Calloway County Board of Education

January 12, 2017 6:00 PM
2110 College Farm Road
Murray, KY

Attendance Taken at 6:00 PM:

Present Board Members:
Mr. Jeff Gordon
Mr. Steve Grogan
Mr. Jay Housden
Mrs. Bonnie Myers
Mr. Van Pittman

I. CALL TO ORDER

II. RECOGNITIONS/PRESENTATIONS

II.A. The Kentucky Statutory Oath for Board Members, KRS 160.170, and the Kentucky Constitutional Oath will be administered to Mr. Jeff Gordon, Mrs. Bonnie Myers and Mr. Van Pittman

The Kentucky Statutory Oath for Board Members, KRS 160.170, and the Kentucky Constitutional Oath was administered to Mr. Jeff Gordon, Mr. Van Pittman and Mrs. Bonnie Myers by Amy Owens, Notary Public.

II.B. Calloway County Board Member Appreciation Month

Mr. Settle thanked Board members for their dedication and service to the students and staff of the Calloway County School District. Ms. Tawnya Hunter presented each board member with a gift from the administrators, directors and board office staff.

II.C. Calloway High School Students Micah Crouse and Evan Schwepker placed in the KMEA All State Honor Band

After discussing the auditioning process, Dr. Derick Jones, High School Band Director, presented two students who placed in the KMEA All State Honor Band with certificates of recognition.

II.D. Calloway County High School Test Scores Report

Mr. Randy McCallon presented the 2015 - 2016 test scores report. Laker Nation... Dedication! Commitment! Tradition! Respect! Mr. McCallon spoke to the tradition of excellence that Calloway County High School has created. With an overall score of 81.4, Calloway County High School earned the classification of Distinguished/Progressing School of Distinction for the 4th year in a row, which is the highest classification a school can receive. Calloway County High School ranked 29th in the state overall.

III. ELECTION OF CHAIRPERSON AND VICE - CHAIRPERSON OF CALLOWAY COUNTY BOARD OF EDUCATION

Order #346 - Motion Passed: Election of Jeff Gordon as Chairman and Leeann Myers as Vice - Chairman passed with a motion by Mrs. Bonnie Myers and a second by Mr. Steve Grogan.

Mr. Jeff Gordon	Yes
Mr. Steve Grogan	Yes
Mr. Jay Housden	Yes
Mrs. Bonnie Myers	Yes
Mr. Van Pittman	Yes

IV. RECESS FOR SPECIAL MEETING OF THE CALLOWAY COUNTY SCHOOL DISTRICT FINANCE CORPORATION

Order #347 - Motion Passed: Approval to recess for a special meeting of the Calloway County School District Finance Corporation passed with a motion by Mrs. Bonnie Myers and a second by Mr. Jay Housden.

Mr. Jeff Gordon	Yes
Mr. Steve Grogan	Yes
Mr. Jay Housden	Yes
Mrs. Bonnie Myers	Yes
Mr. Van Pittman	Yes

IV.A. Roll Call

Present:
Mr. Jeff Gordon
Mr. Steve Grogan
Mr. Jay Housden
Mrs. Bonnie Myers
Mr. Van Pittman

IV.B. Election of Officers

A recommendation to elect Jeff Gordon as President, Leeann Myers as Vice President, Tres Settle as Secretary, Amy Owens as Treasurer, Steve Grogan as member, Jay Housden as member and Van Pittman as member passed with a motion by Mr. Jay Housden and a second by Mrs. Bonnie Myers.

IV.C. Adjourn

Approval to adjourn the special meeting of the Calloway County School District Finance Corporation passed with a motion by Mrs. Bonnie Myers and a second by Mr. Jay Housden.

V. AUDIT REPORT FOR FISCAL YEAR 2016

Jason Anderson from Alexander Thompson Arnold PLLC presented the 2016 audit report to the board. Mr. Anderson discussed the components of the audited financial statements as well as the differences in government-wide statements and fund-level statements. Fiscal year 2016 ended with an overall increase in net position of $269,000. The general fund ended the fiscal year with an increase of approximately $139,000.

Order #348 - Motion Passed: Approval of the FY2016 audit report passed with a motion by Mr. Jay Housden and a second by Mrs. Bonnie Myers.

Mr. Jeff Gordon	Yes
Mr. Steve Grogan	Yes
Mr. Jay Housden	Yes
Mrs. Bonnie Myers	Yes
Mr. Van Pittman	Yes

VI. MINUTES OF THE DECEMBER 8, 2016 REGULAR MEETING

Order #349 - Motion Passed: Approval of the minutes of the December 8, 2016 Regular Meeting passed with a motion by Mrs. Bonnie Myers and a second by Mr. Jay Housden.

Mr. Jeff Gordon	Yes
Mr. Steve Grogan	Yes
Mr. Jay Housden	Yes
Mrs. Bonnie Myers	Yes
Mr. Van Pittman	Yes

VII. PUBLIC COMMENTS

Mr. Gordon opened the floor for public comments. No comments were made.

VIII. FINANCIAL

Order #350 - Motion Passed: Approval of the Monthly Financial Report, Balance Sheet, Food Service Claims, all other claims, the FY2018 draft budget, and the receipt of the U.S. Bank, BB&T credit card statements passed with a motion by Mrs. Bonnie Myers and a second by Mr. Jay Housden.

Mr. Jeff Gordon	Yes
Mr. Steve Grogan	Yes
Mr. Jay Housden	Yes
Mrs. Bonnie Myers	Yes
Mr. Van Pittman	Yes

VIII.A. Monthly Financial Report/Balance Sheet
VIII.B. Food Service Claims
VIII.C. All Other Claims
VIII.D. Credit Card Statements
VIII.E. Draft Budget FY2018

DIRECT DISBURSEMENTS

220889	Calloway County Sheriff	22,035.89
220890	BP	185.85
220891	West KY Rural Electric	23,119.17
220892	AT&T	341.77
220893	Cleverbridge	796.00
220894	Phytotronics	127.87
220895	Murray State University	250.00
220896	BB&T	342.64
220897	Kentucky State Treasurer	50.00
220898	Kentucky State Treasurer	11,870.13
220899	Murray Municipal Utilities	3,127.33
220900	US Bank	332.78
220901	Shell	38.62

220918	Calloway County Sheriff	16,446.31
220919	West KY Rural Electric	19,395.70

APPROVED

220920-221007	The Heritage Bank	178,908.52
221008-221066	The Heritage Bank	378,327.73

APPROVED (PAYROLL)

354177	The Heritage Bank	353.95
354178-354706	The Heritage Bank	946,104.85
354707-354735	The Heritage Bank	625,742.58
354736	The Heritage Bank	893.41
354737-354739	The Heritage Bank	587.83

APPROVED (FOOD SERVICE)

220902-220917	The Heritage Bank	55,096.61

IX. AREA TECHNOLOGY CENTER CLAIMS - BACON FARMER WORKMAN INVOICE IN THE AMOUNT OF $194.40, LOWES RECEIPT IN THE AMOUNT OF $2,883.25, HUNTINGTON BOND INTEREST PAYMENT IN THE AMOUNT OF $69,343.75, TWO THERMAL BALANCE INVOICES IN THE AMOUNT OF $6,320.00, AND EXTREME NETWORKS INVOICE IN THE AMOUNT OF $2,807.02

Order #351 - Motion Passed: Approval of the Bacon Farmer Workman invoice in the amount of $194.40, the Lowes receipt in the amount of $2,883.25, Huntington bond interest in the amount of $69,343.75, two Thermal Balance invoices in the amount of $6,320.00, and Extreme Networks invoice in the amount of $2807.02 passed with a motion by Mr. Jay Housden and a second by Mrs. Bonnie Myers.

Mr. Jeff Gordon	Yes
Mr. Steve Grogan	Yes
Mr. Jay Housden	Yes
Mrs. Bonnie Myers	Yes
Mr. Van Pittman	Yes

X. 2017 - 2018 CALENDAR COMMITTEE RECOMMENDATIONS

Mr. Fred Ashby presented the 2017 - 2018 calendar recommended by the 16 member committee. After creating two draft calendars, surveying staff members, students and parents the calendar was presented for Board consideration. Highlights of the calendar include a start date of August 8, 2017 and an end date of May 14, 2018 with 174 instructional days, 1 opening day, 1 closing day, 4 staff development days, and 1 staff work day. The calendar includes several make up days that could push the last day of school later in May due to inclement weather.

Order #352 - Motion Passed: The 2017 – 2018 calendar passed with a motion by Mrs. Bonnie Myers and a second by Mr. Jay Housden.

Mr. Jeff Gordon	Yes
Mr. Steve Grogan	Yes
Mr. Jay Housden	Yes

Mrs. Bonnie Myers	Yes
Mr. Van Pittman	Yes

XI. NON - RESIDENT CONTRACT 2017 - 2018 (BARREN COUNTY)

Order #353 - Motion Failed: Approval of the non-resident contract 2017 - 2018 Barren County failed with a motion by Mr. Jay Housden and a second by Mr. Van Pittman.

Mr. Jeff Gordon	No
Mr. Steve Grogan	No
Mr. Jay Housden	No
Mrs. Bonnie Myers	No
Mr. Van Pittman	No

XII. CONSENT AGENDA

Order #354 - Motion Passed: Approval of the Consent Agenda as presented passed with a motion by Mrs. Bonnie Myers and a second by Mr. Van Pittman.

Mr. Jeff Gordon	Yes
Mr. Steve Grogan	Yes
Mr. Jay Housden	Yes
Mrs. Bonnie Myers	Yes
Mr. Van Pittman	Yes

XII.A. Fund Raiser Requests (Organization - Activity, Purpose, Dates)
XII.A.1. CCHS Art Club - Art Show, Field Trip Expenses, January 13, 2017
XII.A.2. CCHS Choir - Dessert Cabaret Concert, Purchase New Music, February 25, 2017
XII.A.3. CCHS Laker Football - Strawberry Sales, Refurbish Equipment, January - February 2017
XII.A.4. CCHS Project Graduation - Winter Dance, Fund Project Graduation, February 11, 2017
XII.B. Travel Requests (Requestor - Purpose, Location, Dates)
XII.B.1. Jones, Dr. Derick - KMEA All State Honor Band, Louisville, Kentucky, February 8, 2017 - February 11, 2017
XII.B.2. Lax, Tim - National farm and Machinery Show, Louisville, , Kentucky, February 15, 2017 - February 17, 2017
XII.B.3. Wicker, Rhonda - Kentucky Association for Gifted and Talented Conference, Lexington, Kentucky, February 26, 2017 - February 28, 2017
XII.B.4. Webb, Troy - CCHS Softball, Clarksville, Tennessee, April 7, 2017 - April 8, 2017
XII.B.5. Webb, Troy - CCHS Softball, Hopkins Central High School, May 12, 2017 - May 13, 2017
XII.C. Informational Travel Requests
XII.D. Surplus Requests (Requestor - Items Being Declared Surplus)
XII.D.1. Calloway County Middle - Sentry Safe
XII.D.2. East Elementary - Books
XII.D.3. North Elementary - Tables, File Cabinet, Chairs, Desk, Shelf
XII.D.4. Southwest Food Service - Cart
XII.E. Donation Acceptance Requests (Beneficiary, Donation, Donator)
XII.E.1. CCHS - NUVision Tablet PC, Tap Logic, LLC
XII.E.2. CCMS Cheerleaders - $50.00, Fitts Block
XII.E.3. CCMS Youth Service Center - $1,776.00, Independence Bank
XII.E.4. North Academic Team - $250.00, North PTA
XII.E.5. North Elementary - $100.00, Peripole Inc.

XII.E.6. North Elementary - $138.00, North PTA
XII.E.7. Southwest Elementary - $50.00, Brent Thurmond
XII.F. Grant Application Requests
XII.F.1. East Elementary - Delta Rural Project Grant
XII.F.2. North Elementary - Delta Dental Making Smiles Happen, Arts in Education Grant
XII.F.3. North Elementary - Target Field Trip Grant, $700.00
XII.F.4. North Elementary - Ticket to Ride Environmental Education Trip Assistance Grant
XII.G. School Facility Use Requests (Organization, Requested Facility, Purpose, Dates)
XII.G.1. North Elementary PTA - Spring Fling Seuss Fest, February 17, 2017
XII.G.2. Kentucky State Police - Calloway County Middle School, Defensive Driving Course, February 18, 2017
XII.G.3. Special Olympics Basketball - Calloway County Middle School Gym, January 21, 2017
XII.H. Early Childhood Race to the Top Memorandum of Agreement - FY 2017
XII.I. Permission to Partner with the Murray Calloway County Hospital to Name the 5k Race on Saturday, April 22, 2017, The Southwest Blue Ribbon 5k
XII.J. Calloway County School District Comprehensive District Improvement Plan
XII.K. Calloway County Comprehensive School Improvement Plans - Calloway County High School, Calloway County Middle School, East Elementary, North Elementary, Southwest Elementary and Calloway County Preschool
XII.L. Non - Resident Contracts for 2017 - 2018 (Fulton County and McCracken County)
XII.M. Retirement Policy (03.175 and 03.273) - Second and Final Reading
XII.N. Entrance Age Procedure (09.121 AP.1 and 09.121 AP.21) - Review
XII.O. Permission to Bid - Lawn Mowing Service 2017
XII.P. Revised Job Description for Speech Language Pathologist
XII.Q. Board Meeting Dates 2017

XIII. PERSONNEL

Order #355 - Motion Passed: Receipt of the Superintendent's report of personnel actions passed with a motion by Mr. Jay Housden and a second by Mrs. Bonnie Myers.

Mr. Jeff Gordon	Yes
Mr. Steve Grogan	Yes
Mr. Jay Housden	Yes
Mrs. Bonnie Myers	Yes
Mr. Van Pittman	Yes

I have received and accepted the letters of resignation as indicated below:

Kinsey Scharmahorn	Instructional Assistant, North Elementary, effective December 10, 2016.
Samantha Thouvenot	Instructional Assistant, CCMS, effective January 02, 2017.

I have received and accepted the following letter of retirement:

Kathy Adams	Teacher, Alternative Instructional Facility, effective January 01, 2017.

Sheila Boggess	Instructional Assistant, North Elementary, effective December 31, 2016.
Carl Glenn Cossey	Lead Maintenance Technician, Maintenance, effective December 31, 2016.
Mary Jones	Cook/Baker, District Wide, effective December 31, 2016.

The following individuals have been employed for the 2016-2017 school year. They have signed and received their contract and/or have been notified of their employment by certified mail or personal delivery. The individual and position for which each has been employed is listed below:

Classified:

Haley Coles	Childcare Provider, Preschool
Michael Lawrence	Bus Driver, Bus Garage
Jacob Toney	Transportation Escort, CCMS

The following individuals were approved for Family Medical Leave Act:

Ashli Gore	From November 07, 2016 through January 03, 2017 for a total of 27 days.
Jonathan Grooms	From November 21, 2016 through December 02, 2016 for a total of 10 days.
Emily McCuiston	From November 15, 2016 through February 28, 2017 for a total of 60 days.

XIV. OTHER REPORTS

Order #356 - Motion Passed: Acceptance of all other reports passed with a motion by Mr. Jay Housden and a second by Mrs. Bonnie Myers.

Mr. Jeff Gordon	Yes
Mr. Steve Grogan	Yes
Mr. Jay Housden	Yes
Mrs. Bonnie Myers	Yes
Mr. Van Pittman	Yes

XIV.A. Transportation Report

Mr. Tommy Futrell discussed the Friday, January 6 snow day, and the road conditions that determined school being cancelled. He also mentioned an accident at East Elementary involving a bus and parent, there were no injuries involved. Tommy also reminded the Board that drivers are still needed; the shortage is making routes and extracurricular trips difficult. Several teachers are driving for field trips, which has been essential over the last several weeks to insure all regular routes are able to run.

XIV.B. Food Service Report

Ms. Pat Lane discussed open positions and a "Help Wanted" advertisement that was posted on our website. She stated she feels confident that the positions will be filled shortly.

XIV.C. Maintenance Report

Mr. Kenneth Duncan was unavailable to present.

XIV.D. Attendance Report

Mr. Fred Ashby presented the month 5 attendance report. 95.85% student attendance provided a very strong month. Mr. Ashby stated that the high school's attendance was over 96% in all four grade levels.

XIV.E. Technology Report

Mr. Caleb Reinhardt was unavailable to present.

XIV.F. Finance Report

Ms. Amy Owens discussed beginning and ending balances for the month. She mentioned that cash balances in Fund 1 were approximately $900,000 higher than last year at the end of December. Mr. Gordon asked about tax revenues and Ms. Owens responded that tax revenues were beginning to dwindle yet final revenue should be right in line with the amounts budgeted.

XIV.G. Informational School Reports
XIV.G.1. Calloway County High School
XIV.G.2. Calloway County Middle School
XIV.G.3. East Elementary School
XIV.G.4. North Elementary School
XIV.G.5. Southwest Elementary School
XIV.G.6. Calloway County Preschool

XV. SUPERINTENDENT'S REPORT

Mr. Settle asked that the Area Technology Center be added to the agenda for the next several months to allow the Board the opportunity to be informed of the operations at the new ATC. Mr. Hicks was given a chance to discuss current issues with funding and daily operations.

Mr. Settle congratulated Laker TV for receiving best weekly newscast.

He announced that there will be a meeting with the architect next week to finalize planning of construction for the greenhouse.

2017 KSBA annual conference dates have been set for February 24th - 26th. Board members will be contacted to make plans and assist with registration.

The annual joint board meeting with Murray has not been finalized. The date will be determined soon.

Schools will be closed Monday in observance of Martin Luther King Day.

Mr. Settle invited everyone to the CFSB at Murray State tomorrow evening for cross town classic between Murray High and Calloway.

XVI. ADJOURN

Order #357 - Motion Passed: Approval to adjourn the meeting passed with a motion by Mr. Jay Housden and a second by Mrs. Bonnie Myers.

Mr. Jeff Gordon	Yes
Mr. Steve Grogan	Yes
Mr. Jay Housden	Yes
Mrs. Bonnie Myers	Yes
Mr. Van Pittman	Yes

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Chairperson Superintendent