Calloway County Board of Education

December 08, 2016 6:00 PM
Calloway County Preschool
2106 A College Farm Road
Murray, KY

Attendance Taken at 6:00 PM:

Present Board Members:
Mr. Jay Housden
Mrs. Bonnie Myers
Mr. Richard Smotherman

Absent Board Members:
Mr. Jeff Gordon
Mr. Steve Grogan

I. CALL TO ORDER

II. RECOGNITIONS/PRESENTATIONS

II.A. Recognition of Darlene Brumley for Receiving her Child Development Associate Credentials

Ms. Barlow presented Ms. Brumley with a certificate of achievement for receiving her Child Development Credentials.

II.B. Recognition of Little Laker Harbour II Employees

Ms. Barlow presented information on Little Laker Harbour II and the Child Care Assistance Grant that they were awarded. The grant was a two tier process and LLH II complied with all the requirements. This grant will provide full day high quality early childhood care for forty students at no cost to the parents from 6:30 am to 5:30 pm.

II.C. Special Presentation

Mr. Settle recognized Mr. Richard Smotherman for his sixteen years of dedicated service to the Calloway School Board, the staff and students in the district. He presented him with an acrylic sailboat that was designed and constructed by the CCHS Tech class. The floor was opened for people to thank Mr. Smotherman for his constant support of the Calloway School District.

III. MINUTES

Order #343 - Motion Passed: Approval of the minutes of the November 10, 2016 Regular Meeting and November 21, 2016 Special Called Meeting passed with a motion by Mrs. Bonnie Myers and a second by Mr. Jay Housden.

Mr. Jeff Gordon	Absent
Mr. Steve Grogan	Absent
Mr. Jay Housden	Yes
Mrs. Bonnie Myers	Yes
Mr. Richard Smotherman	Yes

III.A. Minutes of the November 10, 2016 Regular Meeting
III.B. Minutes of the November 21, 2016 Special Meeting

IV. PUBLIC COMMENTS

Mr. Smotherman opened the floor for public comments. No comments were made.

V. CALLOWAY COUNTY SCHOOL BOARD AUTHORIZATION FOR THE CALLOWAY COUNTY SCHOOL DISTRICT FINANCE CORPORATION TO TRANSFER MANAGEMENT OF QZAB (QUALIFIED ZONE ACADEMY BONDS) OF 2007, TO INCLUDE THE DUTIES OF BOND REGISTRAR, PAYING AGENT, ESCROW AGENT AND PROVIDER FROM MONTICELLO BANKING COMPANY TO FRANKLIN BANK AND TRUST OF BOWLING GREEN, KENTUCKY

Order #344 - Motion Passed: Calloway County School Board authorization for the Calloway County School District Finance Corporation to transfer management of QZAB (Qualified Zone Academy Bonds) of 2007, to include the duties of bond registrar, paying agent, escrow agent and provider from Monticello Banking Company to Franklin Bank and Trust of Bowling Green, Kentucky passed with a motion by Mrs. Bonnie Myers and a second by Mr. Jay Housden.

Mr. Jeff Gordon	Absent
Mr. Steve Grogan	Absent
Mr. Jay Housden	Yes
Mrs. Bonnie Myers	Yes
Mr. Richard Smotherman	Yes

VI. RECESS FOR SPECIAL MEETING OF THE CALLOWAY COUNTY SCHOOL DISTRICT FINANCE CORPORATION

Order #345 - Motion Passed: Approval to recess for a special meeting of the Calloway County School District Finance Corporation passed with a motion by Mrs. Bonnie Myers and a second by Mr. Jay Housden.

Mr. Jeff Gordon	Absent
Mr. Steve Grogan	Absent
Mr. Jay Housden	Yes
Mrs. Bonnie Myers	Yes
Mr. Richard Smotherman	Yes

VI.A. Roll Call

Mr. Jeff Gordon	Absent
Mr. Steve Grogan	Absent
Mr. Jay Housden	Present
Mrs. Bonnie Myers	Present
Mr. Richard Smotherman	Present

VI.B. Confirm Officers

The Calloway County School District Finance Corporation confirmed the following officers:

Tres Settle - Secretary
Amy Owens - Treasurer
Jeff Gordon - President
Richard Smotherman - Vice President
Steve Grogan - Director

Jay Housden - Director
Leeann Myers – Director

VI.C. Calloway County School District Finance Corporation Approval to Transfer Management of QZAB (Qualified Zone Academy Bonds) 2007, to Include the Duties of Bond Registrar, Paying Agent, Escrow Agent and Provider from Monticello Banking Company to Franklin Bank and Trust of Bowling Green, Kentucky

The Calloway County School District Finance Corporation approval to transfer management of QZAB (Qualified Zone Academy Bonds) of 2007, to include the duties of bond registrar, paying agent, escrow agent and provider from Monticello Banking Company to Franklin bank and Trust of Bowling Green, Kentucky passed with a motion by Ms. Bonnie Myers and a second by Mr. Jay Housden.

VI.D. Adjourn

Approval to adjourn the special meeting of the Calloway County School District Finance Corporation passed with a motion by Mrs. Bonnie Myers and a second by Mr. Jay Housden.

VII. FINANCIAL

Order #346 - Motion Passed: Approval of the Monthly Financial Report, Balance Sheet, Food Service Claims, all other claims, and the receipt of the U.S. Bank and BB&T credit card statements passed with a motion by Mrs. Bonnie Myers and a second by Mr. Jay Housden.

Mr. Jeff Gordon	Absent
Mr. Steve Grogan	Absent
Mr. Jay Housden	Yes
Mrs. Bonnie Myers	Yes
Mr. Richard Smotherman	Yes

VII.A. Monthly Financial Report/Balance Sheet
VII.B. Food Service Claims
VII.C. All Other Claims
VII.D. Credit Card Statements

DIRECT DISBURSEMENTS

220703	Calloway County Sheriff	42,028.29
220704	AT&T	341.77
220705	Kentucky State Treasurer	30.00
220706	Speedway LLC	37.20
220707	US Bank Equipment Finance	135.00
220708	Calloway County Sheriff	108,468.50
220709	Kentucky State Treasurer	16,553.52
220710	Murray Municipal	2,792.32
220711	Murray State University	8,486.00
220712	US Bank	350.55
220713	Shell	194.25

APPROVED

220731-220827	The Heritage Bank	127,782.69
220828-220888	The Heritage Bank	88,445.43

APPROVED (PAYROLL)

353647-354147	The Heritage Bank	919,987.30
354148-354176	The Heritage Bank	617,313.58

APPROVED (FOOD SERVICE)

220714-220730	The Heritage Bank	115,753.70

VIII. AREA TECHNOLOGY CENTER CLAIMS - PEEL & HOLLAND INVOICE IN THE AMOUNT OF $9,007.00, TAPCO INVOICE IN THE AMOUNT OF $7,480.00 AND MURRAY LUMBER COMPANY INVOICE IN THE AMOUNT OF $1,400.00

Order #347 - Motion Passed: Approval of the Peel & Holland invoice in the amount of $9,007.00, TAPCO invoice in the amount of $7,480.00 and the Murray Lumber Company invoice in the amount of $1,400.00 passed with a motion by Mr. Jay Housden and a second by Mrs. Bonnie Myers.

Mr. Jeff Gordon	Absent
Mr. Steve Grogan	Absent
Mr. Jay Housden	Yes
Mrs. Bonnie Myers	Yes
Mr. Richard Smotherman	Yes

IX. PUBLIC FORUM - PRESENT AND DISCUSS THE HEALTH AND WELLNESS POLICY

Ms. Pat Lane, Food Service Director gave a brief history of lunch, breakfast, snack and summer programs. She discussed the five components of the meal plan as protein, fruit, vegetable, whole grain and milk. She explained portion sizes and availability in each meal presented to students in the district. Smart snacks were presented as an opportunity for students to purchase a la carte items that are nutritious and in compliance with guidelines.

Nurse Vicki Williams, Health Service Coordinator presented information on the Physical Activity and Wellness Program. She discussed Humana Vitality, Murray Calloway County Hospital and Calloway Health Department's coordinating efforts focus on the health of our staff and students as a major benefit to the district. Nurse Williams also reported that we have over one hundred staff members trained in CPR, First Aid and AED use. She spoke of the Wellness Committees in each of the schools as a huge help in keeping students healthy and in the classroom.

Order #348 - Motion Passed: Approval of the Health and Wellness Policy passed with a motion by Mrs. Bonnie Myers and a second by Mr. Jay Housden.

Mr. Jeff Gordon	Absent
Mr. Steve Grogan	Absent
Mr. Jay Housden	Yes
Mrs. Bonnie Myers	Yes
Mr. Richard Smotherman	Yes

X. APPROVAL OF REVISED BG - 1 AND STANDARD FORM OF AGREEMENT BETWEEN OWNER AND CONTRACTOR FOR CALLOWAY COUNTY HIGH SCHOOL GREENHOUSE IN THE AMOUNT OF $266,754.00

Mr. Settle presented the BG - 1 and explained that negotiations were still in the works to decrease the total dollar amount of the Greenhouse build.

Order #349 - Motion Passed: Approval of the revised BG - 1 and Standard Form of Agreement between Owner and Contractor for Calloway County High School in the amount of $266,754.00 passed with a motion by Mr. Jay Housden and a second by Mrs. Bonnie Myers.

Mr. Jeff Gordon	Absent
Mr. Steve Grogan	Absent
Mr. Jay Housden	Yes
Mrs. Bonnie Myers	Yes
Mr. Richard Smotherman	Yes

XI. CONSENT AGENDA

Order #350 - Motion Passed: Approval of the Consent Agenda as presented passed with a motion by Mrs. Bonnie Myers and a second by Mr. Jay Housden.

Mr. Jeff Gordon	Absent
Mr. Steve Grogan	Absent
Mr. Jay Housden	Yes
Mrs. Bonnie Myers	Yes
Mr. Richard Smotherman	Yes

XI.A. Fund Raiser Requests (Organization - Activity, Purpose, Dates)
XI.A.1. CCHS and CCMS Science Club - Winter Wreath Raffle, National Science Honors Society Field Trip, December 9, 2016 - December 15, 2016
XI.A.2. CCHS Archery - Festive Touch Flower Card Sales, Travel Expenses and Equipment, December 2016 - January 2017
XI.A.3. CCHS Archery - Laker Invitational Fun Shoot, Purchase Equipment and Travel, December 30, 2016
XI.A.4. CCHS Lady Laker Backboard Club - Youth Basketball Tournament, Equipment and Meals, February 2017
XI.A.5. CCHS Laker Backboard Club - Free Throw Shoot, Purchase Travel Suits and Shoes, December 5, 2016 - February 5, 2017
XI.A.6. CCHS Project Graduation - Boston Butt Sales, Funds for Project Graduation, March 20, 2017 - April 7, 2017
XI.A.7. CCHS Project Graduation - Yard Anchor Signs, Raise Funds for Project Graduation, March 2017 - May 2017
XI.A.8. CCHS Softball - Donation Letters, Purchases and Expenses, January 2017 - February 2017
XI.A.9. CCHS Tennis Team - T-Shirt Sales, Purchase Equipment, December 1, 2016 - May 1, 2017
XI.A.10. CCHS Volleyball - Alex's Army T-Shirt Sales, St. Jude Donation, December 2016
XI.B. Travel Requests (Requestor - Purpose, Location, Dates)
XI.B.1. Benson, Darra - CCHS BETA Club State Convention, Lexington, Kentucky, January 22, 2017 - January 24, 2017
XI.B.2. Dunnaway, Jennifer - CCMS Speech Team Competition, Lakewood Middle School, January 7, 2017
XI.B.3. Fritsche, Ashley - CCHS FBLA Nashville Business Trip, Nashville, Tennessee, January 26, 2017 - January 27, 2017
XI.B.4. Fritsche, Ashley - CCHS FBLA Club State Conference, Louisville, Kentucky, April 17, 2017 - April 19, 2017
XI.B.5. Jones, D. Derrick - KMEA Auditions of All-State Band and Orchestra, Elizabethtown, Kentucky, December 10, 2016

XI.B.6. Smith, Debbra - Teacher Leader CIM Specialist Conference, Lexington, Kentucky, December 13, 2016 - December 14, 2016
XI.C. Informational Travel Requests
XI.D. Surplus Requests (Requestor - Items Being Declared Surplus)
XI.D.1. Home Hospital - Dell D620 Laptop
XI.E. Donation Acceptance Requests (Beneficiary, Donation, Donator)
XI.E.1. CCHS Archery - $275.00, Dr. Michael and Sharon Bobo
XI.E.2. CCHS Archery - Briggs & Stratton Motor, Briggs and Stratton Corporation
XI.E.3. East Elementary - $20.00, Emily Luther
XI.E.4. East Elementary - $50.00, Joshua and Payton Arant
XI.F. Grant Application Requests
XI.F.1. CCMS - NEA Student Achievement Grant $5,000.00
XI.G. School Facility Use Requests (Organization, Requested Facility, Purpose, Dates)
XI.G.1. West KY Explosion Softball - CCHS Fieldhouse, Softball Practice, January 15, 2017 - March 15, 2017
XI.G.2. West KY Explosion Softball - CCMS Gym, Softball Practice, January 15, 2017 - March 15, 2017
XI.G.3. West KY Explosion Softball - North Elementary Gym, Softball Practice, January 4, 2017 - March 15, 2017
XI.H. Non - Resident Contracts for 2017 - 2018 (Graves County and Mayfield Independent)
XI.I. Personnel Policy (03.175 and 03.273) - First Reading
XI.J. Hardship Graduation Requests

XII. PERSONNEL

Order #351 - Motion Passed: Receipt of the Superintendent's report of personnel actions passed with a motion by Mrs. Bonnie Myers and a second by Mr. Jay Housden.

Mr. Jeff Gordon	Absent
Mr. Steve Grogan	Absent
Mr. Jay Housden	Yes
Mrs. Bonnie Myers	Yes
Mr. Richard Smotherman	Yes

I have received and accepted the letters of resignation as indicated below:

Screna Delk	Bus Driver, Calloway County Bus Garage, effective November 18, 2016.
Tammy Hendershot	Cook/Baker, District Wide, effective November 25, 2016.
Edwina Rogers	Instructional Assistant, Calloway County High School, effective November 10, 2016.

I have received and accepted the following letter of retirement:

Deborah Hale	Cook/Baker, District Wide, effective December 31, 2016.
Angelene McCuiston	Bus Driver, Calloway County Bus Garage, effective November 30, 2016.

The following individuals have been employed for the 2016-2017 school year. They have signed and received their contract and/or have been notified of their employment by certified mail or personal delivery. The individual and position for which each has been employed is listed below:

Certified:

Dana Wilson	Emergency Teacher, Substitute

Classified:

Melissa Bogard	Secretary, Southwest Elementary
Melissa Bogard	Liason for Substitutes, Southwest Elementary
Chelsi Cornett	Student Worker, East Elementary
Gloria Grantham	Bus Monitor, Substitute
Rena Pivoras	Cook/Baker, District Wide
Edwina Rogers	Paraeducator for Students with Complex Needs, CCHS
Kala Seavers	Lead Teacher, Little Laker Harbour
Connie Taylor	Cook/Baker, District Wide
Laura Tucker	Cook/Baker, District Wide
Kieran Watkins	Childcare Provider, Little Laker Harbour
James Wood	Bus Driver, Bus Garage

Para Professional:

Carissa Hatton	Assistant Speech Coach, CCHS
Abigail Spann	Assistant Academic Team Coach, CCMS
Josh Spurrier	Assistant Football Coach, CCMS

The following individuals listed below have been employed for extra service duties for 2016-2017 as indicated:

Lisa Armstrong	ESS Substitute, East Elementary

The following individuals have been employed for the LASER Child Care Program 2016-2017 school year. They have signed and received their contract and/or have been notified of their employment by certified mail or personal delivery. The individual and position for which each has been employed is listed below.

Certified:

Stacey McCuiston	Lead Teacher, Laser

The following individuals were approved for Family Medical Leave Act:

Ira Ward	From November 03, 2016 through November 30, 2016 for a total of 27 days.
Valetta Wann	From October 10, 2016 through October 28, 2016 for a total of 28 days.

XIII. OTHER REPORTS

Order #352 - Motion Passed: Acceptance of all other reports passed with a motion by Mrs. Bonnie Myers and a second by Mr. Jay Housden.

Mr. Jeff Gordon	Absent
Mr. Steve Grogan	Absent
Mr. Jay Housden	Yes
Mrs. Bonnie Myers	Yes
Mr. Richard Smotherman	Yes

XIII.A. Transportation Report

Mr. Futrell was unable to attend. He sent word with Mr. Settle that he is still seeking drivers.

XIII.B. Food Service Report

Ms. Pat Lane had no new information to add.

XIII.C. Maintenance Report

Mr. Kenny Duncan discussed the geothermal issue at the high school and reported that within three days the parts came in and repairs were made. He explained issues with the controllers at East Elementary and hopes to have them operating soon.

XIII.D. Attendance Report

Mr. Fred Ashby explained month four student attendance numbers. He then presented the calendar survey information to the board and encouraged everyone to participate in the website survey.

XIII.E. Technology Report

Mr. Caleb Reinhardt reported that the high school refresh was on schedule and that phase one would be completed during the holiday break. He then explained that a company had approached the district about buying out the tower lease that is currently with CCATT Holdings. He will evaluate the options by meeting with companies to gather further information and report to the board his findings.

XIII.F. Finance Report

Ms. Amy Owens was not available to present a report.

XIII.G. Informational School Reports
XIII.G.1. Calloway County High School
XIII.G.2. Calloway County Middle School
XIII.G.3. East Elementary School
XIII.G.4. North Elementary School
XIII.G.5. Southwest Elementary School
XIII.G.6. Calloway County Preschool

XIV. SUPERINTENDENT'S REPORT

Mr. Settle stated that the Calendar Committee would present the survey results to the board at the February meeting.

He congratulated the CCHS Academic Team for winning the West Kentucky Academic Bowl District Tournament. The Lakers came away with the championship by defeating Marshall County 40 - 7 and Murray 28 - 7.

Mr. Settle was happy to announce that North Elementary was awarded the Mathematics Grant which will provide $57,000.00 each year for four years to fund a teacher in Math instruction.

He congratulated the CCMS 6th Grade Academic Team for winning the Academic Showcase.

Mr. Settle mentioned that the CCHS Lady Lakers were enjoying a winning season so far with a 3 - 0 record. Go Lakers!

Order #353 - Motion Passed: Acceptance of the Superintendent's report passed with a motion by Mrs. Bonnie Myers and a second by Mr. Jay Housden.

Mr. Jeff Gordon	Absent
Mr. Steve Grogan	Absent
Mr. Jay Housden	Yes
Mrs. Bonnie Myers	Yes
Mr. Richard Smotherman	Yes

XV. ADJOURN

Order #354 - Motion Passed: Approval to adjourn the meeting passed with a motion by Mr. Jay Housden and a second by Mrs. Bonnie Myers.

Mr. Jeff Gordon	Absent
Mr. Steve Grogan	Absent
Mr. Jay Housden	Yes
Mrs. Bonnie Myers	Yes
Mr. Richard Smotherman	Yes

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Chairperson Superintendent