Calloway County Board of Education

March 09, 2017 6:00 PM
2110 College Farm Road
Murray, KY

Attendance Taken at 6:00 PM:

Present Board Members:
Mr. Jeff Gordon
Mr. Jay Housden
Mr. Van Pittman

Absent Board Members:
Mr. Steve Grogan
Mrs. Bonnie Myers

I. CALL TO ORDER

II. RECOGNITIONS/PRESENTATIONS

II.A. Calloway County High School Academic Team

Ms. Gray presented the Calloway County Academic Team with recognition certificates for their First Place Overall finish in the Region 1 Tournament. The Academic Team will represent Calloway County for the seventh consecutive year at State this weekend in Louisville, competing in Future Problem Solving, Math, Arts and Humanities, Composition, Science, and Quick Recall.

II.B. Calloway County High School Wrestling Team

Mr. McWherter presented six members of the Calloway Wrestling Team with certificates for qualifying for the State Tournament and ranking 11th as a team in the state of Kentucky. He congratulated Senior Colby Culver, who finished his career as the 220 pound State Runner-up. He announced that the Lakers now have a Wrestling State Champion, David Woods, who won the 195 pound Championship title.

III. MINUTES OF THE FEBRUARY 9, 2017 REGULAR MEETING

Order #367 - Motion Passed: Approval of the minutes of the February 9, 2017 Regular Meeting passed with a motion by Mr. Jay Housden and a second by Mr. Van Pittman.

Mr. Jeff Gordon	Yes
Mr. Steve Grogan	Absent
Mr. Jay Housden	Yes
Mrs. Bonnie Myers	Absent
Mr. Van Pittman	Yes

IV. PUBLIC COMMENTS

Mr. Gordon opened the floor for public comments. No comments were made.

V. FINANCIAL

Order #368 - Motion Passed: Approval of the Monthly Financial Report, Balance Sheet, Food Service Claims, all other claims, and the receipt of the U.S. Bank and BB&T credit card statements passed with a motion by Mr. Van Pittman and a second by Mr. Jay Housden.

Mr. Jeff Gordon	Yes
Mr. Steve Grogan	Absent
Mr. Jay Housden	Yes
Mrs. Bonnie Myers	Absent
Mr. Van Pittman	Yes

V.A. Monthly Financial Report/Balance Sheet
V.B. Food Service Claims
V.C. All Other Claims
V.D. Credit Card Statements

DIRECT DISBURSEMENTS

221276	Max Arnold & Sons	13,168.10
221277	AT&T	341.77
221278	Time Warner	971.90
221279	Four Points Sheraton	624.18
221280	KWWOA	215.00
221281	Purchase Power	800.00
221282	BB&T Financial	435.00
221283	Murray Municipal Utilities	5,008.59
221284	Pitney Bowes	180.50
221285	Kentucky State Treasurer	18,443.17
221305	Palmer House	356.90
221306	West KY Rural Electric	15,856.45

APPROVED

221307-221424	The Heritage Bank	193,913.54
221425-221493	The Heritage Bank	175,823.21

APPROVED (PAYROLL)

355272-355792	The Heritage Bank	921,790.21
355793-355821	The Heritage Bank	626,509.45

APPROVED (FOOD SERVICE)

221286-221304	The Heritage Bank	117,469.50

VI. AREA TECHNOLOGY CENTER CLAIMS - TRAVIS SCHOOL EQUIPMENT INVOICE IN THE AMOUNT OF $3,500.00, RBS DESIGN GROUP INVOICE IN THE AMOUNT OF $13,301.46, MURRAY ELECTRIC SYSTEMS INVOICE IN THE AMOUNT OF $400.00 AND SECRETARY OF STATE FILING FEE OF $15.00

Order #369 - Motion Passed: Approval of the Travis School Equipment invoice in the amount of $3,500.00, RBS Design Group Invoice in the Amount of $13,301.46, Murray Electric Systems Invoice in the amount of $400.00 and Secretary of State filing fee of $15.00 passed with a motion by Mr. Jay Housden and a second by Mr. Van Pittman.

Mr. Jeff Gordon	Yes
Mr. Steve Grogan	Absent
Mr. Jay Housden	Yes
Mrs. Bonnie Myers	Absent
Mr. Van Pittman	Yes

VII. COMPETITIVE NEGOTIATION RESULTS FOR CALLOWAY COUNTY HIGH SCHOOL GYM FLOOR RESTORATION

Mr. Settle discussed the two bids submitted for the gym floor restoration. He explained the difference in applications of a floating floor versus an anchored floor system and the warranties the companies had in place for their products. He then requested the Board consider an anchored flooring system for Calloway County High School Gym floor.

Order #370 - Motion Passed: Approval to award the Calloway County High School Gym floor restoration to Martin Flooring passed with a motion by Mr. Jay Housden and a second by Mr. Van Pittman.

Mr. Jeff Gordon	Yes
Mr. Steve Grogan	Absent
Mr. Jay Housden	Yes
Mrs. Bonnie Myers	Absent
Mr. Van Pittman	Yes

VIII. 100% TOBACCO FREE SCHOOL DISTRICT

Nurse Vicki Williams presented results from surveys given to students and parents in the Calloway County School District regarding converting campuses to 100% tobacco free. Amy Ferguson from the Calloway County Health Department spoke about grant funds available to assist in the cost of publications and information signage. Nurse Williams asked the Board to consider adopting a policy to make the Calloway County School District 100% tobacco free.

IX. NARCAN AWARENESS

Nurse Vicki Williams presented information on Narcan to the Board. She defined Narcan as a nasal spray that counteracts the life-threatening effects of opioid overdose. She then explained the use and possibility of saving someone's life by having it in our schools. Vicki recommended the AIF, High School and Middle School purchase two doses and that she would train the staff that volunteered to administer the Narcan. Nurse Williams will present the board with policy examples and information at the next meeting.

Order #371 - Motion Passed: Request to purchase two doses of Narcan for the High School, Middle School and Alternative Instructional Facility passed with a motion by Mr. Jay Housden and a second by Mr. Van Pittman.

Mr. Jeff Gordon	Yes
Mr. Steve Grogan	Absent
Mr. Jay Housden	Yes
Mrs. Bonnie Myers	Absent
Mr. Van Pittman	Yes

X. REQUEST TO WAIVE THE REQUIREMENT TO ADOPT A NEW DISTRICT FACILITIES PLAN FOR 2017 – 2021

Order #372 - Motion Passed: The request to waive the requirement to adopt a new District Facilities Plan for 2017 - 2021 passed with a motion by Mr. Van Pittman and a second by Mr. Jay Housden.

Mr. Jeff Gordon	Yes
Mr. Steve Grogan	Absent
Mr. Jay Housden	Yes
Mrs. Bonnie Myers	Absent
Mr. Van Pittman	Yes

XI. CONSENT AGENDA

Order #373 - Motion Passed: Approval of the Consent Agenda as presented passed with a motion by Mr. Van Pittman and a second by Mr. Jay Housden.

Mr. Jeff Gordon	Yes
Mr. Steve Grogan	Absent
Mr. Jay Housden	Yes
Mrs. Bonnie Myers	Absent
Mr. Van Pittman	Yes

XI.A. Fund Raiser Requests (Organization - Activity, Purpose, Dates)
XI.A.1. CCHS Archery - State T-Shirt, Travel Expenses, March 9, 2017 - March 13, 2017
XI.A.2. CCHS Baseball Diamond Club - T-Shirt Sales, Equipment and Travel Expenses, March 13, 2017 - March 20, 2017
XI.A.3. CCHS Horticulture - Baked Goods Sale, Greenhouse Supplies, March 10, 2017 and April 14, 2017
XI.A.4. CCHS Horticulture - Flower Sales, Floral Design Class Supplies, May 1, 2017 - May 17, 2017
XI.A.5. CCHS Project Graduation - Finish Line Car Wash Cards, Project Graduation Funds, March 20, 2017 - March 31, 2017
XI.A.6. CCHS Project Graduation - Gatti's Rebate Night, Project Graduation Funds, March 14, 2017
XI.A.7. CCHS Touchdown Club - Culver's Pancake Breakfast, Equipment Purchases and Maintenance, May 6, 2017
XI.A.8. CCMS Pennies for Patients - Donation for Kentucky Leukemia Foundation, March 20, 2017 - March 31, 2017
XI.A.9. Murray - Calloway Area Technology Center - Car Show, Skills USA Competition Travel, March 25, 2017
XI.A.10. North Elementary - Field Day Shirts, Purchase Supplies for Field Day, March 13, 2017 - March 24, 2017
XI.A.11. North Elementary - Jump Rope For Heart, Donation to the American Heart Association, March 10, 2017 - March 17, 2017
XI.A.12. North PTA - Distinguished Dinner, Solicit Donation Letters, March 10, 2017 - April 14, 2017
XI.B. Travel Requests (Requestor - Purpose, Location, Dates)
XI.B.1. Anderson, Travis - KECSAC At Risk Conference, Lexington, Kentucky, July 24, 2017 - July 26, 2017
XI.B.2. Birdsong, Terry - KHSAA Boys Basketball State Tournament, Lexington, Kentucky, March 15, 2017 - March 18, 2017
XI.B.3. Butler, Greg - Athletic Director Conference, Louisville, Kentucky, April 26, 2017 - April 28, 2017

XI.B.4. Duffy, Heather - Math Counts State Tournament, Bowling Green, Kentucky, March 24, 2017 - March 25, 2017
XI.B.5. Gray, Erica - KAAC Governor's Cup State Tournament, Louisville, Kentucky, March 10, 2017 - March 13, 2017
XI.B.6. Lane, Pat - Food Service Financial Management Class, Frankfort, Kentucky, March 09, 2017 - March 10, 2017
XI.B.7. Lane, Pat - Food Service MOSAIC Conference, Pigeon Forge, Tennessee, April 19, 2017 - April 22, 2017
XI.B.8. Lane, Pat - Food Service National Conference, Atlanta, Georgia, July 7, 2017 - July 13, 2017
XI.B.9. Loveless, Sarah - World Language Competition, Lexington, Kentucky, March 24, 2017 - March 25, 2017
XI.B.10. McDaniel, Jamey - Leadership Tomorrow Trip, Frankfort, Kentucky, March 13, 2017 - March 14, 2017
XI.B.11. Proctor, Michelle - STAK Trainer and Driver Conference, Louisville, Kentucky, June 25, 2017 - June 28, 2017
XI.B.12. Slaton, Jeff - Smoky Mountain FIRST Robotic Competition, Knoxville, Tennessee, March 22, 2017 - March 25, 2017
XI.B.13. Smith, Debbra - Teacher Leader Meeting, Lexington, Kentucky, March 15, 2017 - March 17, 2017
XI.B.14. Wise, Cynthia - HOSA State Conference, Louisville, Kentucky, March 16, 2017 - March 18, 2017
XI.C. Informational Travel Requests
XI.D. Surplus Requests (Requestor - Items Being Declared Surplus)
XI.D.1. East Food Service - Whirlpool Washing Machine
XI.E. Donation Acceptance Requests (Beneficiary, Donation, Donator)
XI.E.1. CCHS Archery - $150.00, CFSB
XI.E.2. CCHS FFA - $50.00, Jenelle Solomon
XI.E.3. CCHS FFA - $100.00, John Potts
XI.E.4. CCHS FFA - $200.00, Patsy Pittman
XI.E.5. CCHS FFA - $776.50, Purchase Area Antique Tractor Club
XI.E.6. CCHS Track - $500.00, Aaron Jeziorski
XI.E.7. CCHS Wrestling - $150.00, Vanderbilt Chemical
XI.E.8. Calloway County Middle School Family Resource Center - $ 75.00, Darren and Val Clark
XI.E.9. Little Laker Family Resource Center - $229.84, United Way of Murray
XI.E.10. North Elementary - $200.00, Hazel Woman's Club
XI.F. School Facility Use Requests (Organization, Requested Facility, Purpose, Dates)
XI.F.1. Lady Laker Basketball, East Elementary Gym, Elementary Basketball Camp, April 19, 2019 - April 20, 2017
XI.F.2. Lady Laker Basketball, North Elementary Gym, Elementary Basketball Camp, April 17, 2017 - April 18, 2017
XI.F.3. Lady Laker Basketball, Southwest Elementary Gym, Elementary Basketball Camp, May 1, 2017 - May 2, 2017
XI.G. Kentucky Department of Education School and Community Nutrition Permanent Agreement
XI.H. Request Approval to Participate with the Division of School and Community Nutrition - Summer Food Program
XI.I. Southwest Elementary Copier Lease Agreement
XI.J. Hardship Graduation Request
XI.K. Leave of Absence Request - Tonya Edwards for the Remainder of the 2016 - 2017 School Year

XII. PERSONNEL

Order #374 - Motion Passed: Receipt of the Superintendents report of personnel actions passed with a motion by Mr. Jay Housden and a second by Mr. Van Pittman.

Mr. Jeff Gordon	Yes
Mr. Steve Grogan	Absent
Mr. Jay Housden	Yes
Mrs. Bonnie Myers	Absent
Mr. Van Pittman	Yes

I have received and accepted the letters of resignation as indicated below:

Kayla Boaz	Instructional Assistant, North Elementary, effective February 02, 2017.
Don Cook	Bus Drive, Bus Garage, effective February 20, 2017.
Connie Taylor	Cook/Baker, District Wide, effective February 10, 2017.

I have received and accepted the following letter of retirement:

Eva Darnell	Finance Secretary, North Elementary, effective January 30, 2017.
Marilyn Holt	Custodian, Southwest Elementary, effective August 01, 2017.

The following individuals have been employed for the 2016-2017 school year. They have signed and received their contract and/or have been notified of their employment by certified mail or personal delivery. The individual and position for which each has been employed is listed below:

Certified:

Janet Wilson	Emergency Substitute, District Wide

Classified:

Donald Cook	Bus Driver, Bus Garage
Erin Henderson	Instructional Assistant, North Elementary
Bruce Lamb	Maintenance Technician III, Maintenance
Maribeth Larkins	Student Worker, Calloway County Board of Education
Stacey McCuiston	Instructional Assistant, Southwest Elementary
Carlie Pace	Student Worker, Preschool
Ricky Peal	Part-Time Bus Driver, Bus Garage
Erica Swift	Cook/Baker, District Wide
Janet Wilson	Instructional Assistant, Substitute
Janet Wilson	Secretary, Substitute

Para Professional:

Dan Thompson	Assistant Academic Coach, CCMS

The following individuals listed below have been employed for extra service duties for 2016-2017 as indicated:

Erica Gray	ESS Teacher, CCHS
Amanda Lasley	Academic Team Coach, East Elementary
Natascha Parrish	ESS Teacher, CCHS
Mary Ross	ESS Teacher, CCHS
Elizabeth Smith	ESS Teacher, East Elementary
Steve Smith	ESS Teacher, CCHS

The following individuals were approved for Family Medical Leave Act:

Robin Maxwell	From February 20, 2017 through March 17, 2017 for a total of 20 days.
Pamela Smith	From January 23, 2017 through February 10, 2017 for a total of 15 days.
Mary Grace Starks	From February 02, 2017 through April 10, 2017 for a total of 41 days.

XIII. OTHER REPORTS

XIII.A. Transportation Report

Mr. Tommy Futrell was not in attendance. Mr. Settle informed the Board that transportation was still in need of drivers.

XIII.B. Food Service Report

Ms. Pat Lane discussed the activity in each of the schools revolving around National School Breakfast Week. She acknowledged members of the Board office staff and teachers that participated in the event.

XIII.C. Maintenance Report

Mr. Kenny Duncan presented his report and explained how managing the energy use in the District is saving money. The example of watching for spikes in usage, diagnosing the reason for the spikes and coming up with ways to decrease the usage all show how the Maintenance Department is working hard to reduce energy expenditures.

XIII.D. Attendance Report

Mr. Fred Ashby discussed the month 7 attendance report. He announced that the District attendance is up to 95.2%.

XIII.E. Technology Report

Mr. Caleb Reinhardt was not in attendance.

XIII.F. Finance Report

Ms. Amy Owens discussed the opening and closing balance for the month of February. She explained that fiscal year 91.93% of the projected tax revenue for the fiscal year 2017 has been received to date.

XIII.G. Area Technology Center

Mr. Dan Hicks announced the Car Show fundraiser to be held at the ATC on March 25th and Open House on March 30th. He hopes these events will allow people to tour the facilities and learn more about the programs being offered.

XIII.H. Informational School Reports
XIII.H.1. Calloway County High School
XIII.H.2. Calloway County Middle School
XIII.H.3. East Elementary School
XIII.H.4. North Elementary School
XIII.H.5. Southwest Elementary School
XIII.H.6. Calloway County Preschool

XIV. SUPERINTENDENT'S REPORT

Mr. Settle applauded the CCHS Academic Team for their 7th consecutive year qualifying for State. He expressed the Boards well wishes for the CCHS and CCMS Academic Team during the weekend competitions in Louisville.

He wished the CCHS Speech Team good luck as they are competing at the University of Kentucky.

Mr. Settle congratulated the Laker Basketball Team on winning the District Title and playing hard in the Regional Tournament.

He announced to the Board that the CCHS Archery Team qualified for State and would be shooting March 31st in Louisville.

Mr. Settle shared that the CCHS Fishing Team was off to a great start with a couple of first place finishes.

He informed the Board of the pre-construction meeting on the High School Greenhouse with Mr. Thomas would be next week.

Mr. Settle announced that CCHS Prom would be held on April 22, 2017, the Baccalaureate would be May 7th at Glendale Road Church of Christ, Graduation and Project Graduation will be held on May 16, 2017 weather permitting these dates.

XV. ADJOURN

Order #375 - Motion Passed: Approval to adjourn the meeting passed with a motion by Mr. Jay Housden and a second by Mr. Van Pittman.

Mr. Jeff Gordon	Yes
Mr. Steve Grogan	Absent
Mr. Jay Housden	Yes
Mrs. Bonnie Myers	Absent
Mr. Van Pittman	Yes

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Chairperson Superintendent