Calloway County Board of Education

January 11, 2018 6:00 PM
2110 College Farm Road
Murray, KY

Attendance Taken at 6:01 PM:

Present Board Members:
Mr. Jeff Gordon
Ms. B. Leeann Myers
Mr. Jay Housden
Mr. Van Pittman
Mr. Scott Lowe

I. CALL TO ORDER

II. RECOGNITIONS/PRESENTATIONS

II.A. Calloway County Board Member Appreciation Month

Assistant Superintendent, Brian Wilmurth thanked each Board Member for their dedication and willingness to serve the students and staff of the Calloway County School District. He presented the members with a card and gift as a token of appreciation from administrators, directors and Board Office staff.

III. MINUTES OF THE DECEMBER 14, 2017 REGULAR MEETING

Order #460 - Motion Passed: Approval of the minutes of the December 14, 2017 Regular Meeting passed with a motion by Ms. B. Leeann Myers and a second by Mr. Jay Housden.

Mr. Jeff Gordon	Yes
Ms. B. Leeann Myers	Yes
Mr. Jay Housden	Yes
Mr. Van Pittman	Yes
Mr. Scott Lowe	Yes

IV. FINANCIAL

Order #461 - Motion Passed: Approval of the Monthly Financial Report, Balance Sheet, Food Service Claims, all other claims, and the receipt of the Heritage Bank and BB&T credit card statements passed with a motion by Ms. B. Leeann Myers and a second by Mr. Jay Housden.

Mr. Jeff Gordon	Yes
Ms. B. Leeann Myers	Yes
Mr. Jay Housden	Yes
Mr. Van Pittman	Yes
Mr. Scott Lowe	Yes

IV.A. Monthly Financial Report/Balance Sheet
IV.B. Food Service Claims
IV.C. All Other Claims
IV.D. Credit Card Statements

DIRECT DISBURSEMENTS

223543	Heritage Bank Card	311.78
223544	Kentucky State Police	2,000.00
223545	Pitney Bowes	146.00
223546	BB&T Financial	7.74
223547	Heritage Bank	188,603.43
223548	Kentucky State Treasurer	56,426.26
223549	Kentucky State Treasurer	94.32
223550	Kentucky State Treasurer	19,911.61
223551	Murray Municipal Great	4,258.98
223552	American Financial	190.40
223553	Shell	26.42
223554	Calloway County Sheriff	17,019.56
223555	City of Murray	25.00
223556	Murray Electric System	31,183.05
223557	Murray Municipal	9,338.04
223558	Wal-Mart Community/GEMB	29.64
223559	West KY Rural Electric	18,862.98
223560	Ben Wilson (Forklift)	5,500.00

APPROVED

223579-223638	The Heritage Bank	144,706.62
223639-223706	The Heritage Bank	372,655.34

APPROVED (PAYROLL)

360947-360975	The Heritage Bank	648,213.11
360976-361514	The Heritage Bank	962,082.66
361515-361518	The Heritage Bank	237.26
361519-362524	The Heritage Bank	1,322.26

APPROVED (FOOD SERVICE)

223561-223578	The Heritage Bank	76,993.73

V. AREA TECHNOLOGY CENTER

Order #462 - Motion Passed: Approval of the Travis School Equipment Inc. invoice in the amount of $5,125.00, Huntington National Bank invoice in the amount of $67,193.75, Murray Board of Education invoice in the amount of $24,967.97, Murray Electric System invoice in the amount of $400.00, Dell invoice in the amount of $185.88, Murray Lumber Company invoice in the amount of $38,054.00, Murray Lumber Company invoice in the amount of $16,200.00 and Murray Auto Parts invoice in the amount of $4,420.55 and the approval of the bid for welding equipment passed with a motion by Mr. Jay Housden and a second by Mr. Van Pittman.

Mr. Jeff Gordon	Yes
Ms. B. Leeann Myers	Yes
Mr. Jay Housden	Yes
Mr. Van Pittman	Yes
Mr. Scott Lowe	Yes

V.A. Claims - Travis School Equipment Inc. invoice in the amount of $5,125.00, Huntington National Bank invoice in the amount of $67,193.75, Murray Board of Education invoice in the amount of $24,967.97, Murray Electric System invoice in the amount of $400.00, Dell invoice in the amount of $185.88, Murray Lumber Company invoice in the amount of $38,054.00, Murray Lumber Company invoice in the amount of $16,200.00 and Murray Auto Parts invoice in the amount of $4,420.55

V.B. Welding Equipment Bid - Acety Arc of Calvert City, Kentucky bid of $117,343.31

VI. PUBLIC FORUM - HEALTH AND WELLNESS REPORT 2017 - 2018

Ms. Pat Lane, Food Service Director presented the Health and Wellness Report to the Board and community. Calloway County School District is part of the Alliance for a Healthier Generation and is required to complete assessments using reports from each school Wellness Committee. She also presented the school districts Nutrition Report Card explaining that one goal for the District is to find lower sodium products.

Mr. Josh McKeel presented for Nurse Vicki Williams the Physical Activity and Wellness Report. He thanked the Board of Education for purchasing the flu vaccine and the Calloway County Health Department for administering the vaccine to 312 students and 95 employees. He thanked Dr. and Mrs. Bobo for purchasing an AED machine to be used by the Sports Trainer. Mr. McKeel explained that over 200 students in the district were chronically ill and required health plans. He addressed changes in requirements on immunization with the Meningococcal vaccine and the Hepatitis A vaccine.

VII. 2018 - 2019 CALENDAR COMMITTEE RECOMMENDATION

Mr. McKeel presented the Board and community with the information received from the Calendar Committee survey that was sent out to all employees, students and parents, 724 individuals participated. The Calendar Committee received 192 comments from the survey and used that information to create a 2018 – 2019 calendar recommendation which was presented to the Board for review.

VIII. PUBLIC COMMENTS

Mr. Gordon opened the floor for public comments. No comments were made.

IX. CONSENT AGENDA

Order #463 - Motion Passed: Approval of the Consent Agenda as presented passed with a motion by Ms. B. Leeann Myers and a second by Mr. Jay Housden.

Mr. Jeff Gordon	Yes
Ms. B. Leeann Myers	Yes
Mr. Jay Housden	Yes
Mr. Van Pittman	Yes
Mr. Scott Lowe	Yes

IX.A. Donation Acceptance Requests (Beneficiary - Donation, Donator)
IX.A.1. Calloway County High School Academic Team - $400.00, Dan Thompson
IX.A.2. Calloway County High School Academic Team - $428.00, Dan Thompson
IX.A.3. Calloway County High School Academic Team - $500.00, Parker Ford Lincoln Inc.

IX.A.4. Calloway County High School Art Program - $25.00, Murray Woman's Club
IX.A.5. Calloway County High School Business Class - $50.00, Alumni and Associates
IX.A.6. Calloway County High School Future Farmers of America - $250.00, Carol D'Elia
IX.A.7. Calloway County High School Future Farmers of America (Cavitt Property) - $8035.87, Tim Palmer
IX.A.8. Calloway County High School Harbour Youth Service Center - $17.66, Calloway County Middle School
IX.A.9. Calloway County High School Harbour Youth Service Center - $200.00, Herman Eddie Roberts and Ladies Auxiliary #6291
IX.A.10. Calloway County High School Harbour Youth Service Center - $298.12, Pella of Murray and Murray Recycling
IX.A.11. Calloway County High School Harbour Youth Service Center - $465.10, Pella of Murray and Murray Recycling
IX.A.12. Calloway County High School Harbour Youth Service Center - $479.61, Pella of Murray and Murray Recycling
IX.A.13. Calloway County High School Harbour Youth Service Center - $556.89, Pella of Murray and Murray Recycling
IX.A.14. Calloway County High School Harbour Youth Service Center - $571.36, Pella of Murray and Murray Recycling
IX.A.15. Calloway County High School Laker Christmas - $20.00, Brian and Melissa Collier
IX.A.16. Calloway County High School Laker Christmas - $60.00, First Baptist Church Priscilla Sunday School Class
IX.A.17. Calloway County High School Laker Christmas - $213.00, Calloway County High School Teacher Potluck
IX.A.18. Calloway County High School Robotics and Technology Education - $100.00, Jennifer S. Palmer
IX.A.19. Calloway County High School Robotics Program - $375.00, Hardin County Schools
IX.A.20. Calloway County High School Robotics Program - $2,000.00, Briggs and Stratton Corporation
IX.A.21. Calloway County Middle School Laker Anchor Youth Service Center - $20.00, Emily Hearn
IX.A.22. East Elementary Art Program - $25.00, Murray Woman's Club
IX.B. Fund Raiser Requests (Organization - Activity, Purpose, Dates)
IX.B.1. Area Technology Center Health Occupation Students of America Class - Valentine Grams, Leadership Conference Expenses, February 14, 2018
IX.B.2. Calloway County High School Future Farmers of America - Antique Tractor Show, State Competition Expenses, January 27, 2018
IX.B.3. Calloway County High School Horticulture - Amish Baked Goods Sales, Greenhouse Equipment, March 1, 2018 - April 1, 2018
IX.B.4. Calloway County High School Lady Laker Softball Team - Donation Letter, Equipment and Uniform Expenses, January 22, 2018 - March 17, 2018
IX.B.5. Calloway County High School Laker Basketball Boosters - University of Kentucky Basketball Tickets, Meal Expenses, January 2018 - February 2018
IX.B.6. Calloway County High School Laker Track Club - Don Sol Rebate Night, Equipment and Apparel Purchases, March 2018
IX.B.7. Calloway County High School Laker Track Club - Elementary Track Meet Concessions and T-shirt Sales, Equipment and Apparel Purchases, April 13, 2018 and May 5, 2018
IX.B.8. Calloway County High School Laker Track Club - Spaghetti Supper, Equipment and Apparel Purchases, February 9, 2018
IX.B.9. Calloway County High School Laker Track Club - T-shirt Sales, Equipment and Apparel Purchases, January 2018 - February 2018

IX.B.10. Calloway County High School Laker Track Club - T-shirt Sales, Equipment and Apparel Purchases, January 2018 - February 2018
IX.B.11. Calloway County High School Project Unified Club - Pass the Hat, Special Olympics and Polar Plunge, January 15, 2018
IX.B.12. Calloway County High School Project Unified Club - Potluck, Polar Plunge, January 12, 2018 and February 9, 2018
IX.C. Grant Application Requests (Requestor - Grant, Purpose, Amount)
IX.C.1. North Elementary - $3,830.00 for Playground Fence and Installation, Lowes Company
IX.D. Records Destruction Requests (Requestor - Title, Series)
IX.D.1. Central Office - Accounts Receivable File (L5282)
IX.D.2. Central Office - EXPLORE School and District Reports (L6457), PLAN School and District Reports (L6458), ACT School and District Reports (L6459), CATS Kentucky Performance Report (L5243)
IX.D.3. Central Office - Professional Staff Development Data File (L1934), Student Teacher Placement (L2050)
IX.E. School Facility Use Requests (Organization, Facility, Purpose, Dates)
IX.E.1. North Elementary Parent Teacher Association - North Elementary School, Winter Carnival, March 2, 2018
IX.E.2. Project Unified Club Special Olympics - Calloway County High School Gymnasium, Unified Sports Basketball Game, January 15, 2018
IX.E.3. West Kentucky Explosion - Calloway County Middle School Gymnasium, Softball Practice, February 1, 2018 - March 30, 2018
IX.E.4. West Kentucky Explosion - North Elementary Gymnasium, Softball Practice, February 1, 2018 - March 30, 2018
IX.F. Surplus Requests (Requestor - Items Declared)
IX.F.1. Calloway County Middle School - 3 Kyocera Copiers
IX.F.2. Calloway County Middle School - 3 TV's and Carts, 3 VCR's and 2 Smartboards
IX.F.3. Calloway County Middle School - 15 AlphaSmart Word Processors
IX.F.4. Technology Department - Computers and Equipment
IX.G. Travel Requests (Requestor - Purpose, Location, Dates)
IX.G.1. Jones, Dr. Derek - Kentucky Music Educators Association All State Honor Band, Louisville, Kentucky, February 7, 2018
IX.G.2. Ross, Molly - Kentucky Educational Speech and Drama Association State Speech Tournament, Lexington, Kentucky, February 22, 2018 - February 24, 2018
IX.G.3. Ross, Molly - KCFL National Speech and Debate Qualifier Tournament, LaRue County High School, Hodgenville, Kentucky, March 2, 2018 - March 3, 2018
IX.G.4. Ross, Molly - Kentucky High School Speech League Tournament, University of Kentucky, Lexington, Kentucky, March 8, 2018 - March 10, 2018
IX.G.5. Ross, Molly - Kentucky District of the National Speech and Debate Association National Qualifier, Center College, Danville, Kentucky, March 16, 2018 - March 17, 2018
IX.G.6. Wicker, Rhonda - Kentucky Association for the Gifted Annual Conference, Lexington, Kentucky, February 25, 2018 - February 27, 2018
IX.H. Travel Requests - Informational
IX.I. Calloway County School District Comprehensive District Improvement Plan 2017- 2018
IX.J. Nonresident Pupil Contracts for 2018 - 2019 (Fulton County School District, Marshall County School District, Mayfield Independent School District and McCracken County School District)
IX.K. Policy Revision (08.221) Grading - Final Reading
IX.L. Accept School Facilities Construction Commission (SFCC) Offer of Assistance in the amount of $20,274.00 Debt Service
IX.M. Board Meeting Dates 2018

X. PERSONNEL

Order #464 - Motion Passed: Approval of the Superintendent's report of Personnel Actions passed with a motion by Mr. Jay Housden and a second by Ms. B. Leeann Myers.

Mr. Jeff Gordon	Yes
Ms. B. Leeann Myers	Yes
Mr. Jay Housden	Yes
Mr. Van Pittman	Yes
Mr. Scott Lowe	Yes

I have received and accepted the letters of resignation as indicated below:

Victoria Canter	Custodian, East Elementary, effective December 13, 2017.

I have received and accepted the following letter of retirement:

Rita Flood	Bus Driver, Bus Garage, effective December 31, 2017.
Lisa Spann	Secretary, East Elementary, effective February 28, 2018.

The following individuals have been employed for the 2017-2018 school year. They have signed and received their contract and/or have been notified of their employment by certified mail or personal delivery. The individual and position for which each has been employed is listed below:

Certified:

Morgan Cockeril	Emergency Teacher, Substitute
Haley Fain	Emergency Teacher, Substitute
Mary Hundley	Emergency Teacher, Substitute
Candice Melton	Emergency Teacher, Substitute
Dakota Parrish	Emergency Teacher, Substitute

Classified:

Haley Fain	Instructional Assistant, Substitute
Haley Fain	Childcare Provider, Substitute
Jennifer Holcomb	ESS Instructional Assistant, Southwest Elementary
Dakota Parrish	Instructional Assistant, Substitute
Dakota Parrish	Secretary, Substitute

The following individuals listed below have been employed for extra service duties for 2017-2018 as indicated:

Shannon Imes	Assistant Speech Coach, CCHS

Paraprofessional:

Ernie Patterson	Assistant Track Coach, CCHS

The following individuals were approved for Family Medical Leave Act:

Kim Davenport	From January 02, 2018 through intermittent
Sarah Hopgood	From November 15, 2017 through January 01, 2018 for a total of 24 days.
Kieran Watkins	From December 06, 2017 through December 20, 2017 for a total of 11 days.

XI. ADMINISTRATIVE REPORTS

Order #465 - Motion Passed: Approval of the Administrative Reports passed with a motion by Mr. Jay Housden and a second by Mr. Scott Lowe.

Mr. Jeff Gordon	Yes
Ms. B. Leeann Myers	Yes
Mr. Jay Housden	Yes
Mr. Van Pittman	Yes
Mr. Scott Lowe	Yes

XI.A. Area Technology Center

Mr. Dan Hicks thanked the Board for the approval of purchases for the ATC. He is happy to put the Works Skills Readiness Grant to use and is excited to place state of the art machines in front of the students to better prepare them for jobs in the work force. He is concerned with a few roof leaks but will address those issues with the Maintenance Department.

XI.B. Attendance Report

Mr. Josh McKeel reported to the Board that month 5 attendance reflected sickness that had spread District-wide. Due to the stomach bug, strep throat and flu attendance was down to 93.3%.

XI.C. Finance Report

Ms. Amy Owens submitted the finance report showing the beginning balance for the month of January of $12,176,562.38 with receipts of $1,834,137.53 and expenditures of $2,356,471.56. The closing balance for the month of December was $12,698,896.41. She compared trend differences in last year's for the end of fiscal year 2017 to date stating revenues were $16,000.00 less and expenditures were $200,000.00 more. Ms. Owens reported that 90.15% of tax revenues have been collected to date.

XI.D. Food Service Report

Ms. Pat Lane thanked the Maintenance Department for the extra time and work that had been dedicated to keeping Food Service equipment running.

XI.E. Maintenance Report

Mr. Kenny Duncan stated that the Maintenance Department was taking care of things one day at a time. Equipment and HVAC units were keeping them busy.

XI.F. Technology Report

Mr. Caleb Reinhardt reported that the email migration was complete, although still had a few hiccups that were being addressed. He explained that an RFP had been issued to include the Bus Garage, Field House and Greenhouse in the network. He plans to have bid information for the Board in February.

XI.G. Transportation Report

Mr. Tommy Futrell explained that he had been riding routes to verify what drivers and monitors would be affected by the city payroll tax. He announced that he is need of drivers and had 2 in training at this time.

XI.H. School Reports
XI.H.1. Calloway County High School
XI.H.2. Calloway County Middle School
XI.H.3. East Elementary School
XI.H.4. North Elementary School
XI.H.5. Southwest Elementary School
XI.H.6. Calloway County Preschool

XII. SUPERINTENDENT'S REPORT

Mr. Settle thanked the Board for their service to the students and staff of the Calloway County District.

He discussed that he had not heard any news out of Frankfort and wanted the Board and community to watch for information coming soon from the legislature.

Mr. Settle directed staff, students and the community to check the Calloway webpage and social media sites to stay informed on school closings during this winter season.

Order #466 - Motion Passed: Acceptance of the Superintendent's report passed with a motion by Ms. B. Leeann Myers and a second by Mr. Jay Housden.

Mr. Jeff Gordon	Yes
Ms. B. Leeann Myers	Yes
Mr. Jay Housden	Yes
Mr. Van Pittman	Yes
Mr. Scott Lowe	Yes

XIII. ADJOURN

Order #467 - Motion Passed: Approval to adjourn the meeting passed with a motion by Mr. Jay Housden and a second by Ms. B. Leeann Myers.

Mr. Jeff Gordon	Yes
Ms. B. Leeann Myers	Yes
Mr. Jay Housden	Yes
Mr. Van Pittman	Yes
Mr. Scott Lowe	Yes

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Chairperson Superintendent