East Elementary School
April 13, 2017 6:00 PM
1169 Pottertown Road
Murray, KY

Attendance Taken at 6:00 PM:

Present Board Members:
Mr. Jeff Gordon
Mr. Jay Housden
Mrs. Bonnie Myers
Mr. Van Pittman

Absent Board Members:
Mr. Steve Grogan

I. CALL TO ORDER

II. RECOGNITIONS/PRESENTATIONS

Mr. Todd Terry and twenty-eight fourth grade students performed three songs from "Our Music: A Treasury of American Music Genres," which featured songs written by Americans.

II.A. East Elementary Test Scores

Ms. Price welcomed everyone to East Elementary by reciting the motto, "every child matters, every moment counts". She recognized the staff, teachers, students and parents as the main reason East Elementary is an outstanding school. She reviewed the test scores and addressed ways they will be looking ahead to 2017 KPREP testing. The teachers and staff are focusing on essential standards, using data from assessments, forming flex groups, using the Journey Reading Series, and implementing the PBIS program. Ms. Price is excited about the changes and diverse approaches they are using to teach all students.

III. MINUTES OF THE MARCH 9, 2017 REGULAR BOARD MEETING

Order #376 - Motion Passed: Approval of the minutes of the March 9, 2017 Regular Meeting passed with a motion by Mr. Jay Housden and a second by Mr. Van Pittman.

Mr. Jeff Gordon	Yes
Mr. Steve Grogan	Absent
Mr. Jay Housden	Yes
Mrs. Bonnie Myers	Yes
Mr. Van Pittman	Yes

IV. PUBLIC COMMENTS

Mr. Gordon opened the floor for public comments. No comments were made.

V. FINANCIAL

Order #377 - Motion Passed: Approval of the Monthly Financial Report, Balance Sheet, Food Service Claims, all other claims, and the receipt of the Heritage Bank and BB&T credit card statements passed with a motion by Mrs. Bonnie Myers and a second by Mr. Jay Housden.

Mr. Jeff Gordon	Yes
Mr. Steve Grogan	Absent
Mr. Jay Housden	Yes
Mrs. Bonnie Myers	Yes
Mr. Van Pittman	Yes

V.A. Monthly Financial Report/Balance Sheet
V.B. Food Service Claims
V.C. All Other Claims
V.D. Credit Card Statements

DIRECT DISBURSEMENTS

221494	Calloway County Sheriff	3,579.92
221495	La Quinta Inn & Suites	994.07
221496	AT&T	341.77
221497	Speedway LLC	30.11
221498	Time Warner Cable	851.12
221499	Heritage Bank Credit Card	1,008.74
221500	KASBO	1,355.00
221501	Murray Municipal Utilities	4,338.41
221502	Pitney Bowes	146.00
221503	US Bank	175,677.84
221504	Kentucky State Treasurer	18,571.10
221505	Shell	62.09
221506	West KY Rural Electric	16,694.02
221507	Calloway County Sheriff	2,082.90

APPROVED

221527-221662	The Heritage Bank	229,484.55
221663-221731	The Heritage Bank	73,832.22

APPROVED (PAYROLL)

355822-356335	The Heritage Bank	917,297.69
356336-356365	The Heritage Bank	625,130.08

APPROVED (FOOD SERVICE)

221508-221526	The Heritage Bank	120,712.45

VI. AREA TECHNOLOGY CENTER CLAIMS - KROGER INVOICE IN THE AMOUNT OF $38.99 AND MURRAY ELECTRIC SYSTEM INVOICE IN THE AMOUNT OF $400.00

Order #378 - Motion Passed: Approval of the Kroger invoice in the amount of $38.99 and the Murray Electric Systems invoice in the amount of $400.00 passed with a motion by Mrs. Bonnie Myers and a second by Mr. Jay Housden.

Mr. Jeff Gordon	Yes
Mr. Steve Grogan	Absent
Mr. Jay Housden	Yes
Mrs. Bonnie Myers	Yes
Mr. Van Pittman	Yes

VII. CODE OF ACCEPTABLE BEHAVIOR AND DISCIPLINE 2017 - 2018

Mr. Ashby addressed the Board with five recommendations for additions and revisions to the 2017 - 2018 Code of Acceptable Behavior and Discipline Handbook. The first revision is to policy 09.433, to be amended to 'shall not utilize corporal punishment'. Revision 2 to policy 09.226 E. 10, is to insert 'prohibiting use of external speakers'. The third revision is to policy 09.42811, following the definition of harassment/discrimination of students insert the definition of harassment/discrimination of employees. Revision 4 is also to policy 09.42811, with the addition of 'instances involving sexual violence'. The fifth revision is to the District Notice of Non-Discrimination.

Order #379 - Motion Passed: Approval of the 2017 - 2018 Code of Acceptable Behavior and Discipline passed with a motion by Mr. Van Pittman and a second by Mrs. Bonnie Myers.

Mr. Jeff Gordon	Yes
Mr. Steve Grogan	Absent
Mr. Jay Housden	Yes
Mrs. Bonnie Myers	Yes
Mr. Van Pittman	Yes

VIII. SALARY SCHEDULES - FY2018

Mr. Settle presented the Salary Schedules for FY2018 to the Board, mentioning a few salary changes for the secretarial staff, the district health service coordinator and coaching stipends.

Order #380 - Motion Passed: Approval of the Salary Schedules for the 2018 Fiscal Year passed with a motion by Mrs. Bonnie Myers and a second by Mr. Van Pittman.

Mr. Jeff Gordon	Yes
Mr. Steve Grogan	Absent
Mr. Jay Housden	Yes
Mrs. Bonnie Myers	Yes
Mr. Van Pittman	Yes

IX. CCHS SOCCER COMPLEX AWNING PROPOSAL

Mr. Scott Adams and Ms. DeAnn Anderson requested the Board allow the Soccer Booster Club to construct an awning and awards wall in the CCHS Soccer Complex. The cost will be covered by the Booster Club with donated materials and fundraising.

Order #381 - Motion Passed: Approval for an awning to be constructed in the CCHS Soccer Complex passed with a motion by Mr. Van Pittman and a second by Mr. Jay Housden.

Mr. Jeff Gordon	Yes
Mr. Steve Grogan	Absent
Mr. Jay Housden	Yes
Mrs. Bonnie Myers	Yes
Mr. Van Pittman	Yes

X. 100 % TOBACCO FREE SCHOOL DISTRICT

Ms. Bonnie Leann Myers made a motion to have Calloway County District campuses convert to 100% tobacco free. Due to the lack of a second the motion died.

XI. CONSENT AGENDA

Order #382 - Motion Passed: Approval of the Consent Agenda as presented passed with a motion by Mrs. Bonnie Myers and a second by Mr. Jay Housden.

Mr. Jeff Gordon	Yes
Mr. Steve Grogan	Absent
Mr. Jay Housden	Yes
Mrs. Bonnie Myers	Yes
Mr. Van Pittman	Yes

XI.A. Fund Raiser Requests (Organization - Activity, Purpose, Dates)
XI.A.1. CC Project Unify - T - Shirt Sales, Purchase Uniforms and Travel Expenses, April 2017 - July 2017
XI.A.2. CCHS Horticulture - Floral Arrangement Sales, Greenhouse Tables, April 14, 2017 - May 15, 2017
XI.A.3. CCHS Football Touchdown Club - Discount Card Sales, Purchase Laptop and Equipment, April 2017 - December 2017
XI.A.4. CCHS Football Touchdown Club - Online Merchandise Sales, Feed CCMS and CCHS Players, April 2017 - December 2017
XI.A.5. CCHS Football Touchdown Club - Program Advertisement Sales, CCHS and CCMS Banquet, April 2017 - August 2017
XI.A.6. CCHS Tennis - Concession Sales, Purchase Equipment, April 2017 - May 2017
XI.A.7. CCHS Track and Field - Host Track Meet and Concessions, Travel Expenses and Fees, April 18, 2017, April 27, 2017, April 28, 2017 and May 5, 2017
XI.A.8. CCHS Track and Field - T-Shirt Sales, Purchase Equipment and Supplies, April 2017 - May 2017
XI.A.9. CCHS Track and Field - Relay for Life Concessions, Relay for Life and CCHS Track Fund, April 29, 2017
XI.A.10. CCHS Track and Field - Track Camp, Purchase Equipment and Supplies, May 29, 2017 or June 19, 2017
XI.A.11. Southwest Elementary - Donation Letters, 2nd Grade Discovery Park Trip, April 2017
XI.B. Travel Requests (Requestor - Purpose, Location, Dates)
XI.B.1. Anderson, Travis - Title 1 Part D Summit, Louisville, Kentucky, June 4, 2017 - June 6, 2017
XI.B.2. Butler, Jodi - CCMS Holiday World Reward Trip, Holiday, Indiana, May 17, 2017
XI.B.3. Chapman, Ed - CCHS Baseball, Logan County High School, Russellville, Kentucky, May 5, 2017 - May 6, 2017
XI.B.4. Ernstberger, Jennifer - KACTE Summer Conference, Louisville, Kentucky, July 23, 2017 - July 26, 2017
XI.B.5. Falwell, Jacob - CTE Conference, Louisville, Kentucky, July 23, 2017 - July 26, 2017
XI.B.6. Falwell, Jacob - FFA Camp, Hardinsburg, Kentucky, June 26, 2017

XI.B.7. Falwell, Jacob - FFA Camp, Hardinsburg, Kentucky, June 29, 2017 - June 30, 2017
XI.B.8. Fritshce, Ashley - KY CPA Training, Louisville, Kentucky, June 4, 2017 - June 6, 2017
XI.B.9. Hargrove, T.J. and Dunnaway, Jennifer - Fort Donelson Field Trip, Dover, Tennessee, May 10, 2017
XI.B.10. Holman, Kathleen - SKILLS USA Competition, Louisville, Kentucky, April 19, 2017 - April 22, 2017
XI.B.11. Hunter, Tawnya - FUSION Conference, Indianapolis, Indiana, June 19, 2017 - June 22, 2017
XI.B.12. Johnson, Rachel - CEC Behavior Institute, Louisville, Kentucky, June 11, 2017 - June 13, 2017
XI.B.13. Robertson, Jo - Discovery Park Field Trip, Union City, Tennessee, May 4, 2017
XI.B.14. Smith, Debra - Reading Recovery for Teacher Leaders Conference, Lexington, Kentucky, April 26, 2017 - April 27, 2017
XI.B.15. Stom, Jeremy - CCHS Soccer, Bluegrass Games, Lexington, Kentucky, July 21, 2017 -July 23, 2017
XI.B.16. Stubblefield, Jennifer - CTE Summer Conference, Louisville, Kentucky, July 23, 2017 - July 26, 2017
XI.B.17. Waller, Valerie - CCHS Lady Laker Basketball Team Camp, University of Tennessee at Martin, Martin, Tennessee and Bethel University, McKenzie, Tennessee, June 7, 2017
XI.B.18. Waller, Valerie - CCHS Lady Laker Basketball Team Camp, Austin Peay University, Clarksville, Tennessee, June 17, 2017
XI.B.19. Waller, Valerie - CCHS Lady Laker Basketball Team Camp, University of Kentucky, Lexington, Kentucky, June 22, 2017 - June 23, 2017
XI.B.20. Wicker, Mike - State Track Meet, Lexington, Kentucky, May 18, 2017 - May 20, 2017
XI.B.21. Williams, Vicki - Kentucky School Nurse Association Conference, Lexington, Kentucky, July 17, 2017 - July 19, 2017
XI.B.22. Wilmurth, Brian - KACTE Conference, Louisville, Kentucky, July 23, 2017 - July 26, 2017
XI.B.23. Wilmurth, Brian - NWEA Conference, Indianapolis, Indiana, June 19, 2017 - June 22, 2017
XI.C. Informational Travel Requests
XI.D. Records Destruction Requests (Requestor, Items Being Destroyed, Date Range)
XI.D.1. East Elementary - Class Records (L2637) 2006 - 2010
XI.E. Surplus Requests (Requestor - Items Being Declared)
XI.E.1. East Elementary - File Cabinets, Cart, Desks, Tables, Chairs, and Books
XI.F. Donation Acceptance Requests (Beneficiary, Donation, Donator)
XI.F.1. CCHS Beta Club - $5.00, JoBeth Robertson
XI.F.2. CCHS Beta Club - $30.00, Jennifer Ernstberger
XI.F.3. CCHS FBLA - $50.00, Jarvis Vision Center
XI.F.4. CCHS FBLA - $100.00, Darrell Beane Auctioneer
XI.F.5. CCHS FBLA - $100.00, Dr. Michael Bobo
XI.F.6. CCHS FBLA - $100.00, Flowers by Whitney
XI.F.7. CCHS FBLA - $100.00, Ricky Lamkin
XI.F.8. CCHS FBLA - $300.00, The Murray Bank
XI.F.9. CCHS FFA Greenhouse - $1,250.00, Kentucky FFA Foundation
XI.F.10. CCMS Lakers for Christ - $200.00, Hardin Baptist Church
XI.F.11. CCMS Lakers for Christ - $1000.00, SBG
XI.F.12. East Elementary - $300.00, River Valley Ag Credit
XI.F.13. North Elementary - $300.00, Purchase Area Health Department
XI.F.14. North Elementary Art - $300.00, River Valley Ag Credit

XI.G. Grant Application Requests
XI.G.1. Preschool Partnership Grant Request
XI.H. School Facility Use Requests (Organization, Requested Facility, Purpose, Dates)
XI.H.1. Relay for Life Calloway County, CCHS Track and Field, American Cancer Society, April 29, 2017
XI.H.2. West KY Explosion Softball, CCHS Softball Facility, Softball Tournament, June 10, 2017
XI.I. Request to Renew West School Messenger Contract for 2017 - 2018
XI.J. Request to Abolish Position - Assistant for Guidance and Instruction
XI.K. Request to Abolish Position - Calloway County Alliance for Substance Abuse Prevention Project Director
XI.L. Request to Abolish Position - Calloway County Alliance for Substance Abuse Prevention Alcohol Education Coordinator
XI.M. Request to Abolish Position - Calloway County Alliance for Substance Abuse Prevention Coalition Network Coordinator
XI.N. Request to Establish a New Position - Calloway County Middle School Summer School Coordinator
XI.O. Request to Establish Six New Positions - Calloway County Middle School Summer School Teacher
XI.P. Capital Funds Request FY2017
XI.Q. Calloway County School District School Based Decision Making Council Allocations FY2018
XI.R. Request to Approve the Certified Evaluation Appeals Panel Appointment
XI.S. Request Summer Laser at North Elementary
XI.T. Bid Acceptance Request - District Wide Parking Area and Driveway Restoration
XI.U. Insurance Renewal Request - Student Insurance Coverage
XI.V. Bid Renewal Request - Senior Pictures
XI.W. Farm to School Local Foods Request
XI.X. Murray State University Young Authors Camp Bus Request
XI.Y. Calloway County Food Service Paid Lunch Equity 2017 - 2018

XII. PERSONNEL

Order #383 - Motion Passed: Acceptance of the Superintendent's Report of Personnel Actions passed with a motion by Mr. Jay Housden and a second by Mr. Van Pittman.

Mr. Jeff Gordon	Yes
Mr. Steve Grogan	Absent
Mr. Jay Housden	Yes
Mrs. Bonnie Myers	Yes
Mr. Van Pittman	Yes

I have received and accepted the letters of resignation as indicated below:

Royce Dukes	Bus Driver, Bus Garage, effective March 17, 2017.
Jackie Eastwood	Physical Therapist, District Wide, effective June 30, 2017.

I have received and accepted the following letter of retirement:

Randy McCallon	Principal, CCHS, effective August 01, 2017.
Kym Hopkins	Parent Liaison, District Wide, effective June 30, 2017.

The following individuals have been employed for the 2016-2017 school year. They have signed and received their contract and/or have been notified of their employment by certified mail or personal delivery. The individual and position for which each has been employed is listed below:

Certified:

Teresa Anderson	Emergency Teacher, Substitute
Christina Arnett	Emergency Teacher, Substitute
Amanda Johnson	Emergency Teacher, Substitute
Teresa Laster	Emergency Teacher, Substitute
Patrick Marble	Emergency Teacher, Substitute
Erin Tubbs	Emergency Teacher, Substitute
Mallory Warmack	Emergency Teacher, Substitute

Classified:

Teresa Anderson	Secretary, Substitute
Teresa Anderson	Instructional Assistant, Substitute
Christina Arnett	Secretary, Substitute
Christina Arnett	Instructional Assistant, Substitute
Heather Boone	Instructional Assistant, Southwest Elementary
Jackie Carson	Bus Driver, Bus Garage
Brandon Eldridge	Custodian, Substitute
Brandon Eldridge	Maintenance, Substitute
Amanda Johnson	Secretary, Substitute
Amanda Johnson	Instructional Assistant, Substitute
Teresa Laster	Secretary, Substitute
Teresa Laster	Instructional Assistant, Substitute
Teresa Laster	Maintenance, Substitute
Keela Mohler	Instructional Assistant, North Elementary
Melody Stephens	Instructional Assistant, Southwest Elementary
Mallory Warmack	Secretary, Substitute
Mallory Warmack	Instructional Assistant, Substitute
Mallory Warmack	Child Care Provider, Substitute
Anne-Tyler Wilkerson	Student Worker, Calloway County Preschool

The following individuals listed below have been employed for extra service duties for 2016-2017 as indicated:

Travis Anderson	JV Baseball Coach, CCHS

The following individuals were approved for Family Medical Leave Act:

Laken Falwell	From February 27, 2017 through May 15, 2017 for a total of 50 days.

XIII. OTHER REPORTS

Order #384 - Motion Passed: Acceptance of the other reports passed with a motion by Mrs. Bonnie Myers and a second by Mr. Van Pittman.

Mr. Jeff Gordon	Yes
Mr. Steve Grogan	Absent
Mr. Jay Housden	Yes
Mrs. Bonnie Myers	Yes
Mr. Van Pittman	Yes

XIII.A. Transportation Report

Mr. Futrell reported that the District has received one of the new buses and are waiting on the next two to arrive. He plans to surplus the older buses and some of the other vehicles in the fleet at public auction. He is continuing to have driver training classes due to retirements and losing 3 to 5 drivers for next school year.

XIII.B. Food Service Report

Ms. Lane reported that they are planning menus for the summer lunch program. She announced that Harris Farms won the Farm to School bid and would be providing our cafeterias with fresh strawberries.

XIII.C. Maintenance Report

Mr. Duncan was not present to report.

XIII.D. Attendance Report

Mr. Ashby reported that attendance was up to 95.75% for month 8, and commended Southwest Elementary and East Elementary for having 96.43% for the month.

XIII.E. Technology Report

Mr. Reinhardt discussed that the Infinite Campus migration to the cloud was successful. He explained that the technology department was ramping up for phase 2 of the High School refresh and expected that to be 50% completed this summer with the remainder in the fall. Caleb then explained the shared rack space that the Calloway District will have at Paducah Independent Schools that allows us to have off site backup.

XIII.F. Finance Report

Ms. Amy Owens discussed the opening and closing balance for the month of March. She explained that 97% of the budgeted property tax revenue for the fiscal year 2017 has been received to date.

XIII.G. Area Technology Center

Mr. Hicks informed the Board of the rescheduled date for the ATC Open House event as May 2, 2017 from 4 pm - 7 pm.

XIII.H. Informational School Reports
XIII.H.1. Calloway County High School
XIII.H.2. Calloway County Middle School
XIII.H.3. East Elementary School
XIII.H.4. North Elementary School
XIII.H.5. Southwest Elementary School
XIII.H.6. Calloway County Preschool

XIV. SUPERINTENDENT'S REPORT

Mr. Settle announced that Prom would be April 22, 2017 at CCHS.

He announced Baccalaureate and Senior Awards would take place at Glendale Road Church of Christ on Sunday, May 7, 2017 starting at 1:30 pm.

Mr. Settle informed the Board that the class of 2017 would graduate May 16th at the CFSB Center at Murray State University.

He discussed the slated start date for the gymnasium floor renovation to begin on April 24, 2017.

Mr. Settle asked Mr. McCallon to explain the "Ghost Out" to be held at CCHS on April 14, 2017. The Calloway County Sheriff's Department and the administration of CCHS are coordinating an alcohol awareness program for the students and staff. He explained that there would be a mock accident with emergency vehicles and personnel in the side yard of the High School to emphasize the dangers of driving while impaired with an assembly at the end of the day.

Mr. Settle congratulated the Laker Baseball Team in the district win over Marshall County Tuesday night.

He also congratulated Alicia Hornbuckle for signing to play basketball with John A. Logan College in Illinois.

Mr. Settle announced to the Board that Mr. McCallon had turned in his intent to retire August 1, 2017.

Order #385 - Motion Passed: Acceptance of the Superintendent's report passed with a motion by Mr. Jay Housden and a second by Mr. Van Pittman.

Mr. Jeff Gordon	Yes
Mr. Steve Grogan	Absent
Mr. Jay Housden	Yes
Mrs. Bonnie Myers	Yes
Mr. Van Pittman	Yes

XV. ADJOURN

Order #386 - Motion Passed: Approval to adjourn the meeting passed with a motion by Mrs. Bonnie Myers and a second by Mr. Van Pittman.

Mr. Jeff Gordon	Yes
Mr. Steve Grogan	Absent
Mr. Jay Housden	Yes
Mrs. Bonnie Myers	Yes
Mr. Van Pittman	Yes

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Chairperson Superintendent