Calloway County Board of Education

June 08, 2017 6:00 PM
2110 College Farm Road
Murray, KY

Attendance Taken at 6:00 PM:

Present Board Members:
Mr. Jeff Gordon
Mr. Jay Housden
Mrs. Bonnie Myers
Mr. Van Pittman

Absent Board Members:
Mr. Steve Grogan

I. CALL TO ORDER

II. RECOGNITIONS/PRESENTATIONS

II.A. Recognition of Retiring Employees

The following employees were recognized for their years of service and congratulated on their impending retirement.

Randy McCallon - Calloway County High School (Principal)
Vicki Simmons - Calloway County High School (Teacher)
Linda Wray - Calloway County High School (Teacher)
Kathy Adams - Alternative Educational Facility (Teacher)
Shelia Bogess - North Elementary (Instructional Assistant)
Eva Darnell - North Elementary (Secretary)
Paula Morton - North Elementary (Instructional Assistant)
Sherla Adams - Southwest Elementary (Secretary)
Marilyn Holt - Southwest Elementary (Custodian)
Vicki Garner - Transportation (Bus Driver)
Judith Kay Henderson - Transportation (Bus Driver)
Angelene McCuiston - Transportation (Bus Driver)
Roy Dale Sheridan - Transportation (Bus Driver)
Ricky Peal - Transportation (Mechanic)
Deborah Hale - Food Service (Cook)
Mary Jones - Food Service (Cook)

III. MINUTES OF THE MAY 11, 2017 REGULAR BOARD MEETING

Order #393 - Motion Passed: Approval of the Minutes of the May 11, 2017 Regular Meeting passed with a motion by Mrs. Bonnie Myers and a second by Mr. Jay Housden.

Mr. Jeff Gordon	Yes
Mr. Steve Grogan	Absent
Mr. Jay Housden	Yes
Mrs. Bonnie Myers	Yes
Mr. Van Pittman	Yes

IV. PUBLIC COMMENTS

Mr. Gordon opened the floor for public comments. No comments were made.

V. FINANCIAL

Order #394 - Motion Passed: Approval of the Monthly Financial Report, Balance Sheet, Food Service Claims, all other claims, BB&T, Heritage and US Bank credit card statements, and June 2017 claims passed with a motion by Mrs. Bonnie Myers and a second by Mr. Jay Housden.

Mr. Jeff Gordon	Yes
Mr. Steve Grogan	Absent
Mr. Jay Housden	Yes
Mrs. Bonnie Myers	Yes
Mr. Van Pittman	Yes

V.A. Monthly Financial Report/Balance Sheet
V.B. Food Service Claims
V.C. All Other Claims
V.D. Credit Card Statements
V.E. Request to Pay June 2017 Claims

DIRECT DISBURSEMENTS

221933	Calloway County Sheriff	1,470.14
221934	AT&T	341.77
221935	BB&T Financial	399.13
221936	Murray Municipal Utilities	2,822.47
221937	Purchase Power	1,503.50
221938	Speedway LLC	112.92
221939	Heritage Bank Card Services	473.65
221940	Kentucky State Treasurer	100.00
221941	Kentucky State Treasurer	20,111.68
221942	Shell	133.37
221943	WKRECC	23,091.60
221979	Kentucky Retirement System	53,128.83

APPROVED

221980-222074	The Heritage Bank	192,633.08
222075-222128	The Heritage Bank	85,532.09

APPROVED (PAYROLL)

356921-357018	The Heritage Bank	613,434.84
357019-357560	The Heritage Bank	916,350.36
257561-357564	The Heritage Bank	222.23

APPROVED (FOOD SERVICE)

221944-221978	The Heritage Bank	60,584.55

VI. AREA TECHNOLOGY CENTER CLAIMS - RBS Design Group Invoice in the Amount of $10,348.83, Pinnacle, Inc. Invoice in the Amount of $339,423.56 and Murray Electric System Invoice in the Amount of $424.00

Order #395 - Motion Passed: Approval of the RBS Design Group invoice in the amount of $10,348.83, Pinnacle invoice in the amount of $339,423.56 and the Murray Electric System invoice in the amount of $424.00 passed with a motion by Mr. Jay Housden and a second by Mrs. Bonnie Myers.

Mr. Jeff Gordon	Yes
Mr. Steve Grogan	Absent
Mr. Jay Housden	Yes
Mrs. Bonnie Myers	Yes
Mr. Van Pittman	Yes

VII. ATHLETIC TEAM REQUEST - TRAP SHOOTING

Mr. Gordon inquired about information affecting the proposed Trap Shooting Team. Mr. Settle notified the Board that the catastrophic insurance underwriter had not responded to the request of including the shooting team on the current policy as of meeting time. Mr. Gordon postponed the motion till the July Board Meeting so more information could be obtained.

VIII. CONSENT AGENDA

Order #396 - Motion Passed: Approval of the Consent Agenda as presented passed with a motion by Mr. Van Pittman and a second by Mr. Jay Housden.

Mr. Jeff Gordon	Yes
Mr. Steve Grogan	Absent
Mr. Jay Housden	Yes
Mrs. Bonnie Myers	Yes
Mr. Van Pittman	Yes

VIII.A. Travel Requests (Requestor - Purpose, Location, Dates)
VIII.A.1. Barlow, Leisha - Summer Laser Program, Discovery Park of America, Union City, Tennessee, July 26, 2017
VIII.A.2. Butler, Greg - CCHS Laker Basketball, Union University, Jackson, Tennessee, June 19, 2017
VIII.A.3. Butler, Greg - CCHS Laker Basketball, Union University, Jackson, Tennessee, June 21, 2017
VIII.A.4. Johnson, Rachel - Special Education CASE Conference, Lexington, Kentucky, July 10, 2017 - July 12, 2017
VIII.A.5. Sheridan, Onda - KOSAA Conference, Lexington, Kentucky, July 6, 2017 - July 7, 2017
VIII.B. Informational Travel Requests
VIII.C. Records Destruction Requests (Requestor, Items Being Destroyed, Date Range)
VIII.C.1. Central Office - District Facility Plan (L6710) 1996-2005, Employee Intention Slips (L1800) 2016, Accounts Payable (L5294) 2013-2014, Time and Attendance (L5260) 2013-2014, Monthly Summary of Wages (L5258) 2013-2014, Payroll Register (L5806) 2013-2014, Direct Deposit (L5265) 2013-2014, Payroll Deduction (L5237) 2013-2014, Payroll Update (L5119) 2013-2014, Check Copies (L1930) 2013-2014, General Fund Reports (L4468) 2013-2014, Journals (L5274) 2013-2014, Accounts Receivable (L5282) 2013-2014, Banking Records (L5283) 2013-2014, Budget Draft (L5286) 2015-2016, Budget Papers (L5287) 2015-2016, Grant Administration Files (L5302) 2013-2014
VIII.D. Surplus Requests (Requestor - Items Being Declared)
VIII.D.1. Calloway County Middle School - Cafeteria Booths and Tables
VIII.D.2. Calloway County Transportation Department - Buses, Suburban, Explorer, Taurus and Van
VIII.D.3. Southwest Elementary - Library Chairs

VIII.D.4. Technology Department - Dell R710 Servers
VIII.E. Donation Acceptance Requests (Beneficiary, Donation, Donator)
VIII.E.1. East Elementary Copier Purchase - $3,000.00, East Elementary PTA
VIII.E.2. Southwest Elementary Art Department - $300.00, River Valley Ag Credit
VIII.E.3. Southwest Elementary School Supplies - $20.62, Office Depot
VIII.E.4. Southwest Elementary School Supplies - $54.76, Office Depot
VIII.E.5. Southwest Elementary Second Grade Field Trip - $50.00, Jones Surveying
VIII.E.6. Southwest Elementary Second Grade Field Trip - $50.00, Troy and Michelle Stovall
VIII.E.7. Southwest Elementary Second Grade Field Trip - $60.00, Briggs and Stratton Corporation
VIII.F. School Facility Use Requests (Organization, Requested Facility, Purpose, Dates)
VIII.F.1. MBAA - Memphis Tiger Baseball Team - CCHS Baseball Field, Tournament, June 9, 2017 - June 11, 2017
VIII.G. Position Modification Request
VIII.G.1. Abolish Position of Administrative Secretary I - RTC
VIII.G.2. Abolish Position of Alternative Classroom
VIII.G.3. Abolish Position of Child Activities Leader
VIII.G.4. Abolish Position of Computer Lab Aide - High School
VIII.G.5. Abolish Position of Counseling and Psychological Services
VIII.G.6. Abolish Position of Day Treatment Center Paraeducator
VIII.G.7. Abolish Position of Districtwide Strategy and Intervention Teacher
VIII.G.8. Abolish Position of Educational Interpreter - Level 1
VIII.G.9. Abolish Position of Educational Psychological Services Specialist
VIII.G.10. Abolish Position of ESL Teacher
VIII.G.11. Abolish Position of General Maintenance
VIII.G.12. Abolish Position of Head Teacher - Mayfield Youth Development Center
VIII.G.13. Abolish Position of HVAC Technician
VIII.G.14. Abolish Position of Migrant Recruiter
VIII.G.15. Abolish Position of Non-Instructional Assistant
VIII.G.16. Abolish Position of Safe School Grant Law Enforcement Officer
VIII.G.17. Abolish Position of Secondary Choral Music Teacher
VIII.G.18. Abolish Position of Student Support Staff
VIII.G.19. Abolish Position of Teacher - OASIS Program
VIII.G.20. Abolish Position of Teachers Aide - OASIS Program
VIII.G.21. Abolish Position of Technology Maintenance Specialist - Level III
VIII.G.22. Abolish Position of Title I ARRA Teacher Tutor
VIII.G.23. Abolish Position of Transition and Academic Leader - DTC
VIII.H. Alternative Education Programs Annual Review Request School Year 2017-2018
VIII.H.1. Alternative Education Center Criteria
VIII.H.2. Alternative Educational Center Student Referral
VIII.H.3. Alternative Placement Signature Sheet
VIII.H.4. Night School Criteria
VIII.H.5. Night School Application
VIII.H.6. Alternative Educational Center - Night School Checklist
VIII.H.7. Alternative Educational Center - Night School Educational Passport
VIII.H.8. Day Treatment Center Criteria
VIII.H.9. Day Treatment Center Checklist
VIII.H.10. Day Treatment Center Educational Passport
VIII.H.11. Day Treatment Center Student Referral
VIII.H.12. PRIDE Criteria
VIII.H.13. PRIDE Center Application
VIII.H.14. PRIDE Night School Student Contract
VIII.H.15. Day Treatment Center Student Handbook School Year 2017 - 2018
VIII.I. Appointment of Board Secretary and Board Treasurer for FY2018

VIII.J. Request to Retain Board Attorney for FY2018
VIII.K. Payroll Dates Request for FY2018
VIII.L. Governor's Scholars Program Bus Request
VIII.M. Memorandum of Agreement between Calloway County Adult Agriculture Program and Kentucky Community and Technical College
VIII.N. Memorandum of Agreement between Calloway County High School, Purchase Area Sexual Assault and Child Advocacy Center
VIII.O. Read to Achieve for East Elementary, North Elementary and Southwest Elementary School Year 2017 - 2018
VIII.P. Memorandum of Agreement with Mathematics Achievement Fund for North Elementary FY2018
VIII.Q. Hardship Graduation Request
VIII.R. District Schools Fee Schedule Request School Year 2017 - 2018
VIII.R.1. Calloway County High School Fees School Year 2017 - 2018
VIII.R.2. Calloway County Middle School Fees School Year 2017 - 2018
VIII.R.3. East Elementary Fees School Year 2017 - 2018
VIII.R.4. North Elementary Fees School Year 2017 - 2018
VIII.R.5. Southwest Elementary Fees School Year 2017 - 2018
VIII.S. Food Service Request to Accept Water and Drink Quotes School Year 2017 - 2018
VIII.T. Food Service Meal Prices School Year 2017 - 2018
VIII.U. District Bid and Renewal Request
VIII.U.1. Bid Acceptance for Catalog and Inventory Bids
VIII.U.2. Bid Acceptance for Gasoline and Diesel Fuel
VIII.U.3. Bid Acceptance for Individual and Group Picture Services
VIII.U.4. Bid Acceptance for Pest and Rodent Control
VIII.U.5. Bid Renewal for School Yearbooks School Year 2017 - 2018
VIII.U.6. Bid Renewal for Solid Waste Removal
VIII.U.7. Insurance Renewal for Workers' Compensation
VIII.U.8. Single Source and Quote Comparison of School Bus Tires
VIII.V. Request to Commit Site Base Funds
VIII.V.1. Calloway County High School SBDM Funds Request
VIII.V.2. Calloway County Middle School SBDM Funds Request
VIII.V.3. East Elementary SBDM Funds Request
VIII.V.4. North Elementary SBDM Funds Request
VIII.V.5. Southwest Elementary SBDM Funds Request
VIII.W. Policy Revision (03.5) Paraprofessionals - Final Reading
VIII.X. Policy Revision (09.224) Emergency Medical Treatment Policy - Final Reading
VIII.Y. Annual Policy Update (#40) - First Reading
VIII.Z. Request Approval of District Job Descriptions
VIII.AA. Request Approval of Employee Handbook 2017 - 2018
VIII.BB. Request Approval of Calloway County School District Contract with Calloway County Health Department
VIII.CC. Salary Schedule Revision Request for Food Service Department
VIII.DD. Request Approval of Calloway County Schools Certified Personnel Evaluation Plan 2017 - 2018
VIII.EE. Commonwealth Honors Academy Bus Request

IX. PERSONNEL

Order #397 - Motion Passed: Approval of the Superintendent's Report of Personnel Actions passed with a motion by Mr. Jay Housden and a second by Mr. Van Pittman.

Mr. Jeff Gordon	Yes
Mr. Steve Grogan	Absent
Mr. Jay Housden	Yes
Mrs. Bonnie Myers	Yes
Mr. Van Pittman	Yes

I have received and accepted the letters of resignation as indicated below:

Allison Dublin	Head Speech Coach, Calloway County High School, effective May 04, 2017.
Karli Hickerson	Teacher, East Calloway Elementary, effective June 30, 2017.
Samantha Hobbs	Assistant Speech Coach, Calloway County High School, effective June 30, 2017.
Jennifer Price	Instructional Assistant, North Calloway Elementary, effective May 16, 2017.
Andrea Robertson	Secretary, Calloway County High School, effective June 30, 2017.
Lori Robinson	Instructional Assistant, Calloway County High School, effective June 30, 2017.

I have received and accepted the following letter of retirement:

Vickie Garner	Bus Driver, Calloway County Bus Garage, effective June 30, 2017.

I have received and accepted the following letter to rescind the previous notification of retirement.

Camille Hopkins	Parent Liaison

The following individuals have been employed for the 2016-2017 school year. They have signed and received their contract and/or have been notified of their employment by certified mail or personal delivery. The individual and position for which each has been employed is listed below:

Classified:

Marlee Barrett	Student Worker, CCMS
Isaiah Butler	Student Worker, CCMS
Paul Driver	Full-Time Substitute Bus Driver, Bus Garage

The following individuals have been employed for the Summer LASER Child Care Program 2016-2017 school year. They have signed and received their contract and/or have been notified of their employment by certified mail or personal delivery. The individual and position for which each has been employed is listed below.
Classified:

Morgan Cockeril	Childcare Intern, Summer LASER, North Elementary School
Kimberly Cossey	Childcare Provider, Summer LASER, North Elementary School
Victoria Scroggins	Childcare Intern, Summer LASER, North Elementary School

Tabbatha Tidwell	Childcare Provider, Summer LASER, North Elementary School
Cheyanna Wickman	Childcare Intern, Summer LASER, North Elementary School

Certified:

Elizabeth Smith	Director, Summer LASER, North Elementary

The following individuals have been employed for Calloway County Extended School Services Summer School Program for the 2016-2017 school year. They have signed and received their contract and/or have been notified of their employment by certified mail or personal delivery. The individual and position for which each has been employed is listed below:

Certified:

Sara Adams	E.S.S. Summer School Teacher, CCMS
Connie Payne	E.S.S. Summer School Coordinator, CCMS
Shelia Roberts	E.S.S. Summer School Teacher, CCMS

Classified:

Charles Capps	DTC Bus Driver, Bus Garage
Kay Henderson	DTC Bus Driver, Bus Garage
Shelia White	DTC Bus Driver, Bus Garage

The following individuals have been employed for the 2017-2018 school year. They have signed and received their contract and/or have been notified of their employment by certified mail or personal delivery. The individual and position for which each has been employed is listed below:

Certified:

Sara Adams	Limited Contract, CCMS
Amy Boike	Limited Contract, North Elementary
Cody Brown	Limited Contract, CCMS
Mallory Bybee	Continuing Contract, Southwest Elementary
Morgan Carter	Limited Contract, East Elementary
Jessie Crider	Limited Contract, East Elementary
Lindsay Dean	Limited Contract, North Elementary
Rachel De La Cruz	Limited Contract, North Elementary
Curtis Dial	Continuing Contract, CCMS
Allison Dublin	Limited Contract, CCHS
Mickey Hill	Continuing Contract, CCMS
Sarah Hopgood	Continuing Contract, Southwest Elementary
Shannon Imes	Limited Contract, North Elementary
Stacy Jones	Limited Contract, North Elementary
Samuel Luker	Continuing Contract, East Elementary
Katie McCuiston	Limited Contract, CCHS
Kristen Mikulcik	Limited Contract, CCHS
Anna Pace	Limited Contract, North Elementary

Evan Pierce	Continuing Contract, North Elementary
Mary Price	Continuing Contract, CCHS
Tina Richey	Continuing Contract, CCMS
Mary Ross	Continuing Contract, CCHS Elizabeth
Smith	Limited Contract, East Elementary
Mary Starks	Limited Contract, Preschool
Todd Terry	Limited Contract, East Elementary
Conda Wilson	Limited Contract, CCHS
Claire Wyatt	Limited Contract, Alternative Instructional Facility

Classified Professional:

Kady Arant	Payroll Specialist, Central Office Karen
Brandon	Purchasing Coordinator, Central Office
Landon Cain	LAN Technician, District Wide
Katherine Fick	Occupational Therapist, District Wide
Michelle Hansen	Family Resource Center Coordinator, East Elementary
Michael Haven	Technician Support Manager, District Wide
Tim Lax	Adult Agricultural Teacher, CCHS
Cortney Orr	Director of Human Resources, Central Office
Amy Owens	Finance Officer, Central Office
Sandra Pitman	DTC Counselor, Alternative Instructional Facility
Caleb Reinhardt	District Technology Coordinator, Central Office
Shelly Schwettman	Youth Service Center Coordinator, CCMS
Melissa Smith	DTC Counselor, Alternative Instructional Facility
Janet Wilson	LLFRC Director, Preschool
Alex Walandro	Career Awareness/Computer Lab Director, CCHS
Britney York	RTC Classroom Observation Specialists, RTC

Classified:

Alyson Adams	Clerical Assistant for Curriculum and Instruction, Central Office
Caroline Adams	Instructional Assistant, East Elementary
Christina Alexander	Custodian, North Elementary
Kim Barnett	Instructional Assistant, East Elementary
Marlee Barrett	Student Worker, CCMS
Heather Bell	Instructional Assistant, Alternative Instructional Facility
Karen Birdsong	Instructional Assistant, Southwest Elementary
Tammy Black	Bus Driver, Bus Garage
Melissa Bogard	Secretary, Southwest Elementary
Justin Boggess	Maintenance Technician II, Maintenance
Diane Boren	Instructional Assistant, Preschool
Kenneth Boren	Bus Driver, Bus Garage
Rosemary Boyd	Secretary, CCMS
Donna Brown	Bus Driver, Bus Garage
Darlene Brumley	Instructional Assistant, Preschool
Brittany Bucy	Instructional Assistant, Southwest Elementary
Mary Buie	Bus Driver, Bus Garage
Richard Burkeen	Bus Driver, Bus Garage

Frances Butler	Cook/Baker, District Wide
Isaiah Butler	Student Worker, CCMS
Victoria Canter	Custodian, East Elementary
Charles Capps	Bus Driver, Bus Garage
Jackie Capps	Bus Driver, Bus Garage
Sharon Carlisle	Instructional Assistant, North Elementary
Jackie Carson	Bus Driver, Bus Garage
James Clendenen	Bus Driver, Bus Garage
Karen Coles	Instructional Assistant, Southwest Elementary
Tammy Contri	Childcare Provider, Preschool
Amy Copeland	Cook/Baker, District Wide
Patty Cossey	Cook/Baker, District Wide April
Costello	Childcare Provider, Preschool
Thomas Cotner	Bus Driver, Bus Garage
Mitzie Coursey	Instructional Assistant, North Elementary
Dana Crass	Cook/Baker, District Wide
Lisa Crass	Bus Driver, Bus Garage
Jessica Crouch	Bus Driver, Bus Garage
Larry Crouse	Bus Driver, Bus Garage
Kassandra Cunningham	Bus Driver, Bus Garage
Tim Cunningham	Bus Driver, Bus Garage
Debra Daniel	Instructional Assistant, Southwest Elementary
Shelli Davenport	Bus Driver, Bus Garage
Janet Dema	Bus Driver, Bus Garage
Robert Dial	Bus Driver, Bus Garage
Randall Dick	Head Mechanic, Bus Garage
Debra Dodd	Cook/Baker, District Wide
Eugene Dowdy	Bus Driver, Bus Garage
Carole Downs	Bus Monitor, Bus Garage
Clifton Drane	Bus Driver, Bus Garage
Paul Driver	Bus Driver, Bus Garage
Amy Duncan	Bus Driver, Bus Garage
Kenneth Duncan	Director of Buildings and Grounds/Waste Management, District Wide
Summer Dunn	Instructional Assistant, North Elementary
Janice Easley	Cook/Baker, District Wide
Richard Eckleberry	Custodian, North Elementary
Christy Edmonson	Cook/Baker, District Wide
Paulette Edmonson	Cook/Baker, District Wide
Lende Flood	Bus Driver, Bus Garage
Rita Flood	Bus Driver, Bus Garage
Ramona Freeman	Food Service Manager, District Wide
Joanna Fry	Instructional Assistant, Southwest Elementary
William Fuqua	Mechanic II, Bus Garage
Tommy Futrell	Transportation Manager, Bus Garage
Brandon Gallimore	Custodian, Southwest Elementary
Carlene Gee	Cook/Baker, District Wide
Clint Gentry	Instructional Assistant, CCHS
Carolyn Goad	Cook/Baker, District Wide
Carolyn Goucher	Cook/Baker, District Wide

Gloria Grantham	Bus Driver, Bus Garage
Gail Griffin	Bus Monitor, Bus Garage
Lisa Hale	Instructional Assistant, Preschool
Gina Harness	School Bookkeeper, Preschool
Kimberly Harpole	Instructional Assistant, CCHS
Barry Harrison	Maintenance Technician I, Maintenance
Lisa Hays	Youth Service Center Coordinator, CCHS
Erin Henderson	Instructional Assistant, North Elementary
Lisa Hendricks	Cook/Baker, District Wide
Donna Henry	Bus Monitor, Bus Garage
Lisa Hill	School Bookkeeper, East Elementary
Camille Hopkins	Parent Liason, District Wide
Matthew Hopkins	Mechanic I, Bus Garage
Kimberly Hounshell	Instructional Assistant, North Elementary
Robert Ison	Bus Driver, Bus Garage
Belinda Jenkins	Bus Driver, Bus Garage
Amy Jones	Cook/Baker, District Wide
Elizabeth Jones	Cook/Baker, District Wide
Stacy Jones	Instructional Assistant, Southwest Elementary
Tonya Jones	Bus Monitor, Bus Garage
Douglas Jourden	Bus Driver, Bus Garage
Michael Kelly	Bus Driver, Bus Garage
Melinda Kennedy	Administrative Assistant Food Service, Central Office
Leigh Kirks	Secretary, Maintenance
Michael Kirks	Maintenance Technician II, Maintenance
Bruce Lamb	Maintenance Technician III, Maintenance
Patricia Lane	Food Service Director, Central Office
Anthony Lawrence	Bus Driver, Bus Garage
Michael Lawrence	Bus Driver, Bus Garage
Susan Lawrence	Instructional Assistant, North Elementary
Renee Lax	School Bookkeeper, CCMS
Barbara Lee	School Bookkeeper, CCHS
Sheila Lencki	Secretary, CCMS
Coleen Linn	School Bookkeeper, Southwest Elementary
David Lockwood	Head Custodian, East Elementary
Cecil Lovett	Head Custodian, North Elementary
Dara Lyell	Instructional Assistant, North Elementary
Jennifer Lyell	Cook/Baker, District Wide
Sandra Lyons	Bus Driver, Bus Garage
Christina Marvin	Food Service Manager, District Wide
Molly Maupin	Instructional Assistant, East Elementary
Robin Maxwell	Instructional Assistant, CCMS
Dawn Mays	Instructional Assistant, Preschool
Rita McCuiston	Childcare Provider, Preschool
Marilyn McKinney	Cook/Baker, District Wide
Margaret Miller	Food Service Manager, District Wide
Jada Moore	Bus Driver, Bus Garage
Amanda Morgan	Bus Driver, Bus Garage
Mary Nesbitt	Instructional Assistant, East Elementary

Ginger Norsworthy	Secretary, North Elementary
Treasa Norsworthy	Cook/Baker, District Wide
Dawn Olsen	Secretary, CCMS
Tiffany O'Neal	Instructional Assistant, Preschool
Mary Ann Orr	Instructional Assistant, CCHS
Tracy Osborne	Cook/Baker, District Wide
Cindy Outland	Bus Monitor, Bus Garage
Carla Palmer	Media Specialist Assistant, CCHS
Vicky Paschall	Instructional Assistant, CCHS Dawn
Pedrick	Bus Driver, Bus Garage
Regina Penniston	Cook/Baker, District Wide
Kim Phillips	Food Service Manager, District Wide
Rena Pivoras	Cook/Baker, District Wide
Denise Proctor	Transportation Clerk, Bus Garage
Jill Ramsey	Cook/Baker, District Wide
Brenda Reed	Custodian, North Elementary
Danielle Reeser	Instructional Assistant, CCMS
Denise Reiter	Cook/Baker, District Wide
Kimberly Rittenhouse	Bus Driver, Bus Garage
Edwina Rogers	Instructional Assistant, CCHS
Ryan Rogers	Bus Driver, Bus Garage
Joanie Rushing	Instructional Assistant, Southwest Elementary
Tina Ryan	School Nurse, East and Southwest Elementary
Janna Schroader	Bus Driver, Bus Garage
Teresa Schroader	Bus Driver, Bus Garage
Donald Scroggins	Head Custodian, Southwest
Elementary Donnie Senf	Bus Driver, Bus Garage
Onda Sheridan	Administrative Assistant, Central Office
Pamela Smith	Instructional Assistant, Southwest Elementary
Tammy Smith	Instructional Assistant, Southwest Elementary
Theresa Smith	Instructional Assistant, North Elementary Lisa
Spann	Secretary, East Elementary
Diane Spengler	Cook/Baker, District Wide
Robyn Stom	School Bookkeeper, North Elementary
April Summers	Instructional Assistant, North Elementary
Erica Swift	Cook/Baker, District Wide
Terrie Swift	Bus Driver, Bus Garage
Verna Taylor	Bus Driver, Bus Garage
Jacob Toney	Instructional Assistant, Alternative Instructional Facility
Laura Tucker	Cook/Baker, District Wide
Georgia Vaughn	Bus Monitor, Bus Garage
Brook Venice	Instructional Assistant, Preschool
Anthony Vilardo	Bus Driver, Bus Garage
Janus Vilardo	Bus Driver, Bus Garage
Maria Vincent	Secretary, CCHS
Valetta Wann	Food Service Manager, District Wide
Susan Warnick	Health Service Assistant, CCMS
Cathy Watkins	Cook/Baker, District Wide
Candy Webb	ELL Instructional Assistant, District Wide

Mary Wheeler	Cook/Baker, District Wide
Shelia White	Bus Driver, Bus Garage
Mona Willett	Food Service Manager, District Wide
Tonya Williams	Accounting Clerk, Central Office
Vicki Williams	School Nurse/Health Service Coordinator, District Wide
Janet Wilson	FRAM Processor, District Wide
James Wood	Bus Driver, Bus Garage
Michael Wood	Bus Driver, Bus Garage
Melissa Wyatt	Instructional Assistant, East Elementary
Jennifer Young	Assistant to Pupil Personnel, Central Office

The following individuals have received a letter of transfer for the 2017-2018 school year. They have signed and received their contract and/or have been notified of their employment by certified mail or personal delivery. The individual and position for which each has been employed is listed below:

Kim Barnett has been transferred from an instructional assistant at North Elementary to an instructional assistant at East Elementary School for the 2017-2018 school year.
Susan Bubb has been transferred from a full-time teacher at North Elementary School to a full-time teacher at Southwest Elementary School for the 2017-2018 school year.
Summer Dunn has transferred from an instructional assistant at North Elementary to an instructional assistant at East Elementary School for the 2017-2018 school year.
Amy Futrell has transferred from a teacher at Calloway County Day Treatment to a teacher at Laker Pride for the 2017-2018 school year.
Clint Gentry has transferred from an instructional assistant at East Elementary School to an instructional assistant at Calloway County High School for the 2017-2018 school year.
Sarah Hopgood has been transferred from a full-time teacher at Southwest Elementary School to a full-time teacher at North Elementary School for the 2017-2018 school year.
Mary Ann Orr has been transferred from an instructional assistant at Calloway County Middle School to an instructional assistant at Calloway County High School for the 2017-2018 school year.
Susan Warnick has been transferred from a health service assistant at Calloway County High School to a health service assistant at Calloway County Middle School for the 2017-2018 school year.

The following individuals have received letters of reduction of services for the 2017-2018 school year as listed below:

Pamela Ward	ITP Recommendations
Janet Wilson	LLFRC Director – reduction from 7 hours per day to 6.5 hours per day.
Amy Whisman	Southwest Elementary Academic Coach

The following individuals have received letters of non-renewal for the 2017-2018 school year.

Certified:

Jacob Arehart	Teacher, CCMS
Katie Dubs	Teacher, North Elementary
Ashley Miles	Teacher, East Elementary
Scott Pickens	Teacher, CCHS
Jordyn Wells	Teacher, East Elementary

Classified:

Tracy Allred	Instructional Assistant, North Elementary
Landen Bates	Instructional Assistant, Southwest Elementary
Ashton Bergman	Student Worker, CCHS
Melissa Bogard	Substitute Liaison, Southwest Elementary
Heather Boone	Instructional Assistant, Southwest Elementary
Kelly Coday	Instructional Assistant, East Elementary
Haley Coles	Childcare Provider, Little Laker Harbor
Deborah Drane	Instructional Assistant, CCMS
Susan Garland	Instructional Assistant, Southwest Elementary
Emily Hearn	Instructional Assistant, CCMS
Debra Hixon	Instructional Assistant, East Elementary
Jennifer Holcomb	Instructional Assistant, Southwest Elementary
Maribeth Larkins	Student Worker, Central Office
Derek Lee	Instructional Assistant, North Elementary
Stacey McCuiston	Instructional Assistant, Southwest Elementary
Carol McKee	ESS Daytime Instructional Assistant, East Elementary
Keela Mohler	Instructional Assistant, North Elementary
Carli Pace	Student Worker, Preschool
Carla Palmer	CCHS Sub Caller, CCHS
Kala Seavers	Lead Teacher, Little Laker Harbor
Melody Stephens	Instructional Assistant, Southwest Elementary
Shawn Thompson	Instructional Assistant, CCMS
Maria Vincent	CCHS Disciplinary Entry, CCHS
Kieran Watkins	Childcare Provider, Little Laker Harbor
Dustin Wells	Instructional Assistant, Southwest Elementary
Anne-Tyler Wilkerson	Student Worker, North Elementary

The following individuals listed below have been employed for extra service duties for 2017-2018 as indicated.

Sarah Loveless	ELL Coordinator/Bilingual Director, CCHS

The following individuals have been employed for the LASER Child Care Program 2017-2018 school year. They have signed and received their contract and/or have been notified of their employment by certified mail or personal delivery. The individual and position for which each has been employed is listed below.

Classified:

Tammy Smith	Childcare Provider, Southwest Elementary School

Certified:

Brittany Bucy	Lead Teacher, Southwest Elementary School
Elizabeth Smith	Lead Teacher, East Elementary School

The following individuals have been employed for Calloway County High School Extended School Services Summer School Program for the 2017-2018 school year. They have signed and received their contract and/or have been notified of their employment by certified mail or personal delivery. The individual and position for which each has been employed is listed below:

Certified:

Tracy Coplen	KECSAC Summer School Teacher, Alternative Instructional Facility
Sawyer Donohoo	KECSAC Summer School Teacher, Alternative Instructional Facility
Amy Futrell	KECSAC Summer School Teacher, Alternative Instructional Facility
Claire Wyatt	KECSAC Summer School Teacher, Alternative Instructional Facility

Classified:

Charles Capps	DTC Bus Driver, Bus Garage
Kay Henderson	DTC Bus Driver, Bus Garage

The following individuals have been employed for the Summer LASER Child Care Program 2017-2018 school year. They have signed and received their contract and/or have been notified of their employment by certified mail or personal delivery. The individual and position for which each has been employed is listed below.

Classified:

Brittany Bucy	Assistant Director, Summer LASER, North Elementary School
Morgan Cockeril	Childcare Intern, Summer LASER, North Elementary School
Kimberly Cossey	Childcare Provider, Summer LASER, North Elementary School
Victoria Scroggins	Childcare Intern, Summer LASER, North Elementary School
Tammy Smith	Childcare Provider, Summer LASER, North Elementary School
Tabbatha Tidwell	Childcare Provider, Summer LASER, North Elementary School
Cheyanna Wickman	Childcare Intern, Summer LASER, North Elementary School

Certified:

Brittany Bucy	Lead Teacher, Summer LASER, North Elementary School
Elizabeth Smith	Director, Summer LASER, North Elementary School

The following individuals were approved for Family Medical Leave Act:

Mallory Bybee	From May 01, 2017 through May 16, 2017 for a total of 12 days.

X. OTHER REPORTS

X.A. Transportation Report

Mr. Futrell discussed the options of selling the approved surplus of vehicles by having either an auction or advertising for sealed bids. He expressed the need for drivers as transportation had four retirees.

X.B. Food Service Report

Ms. Lane reported 316,981 breakfasts were served and 430,251 lunches during the 2016 - 2017 school year. She also discussed the Summer Program being off to a good start serving 749 breakfasts, 1044 lunches and 358 snacks in the month of May.

X.C. Maintenance Report

Mr. Duncan explained that the sidewalk on the east side of the high school would be removed to widen lanes and painting of pillars would start soon in preparation for the paving project. He then announced that the Greenhouse project was underway.

X.D. Attendance Report

Mr. Ashby commended the students, families and staff for a very strong finish to the school year with attendance numbers of 96.72% for month 9 and 97% for month 10. He presented a graph comparing the attendance trends from year 2000 through 2017.

X.E. Technology Report

Mr. Reinhardt was unable to present due to technology issues in the elementary schools.

X.F. Finance Report

Ms. Owens reported the opening and closing balance for the month of May. She expressed that the District had a few large expenditures this summer with the new high school gym floor installation and the paving project.

X.G. Area Technology Center

Mr. Hicks was not available to present to the Board.

X.H. Informational School Reports
X.H.1. Calloway County High School
X.H.2. Calloway County Middle School
X.H.3. East Elementary School
X.H.4. North Elementary School
X.H.5. Southwest Elementary School
X.H.6. Calloway County Preschool

XI. SUPERINTENDENT'S REPORT

Mr. Settle introduced Mr. Christopher King as the new principal of Calloway County High School.

He announced that the gym has a new beautiful hard wood floor and that the installment of the goals had incurred a few issues. The support system for the goals has conduit attached, so the contractors are making special brackets to accommodate the change. This has delayed the painting and finishing of the floor until the goals are set.

Mr. Settle discussed an issue with the excavating for the greenhouse project footers, due to soil conditions they had to dig deeper to establish a strong foundation for the footers. This will cause a change order for the cost by approximately $4,000.00.

He reminded the Board that the paving project is set to begin the week after July 4th.

Mr. Settle congratulated the CCHS Laker Baseball and CCHS Lady Laker Softball Teams on their respective District Championships. He then commended them on a great effort during the Regional Tournament.

Order #398 - Motion Passed: Acceptance of the Superintendent's report passed with a motion by Mrs. Bonnie Myers and a second by Mr. Van Pittman.

Mr. Jeff Gordon	Yes
Mr. Steve Grogan	Absent
Mr. Jay Housden	Yes
Mrs. Bonnie Myers	Yes
Mr. Van Pittman	Yes

XII. XI. EXECUTIVE SESSION FOR SUPERINTENDENT EVALUATION

Order #399 - Motion Passed: Upon the recommendation of Board member Jeff Gordon, approval to enter Executive Session for the Superintendent evaluation at 7:00 p.m. passed with a motion by Mr. Jay Housden and a second by Mrs. Bonnie Myers.

Mr. Jeff Gordon	Yes
Mr. Steve Grogan	Absent
Mr. Jay Housden	Yes
Mrs. Bonnie Myers	Yes
Mr. Van Pittman	Yes

XIII. XII. SUPERINTENDENT SUMMATIVE EVALUATION

The Board presented the Summative Evaluation of Superintendent Tres Settle. Ten standards were evaluated on a scale of 0 to 4: (0) Unacceptable, (1) Needs Improvement, (2) Good, (3) Excellent, (4) Outstanding.

Leadership and District Culture	(3) Excellent
Policy and Governance	(3) Excellent
Communications and Community Relations	(3) Excellent
Organizational Management	(4) Outstanding
Curriculum Planning and Development	(3) Excellent
Instructional Leadership	(3) Excellent
Human Resources Management	(3) Excellent
Values and Ethics of Leadership	(4) Outstanding
Student Achievement and Learning	(3) Excellent
Labor Relations	(2) Good

The Board came out of Executive Session at 8:00 p.m.

XIV. ADJOURN

Order #400 - Motion Passed: Approval to adjourn the meeting passed with a motion by Mr. Jay Housden and a second by Mrs. Bonnie Myers.

Mr. Jeff Gordon	Yes
Mr. Steve Grogan	Absent
Mr. Jay Housden	Yes
Mrs. Bonnie Myers	Yes
Mr. Van Pittman	Yes

_____ _____

Chairperson Superintendent