Calloway County Board of Education

August 10, 2017 6:00 PM
2110 College Farm Road
Murray, KY

Attendance Taken at 6:00 PM:

Present Board Members:
Mr. Jeff Gordon
Mr. Jay Housden
Ms. B. Leeann Myers
Mr. Van Pittman

I. CALL TO ORDER

II. MINUTES OF THE JULY 13, 2017 REGULAR MEETING

Order #409 - Motion Passed: Approval of the minutes of the July 13, 2017 Regular Meeting passed with a motion by Ms. B. Leeann Myers and a second by Mr. Jay Housden.

Mr. Jeff Gordon	Yes
Mr. Jay Housden	Yes
Ms. B. Leeann Myers	Yes
Mr. Van Pittman	Yes

III. PUBLIC COMMENTS

Mr. Glen Fritts addressed the Board on behalf of the Laker Diamond Baseball Booster Club. He proposed naming rights/sponsorship of the baseball field and scoreboard ad panels on a three year contract to supplement cost of renovations to the baseball complex. He provided information on a new baseball concession/pressbox/restroom structure that would meet Health Department guidelines and improve concession sales. Mr. Fritts explained the need for updates and added bleachers to have the opportunity to host a Regional Tournament. The revenue created by the naming rights/sponsorship would be $43,500 over a three year period and would require the Board to fund the approximate $66,500 plus bleacher costs for the renovations.

IV. FINANCIAL

Order #410 - Motion Passed: Approval of the Monthly Financial Report, Balance Sheet, Food Service Claims, all other claims, and the receipt of the BB&T credit card statement passed with a motion by Mr. Jay Housden and a second by Ms. B. Leeann Myers.

Mr. Jeff Gordon	Yes
Mr. Jay Housden	Yes
Ms. B. Leeann Myers	Yes
Mr. Van Pittman	Yes

IV.A. Monthly Financial Report/Balance Sheet
IV.B. Food Service Claims
IV.C. All Other Claims
IV.D. Credit Card Statements

DIRECT DISBURSEMENTS

222367	Speedway, LLC	70.54
222368	BB&T Financial	438.05
222369	KASBO	75.00
222370	KY State Treasurer	1,873.99
222371	Murray Municipal	2,487.44
222372	KY State Treasurer	50.00
222373	West KY Rural Electric	21,848.99
222546	KY State Treasurer	90.00

APPROVED

222389-222485	The Heritage Bank	278,789.94
222486-222545	The Heritage Bank	170,086.74

APPROVED (PAYROLL)

358650-358669	The Heritage Bank	170,552.95
358670-358730	The Heritage Bank	166,590.83
358731-358732	The Heritage Bank	782.97
358733	The Heritage Bank	1,561.07
358734-358738	The Heritage Bank	16,634.79
358739-358798	The Heritage Bank	33,521.05
358799-358811	The Heritage Bank	6,022.94

APPROVED (FOOD SERVICE)

222374-222388	The Heritage Bank	21.857.97

V. AREA TECHNOLOGY CENTER CLAIMS PINNACLE INVOICE IN THE AMOUNT OF $2,349.90, MURRAY ELECTRIC SYSTEMS INVOICE IN THE AMOUNT OF $400.00, AND COMMONWEALTH RISK SOLUTIONS LTD INVOICE IN THE AMOUNT OF $4,046.00

Order #411 - Motion Passed: Approval of the Pinnacle Invoice in the amount of $2,349.90, Murray Electric System Invoice in the amount of $400.00, and Commonwealth Risk Solutions LTD Invoice in the amount of $4,046.00 passed with a motion by Ms. B. Leeann Myers and a second by Mr. Jay Housden.

Mr. Jeff Gordon	Yes
Mr. Jay Housden	Yes
Ms. B. Leeann Myers	Yes
Mr. Van Pittman	Yes

VI. GREENHOUSE CHANGE ORDER #2 - THE UNDERCUTTING OF PERIMETER FOUNDATION RECOMMENDED TO INSTALL FLOWABLE FILL TOTALING $3,439.00

Order #412 - Motion Passed: Approval of the Greenhouse Change Order #2 for the undercutting of the foundation and installation of flowable fill passed with a motion by Ms. B. Leeann Myers and a second by Mr. Van Pittman.

Mr. Jeff Gordon	Yes
Mr. Jay Housden	Yes
Ms. B. Leeann Myers	Yes
Mr. Van Pittman	Yes

VII. CONSENT AGENDA

Order #413 - Motion Passed: Approval of the Consent Agenda as presented passed with a motion by Ms. B. Leeann Myers and a second by Mr. Jay Housden.

Mr. Jeff Gordon	Yes
Mr. Jay Housden	Yes
Ms. B. Leeann Myers	Yes
Mr. Van Pittman	Yes

VII.A. Donation Acceptance Requests (Beneficiary - Donation, Donator)
VII.A.1. CCHS - Laker Football, $2,000.00, The Calloway County Touchdown Club
VII.A.2. North Elementary - Teachers, $25.00, Ila Brown
VII.B. Fund Raiser Requests (Organization - Activity, Purpose, Dates)
VII.B.1. CCHS Beta Club - Calloway Idol, Charities and National Convention Expenses, February 23, 2018
VII.B.2. CCHS Beta Club - Laker Football Homecoming Dance, State Convention Expenses, September 30, 2017
VII.B.3. CCHS Calloway Live TV - Prom Grand March and Graduation Ceremony DVD, Media Day Expenses, April 9, 2018 - May 31, 2018
VII.B.4. CCHS Cross Country Team - Invitational Meet and Concessions, Purchase Equipment and Pay Expenses, September 9, 2017
VII.B.5. CCHS Cross Country Team - T-Shirt Sales, Team Apparel, September 9, 2017
VII.B.6. CCHS Laker Band Booster Club - Backyard Brawl, Booster Club, August 11, 2017 - August 25, 2017
VII.B.7. CCHS Project Unify - T-Shirt Sales, Youth Summit and Club Activities, August 11, 2017 - May 31, 2018
VII.B.8. CCHS Soccer Booster Club - Alumni Night Raffle, Soccer Booster Club, August 12, 2017
VII.B.9. CCHS Soccer Booster Club - Concession Sales, Soccer Booster Club, August 2017 - October 2017
VII.B.10. CCHS Soccer Booster Club - Donation Request, Soccer Booster Club, Concession Supplies, August 12, 2017
VII.B.11. CCHS Soccer Booster Club - Sponsor Banner Sales, Soccer Booster Club, August 2017 - October 2017
VII.B.12. CCHS Soccer Booster Club - T-Shirt Sales, Soccer Booster Club, August 2017 - October 2017
VII.B.13. CCHS Soccer Booster Club – World’s Finest Chocolate Bar Sales, Booster Club, August 15, 2017 - August 31, 2017
VII.B.14. CCHS Volleyball Team - Concession Sales, Equipment, Travel and Apparel Expenses, August 11, 2017 - November 10, 2017
VII.B.15. CCHS Volleyball Team - Donation Letters 10 for 10, Equipment, Travel and Apparel Expenses, August 11, 2017 - November 10, 2017
VII.B.16. CCHS Volleyball Team - T-Shirt Sales, Meals, Apparel and Training Expenses, August 2017 - September 2017
VII.B.17. CCHS Volleyball Team - Video Board Ad Sales, Meals, Apparel and Training Expenses, August 2017 - October 2017
VII.B.18. CCHS Yearbook - Business and Senior Ads, Yearbook Expenses, August 2017 - January 2018
VII.B.19. CCMS Academic Team - Back to School Dance, Tournaments and Equipment, September 15, 2017
VII.B.20. CCMS Cheer Team - Elite Socks, Events and Expenses, August 2017 - May 2018
VII.B.21. CCMS Fall Sports - Meet the Lakers Meal, Purchase Equipment and Apparel, August 12, 2017

VII.B.22. CCMS Youth Services - Jeans for a Cause, YSC Emergency Fund, August 2017 - May 2018
VII.C. Grant Application Requests (Requestor - Grant, Purpose, Amount)
VII.C.1. Food Service - Southeast Dairy Association Milk at Every Meal School Nutrition Equipment Grant, $500.00 per 1000 students
VII.D. Records Destruction Requests (Requestor - Title, Series, Dates)
VII.D.1. CCHS Guidance - Plan School and District Reports (L6458), ACT School and District Reports (L6459), 2000 - 2013
VII.E. School Facility Use Requests (Organization, Facility, Purpose, Dates)
VII.E.1. Soccer Foundation - CCHS Soccer Field, Alumni Soccer Game, August 12, 2017
VII.F. Surplus Requests (Requestor - Items Declared)
VII.F.1. Board Office - Kyocera Copier (Asset # 13254)
VII.F.2. CCHS - Engineering and Technology Department, Panasonic VHS, Amplifier, and Video Stand
VII.F.3. East Elementary - Kyocera Copiers (Asset # 13246, 13247)
VII.F.4. East Elementary - Round Tables, Bookcases, Chairs, File Cabinets
VII.F.5. Technology Department - Toshiba Fax, HP Laser Jet, Computers (Asset # See Attachments)
VII.G. Travel Requests (Requestor - Purpose, Location, Dates)
VII.G.1. Collier, Brian - CCHS Laker Football, Metcalf County Edmonton, Kentucky, September 2, 2017
VII.G.2. Falwell, Jacob - CCHS FFA Leadership Training, Hardinsburg, Kentucky, September 8, 2017 - September 9, 2017
VII.G.3. Grooms, Jonathan - CCMS Cross Country, Patriot Middle School, Paris, Tennessee, September, 14, 2017
VII.G.4. Hendley, Melinda - Kentucky Association of School Council Conference, Louisville, Kentucky, September 25, 2017 - September 27, 2017
VII.G.5. Lane, Pat - Kentucky School Nutrition Association Administrators Summit, Bowling Green, Kentucky, September 27, 2017 - September 29, 2017
VII.G.6. Loveless, Sarah - Kentucky World Language Association Conference, Louisville, Kentucky, September 21, 2017 - September 23, 2017
VII.G.7. Loveless, Sarah - American Council on the Teaching of Foreign Language National Conference, Nashville, Tennessee, November 17, 2017 - November 19, 2017
VII.G.8. McKeel, Josh - Kentucky Director of Pupil Personnel Conference, Lexington, Kentucky, September 13, 2017 - September 15, 2017
VII.G.9. Pierce, Evan - CCHS Laker Soccer, Bowling Green, Kentucky, September 1, 2017 - September 2, 2017
VII.G.10. Price, Mary - CCHS Lady Laker Volleyball, Owensboro, Kentucky, August 18, 2017 - August 19, 2017
VII.G.11. Smith, Debbra - Reading Recovery Training, Lexington, Kentucky, August 16, 2017 - August 18, 2017
VII.G.12. Stom, Jeremy - CCHS Lady Laker Soccer, Bowling Green, Kentucky, September 1, 2017 - September 2, 2017
VII.G.13. Wilmurth, Brian - Kentucky Association of School Council Conference, Louisville, Kentucky, September 25, 2017 - September 27, 2017
VII.H. Travel Requests - Informational
VII.I. Emergency Substitutes Request
VII.J. Kentucky Open Records and Open Meetings Acts
VII.K. Managing Government Records - A Cooperative Undertaking
VII.L. Memorandum of Agreement between Kentucky Educational Collaboration for State Agency Children
VII.M. Memorandum of Agreement with Paducah Independent to provide Home-Hospital instruction
VII.N. Position Modification Request - Establish a New Position of Assistant Football Coach
VII.O. Salary Schedule Revision Request for Director of Pupil Personnel

VII.P. Title I, Part D Subpart 1 Institution-Wide Program Plan SY 2017 - 2018
VII.Q. Calloway County Volleyball External Booster Club Request
VII.R. Special Education Request for Shortened School Day
VII.S. Request to Modify Job Descriptions

VIII. PERSONNEL

Order #414 - Motion Passed: Approval of the Superintendent's report of Personnel Actions passed with a motion by Mr. Jay Housden and a second by Ms. B. Leeann Myers.

Mr. Jeff Gordon	Yes
Mr. Jay Housden	Yes
Ms. B. Leeann Myers	Yes
Mr. Van Pittman	Yes

I have received and accepted the letters of resignation as indicated below:

Brittany Bucy	Instructional Assistant, Southwest Elementary, effective August 2, 2017.
Josh McKeel	Principal, Southwest Elementary, effective August31, 2017.
Steve Smith	Teacher, Calloway County High School, effective July 31, 2017.
Jenny Spann	Teacher, Calloway County Middle School, effective July 19, 2017.
Teresa Schroader	Bus Driver, Calloway County Bus Garage, effective August 4, 2017.
Alex Walandro	Career Awareness Coordinator, Calloway County High School, effective June 30, 2017.
Alex Walandro	Boys Head Soccer Coach, Calloway County High School, effective June 30, 2017.

I have received and accepted the following letter of retirement:

Fred Ashby	Director of Pupil Personnel, Calloway County School District, effective September 01, 2017.

The following individuals have been employed for the 2017-2018 school year. They have signed and received their contract and/or have been notified of their employment by certified mail or personal delivery. The individual and position for which each has been employed is listed below:

Certified:

Scott Bonneau	Teacher, CCMS
Brittany Causey	Teacher, North Elementary
Kirsten Collins	Limited Contract, AIF
Kali Echols	Limited Contract, North Elementary
Emily Lamb	Limited Contract, CCHS
Josh McKeel	Director of Pupil Personnel, District Wide
Teala Osborne	Limited Contract, AIF
Melissa Purdy	Teacher, CCMS
Steve Smith	Assistant Principal, CCHS

Steven Walker	Teacher, CCHS
Mindy Weatherford	Teacher, Southwest Elementary

Classified Professional:

Jacob Vaughan	Athletic Trainer, District Wide
Andrea Zimmerman	Career Awareness Coordinator, CCHS

Classified:

Lisa Bucy	Cook/Baker, District Wide
Tara Cartwright	Cook/Baker, District Wide
Lynne Caulkins	Instructional Assistant, East Elementary
Rodney Clinton	Instructional Assistant, North Elementary
Kelly Coday	Assistant YSC Coordinator/Secretary, CCHS
Kimberly Cossey	Childcare Provider, CCPS
James Fraser	Instructional Assistant, CCHS
Emily Hearn	Instructional Assistant, CCMS
Debra Hixon	Childcare Provider, CCPS
Maribeth Larkins	Student Worker, Calloway County Board Office
Jeff Lee	Bus Driver, Bus Garage
Victor Rojas	Student Worker, CCHS
Emily Wilson	Student Worker, CCHS

Paraprofessional:

Brad Cleaver	Boys Head Basketball Coach, CCHS
Justin Hendrick	9th Grade Girls Basketball Coach, CCHS
Patrick Marble	Assistant Football Coach, CCHS
Jamie McCuiston	Head Cheerleading Coach, CCHS
Mitch Ryan	Assistant Football Coach, CCHS
Rodney Skinner	Assistant Football Coach, CCHS
Cody Therrell	Assistant Football Coach, CCHS
Stan Waller	8th Grade Girls Basketball Coach, CCHS

The following individuals have been employed for Calloway County School District Extended School Services Summer School Program for the 2017-2018 school year. They have signed and received their contract and/or have been notified of their employment by certified mail or personal delivery. The individual and position for which each has been employed is listed below:

Certified:

Kirsten Collins	KECSAC Summer School Teacher, AIF

The following individuals listed below have been employed for extra service duties for 2017-2018 as indicated:

Sara Adams	Assistant Volleyball Coach, CCHS
Mandy Alvizo	ESS Kindergarten, North Elementary
Amy Boike	ESS Kindergarten, North Elementary
Holly Cain	ESS Kindergarten, North Elementary
Kirsten Collins	Assistant Girls Basketball Coach, CCHS
Robyn Darnell	ESS Kindergarten, North Elementary
Jacob Falwell	Vocational Department Chair, CCHS
Kris Fazi	Language Arts Department Chair, CCHS
Ashley Fritsche	SBDM Secretary, CCHS
Amy Futrell	PRIDE Night Teacher, AIF
Taylor Futrell	9th Grade Girls Assistant Basketball Coach, CCHS
Aymee Herndon	School Technology Coordinator, East Elementary
Randy Herndon	TV & Radio Promotions, CCHS
Angelia Jones	School Technology Coordinator, CCMS
Stacy Jones	School Technology Coordinator, Southwest Elementary
Bruce Lane	Assistant Boys Basketball Coach, CCHS
Stacey Lee	Social Studies Department Chair, CCHS
Melinda Lovett	Special Education Department Chair, CCHS
Katie McCuiston	Project Graduation, CCHS
Beth Moorehead	Science Department Chair, CCHS
Connie Payne	PRIDE Night Teacher, AIF
Evan Pierce	Boys Head Soccer Coach, CCHS
Danielle Reeser	7th Grade Girls Basketball Coach, CCMS
Lynsey Smith	ESS Kindergarten, North Elementary
Melissa Spiceland	School Technology Coordinator, CCHS
Laura Webb	School Technology Coordinator, North Elementary
Melissa Wetherington	Math Department Chair, CCHS

The following individuals were approved for Family Medical Leave Act:

Pamela Smith	From August 08, 2017 through August 28, 2017 for a total of 15 days.

IX. ADMINISTRATIVE REPORTS

Order #415 - Motion Passed: Approval of the administrative reports passed with a motion by Mr. Jay Housden and a second by Mr. Van Pittman.

Mr. Jeff Gordon	Yes
Mr. Jay Housden	Yes
Ms. B. Leeann Myers	Yes
Mr. Van Pittman	Yes

IX.A. Attendance Report

Mr. Ashby presented an enrollment report for the first 3 days of school with a total number of 2,858 students. He also explained that 82 students have withdrawn from the district to attend other schools and 63 students have enrolled at Calloway from other districts. Mr. Ashby reported that 4 parents petitioned the District for early enrollment. After Principals conducted the Brigance Screening Test and the Social Skills Improvement System screening the 4 children were not granted enrollment this year.

IX.B. Area Technology Center

Mr. Dan Hicks was unavailable to present.

IX.C. Finance Report

Ms. Amy Owens reported a beginning balance for the month of August of $8,774,469.27 with receipts of $1,418,150.10 and expenditures of $1,022,260.22. The closing balance for the month July was $9,170,359.15.

IX.D. Food Service Report

Ms. Lane reported that all schools in the Calloway District would be serving free breakfast and lunches to all students through the Community Eligiblity Provision Program. She also stated that all Food Service staff completed 2 days of training and were excited to feed the students nutritious meals.

IX.E. Maintenance Report

Mr. Duncan commended his staff for the hard work and preventive maintenance they did this summer. He explained that sports were gearing up to start their seasons and maintenance crews were working hard to keep the fields in great shape.

IX.F. Technology Report

Mr. Reinhardt reported that the second phase of the CCHS upgrade was 99% complete. He announced that the Technology Department would be seeking bids on fiber optic upgrades for all the elementary schools. Mr. Reinhardt then presented an annual required report to the Board on how policies and procedures used in the District were our best reinforcement towards cyber security, data breaches and ransom wear.

IX.G. Transportation Report

Mr. Futrell reported a great start for the first 3 days of school. He commended the drivers, principals, teachers and staff for going above and beyond to help each student find where they needed to be. Mr. Futrell announced that two new vehicles had been ordered and would be arriving in three weeks.

IX.H. School Reports
IX.H.1. Calloway County High School
IX.H.2. Calloway County Middle School
IX.H.3. East Elementary School
IX.H.4. North Elementary School
IX.H.5. Southwest Elementary School
IX.H.6. Calloway County Preschool

X. SUPERINTENDENT'S REPORT

Mr. Settle congratulated all principals, teachers, staff, bus drivers, food service, nurses and custodians on an outstanding start to this school year.

He thanked the elementary principals for painting and cleaning at their schools during the summer months. Ms. Turner expressed her thanks to the Board for purchasing new cafeteria seating for the Middle School students. While Ms. Price

thanked Ms. Turner for the middle schools old cafeteria tables that will be used at East.

Mr. Settle explained the process of posting the vacancy for the 3rd District Board seat as mandated by KDE. An ad will run in the paper for 2 weeks, August 19th and August 26th with applications being available at the front desk of the Board Office for applicants to complete and mail to Frankfort by August 31st.

He announced "Meet the Lakers" event for fall sports would be held Saturday, August 12th at 6:00 PM.

Mr. Settle reported on the Greenhouse progress. The panels are going in and the completion date is targeted for August 15th.

He explained that Southwest SBDM is requesting an interim principal to be placed in the vacant position. The process should be completed and filled next week.

Mr. Settle informed the Board that Calloway County Schools would be in session on August 21st during the solar eclipse. Each school will have glasses for every student donated by US Bank and Calloway County Soil Conservation.

Mr. Settle explained that he and Mr. Butler were actively seeking information from surrounding counties on naming rights/sponsorship procedures and compensation contracts of sporting facilities.

Order #416 - Motion Passed: Acceptance of the Superintendent's report passed with a motion by Ms. B. Leeann Myers and a second by Mr. Van Pittman.

Mr. Jeff Gordon	Yes
Mr. Jay Housden	Yes
Ms. B. Leeann Myers	Yes
Mr. Van Pittman	Yes

XI. ADJOURN

Order #417 - Motion Passed: Approval to adjourn the meeting passed with a motion by Mr. Jay Housden and a second by Ms. B. Leeann Myers.

Mr. Jeff Gordon	Yes
Mr. Jay Housden	Yes
Ms. B. Leeann Myers	Yes
Mr. Van Pittman	Yes

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Chairperson Superintendent