Calloway County Board of Education

December 14, 2017 6:00 PM
2110 College Farm Road
Murray, KY

Attendance Taken at 6:00 PM:

Present Board Members:
Mr. Jeff Gordon
Ms. B. Leeann Myers
Mr. Jay Housden
Mr. Van Pittman
Mr. Scott Lowe

I. CALL TO ORDER

II. RECOGNITIONS/PRESENTATIONS

III. MINUTES

Order #450 - Motion Passed: Approval of the minutes of the November 9, 2017 Regular Meeting and the December 4, 2017 Special Called Meeting passed with a motion by Ms. B. Leeann Myers and a second by Mr. Jay Housden.

Mr. Jeff Gordon	Yes
Ms. B. Leeann Myers	Yes
Mr. Jay Housden	Yes
Mr. Van Pittman	Yes
Mr. Scott Lowe	Yes

III.A. Minutes of the November 9, 2017 Regular Meeting
III.B. Minutes of the December 4, 2017 Special Called Meeting

IV. PUBLIC COMMENTS

Mr. Gordon opened the floor for public comments. No comments were made.

V. AUDIT REPORT FOR FISCAL YEAR 2017

Mr. Jason Anderson from Alexander Thompson Arnold PLLC presented the FY2017 audit report to the Board and community. He discussed the components of the audit, financial statements, and the differences in government-wide statements and fund-level statements. He commended management for budget adjustments and cooperation during the audit.

Order #451 - Motion Passed: Approval of the FY2017 Audit Report passed with a motion by Mr. Jay Housden and a second by Ms. B. Leeann Myers.

Mr. Jeff Gordon	Yes
Ms. B. Leeann Myers	Yes
Mr. Jay Housden	Yes
Mr. Van Pittman	Yes
Mr. Scott Lowe	Yes

VI. FINANCIAL

Order #452 - Motion Passed: Approval of the Monthly Financial Report, Balance Sheet, Food Service Claims, all other claims, and the receipt of the Heritage Bank and BB&T credit card statements passed with a motion by Ms. B. Leeann Myers and a second by Mr. Jay Housden.

Mr. Jeff Gordon	Yes
Ms. B. Leeann Myers	Yes
Mr. Jay Housden	Yes
Mr. Van Pittman	Yes
Mr. Scott Lowe	Yes

VI.A. Monthly Financial Report/Balance Sheet
VI.B. Food Service Claims
VI.C. All Other Claims
VI.D. Credit Card Statements

DIRECT DISBURSEMENTS

223300	AT&T	341.77
223301	BP	222.98
223302	Max Arnold & Sons LLC	18,876.34
223303	Murray Electric System	34,629.41
223304	Time Warner	851.12
223305	Calloway County Sheriff	115,419.27
223306	Heritage Bank Card	559.95
223307	Kentucky State Treasurer	19,911.61
223308	Murray Municipal	4,070,04
223309	Reserve – Pitney Bowes	1,500.00
223310	Baptist Health Paducah	588.00
223311	Shell	497.09
223312	Calloway County Sheriff	8,344.52
223313	Murray Electric Systems	31,329.19
223314	West KY Rural Electric	20,727.12

APPROVED

223331-223479	The Heritage Bank	472,720.88
223480-223542	The Heritage Bank	74,755.10

APPROVED (PAYROLL)

360403-360431	The Heritage Bank	625,107.89
360432-360934	The Heritage Bank	920,911.00
360935-360946	The Heritage Bank	1,460.26

APPROVED (FOOD SERVICE)

223315-223330	The Heritage Bank	95,765.15

VII. AREA TECHNOLOGY CENTER CLAIMS - ALEXANDER, THOMPSON AND ARNOLD AUDITING SERVICES INVOICE IN THE AMOUNT OF $2,500.00, POMEROY IT SOLUTIONS INVOICE IN THE AMOUNT OF $16,248.88, MURRAY BOARD OF EDUCATION INVOICE IN THE AMOUNT OF $4,500.00, LINCOLN ELECTRIC COMPANY INVOICE IN THE AMOUNT OF $6,166.00 AND MURRAY ELECTRIC SYSTEMS INVOICE IN THE AMOUNT OF $400.00

Order #453 - Motion Passed: Approval of the Alexander, Thompson and Arnold Auditing Services invoice in the amount of $2,500.00, Pomeroy IT Solutions invoice in the amount of $16,248.88, Murray Board of Education invoice in the amount of $4,500.00, Lincoln Electric Company invoice in the amount of $6,166.00 and Murray Electric Systems invoice in the amount of $400.00 passed with a motion by Ms. B. Leeann Myers and a second by Mr. Jay Housden.

Mr. Jeff Gordon	Yes
Ms. B. Leeann Myers	Yes
Mr. Jay Housden	Yes
Mr. Van Pittman	Yes
Mr. Scott Lowe	Yes

VIII. SELECTION OF TWO BOARD MEMBERS TO SERVE ON THE MURRAY INDEPENDENT - CALLOWAY COUNTY FINANCE CORPORATION FOR THE AREA TECHNOLOGY CENTER 2018

Order #454 - Motion Passed: Mr. Jeff Gordon and B. Leeann Myers were nominated to serve on the Murray Independent - Calloway County Finance Corporation for the Area Technology Center. Nominations passed with a motion by Mr. Van Pittman and a second by Mr. Jay Housden.

Mr. Jeff Gordon	Yes
Ms. B. Leeann Myers	Yes
Mr. Jay Housden	Yes
Mr. Van Pittman	Yes
Mr. Scott Lowe	Yes

IX. CONSENT AGENDA

Order #455 - Motion Passed: Approval of the Consent Agenda as presented passed with a motion by Ms. B. Leeann Myers and a second by Mr. Jay Housden.

Mr. Jeff Gordon	Yes
Ms. B. Leeann Myers	Yes
Mr. Jay Housden	Yes
Mr. Van Pittman	Yes
Mr. Scott Lowe	Yes

IX.A. Donation Acceptance Requests (Beneficiary - Donation, Donator)
IX.A.1. Calloway County High School – 11¢, Red Robin Kula Foundation
IX.A.2. Calloway County High School Cheerleaders - $1,700.00 for Ribbons and Bows, Spirit Boosters
IX.A.3. Calloway County High School Future Farmers of America - $50.00, Alumni Association
IX.A.4. Calloway County High School Golf Team - $135.00 for entry fees, Don Johnson Memorial Donation
IX.A.5. Calloway County High School Golf Team - $600.00 for Travel, Hole in One Club Booster
IX.A.6. Calloway County High School Lady Laker Basketball Team - $800.00 for Uniforms and Travel, Lady Laker Backboard Booster Club
IX.A.7. Calloway County High School Softball Team - $1,000.00, Softball Boosters

IX.A.8. Calloway County High School Tennis Team - $1,500.00, Anonymous Donor
IX.A.9. Calloway County High School Tennis Team - $494.00, Land O'Lakes Foundation
IX.A.10. Calloway County High School Tennis Team Car Show - $100.00, Jane Gamble
IX.A.11. Calloway County Little Dribblers - $100.00, Ricky Lamkin
IX.A.12. Calloway County Middle School Youth Service Center - $25.00, Kelly Duncan
IX.A.13. Calloway County Middle School Youth Service Center - $343.82, Calloway County Board of Realtors
IX.A.14. East Elementary - $250.00 for 5th Grade Discovery Park Trip, Matthew and Monica Price
IX.A.15. East Elementary - 6 Dozen Donuts for Veteran's Day Program, Dunkin Donuts
IX.A.16. Southwest Elementary - $27.35, Coca-Cola Gives
IX.A.17. Southwest Elementary - $183.48, Office Depot
IX.A.18. Southwest Elementary - $494.00, Land O'Lakes Foundation
IX.B. Fund Raiser Requests (Organization - Activity, Purpose, Dates)
IX.B.1. Calloway County High School Laker Backboard Club - Laker Legends Game, Team Travel Expenses, January 2018 - February 2018
IX.B.2. Calloway County High School Project Graduation 2018 - Boston Butt Sales, Project Graduation, March 12, 2018 - March 23, 2018
IX.B.3. Calloway County High School Student Council - Christmas Sweaters and Supplies, Spirit Stick and Reward for Winning Class, December 19, 2017
IX.B.4. Calloway County High School Touchdown Club - Strawberry Sales, Refurbish Equipment, January 2018 - February 2018
IX.B.5. Calloway County High School Track Team - Sirloin Stockade Rebate Night, Purchase Equipment, January 11, 2018
IX.B.6. Calloway County Middle School Parent Teacher Association - Movie Ticket Sales, Parent Teacher Association and Youth Services Laker Christmas, December 2017
IX.B.7. Calloway County Middle School Parent Teacher Association - My School Color Run, Parent Teacher Association, April 28, 2018
IX.B.8. Calloway County Preschool - Christmas Program DVD Sales, DVD Expenses and Lovett Auditorium Rental, January 16, 2018
IX.B.9. Calloway County Project Unify - Potluck Lunch, Polar Plunge Team, January 19, 2018
IX.B.10. East Elementary - Yearbook Sales, Yearbook for Students, January 2, 2018 - May 14, 2018
IX.C. Records Destruction Requests (Requestor - Title, Series)
IX.C.1. Calloway County High School - Accounts Payable (L5294), Accounts Receivable (L528), Student Activity (L5341), Fundraising (L2458), Bank Records (L5283), Student Activities (L2457), Requisition Ticket Sales (L2459)
IX.D. School Facility Use Requests (Organization, Facility, Purpose, Dates)
IX.D.1. Murray - Calloway Soccer Association - North Elementary Gymnasium, January 2018 - February 2018
IX.E. Travel Requests (Requestor - Purpose, Location, Dates)
IX.E.1. Fritsche, Ashley - Future Business Leaders of America, Nashville, Tennessee, January 25, 2018 - January 26, 2018
IX.E.2. Herndon, Randy - Student Network National Convention and Competition, Nashville, Tennessee, March 14, 2018 - March 18, 2018
IX.E.3. McWherter Chris - Calloway County High School Wrestling Dual, Clarksville, Tennessee, December 30, 2017
IX.E.4. McWherter, Chris - Calloway County High School Wrestling Tournament, Smyrna, Tennessee, January 5, 2018 - January 6, 2018
IX.E.5. Owens, Amy - KASBO MUNIS Academy, Lexington, Kentucky, March 28, 2018 - March 30, 2018

IX.E.6. Price, Mary - BETA Club State Convention, Lexington, Kentucky, January 28, 2018 - January 30, 2018
IX.E.7. Ross, Molly - Calloway County Speech Team Tournament, Davies County, Kentucky, January 6, 2018
IX.E.8. Ross, Molly - Calloway County Speech Team Tournament, Louisville, Kentucky, January 19, 2018 - January 20, 2018
IX.E.9. Slaton, Jeff - FIRST Robotics, Huntsville, Alabama, January 6, 2018
IX.E.10. Wicker, Rhonda - Kentucky YMCA Assembly, Louisville, Kentucky, March 25, 2018 - March 27, 2018
IX.F. Travel Requests - Informational
IX.G. First Amendment to Option and Lease Agreement with Crown Castle
IX.H. Food Service Request for Adult Meal Pricing
IX.I. Collaborative Agreement between Calloway County School District and Emerald Therapy Center
IX.J. Request to form Calloway County High School B.A.S.S. Club
IX.K. Request to Recommit Funds
IX.L. Policy Revision (01.45) Board Meeting Agenda - Final Reading
IX.M. Review of Procedure (01.44 AP.21) Request to Receive Special Meeting Notification by Email
IX.N. Policy Revision (08.221) Grading - First Reading
IX.O. Non Resident Contract - Graves County 2018 - 2019 SY
IX.P. Requests for Hardship Graduation

X. PERSONNEL

Order #456 - Motion Passed: Approval of the Superintendent's report of Personnel Actions passed with a motion by Ms. B. Leeann Myers and a second by Mr. Jay Housden.

Mr. Jeff Gordon	Yes
Ms. B. Leeann Myers	Yes
Mr. Jay Housden	Yes
Mr. Van Pittman	Yes
Mr. Scott Lowe	Yes

I have received and accepted the letters of resignation as indicated below:

Sara Adams	Assistant Volleyball Coach, CCHS, effective June 30, 2018.
Kimberly Cossey	Instructional Assistant, CCPS, effective November 09, 2017.
Amy Futrell	Night School Teacher, CCHS, effective November 10, 2017.
Mickey Garrison	Head Football Coach, CCHS, effective June 30, 2018.
Molly Maupin	Instructional Assistant, East, effective November 03, 2017.
Mary Price	Head Volleyball Coach, CCHS, effective June 30, 2018.
Rebecca Sullivan	Cook/Baker, District Wide, effective November 17, 2017.

The following individuals have been employed for the 2017-2018 school year. They have signed and received their contract and/or have been notified of their employment by certified mail or personal delivery. The individual and position for which each has been employed is listed below:

Certified:

Elizabeth Breitling	Emergency Teacher, Substitute
Judy Douglas	Teacher, Substitute
Leslie Franklin	Emergency Teacher, Substitute
Bailey Green	Emergency Teacher, Substitute
Sarah Heinz	Emergency Teacher, Substitute
Brittany Knight	Emergency Teacher, Substitute
Susan Lassiter	Teacher, Substitute
Scott McGlinchey	Emergency Teacher, Substitute
Courtney Omer	Emergency Teacher, Substitute
Meredith Riley	Teacher, Substitute
Jeannie Russell	Teacher, East Elementary
Kristen Swisher	Teacher, Substitute
Austin Wynn	Emergency Teacher, Substitute

Classified:

Leslie Franklin	Instructional Assistant, Substitute
Leslie Franklin	Secretary, Substitute
Bailey Green	Instructional Assistant, Substitute
Sarah Heinz	Instructional Assistant, Substitute
Brittany Knight	Instructional Assistant, Substitute
Susan Lassiter	Instructional Assistant, Substitute
Susan Lassiter	Secretary, Substitute
Michael McClain	Instructional Assistant, East Elementary
Scott McGlinchey	Instructional Assistant, Substitute
Keela Mohler	Childcare Provider, CCPS
Courtney Omer	Instructional Assistant, Substitute
Christina Pennington	Secretary, Substitute
Meredeth Riley	Childcare Provider, Substitute
Rocky White	Bus Driver, Bus Garage

Paraprofessional:

Shawn Hanes	Assistant Wrestling Coach, CCHS
Chris McWherter	Head Wrestling Coach, CCHS
Jeremy Stom	7th Grade Boys Basketball Coach, CCMS
Mike Wicker	Head Track Coach, CCHS

The following individuals listed below have been employed for extra service duties for 2017-2018 as indicated:

Kacee Barrow	ESS Teacher, CCHS
Cody Brown	8th Grade Boys Basketball Coach, CCMS
Kris Fazi	ESS Teacher, CCHS
Erica Gray	ESS Teacher, CCHS
Connie Umstead	ESS Teacher, CCHS
Kathryn Walls	ESS Teacher, CCHS

Melissa Wetherington	ESS Teacher, CCHS

The following individuals were approved for Family Medical Leave Act:

Janna Bell	From November 09, 2017 through December 01, 2018 for a total of 15 days.
Elizabeth Sullivan	From November 22, 2017 through January 01, 2018 for a total of 18 days.
Gwenda Wilhelm	Extension November 28, 2017 through Jan 01, 2018 for a total of 17 additional days.

XI. ADMINISTRATIVE REPORTS

Order #457 - Motion Passed: Acceptance of the Administrator's reports passed with a motion by Mr. Jay Housden and a second by Mr. Scott Lowe.

Mr. Jeff Gordon	Yes
Ms. B. Leeann Myers	Yes
Mr. Jay Housden	Yes
Mr. Van Pittman	Yes
Mr. Scott Lowe	Yes

XI.A. Attendance Report

Mr. Josh McKeel informed the Board that attendance reflected sickness that had spread District - wide. Due to the stomach bug, strep throat and flu attendance was down to 94.3%. He then reported the Calendar Committee had 2 calendar recommendations that would be presented in a survey and that information had been sent out to parents, students and teachers directing them to the survey site. Mr. McKeel stated we had 321 surveys completed as of today and he hoped that notifications on the District Website, Facebook, e-mail and paper copies would assist people in completing the survey.

XI.B. Area Technology Center

Mr. Hicks reported that the ATC was putting grant money and Board funding to good use by purchasing some much needed equipment and resource materials for the students.

XI.C. Finance Report

Ms. Amy Owens reported a beginning balance for the month of December of $12,698,896.41 with receipts of $7,322,167.70 and expenditures of $2,355,075.38. The closing balance for the month of November was $7,721,804.09.

XI.D. Food Service Report

Ms. Pat Lane wished the Board, Teachers and Staff a Merry Christmas and invited everyone to enjoy the Christmas meal at the schools on Friday, December 15th.

XI.E. Maintenance Report

Mr. Kenny Duncan reported that Calloway County Schools are among the top highest energy performing districts in Kentucky, earning two of our schools' an Energy Star Certification from the Environmental Protection Agency (EPA), Calloway

County High School and Southwest Elementary School. He then discussed the water pressure issue the High School has had for years and explained why the new Green House did not have enough pressure to accommodate the irrigation system. Mr. Duncan stated that many options were being researched to reach an affordable solution to the water pressure issues.

XI.F. Technology Report

Mr. Caleb Reinhardt reported the technology department had been very busy with the District wide e-mail Microsoft migration.

XI.G. Transportation Report

Mr. Tommy Futrell was unavailable to report.

XI.H. School Reports
XI.H.1. Calloway County High School
XI.H.2. Calloway County Middle School
XI.H.3. East Elementary School
XI.H.4. North Elementary School
XI.H.5. Southwest Elementary School
XI.H.6. Calloway County Preschool

XII. SUPERINTENDENT'S REPORT

Mr. Settle expressed the need to resolve the water pressure issues at the High School in the most economical way.

Mr. Settle explained to the Board that he attended the Kentucky Association of School Superintendents conference earlier in the week. He discussed the topics from the conference which included legislature, funding and pension concerns.

Order #458 - Motion Passed: Acceptance of the Superintendent's report passed with a motion by Ms. B. Leeann Myers and a second by Mr. Jay Housden.

Mr. Jeff Gordon	Yes
Ms. B. Leeann Myers	Yes
Mr. Jay Housden	Yes
Mr. Van Pittman	Yes
Mr. Scott Lowe	Yes

XIII. ADJOURN

Order #459 - Motion Passed: Approval to adjourn the meeting passed with a motion by Mr. Jay Housden and a second by Ms. B. Leeann Myers.

Mr. Jeff Gordon	Yes
Ms. B. Leeann Myers	Yes
Mr. Jay Housden	Yes
Mr. Van Pittman	Yes
Mr. Scott Lowe	Yes

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Chairperson Superintendent