	15.84
223074	Kentucky State Treasurer	25.00
223075	Kentucky State Treasurer	19,760.23
223076	Shell	42.06
223077	Murray Municipal Utility	4,807.01
223078	West KY Rural Electric	27,016.99
223079	Calloway County Sheriff	59,806.96

APPROVED

223103-223198	The Heritage Bank	292,096.18
223199-223299	The Heritage Bank	91,925.41

APPROVED (PAYROLL)

359862-359890	The Heritage Bank	622,768.17
359891-360396	The Heritage Bank	918,611.99
360397-360399	The Heritage Bank	500.00
360400-360402	The Heritage Bank	177.06

APPROVED (FOOD SERVICE)

223080-223102	The Heritage Bank	140,462.92

VI. AREA TECHNOLOGY CENTER CLAIMS - LOWE'S INVOICE IN THE AMOUNT OF $3,699.97, DELL INVOICE IN THE AMOUNT OF $255.00, MURRAY ELECTRIC SYSTEMS INVOICE IN THE AMOUNT OF $400.00 AND MALEY LANDSCAPES INVOICE IN THE AMOUNT OF $1,168.75

Order #443 - Motion Passed: Approval of the Lowe's invoice in the amount of $3,699.97, Dell invoice in the amount of $255.00, Murray Electric Systems invoice in the amount $400.00 and Maley Landscapes invoice in the amount of $1,168.75 passed with a motion by Mr. Jay Housden and a second by Ms. B. Leeann Myers.

Mr. Jeff Gordon Yes
Ms. B. Leeann Myers Yes
Mr. Jay Housden Yes
Mr. Van Pittman Yes
Mr. Scott Lowe Yes

VII. APPLICATION FOR PAYMENT FOR THE GREENHOUSE TO STUPPY IN THE AMOUNT OF $68,102.50 AND W.D. STEELE IN THE AMOUNT OF $18,567.00

Order #444 - Motion Passed: Approval of the Stuppy invoice in the amount of $68,102.50 and W.D. Steele invoice in the amount of $18,567.00 for payment on the Greenhouse project passed with a motion by Mr. Jay Housden and a second by Mr. Scott Lowe.

Mr. Jeff Gordon Yes
Ms. B. Leeann Myers Yes
Mr. Jay Housden Yes
Mr. Van Pittman Yes
Mr. Scott Lowe Yes

VIII. BOARD MEMBER SELECTION TO SERVE ON THE CALENDAR COMMITTEE SY 2018 - 2019

Order #445 - Motion Passed: Nomination of Mrs. B. Leeann Myers to serve on the 2018 - 2019 Calendar Committee passed with a motion by Mr. Van Pittman and a second by Mr. Jay Housden.

Mr. Jeff Gordon Yes
Ms. B. Leeann Myers Yes
Mr. Jay Housden Yes
Mr. Van Pittman Yes
Mr. Scott Lowe Yes

IX. CONSENT AGENDA

Order #446 - Motion Passed: Approval of the Consent Agenda as presented passed with a motion by Ms. B. Leeann Myers and a second by Mr. Jay Housden.

Mr. Jeff Gordon Yes
Ms. B. Leeann Myers Yes
Mr. Jay Housden Yes
Mr. Van Pittman Yes
Mr. Scott Lowe Yes

IX.A. Donation Acceptance Requests (Beneficiary - Donation, Donator)
IX.A.1. Calloway County High School Agriculture Department - $1,083.33, Kentucky Future Farmers of America Foundation
IX.A.2. Calloway County High School Future Farmers of America State Competition - $570.00, Kentucky Future Farmers of America Foundation
IX.A.3. Calloway County High School Prom 2018 - $200.00, DeAnn Anderson
IX.A.4. East Elementary - $50.00, Calloway County Retired Teachers Association
IX.A.5. East Elementary Arts and Humanities - $50.00, Payton Arant
IX.A.6. East Elementary Arts and Humanities - $20.00, Sharon Arant
IX.A.7. East Elementary Discovery Park Field Trip - $100.00, Gary Brame
IX.A.8. North Elementary - $50.00, Calloway County Retired Teachers Association
IX.A.9. North Elementary Star Reading Program - $1,000.00, North Parent Teacher Association
IX.A.10. Southwest Elementary - $38.37 in School Supplies, Office Depot

IX.A.11. Southwest Elementary Music Program - Silver Trumpet, Robert and Carole Shirkey
IX.B. Fund Raiser Requests (Organization - Activity, Purpose, Dates)
IX.B.1. Calloway County High School and Calloway County Middle School Laker Band - Chili Supper and Silent Auction, Laker Band Boosters, January 12, 2018
IX.B.2. Calloway County High School and Calloway County Middle School Laker Band - Sausage and Cheese Sales, Laker Band Boosters, November 10, 2017 - November 29, 2017
IX.B.3. Calloway County High School Archery Bulls-Eye Club - Rebate Nights, Equipment Purchase and Repairs, December 2017 - March 2018
IX.B.4. Calloway County High School Choir - Mug and Decal Sales, Purchase Formals, November 13, 2017 - November 27, 2017
IX.B.5. Calloway County High School Future Business Leaders of America - Pancake Breakfast, Competition Fees and Travel, February 17, 2018
IX.B.6. CCHS Lady Laker Backboard Club - Free Throw Donations, Meals and Equipment, November 10, 2017 - November 25, 2017
IX.B.7. Calloway County High School Laker Track Club - Concession Sales, Purchase Equipment and Apparel, March 2018 - April 2018
IX.B.8. Calloway County High School Laker Track Club - Restaurant Rebate Night at Don Sol, Purchase Track Equipment and Apparel, December 14, 2017
IX.B.9. Calloway County High School Laker Track Club - Sponsorship Signs, January 2018 - March 2018
IX.B.10. Calloway County High School Project Graduation Class of 2018 - Pass the Hat, December 2017 - February 2018
IX.B.11. Calloway County Middle School Speech Team - T-shirt Sales, Tournament and Travel Expenses, November 2017
IX.B.12. Southwest Elementary - Polar Express Movie Night, Parent Teacher Association Funds, December 2017
IX.C. Records Destruction Requests (Requestor - Title, Series)
IX.C.1. CCHS - Accounts Payable (L5394), Accounts Receivable (L5282), Student Activity Fund (L5341), Fundraising Activity Request (L2458), Bank Record File (L5283), Student Budget (L2457), Ticket Sales (L2459)
IX.D. School Facility Use Requests (Organization, Facility, Purpose, Dates)
IX.D.1. Southwest Parent Teacher Association - Southwest Elementary Gymnasium and School, Movie Night, December 2017
IX.E. Surplus Requests (Requestor - Items Declared)
IX.E.1. East Elementary - 124 Plastic Student Chairs
IX.E.2. Food Service Preschool - Two Door Refrigerator: FA # 11495
IX.F. Travel Requests (Requestor - Purpose, Location, Dates)
IX.F.1. Dunnaway, Jennifer - Speech Competition, LaRue County Hodgenville, Kentucky, January 12, 2018 - January 13, 2018
IX.F.2. Dunnaway, Jennifer - Speech Competition, Lakewood Buchanan, Tennessee, January 20, 2018
IX.F.3. Dunnaway, Jennifer - State Speech Tournament, Lexington, Kentucky, March 22, 2018 - March 24, 2018
IX.F.4. Gray, Erica - Athletic Competition, Southern Illinois University Carbondale, Illinois, November 20, 2017
IX.F.5. Johnson, Rachel - Council for Exceptional Children Conference, Louisville, Kentucky, November 19, 2017 - November 20, 2017
IX.F.6. Lax, Tim - Kentuckian Crop Production Seminar, French Lick, Indiana, November 27, 2017 - November 28, 2017
IX.F.7. McWherter, Chris - Wrestling Tournament, Benton, Illinois, December 9, 2017
IX.F.8. Waller, Valerie - Basketball Tournament, Henry County Paris, Tennessee, December 2, 2017
IX.F.9. Webb, Troy - Softball Tournament, South Warren Bowling Green, Kentucky, March 23, 2018 - March 24, 2018

IX.F.10. Webb, Troy - Softball Tournament, Waverly, Tennessee, April 6, 2018 - April 7, 2018
IX.G. Travel Requests - Informational
IX.H. Request Approval of the Calendar Committee SY 2018 - 2019
IX.I. Non Resident Contracts for SY 2018 - 2019 (Fulton County, Graves County, Marshall County, Mayfield Independent, McCracken County, Paducah Independent, and Trigg County)
IX.J. Request Approval of Non Resident Contract for Paducah Public Schools SY 2018 - 2019
IX.K. Special Education Request for Shortened School Day
IX.L. Cavitt Property Proposal by Calloway County Future Farmers of America Chapter
IX.M. Request Approval of Pitney Bowes Lease Agreement
IX.N. Request Approval of Bus and Vehicle Sales
IX.O. Policy Revision (01.45) Board Meeting Agenda - First Reading

X. PERSONNEL

Order #447 - Motion Passed: Approval of the Superintendent's report of Personnel Actions passed with a motion by Mr. Jay Housden and a second by Mr. Van Pittman.

Mr. Jeff Gordon	Yes
Ms. B. Leeann Myers	Yes
Mr. Jay Housden	Yes
Mr. Van Pittman	Yes
Mr. Scott Lowe	Yes

I have received and accepted the letters of resignation as indicated below:

Elizabeth Jones	Cook/Baker, District Wide, effective November 03, 2017.

I have received and accepted the following letter of retirement:

Charles Capps	Bus Driver, Bus Garage, effective December 31, 2017.
Camille Hopkins	Parent Liaison, District Wide, effective January 01, 2018.

The following individuals have been employed for the 2017-2018 school year. They have signed and received their contract and/or have been notified of their employment by certified mail or personal delivery. The individual and position for which each has been employed is listed below:

Certified:

James Revell	Teacher, CCMS
Chuck Williams	Early Childhood Consultant/Specialist, RTC

Classified Professional:

Patrick Kilby	LAN Technician, District Wide

Classified:

Paul Driver	Part-Time Substitute Bus Driver, Bus Garage
Elysa Elkins	Instructional Assistant, Southwest Elementary
Keela Mohler	Childcare Provider, CCPS
Carli Pace	Student Worker, CCPS
Michelle Sullivan	L.A.S.E.R. On-Site Director, District Wide
Rebecca Sullivan	Cook/Baker, District Wide
Johnny Webb	Bus Driver, Bus Garage
Anne-Tyler Wilkerson	Student Worker, CCPS

Paraprofessional:

Jennifer Price	Assistant Tennis Coach, CCHS
Joshua Price	Tennis Coach, CCHS
Travis Turner	Head Baseball Coach, CCHS

The following individuals listed below have been employed for extra service duties for 2017-2018 as indicated:

Lynne Caulkins	L.A.S.E.R. Childcare Provider, East Elementary
Edward Chapman	Assistant Baseball Coach, CCHS
Tamyra Coleman	L.A.S.E.R. Lead Teacher, East Elementary
Robyn Darnell	L.A.S.E.R. Lead Teacher, Southwest Elementary
Tommy Futrell	9th Grade Boys Assistant Basketball Coach, CCHS
Kaysin Higgins	L.A.S.E.R. Lead Teacher, North Elementary
Susan Lawrence	L.A.S.E.R. Childcare Provider, North Elementary
Stacey McCuiston	L.A.S.E.R. Lead Teacher, Southwest Elementary
Patti McIntosh	L.A.S.E.R. Lead Teacher, Southwest Elementary
Kristen Mikulcik	Assistant Cross Country Coach, CCHS
Kristen Mikulcik	Track Events Coach, CCHS

The following individuals were approved for Family Medical Leave Act:

Katie McCuiston	From October 10, 2017 through January 02, 2018 for a total of 49 days.

XI. ADMINISTRATIVE REPORTS

XI.A. Attendance Report

Mr. Josh McKeel reported an attendance rate of 96.37% for the end of month 3. He informed the Board that the District is down 104 students and has 217 non-resident students. He also informed the Board that due to no school on October 27, 2017 for the water contamination throughout the county, we will be in school on Wednesday, December 20, 2017.

XI.B. Area Technology Center

Mr. Dan Hicks discussed the final walk through with the architects and explained his concerns with the plumbing issues in the east side bathrooms.

XI.C. Finance Report

Ms. Amy Owens was not present to report. Mr. Settle presented the Board with the monthly financial information. He reported a beginning balance for the month of November of $7,753,842.21 with receipts of $1,952,249.18 and expenditures of $1,984,287.30. The closing balance for the month of October was $7,721,804.09.

XI.D. Food Service Report

Ms. Pat Lane explained that the Department of Agriculture Division of Food Distribution visited the Board Office and North Elementary on October 18, 2017 and reported no findings.

XI.E. Maintenance Report

Mr. Duncan was unavailable to report.

XI.F. Technology Report

Mr. Caleb Reinhardt was unavailable to report.

I.G. Transportation Report

Mr. Tommy Futrell reported that the four new buses had been ordered and are expected to arrive in May 2018. He thanked the Board for approving the surplus sales of the bus and vehicles.

XI.H. School Reports
XI.H.1. Calloway County High School
XI.H.2. Calloway County Middle School
XI.H.3. East Elementary School
XI.H.4. North Elementary School
XI.H.5. Southwest Elementary School
XI.H.6. Calloway County Preschool

XII. SUPERINTENDENT'S REPORT

Mr. Settle congratulated CCHS Laker Band for earning a spot in the coveted final four during the KMEA State Competition and finishing fourth in the 3A category.

He also congratulated the CCHS Boys Laker Soccer Team on their Regional Championship. Mr. Settle was very proud of their efforts in the state playoff game against Davies County where the Lakers lost in overtime.

Mr. Settle announced that the CCHS Academic Team won first place in the Murray State Chemistry Scholarship Tournament for the sixth consecutive year.

He updated the Board on the Greenhouse Project, explaining that we are waiting for the City of Murray to hook up the gas. Once that is completed the final walk through can be scheduled.

Mr. Settle discussed the need for a Board work session meeting and asked the Board Members if December 4, 2017 at 6 PM would be acceptable. He explained that this would be a time to welcome Scott Lowe, the new Board Member and provide the opportunity to discuss topics in a open discussion atmosphere.

XIII. ADJOURN

Order #448 - Motion Passed: Approval to adjourn the meeting passed with a motion by Mr. Jay Housden and a second by Mr. Van Pittman.

Mr. Jeff Gordon	Yes
Ms. B. Leeann Myers	Yes
Mr. Jay Housden	Yes
Mr. Van Pittman	Yes
Mr. Scott Lowe	Yes

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Chairperson Superintendent