Calloway County Board of Education

August 11, 2016 6:00 PM
Alternative Instructional Facility
2003 College Farm Road
Murray, Kentucky

Attendance Taken at 6:00 PM:

Present Board Members:
Mr. Jeff Gordon
Mr. Steve Grogan
Mr. Jay Housden
Mrs. Bonnie Myers
Mr. Richard Smotherman

I. CALL TO ORDER

II. RECOGNITIONS/PRESENTATIONS

Mr. Travis Anderson presented an overview of the Alternative Instructional Facility. He thanked his staff for their hard work and noted that all staff from the 2015 - 2016 school year returned for the 2016 - 2017 school year. He also mentioned that the Alternative Instructional Facility went through several monitoring visits during the 2015 - 2016 year, all of which reflected positively on the facility.

II.A. Tina Ryan - 2016 Lucille Ross School Nurse of the Year
II.B. Jennifer Stubblefield - 2016 Kentucky Business Teacher of the Year; 2016 Murray Calloway County Chamber of Commerce Business Woman of the Year
II.C. KK Evans - 9th Place at the National Future Business Leader Public Speaking Competition
II.D. Claire Umstead - Three Time National FBLA Competitor

III. MINUTES OF THE JULY 14, 2016 REGULAR MEETING

Order #304 - Motion Passed: Approval of the minutes of the July 14, 2016 Regular Meeting passed with a motion by Mr. Richard Smotherman and a second by Mr. Jay Housden.

Mr. Jeff Gordon	Yes
Mr. Steve Grogan	Yes
Mr. Jay Housden	Yes
Mrs. Bonnie Myers	Yes
Mr. Richard Smotherman	Yes

IV. PUBLIC COMMENTS

The Chairman opened the floor for public comments. No comments were made.

V. FINANCIAL

Order #305 - Motion Passed: Approval of the Monthly Financial Report, Balance Sheet, Food Service Claims, all other claims, and the receipt of the U.S. Bank and BB&T credit card statements passed with a motion by Mrs. Bonnie Myers and a second by Mr. Steve Grogan.

Mr. Jeff Gordon	Yes
Mr. Steve Grogan	Yes
Mr. Jay Housden	Yes
Mrs. Bonnie Myers	Yes
Mr. Richard Smotherman	Yes

V.A. Monthly Financial Report/Balance Sheet
V.B. Food Service Claims
V.C. All Other Claims
V.D. Credit Card Statements

DIRECT DISBURSEMENTS

219802	Calloway County High School	50,000.00
219804	Four Points Sheraton	234.18
219805	Hutson Ag Equipment	239.09
219806	Kentucky State Treasurer	2,594.76
219807	Murray Municipal Utilities	1,432.05
219808	Purchase Power	157.93
219809	Speedway LLC	130.76
219810	US Bank	47.50
219811	Kentucky State Treasurer	130.00
219812	Max Arnold & Sons LLC	1,908.28
219813	MCCH Endowment for Health	44,024.61
219814	Murray State University	250.00
219815	US Bank Equipment Finance	258.00
219816	US Postmaster	228.00
219817	Walmart Community/GEMB	55.88
219818	Kentucky State Treasurer	4,000.00
219819	GCA Services Group	24,087.75
219820	Kentucky State Treasurer	20.00
219821	Murray State University	1,000.00
219822	West KY Rural Electric	23,412.75
219823	AT&T	3,197.54
219824	Kentucky State Treasurer	30.00

APPROVED

219767-219801	The Heritage Bank	485,308.38
219836-219912	The Heritage Bank	208,244.93
219913-219972	The Heritage Bank	64,576.86

APPROVED (PAYROLL)

351977-351979	The Heritage Bank	935.18
351980-351984	The Heritage Bank	499.08
351985-352043	The Heritage Bank	172,566.09
352044-352063	The Heritage Bank	154,298.21
352064	The Heritage Bank	94.40
352065-352108	The Heritage Bank	22,157.76
352109-352113	The Heritage Bank	11,143.78

APPROVED (FOOD SERVICE)

219825-219835	The Heritage Bank	37,271.69
219803	BB&T Financial	759.75

VI. ATC CLAIMS - PINNACLE INVOICE IN THE AMOUNT OF $653,384.45, RBS DESIGN GROUP INVOICE IN THE AMOUNT OF $13,268.04

Order #306 - Motion Passed: Approval of one Pinnacle invoice in the amount of $653,384.45 and one RBS Design Group invoice in the amount of $13,268.04 passed with a motion by Mr. Richard Smotherman and a second by Mrs. Bonnie Myers.

Mr. Jeff Gordon	Yes
Mr. Steve Grogan	Yes
Mr. Jay Housden	Yes
Mrs. Bonnie Myers	Yes
Mr. Richard Smotherman	Yes

VII. CONSENT AGENDA

Order #307 - Motion Passed: Approval of the Consent Agenda as presented with the exception of Item P, which is approved with amendments to include information regarding DOT compliance, maintenance responsibilities, licensing and tax responsibilities and driver certification, passed with a motion by Mr. Richard Smotherman and a second by Mrs. Bonnie Myers.

Mr. Jeff Gordon	Yes
Mr. Steve Grogan	Yes
Mr. Jay Housden	Yes
Mrs. Bonnie Myers	Yes
Mr. Richard Smotherman	Yes

VII.A. Fund Raiser Requests (Organization - Activity, Purpose, Dates)
VII.A.1. CCHS Band - Calloway and Murray Backyard Brawl, August 12, 2016 - August 26, 2016
VII.A.2. CCHS Bass Fishing Team - Solar Bat Sunglasses Sales, Purchase Jerseys and Tent, August 22, 2016 - May 30, 2017
VII.A.3. CCHS Bass Fishing Team - Sponsor Ad Sales, Purchase Jerseys and Banner, September 6, 2016 -September 30, 2016
VII.A.4. CCHS Cheer - Boston Butt Sales, Uniforms and Mats, September 2016
VII.A.5. CCHS Cheer - Carwash, Uniforms and Mats, July 2016 and August 6, 2016
VII.A.6. CCHS Cheer - Chili Supper, Senior Night and Homecoming Nominations, January 2017
VII.A.7. CCHS Cheer - Homecoming Dance, Competition Travel and Lodging, October 22, 2016

VII.A.8. CCHS Cheer - Little Laker Cheer Clinic, Uniforms and Mats, August 13, 2016 and January 2017
VII.A.9. CCHS Cheer - Pancake Breakfast, Camps and Travel, January 2017
VII.A.10. CCHS Cheer - Prom Dress Sale, Uniforms and Mats, February 2017
VII.A.11. CCHS Cheer - Laker Spirit Wear Sales, Uniforms and Mats, July 2016 - June 2017
VII.A.12. CCHS Cheer - Yetti Cooler Raffle, Competition Travel and Lodging, June 2016 - September 2016
VII.A.13. CCHS Lady Laker Softball - Sheet Sales, Purchase Equipment and Travel Costs, October 15, 2016 - November 15, 2016
VII.A.14. CCHS Soccer - Candy Bar Sales, Equipment Purchases and Travel, August 15 - August 31, 2016
VII.A.15. CCHS Volleyball - Culver's Pancake Breakfast, Purchase Team Apparel, 2016
VII.A.16. CCHS Volleyball - T-Shirt Sales, Camp and Team Apparel, August 17, 2016 - October 10, 2016
VII.A.17. CCHS Yearbook - Business and Senior Ad Sales, Offset Yearbook Costs, August 2016 - January 2017
VII.A.18. CCMS Academic Team - Back to School Dance, Tournaments and Travel, September 23, 2016
VII.A.19. CCMS Art Club - Artsonia Sales, Art Supplies, 2016 - 2017
VII.A.20. CCMS Cheer - Spirit Shirt Sales, Expenses with Instruction and Awards, August 2016 -September 2016
VII.A.21. CCMS Speech Team - Kroger Rewards, Purchase Supplies and Travel, 2016 - 2017
VII.A.22. Murray Calloway ATC - Car Wash, Hosa Leadership, September 17, 2016
VII.A.23. Southwest Elementary - Spirit Wear Sales, Student Recognition, August 2016 - September 2016
VII.B. Travel Requests (Requestor - Purpose, Location, Dates)
VII.B.1. Falwell, Jacob (1 Adult and 8 Students) - Kentucky State Fair Competition, Louisville, Kentucky, August 18, 2016 - August 20, 2016
VII.B.2. Grooms, Jonathan (2 Adults and 14 Students) - CCHS Cross Country, Elizabethtown, Kentucky, September 3, 2016
VII.B.3. Smith, Debra (1 Adult) - Reading Recovery Mandatory PD and Teacher Leader Training, Lexington, Kentucky, August 17, 2016 - August 19, 2016
VII.B.4. Webb, Troy (3 Adults and 15 Students) - State Softball Tourney, South Warren, Kentucky, September 30, 2016 - October 1, 2016
VII.B.5. Wilmurth, Brian (1 Adult) - KAAC Conference, Louisville, Kentucky, October 16, 2016 - October 18, 2016
VII.C. Records Destruction Requests (Requestor, Items Being Destroyed, Date Range)
VII.C.1. Calloway County Middle School - Grades, Speech, Enrollment, Report Cards, Discipline, Attendance, Accounts Payable and Accounts Receivable, 1993-2012
VII.C.2. Central Office - Fundraiser Request, Student Teacher, Check Copies, Voided PR, Voided PO, Applications, Termed Files, 2009-2015
VII.C.3. North Elementary, Personnel Files, Emergency Cards, Accounts Payable, 2008 - 2015
VII.D. Surplus Requests (Requestor - Items Being Declared Surplus)
VII.D.1. Special Education - Tests and Instruments
VII.D.2. North Elementary - Printer, Tables, Chairs, and Laminex
VII.E. Grant Application Requests
VII.E.1. East Calloway Elementary - Kentucky Arts Council TranspARTation Grant Request
VII.E.2. Southwest Elementary - Ronald McDonald Charities Program
VII.E.3. Southwest Elementary - Walmart Community Grant

VII.F. School Facility Use Request - Murray Calloway County Parks - Baseball Field, USSSA Baseball Tournament, August 26, 2016 - August 28, 2016
VII.G. Request To Use Emergency Substitutes (2016 - 2017)
VII.H. KECSAC Memorandum of Agreement (2016- 2017)
VII.I. Title I, Part D, Sub Part 1 Application (2016 - 2017)
VII.J. Revised Transportation Salary Schedules (FY2017)
VII.K. Request to Abolish Position - Mechanic III Part Time
VII.L. Standard Form of Agreement Between Owner and Architect - Greenhouse Project
VII.M. Local Agreement for Cooperation on Full Utilization of Head Start - School Year 2016 - 2017
VII.N. Head Start Contractual Agreement 2016 - 2017
VII.O. CCHS Wrestling Program - Request for External Booster Club
VII.P. Calloway County Laker Band Lease

VIII. PERSONNEL

I have received and accepted the letters of resignation as indicated below:

Brian Bruce	Teacher, Calloway County Middle School, effective July 13, 2016.
Monica Price	Teacher, North Elementary School, effective July 31, 2016.

I have received and accepted the following letter of retirement:

Ricky Peal	Mechanic, Calloway County Bus Garage, effective August 31, 2016.

The following individuals have been employed for the 2016-2017 school year. They have signed and received their contract and/or have been notified of their employment by certified mail or personal delivery. The individual and position for which each has been employed is listed below:

Certified:

Ali Adams	Emergency Teacher, Substitute
Kimberly Archey	Teacher, Substitute
Jacob Arehart	Teacher, CCMS
Tamra Bennett	Emergency Teacher, Substitute
Threasa Bolton	Teacher, Substitute
Heather Boone	Emergency Teacher, Substitute
Michelle Brantley	Teacher, North Elementary School
Elisabeth Brietling	Teacher, Substitute
Richard Browning	Emergency Teacher, Substitute
Lindsay Dean	Teacher, North Elementary
Rachel De La Cruz	Teacher, North Elementary School
Kaye Doran	Emergency Teacher, Substitute
Katie Dubs	Teacher, North Elementary School
Misty Dunn	Emergency Teacher, Substitute
Russell Dunn	Emergency Teacher, Substitute

Teri Futrell	Teacher, Substitute
Beverly Garrison	Emergency Teacher, Substitute
Clyde Gill	Emergency Teacher, Substitute
Corinthy Gordon	Teacher, Substitute
Fleda Greer	Teacher, Substitute
Tracey Grooms	Teacher, CCMS
Mickey Hill	Teacher, CCMS
Gail Hutchison	Teacher, Substitute
Stacy Jones	Teacher, North Elementary School
Tracy Kirks	Cook/Baker, District Wide
Blair Lencki	Emergency Teacher, Substitute
Elizabeth Lollar	Teacher, Substitute
Dana McClain	Teacher, Substitute
Linda Nanney	Teacher, Substitute
Robert Norsworthy	Emergency Teacher, Substitute
Anna Pace	Teacher, North Elementary School
Ernest Patterson	Emergency Teacher, Substitute
Valerie Phillips	Emergency Teacher, Substitute
Scott Pickens	Teacher, CCHS
James Pigg	Teacher, Substitute
Dora Pittman	Teacher, Substitute
Monica Price	Principal, East Elementary School
Danielle Reeser	Teacher, Substitute
Tina Richey	Teacher, CCMS
Mary Ross	Teacher, CCHS
Connie Scarborough	Emergency Teacher, Substitute
Leigh Settle	Teacher, CCHS
Keri Simmons	Teacher, East Elementary School
Aaron Tennel	Emergency Teacher, Substitute
Dan Thompson	Teacher, Substitute
Shirley Toon	Teacher, Substitute
Jennifer Veazey	Emergency Teacher, Substitute
Joseph Walker	Teacher, Substitute
Stanley Waller	Teacher, Substitute
Kay Wand	Emergency Teacher, Substitute
Carrye Webb	Teacher, Substitute
Brian Williams	Emergency Teacher, Substitute
Michael Wright	Emergency Teacher, Substitute

Classified:

Kimberly Archey	Instructional Assistant, Substitute
Tamra Bennett	Instructional Assistant, Substitute
Tamra Bennett	Secretary, Substitute
Heather Boone	Instructional Assistant, Substitute
Jessica Chandler	Instructional Assistant, Substitute
Jessica Chandler	Secretary, Substitute
Kimberly Cossey	Secretary, Substitute
Kimberly Cossey	Instructional Assistant, Substitute

Kimberly Cossey	Child Care Provider, Substitute
Randall Dick	Bus Driver, Substitute
Kaye Doran	Instructional Assistant, Substitute
Kelly Douglas	Instructional Assistant, Substitute
Misty Dunn	Instructional Assistant, Substitute
Russell Dunn	Instructional Assistant, Substitute
Russell Dunn	Child Care Provider, Substitute
Ronald Dycus	Bus Driver, Substitute
Steve Enoch	Bus Driver, Substitute
Jacob Falwell	Bus Driver, Substitute
Tommy Fike	Bus Driver, Substitute
Jacob Friedrich	Childcare Intern, North Elementary School
Terry Futrell	Bus Monitor, Substitute
Tommy Futrell	Bus Driver, Substitute
Corinthy Gordon	Secretary, Substitute
Carolyn Goucher	Cook/Baker, District Wide
Sharon Griffin	Bus Monitor, Calloway County Preschool
Matthew Hopkins	Bus Driver, Substitute
Charles Houston	Instructional Assistant, Substitute
Gail Hutchison	Instructional Assistant, Substitute
Gail Hutchison	Secretary, Substitute
Keith Jared	Bus Driver, Substitute
Anna Kimbro	Secretary, Substitute
Anna Kimbro	Instructional Assistant, Substitute
Anna Kimbro	Child Care Provider, Substitute
Blair Lencki	Instructional Assistant, Substitute
Blair Lencki	Secretary, Substitute
Molly Maupin	Instructional Assistant, East Elementary School
Dana McClain	Instructional Assistant, Substitute
Josh McKeel	Bus Driver, Substitute
Mary McNeely	Instructional Assistant, Substitute
Mary McNeely	Child Care Provider, Substitute
Kelly Mitchuson	Bus Driver, Substitute
Michael Orr	Bus Driver, Substitute
Valerie Phillips	Instructional Assistant, Substitute
Valerie Phillips	Cook/Baker, Substitute
Valerie Phillips	Secretary, Substitute
Christy Price	Instructional Assistant, Substitute
Michelle Proctor	Bus Driver, Substitute
Danielle Reeser	Instructional Assistant, Substitute
Suzan Rotterman	Instructional Assistant, Substitute
Suzan Rotterman	Cook/Baker, Substitute
Suzan Rotterman	Child Care Provider, Substitute
Bill Sampson	Bus Driver, Substitute
Connie Scarborough	Instructional Assistant, Substitute
Elizabeth Smith	Lead Teacher, Little Laker Harbour
Kyle Smith	Bus Driver, Substitute
Dan Thompson	Bus Driver, Substitute
Shawn Thompson	Instructional Assistant, CCMS
Samantha Thouvenot	Instructional Assistant, CCMS

Deborah Todd	Instructional Assistant, Substitute
Jennifer Veazey	Instructional Assistant, Substitute
Joseph Walker	Instructional Assistant, Substitute
Stan Waller	Bus Driver, Substitute
Wayne Watkins	Bus Driver, Substitute
Naomi Watson	Instructional Assistant, Substitute
Naomi Watson	Cook/Baker, Substitute
Naomi Watson	Child Care Provider, Substitute
Troy Webb	Bus Driver, Substitute
Michael Wright	Instructional Assistant, Substitute
Jennifer Young	Bus Driver, Substitute

Classified Professional:

Debbie Rogers	KyCID Facilitator, North Elementary School
Jacob Vaughan	Athletic Trainer, District Wide

Para Professional:

Ann Fraher	Assistant Volleyball Coach, CCHS
Jeremy Stom	Girls Head Soccer Coach, CCHS

The following individuals listed below have been employed for extra service duties for 2015-2016 as indicated:

Sara Adams	Assistant Volleyball Coach, CCHS
Kim Barnett	ESS Instructional Assistant, North Elementary School
Ashley Fritsche	SBDM Secretary, CCHS
Amy Futrell	Pride Night Teacher, AIF
Amy Herndon	STC, East Elementary School
Randy Herndon	TV/Radio Promotion Programming, CCHS
Kristen Mikulcik	Assistant Cross Country Coach, CCHS
Connie Payne	Pride Night Teacher, AIF
Scott Williams	Pride Night Teacher, AIF

The following individuals were approved for Family Medical Leave Act:

Tonya Edwards	August 01, 2016 through unknown
Sandra Pitman	Intermittent
Kyle Smith	April 29, 2016 through unknown (intermittent)

IX. OTHER REPORTS

Order #308 - Motion Passed: passed with a motion by Mrs. Bonnie Myers and a second by Mr. Jay Housden.

Mr. Jeff Gordon	Yes
Mr. Steve Grogan	Yes
Mr. Jay Housden	Yes
Mrs. Bonnie Myers	Yes
Mr. Richard Smotherman	Yes

IX.A. Transportation Report

Mr. Tommy Futrell discussed the challenges for the start of the year related to getting kids, especially kindergarteners, on the correct busses. He stated that 3 students ended up on the wrong bus on the first day of school this year but with drivers and parents working together, all students made it home safe. Mr. Futrell also discussed road closures and how the bus garage has had to reroute in several areas which has caused an increase in daily mileage. He stated that families have been notified of time changes. Evacuation drills for the beginning of the year have been completed. The district is still in need of bus drivers. Finally, Mr. Futrell thanked the Sheriff's department for their assistance with directing traffic over the past week.

IX.B. Food Service Report

Ms. Pat Lane presented information regarding the summer food program. She stated that the program was completed on July 22nd, with a total of 2400 breakfasts and 3281 lunches served. She stated that changes at the middle school got off to a rocky start but had smoothed out and was working quite well for both students and staff. Middle school students will only have what is called a second chance breakfast this year while they were given two options for breakfast in previous years.

IX.C. Maintenance Report

Mr. Kenny Duncan was not available to present.

IX.D. Attendance Report

Mr. Fred Ashby presented an enrollment comparison to the Board, showing a continued trend of decreasing enrollment. He stated that the average class size was 227 students with a few outliers. He also provided information on the number of students transferring.

IX.E. Technology Report

Mr. Caleb Reinhardt presented an annual required report to the Board specifying best practice guidelines related to technology and how policies and procedures used in the District were related to those best practices.

IX.F. Finance Report

Ms. Amy Owens presented beginning and ending balances for the month of July. She pointed out changes in the expense reports and showed how the increased benefit costs were being covered partially by the decreased salary costs which was a result of staffing changes made by the Board. She also noted that for the first time in four years, there was an increase in the Fund 1 cash balance for the end of July.

IX.G. Informational School Reports
IX.G.1. Calloway County High School
IX.G.2. Calloway County Middle School
IX.G.3. East Elementary School
IX.G.4. North Elementary School
IX.G.5. Southwest Elementary School
IX.G.6. Calloway County Preschool

X. SUPERINTENDENT'S REPORT

Mr. Settle stated he was pleased with the start of the new school year. He felt the process was smooth and everything was falling into place.

Mr. Settle announced that fall sports had started and mentioned several events scheduled for Thursday, Friday and Saturday.

Mr. Settle asked Tawnya Hunter to speak about the Monsanto Grant. Ms. Hunter announced to the Board that the $25,000 grant that was applied for to improve the greenhouse has been awarded to Calloway County School District and would be able to be used to assist in replacing the structure.

Mr. Gordon asked about the progress on the vocational school. Mr. Settle stated that he was given a completion date of September 2nd but did not feel the building would actually be completed by this time. Equipment will be moved in beginning next week but students will most likely not be able to attend classes in the new building until after fall break.

Order #309 - Motion Passed: Acceptance of the Superintendent's report passed with a motion by Mr. Jay Housden and a second by Mr. Richard Smotherman.

Mr. Jeff Gordon	Yes
Mr. Steve Grogan	Yes
Mr. Jay Housden	Yes
Mrs. Bonnie Myers	Yes
Mr. Richard Smotherman	Yes

XI. ADJOURN

Order #310 - Motion Passed: Approval to adjourn the meeting passed with a motion by Mr. Richard Smotherman and a second by Mr. Jay Housden.

Mr. Jeff Gordon	Yes
Mr. Steve Grogan	Yes
Mr. Jay Housden	Yes
Mrs. Bonnie Myers	Yes
Mr. Richard Smotherman	Yes

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Chairperson Superintendent