Calloway County Board of Education

February 08, 2018 6:00 PM
North Elementary School
2928 Brinn Road
Murray, KY

Attendance Taken at 6:00 PM:

Present Board Members:
Mr. Jeff Gordon
Ms. B. Leeann Myers
Mr. Jay Housden
Mr. Van Pittman
Mr. Scott Lowe

I. CALL TO ORDER

II. RECOGNITIONS/PRESENTATIONS

Ms. Melinda Hendley welcomed the Board and community to North Elementary.

II.A. North KPREP Distinguished Students

Ms. Hendley congratulated 11 students for receiving distinguished results on the 2016 - 2017 KPREP exam. There were 3 students from the 3rd grade, 7 students from the 4th grade and 1 student from the 5th grade that received distinguished certificates.

II.B. National Board Certified Teachers

Mrs. Hendley recognized 2 teachers from North Elementary, Noraa Ransey and Julie Haneline, who recently received National Board Certification.

III. MINUTES OF THE JANUARY 11, 2018 REGULAR MEETING

Order #468 - Motion Passed: Approval of the minutes of the January 11, 2018 Regular Meeting passed with a motion by Mr. Scott Lowe and a second by Mr. Jay Housden.

Mr. Jeff Gordon	Yes
Ms. B. Leeann Myers	Yes
Mr. Jay Housden	Yes
Mr. Van Pittman	Yes
Mr. Scott Lowe	Yes

IV. FINANCIAL

The Board was presented with a claim to reimburse Superintendent Settle for travel expenses occurring during the inclement weather with all other claims and warrants.

Order #469 - Motion Passed: Approval of the Monthly Financial Report, Balance Sheet, Food Service Claims, all other claims, and the receipt of the Heritage Bank and BB&T credit card statements passed with a motion by Ms. B. Leeann Myers and a second by Mr. Jay Housden.

Mr. Jeff Gordon	Yes
Ms. B. Leeann Myers	Yes
Mr. Jay Housden	Yes
Mr. Van Pittman	Yes
Mr. Scott Lowe	Yes

DIRECT DISBURSEMENTS

223707	AT&T	341.77
223708	BB&T Financial	299.38
223709	Heritage Bank Card	509.95
223710	Kentucky State Treasurer	75.00
223711	Murray Municipal	6,092.04
223712	Wal-Mart Community/GEMB	68.18
223713	Kentucky State Treasurer	21,227.94
223714	C&C Equipment Rental Inc	4,000.00
223715	West Ky Rural Electric	17,687.37
223716	Calloway County Sheriff	7,935.46

APPROVED

223731-223803	The Heritage Bank	102,161.81
223804-223885	The Heritage Bank	119,577.74

APPROVED (PAYROLL)

361525-361553	The Heritage Bank	623,441.36
361554-362067	The Heritage Bank	939,240.56

APPROVED (FOOD SERVICE)

223717-223730	The Heritage Bank	96,430.74

IV.A. Monthly Financial Report/Balance Sheet
IV.B. Food Service Claims
IV.C. All Other Claims
IV.D. Credit Card Statements

V. AREA TECHNOLOGY CENTER

Order #470 - Motion Passed: Approval of the Area Technology Center invoices passed with a motion by Mr. Jay Housden and a second by Mr. Van Pittman.

Mr. Jeff Gordon	Yes
Ms. B. Leeann Myers	Yes
Mr. Jay Housden	Yes
Mr. Van Pittman	Yes
Mr. Scott Lowe	Yes

V.A. ATC Claims

VI. SOUTHWEST REQUEST TO SOLICIT DONATIONS FOR AN ELECTRONIC SIGN

Ms. Jodi Butler addressed the Board with a request to solicit donations and sell advertisements to purchase an electronic sign for the front of Southwest Elementary. The existing sign is rusted and hard to maintain with current information. A new electronic sign will cost $9,500.00 which would require advertising sales or multiyear fundraising to purchase. The Board Members inquired about Parent Teacher Association involvement and wanted Ms. Butler to explore soliciting donations and report back to the Board at the May 10, 2018 meeting.

VII. SELECTION OF BOARD MEMBER TO SERVE ON THE 2018 - 2019 CODE OF ACCEPTABLE BEHAVIOR AND DISCIPLINE COMMITTEE

Order #471 - Motion Passed: The nomination of Mr. Van Pittman to serve on the 2018 - 2019 Code of Acceptable Behavior and Discipline Committee passed with a motion by Ms. B. Leeann Myers and a second by Mr. Jay Housden.

Mr. Jeff Gordon	Yes
Ms. B. Leeann Myers	Yes
Mr. Jay Housden	Yes
Mr. Van Pittman	Yes
Mr. Scott Lowe	Yes

VIII. TECHNOLOGY REQUEST FOR PREMIER FIRE AND SECURITY BID

Mr. Caleb Reinhardt requested the Board approve the technology fiber optic bid from Premier Fire and Security. The bid includes connection of the Greenhouse with materials and labor at $3,875.00, the connection of the Hoke Athletic building with materials and labor at $3,980.00 and the connection of the Transportation/Bus Garage with materials and labor at $18,635.00. E-rate discounts of 90% will be effective for the bids; the District will owe 10% of the balance.

Order #472 - Motion Passed: Approval of the Premier Fire and Security Bid passed with a motion by Mr. Scott Lowe and a second by Ms. B. Leeann Myers.

Mr. Jeff Gordon	Yes
Ms. B. Leeann Myers	Yes
Mr. Jay Housden	Yes
Mr. Van Pittman	Yes
Mr. Scott Lowe	Yes

IX. PUBLIC COMMENTS

Mr. Gordon opened the floor for public comments. No comments were made.

X. CONSENT AGENDA

Order #473 - Motion Passed: Approval of the Consent Agenda as presented passed with a motion by Mr. Van Pittman and a second by Mr. Jay Housden.

Mr. Jeff Gordon	Yes
Ms. B. Leeann Myers	Yes
Mr. Jay Housden	Yes
Mr. Van Pittman	Yes
Mr. Scott Lowe	Yes

X.A. Donation Acceptance Requests (Beneficiary - Donation, Donator)
X.A.1. Calloway County High School Harbour Youth Service Center Laker Christmas - $10.00, Chad and Jennifer Stubblefield
X.A.2. Calloway County High School Harbour Youth Service Center Laker Christmas - $10.00, Darra Benson
X.A.3. Calloway County High School Harbour Youth Service Center Laker Christmas - $20.00, Bill and Carol Sampson
X.A.4. Calloway County High School Harbour Youth Service Center Laker Christmas - $20.00, Thomas and Monica Marshall
X.A.5. Calloway County High School Harbour Youth Service Center Laker Christmas - $30.00, Samantha Mayo
X.A.6. Calloway County High School Harbour Youth Service Center Laker Christmas - $40.00, Tommy and Terri Futrell
X.A.7. Calloway County High School Harbour Youth Service Center Laker Christmas - $45.00, Christopher King
X.A.8. Calloway County High School Harbour Youth Service Center Laker Christmas - $45.00, Ronald and Erica Jackson
X.A.9. Calloway County High School Harbour Youth Service Center Laker Christmas - $85.00, Jo Pat and Jo Beth Robertson
X.A.10. Calloway County High School Harbour Youth Service Center Laker Christmas - $100.00, Marsha Dale
X.A.11. Calloway County High School Harbour Youth Service Center Laker Christmas - $100.00, West Side Baptist Church
X.A.12. Calloway County High School Harbour Youth Service Center Laker Christmas - $100.00, West Side Baptist Church
X.A.13. Calloway County High School Harbour Youth Service Center Laker Christmas - $150.00, Jackie Harrison
X.A.14. Calloway County High School Harbour Youth Service Center Laker Christmas - $200.00, Brooks Chapel Methodist Church
X.A.15. Calloway County High School Harbour Youth Service Center Laker Christmas - $474.31, Pella and D&R Salvage
X.A.16. Calloway County High School Harbour Youth Service Center Laker Christmas - $496.58, Pella and D&R Salvage
X.A.17. Calloway County High School Laker Softball - $250.00, Independence Foundation
X.A.18. Calloway County High School Robotics Club - $144.00, Hardin County Schools
X.A.19. East Elementary School - $486.00, Box-tops
X.A.20. North Elementary 5th Grade Class - $104.00, Melissa Berhow, Melissa Bouland, Chrystie Chapman and Lindsey Dean
X.B. Fund Raiser Requests (Organization - Activity, Purpose, Dates)
X.B.1. Calloway County High School Laker Band - Culver's Pancake Breakfast, Laker Band, March 10, 2018
X.B.2. Calloway County High School and Calloway County Middle School Laker Band - Butter Braid Sales, Laker Band, February 26, 2018 - March 9, 2018
X.B.3. Calloway County High School Choir - Dessert Cabaret and Talent Show, Choir Music and Outfits, March 24, 2018
X.B.4. Calloway County High School Future Business Leaders of America - LaCocina Rebate Night, Donation for Marshall County FBLA Club, February 13, 2018
X.B.5. Calloway County High School Laker Baseball - Discount Card Sales, Equipment and Field Expenses, March 2018 - June 2018
X.B.6. Calloway County High School Laker Baseball - Donation Letters, Equipment and Field Expenses, March 2018 - June 2018

X.B.7. Calloway County High School Laker Softball - Scrimmage Day, Equipment and Travel Costs, March 17, 2018
X.B.8. Calloway County High School Project Unified Club - Rebate Nights at Don Sol, Sirloin Stockade, Gatti's, Culver's and Panera Bread, Track Uniform Purchases, March 2018 - May 2018
X.B.9. Calloway County Middle School Speech Team - Chocolate Sales, State Tournament Expenses, February 26, 2018 - March 16, 2018
X.B.10. East Elementary Parent Teacher Association - Butter Braid Sales, Student Activities, March 2018
X.B.11. East Elementary Parent Teacher Association - Mother and Son Dance, Student Activities, February 24, 2018
X.B.12. North Elementary Parent Teacher Association - School Supply Kits, North PTA Fund, February 13, 2018 - May 15, 2018
X.B.13. North Elementary Parent Teacher Association - Spiritwear Sales, North PTA Fund, February 12, 2018 - March 2, 2018
X.B.14. North Elementary Parent Teacher Association - Winter Carnival, North PTA Fund, March 2, 2018
X.C. Records Destruction Requests (Requestor - Title, Series)
X.C.1. Central Office - Banking Records Files (L5283), Accounts Receivable Files (L5282)
X.C.2. Central Office - Teacher Evaluation of PD Activity (L2042), Special Education Due Process (L2001), Professional Development (L2041)
X.C.3. Central Office - Wage and Tax Statements/W-2 (L5262), Employer's Annual Return of Income Tax Withheld (L5269), Employer's Quarterly Federal Income Tax Return (L5270), Employer's Monthly Return of Income Tax Withheld (L5268), Income Tax Forms/1099 (L5267)
X.D. School Facility Use Requests (Organization, Facility, Purpose, Dates)
X.D.1. Calloway County Health Department - East Elementary School, Public Health Emergency Site, February 2018 - June 2018
X.D.2. Calloway County Health Department - North Elementary School, Public Health Emergency Site, February 2018 - June 2018
X.D.3. Calloway County Health Department - Southwest Elementary School, Public Health Emergency Site, February 2018 - June 2018
X.D.4. East Elementary Parent Teacher Association - East Elementary School and Gymnasium, Mother Son Dance, February 24, 2018
X.D.5. West KY Explosion Softball - Southwest Elementary Gymnasium, February 2018 - March 2018
X.E. Travel Requests (Requestor - Purpose, Location, Dates)
X.E.1. Board Members - Kentucky School Board Association Annual Meeting, Louisville, Kentucky, March 1, 2018 - March 4, 2018
X.E.2. Butler, Greg - Class 2A Basketball Meeting, Corbin, Kentucky, February 20, 2018 - February 21, 2018
X.E.3. Butler, Greg - Athletic Director Conference, Louisville, Kentucky, April 24, 2018 - April 27, 2018
X.E.4. Fritsche, Ashley - Kentucky State Future Business Leaders Association Conference, April 16, 2018 - April 18, 2018
X.E.5. Hultman, Mitch - Regional History Bee, Franklin, Tennessee, March 3, 2018
X.E.6. Jones, Angie - Kentucky Society for Technology in Education Conference, Louisville, Kentucky, March 7, 2018 - March 9, 2018
X.E.7. King, Christopher - Wrestling State Tournament, Georgetown, Kentucky, February 15, 2018 - February 18, 2018
X.E.8. Lane, Pat - Summer Food Program Summit, Louisville, Kentucky, February 12, 2018 - February 13, 2018
X.E.9. Lane, Pat - School Nutrition Conference, Las Vegas, Nevada, July 6, 2018 - July 12, 2018

X.E.10. Lax, Tim - Kentucky Farm and Machinery Show, Louisville, Kentucky, February 14, 2018 - February 16, 2018
X.E.11. Lax, Tim - Kentucky Young Farmer Association State Convention, Cadiz, Kentucky, March 16, 2018 - March 18, 2018
X.E.12. McWherter, Chris - Wrestling State Tournament, Lexington, Kentucky, February 15, 2018 - February 18, 2018
X.E.13. Myers, Leeann - Kentucky School Board Association Annual Meeting, Louisville, Kentucky, March 1, 2018 - March 4, 2018
X.E.14. Ransey, Noraa - National Board Certified Teachers Recognition Ceremony, Frankfort, Kentucky, February 19, 2018 - February 21, 2018
X.E.15. Sheridan, Onda - Kentucky Organization of Superintendents Administrative Assistants Annual Meeting, Louisville, Kentucky, March 1, 2018 - March 2, 2018
X.E.16. Smith, Debbra - Reading Recovery Meeting, Frankfort, Kentucky, February 28, 2018 - March 2, 2018
X.E.17. Reinhardt, Caleb - Kentucky Society for Technology in Education, Louisville, Kentucky, March 6, 2018 - March 9, 2018
X.E.18. Ward, Pam - Trauma Informed Care for Educators Training, Lexington, Kentucky, March 5, 2018 - March 6, 2018
X.F. Travel Requests - Informational
X.G. Calloway County Day Treatment Center - Improvement and Transition Plans
X.G.1. 2017 - 2018 Program Improvement Plan with Implementation and Impact Check
X.G.2. 2018 - 2019 Program Improvement Plan
X.G.3. 2017 - 2018 Student Transition Plan with Implementation and Impact Check
X.G.4. 2018 - 2019 Student Transition Plan
X.H. Family Resource and Youth Services Centers Assurance Certification for 2019 - 2020
X.I. Nonresident Pupil Contract for 2018 - 2019 (Trigg County Schools)
X.J. Permission to Renew or Advertise New Bid for Lawn Mowing Services
X.K. Permission to Renew or Advertise New Bids for Catalog and Inventory, Gasoline and Diesel Fuel, Individual and Group Pictures, Pest and Rodent Control, School Bus Tires, School Yearbook, Solid Waste Removal, E&O/ELL Insurance, Fleet Insurance, General Liability Insurance, Pollution Insurance, Property/Boiler Insurance, Student Insurance, Umbrella Insurance, and Workers' Comp Insurance
X.L. Permission to Request Proposals for Banking Services 2018 - 2020
X.M. Recommendation of the 2018 - 2019 School Calendar and Makeup Days
X.N. Revision Request for Substitute Salary Schedule 2017 - 2018
X.O. School Facilities Construction Commission KETS Offer of Assistance in FY 2018 in the amount of $43,386.00
X.P. Tentative School Based Decision Making Council Allocations for 2018 - 2019 School Year

XI. PERSONNEL

Order #474 - Motion Passed: Approval of the Superintendent's report of Personnel Actions passed with a motion by Mr. Jay Housden and a second by Mr. Van Pittman.

Mr. Jeff Gordon	Yes
Ms. B. Leeann Myers	Yes
Mr. Jay Housden	Yes
Mr. Van Pittman	Yes
Mr. Scott Lowe	Yes

I have received and accepted the letters of resignation as indicated below:

Amy Copeland	Cook/Baker, District Wide, effective January 15, 2018.
Tim Cunningham	Bus Driver, Bus Garage, effective February 01, 2018.

I have received and accepted the following letters of retirement:

Karen Birdsong	Instructional Assistant, Southwest Elementary, effective March 01, 2018.
Sharon Carlisle	Instructional Assistant, North Elementary, effective March 31, 2018.
Mitzie Coursey	Instructional Assistant, North Elementary, effective June 01, 2018.

The following individuals have been employed for the 2017-2018 school year. They have signed and received their contract and/or have been notified of their employment by certified mail or personal delivery. The individual and position for which each has been employed is listed below:

Certified:

Beth Brockman	Guidance Counselor, Substitute
Tiffany Buehler	Emergency Teacher, Substitute
Brittani Rogers	Emergency Teacher, Substitute
Ashley Wright	Emergency Teacher, Substitute

Classified:

Terry Apple	Bus Driver, Part-Time Substitute
Heather "Coco" Boone	Instructional Assistant, Southwest Elementary
Tiffanie Buehler	Secretary, Substitute
Tiffanie Buehler	Instructional Assistant, Substitute
Tiffanie Buehler	Childcare Provider, Substitute
April Fuqua	Cook/Baker, Substitute
April Fuqua	Secretary, Substitute
Lauren Johnson	Instructional Assistant, CCHS
Angelene McCuiston	Bus Driver, Part-Time Substitute
Brittani Rogers	Secretary, Substitute
Amy Workman	Secretary, Substitute
Ashley Wright	Instructional Assistant, Substitute

The following individuals listed below have been employed for extra service duties for 2017-2018 as indicated:

Kaysin Higgins	ESS Instructional Assistant, North Elementary

The following individuals were approved for Family Medical Leave Act:

Dara Lyell	From December 04, 2017 through March 16, 2018 for a total of 59 days.

Catherine Sames	From January 23, 2018 through March 26, 2018 for a total of 43 days.

XII. ADMINISTRATIVE REPORTS

Order #475 - Motion Passed: Approval of Administrative Reports passed with a motion by Mr. Jay Housden and a second by Ms. B. Leeann Myers.

Mr. Jeff Gordon	Yes
Ms. B. Leeann Myers	Yes
Mr. Jay Housden	Yes
Mr. Van Pittman	Yes
Mr. Scott Lowe	Yes

XII.A. Area Technology Center

Mr. Dan Hicks thanked the Board Members for their support and acceptance of the Area Technology Center claims.

XII.B. Attendance Report

Mr. Josh McKeel presented a partial report for month 6 stating overall enrollment compared to last year is down. He informed the Board that due to being out of school for the inclement weather in January the last day of school will be May 17, 2018.

XII.C. Finance Report

Ms. Amy Owens reported a beginning balance for the month of January of $12,176,562.38 with receipts of $2,564,863.79 and expenditures of $2,271,546.33. The closing balance for the month of January was $12,469,879.84. She expressed concerns to the Board of grant money cuts and the uncertainty of legislative decisions.

XII.D. Food Service Report

Ms. Pat Lane took a moment to brag on the substitutes for Food Service. Due to illness and absences, the number of substitutes has increased and they were performing well helping the staff to feed all students in the district.

XII.E. Maintenance Report

Mr. Kenny Duncan discussed the water pressure at the high school and the expense of adding a booster pump. The pump will be purchased and installed by the maintenance staff to cut the cost from $15,000.00 to approximately $7,000.00.

XII.F. Technology Report

Mr. Caleb Reinhardt discussed the tower lease negotiations with Crown Castle and explained to the Board that he was able to secure a higher monthly rate and open further options to offer tower space to other carriers.

XII.G. Transportation Report

Mr. Tommy Futrell informed the Board of 3 new drivers in training at this time to help with the shortage in the Transportation Department. He also explained that he was riding bus routes at this time to evaluate the efficiency of the route and to determine if changes need to be made.

XII.H. School Reports
XII.H.1. Calloway County High School
XII.H.2. Calloway County Middle School
XII.H.3. East Elementary School
XII.H.4. North Elementary School
XII.H.5. Southwest Elementary School
XII.H.6. Calloway County Preschool

XIII. SUPERINTENDENT'S REPORT

Order #476 - Motion Passed: Acceptance of the Superintendent's report passed with a motion by Mr. Van Pittman and a second by Mr. Jay Housden.

Mr. Jeff Gordon	Yes
Ms. B. Leeann Myers	Yes
Mr. Jay Housden	Yes
Mr. Van Pittman	Yes
Mr. Scott Lowe	Yes

Mr. Settle explained to the Board that the Department of Juvenile Justice sent notification that the contract with the Day Treatment Center would be terminated as of February 28, 2018. This will result in a reduction of $26,000.00 for the Day Treatment Center. Funding for the 2018 – 2019 School Year has not been determined.

He announced that Laker 4 Life Night, the recruitment for Kindergarten students, would be held Tuesday, February 13, 2018 at the Calloway County Middle School.

Mr. Settle invited the Board and community to the Calloway County High School Greenhouse Ribbon Cutting on April 13, 2018.

He congratulated the Calloway County Archery team on the strong finish at the Regional Tournament which allowed them to qualify for the State Tournament in March.

Mr. Settle proudly announced the Calloway County Middle School Speech Team won their 15th consecutive Regional Championship.

He congratulated the Calloway County Academic Team for their 5th consecutive Regional Championship.

Mr. Settle asked the DPP to report on safety plan changes and practices for the District. Mr. Josh McKeel stated that administrators have been in consultations with local and state law enforcement to strengthen Calloway County School District Safety Plans and procedures. He commended the principals, teachers and staff on their dedication to the safety of the students.

XIV. ADJOURN

Order #477 - Motion Passed: Approval to adjourn the meeting passed with a motion by Mr. Jay Housden and a second by Mr. Van Pittman.

Mr. Jeff Gordon	Yes
Ms. B. Leeann Myers	Yes
Mr. Jay Housden	Yes
Mr. Van Pittman	Yes
Mr. Scott Lowe	Yes

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Chairperson Superintendent