Calloway County Board of Education

July 13, 2017 6:00 PM
2110 College Farm Road
Murray, KY

Attendance Taken at 6:05 PM:

Present Board Members:
Mr. Jeff Gordon
Mr. Jay Housden
Mrs. Bonnie Myers
Mr. Van Pittman

Absent Board Members:
Mr. Steve Grogan

I. CALL TO ORDER

II. MINUTES OF THE JUNE 8, 2017 REGULAR MEETING

Order #401 - Motion Passed: Approval of the minutes of the June 8, 2017 Regular Meeting passed with a motion by Mrs. Bonnie Myers and a second by Mr. Jay Housden.

Mr. Jeff Gordon	Yes
Mr. Steve Grogan	Absent
Mr. Jay Housden	Yes
Mrs. Bonnie Myers	Yes
Mr. Van Pittman	Yes

III. PUBLIC COMMENTS

Mr. Gordon opened the floor for public comments. No comments were made.

IV. FINANCIAL

Order #402 - Motion Passed: Approval of the Monthly Financial Report, Balance Sheet, Food Service Claims, all other claims, and the receipt of the U.S. Bank and Heritage Bank credit card statements passed with a motion by Mr. Jay Housden and a second by Mrs. Bonnie Myers.

Mr. Jeff Gordon	Yes
Mr. Steve Grogan	Absent
Mr. Jay Housden	Yes
Mrs. Bonnie Myers	Yes
Mr. Van Pittman	Yes

IV.A. Monthly Financial Report/Balance Sheet
IV.B. Food Service Claims
IV.C. All Other Claims
IV.D. Credit Card Statements

APPROVED

222129-222178	The Heritage Bank	197,004.66
222179-222231	The Heritage Bank	188,441.23
222246-222302	The Heritage Bank	202,938.35
222303-222312	The Heritage Bank	250,028.85
222313-222366	The Heritage Bank	596,965.91

APPROVED (PAYROLL)

357565-357595	The Heritage Bank	624,011.02
357596-358170	The Heritage Bank	920,081.05
358171-358200	The Heritage Bank	481,183.80
358201-358575	The Heritage Bank	708,445.95
358576-358580	The Heritage Bank	24,955.34
358581-358649	The Heritage Bank	51,683.15

APPROVED (FOOD SERVICE)

222232-222245	The Heritage Bank	6,673.95

V. AREA TECHNOLOGY CENTER CLAIMS - HUNTINGTON NATIONAL BANK BOND SERIES INVOICE IN THE AMOUNT OF $284,343.75 AND MURRAY ELECTRIC SYSTEMS INVOICE IN THE AMOUNT OF $400.00

Order #403 - Motion Passed: Approval of the Huntington National Bank Bond Series Invoice in the amount of $284,343.75 and the Murray Electric Systems Invoice in the amount of $400.00 passed with a motion by Mr. Jay Housden and a second by Mr. Van Pittman.

Mr. Jeff Gordon	Yes
Mr. Steve Grogan	Absent
Mr. Jay Housden	Yes
Mrs. Bonnie Myers	Yes
Mr. Van Pittman	Yes

VI. ATHLETIC TEAM REQUEST - TRAP SHOOTING TEAM

Order #404 - Motion Passed: Approval of the addition of a Calloway County High School Trap Shooting Team, which includes no coaching stipend and no financial support passed with a motion by Mr. Van Pittman and a second by Mrs. Bonnie Myers.

Mr. Jeff Gordon	Yes
Mr. Steve Grogan	Absent
Mr. Jay Housden	Yes
Mrs. Bonnie Myers	Yes
Mr. Van Pittman	Yes

VII. CONSENT AGENDA

Order #405 - Motion Passed: Approval of the Consent Agenda as presented passed with a motion by Mrs. Bonnie Myers and a second by Mr. Van Pittman.

Mr. Jeff Gordon	Yes
Mr. Steve Grogan	Absent
Mr. Jay Housden	Yes
Mrs. Bonnie Myers	Yes
Mr. Van Pittman	Yes

VII.A. Fund Raiser Requests (Organization - Activity, Purpose, Dates)
VII.A.1. CCHS Archery - Donation Letters, Purchase Equipment and Uniforms, August 2017 - September 2017
VII.A.2. CCHS Football - Touchdown Club Car Wash, Purchase Equipment, August 12, 2017
VII.A.3. CCHS Football - Touchdown Club Little League Fees, Tickets and Concessions, Support Laker Football, July 17, 2017 - September 30, 2017
VII.A.4. CCHS Lady Laker Basketball - Apparel and Sock Sales, Purchase Equipment and Food, October 2017 - February 2018
VII.A.5. CCHS Lady Laker Basketball - Kroger Community Rewards, Purchase Equipment and Food, July 2017 - June 2018
VII.A.6. CCHS Lady Laker Basketball - Little Dribblers, Purchase Equipment and Food, December 2017 - February 2018
VII.A.7. CCHS Lady Laker Basketball - Little League Program Fees, Concessions and Pictures, Purchase Equipment and Food, October 2017 - November 2017
VII.A.8. CCHS Lady Laker Basketball - Little League Tournaments, Purchase Equipment and Food, December 2017 - February 2018
VII.A.9. CCHS Lady Laker Basketball - Middle School and High School Concessions, Purchase Equipment and Food, November 2017 - February 2018
VII.A.10. CCHS Lady Laker Basketball - Middle School Dance, Purchase Equipment and Food, October 27, 2017
VII.A.11. CCHS Lady Laker Basketball - Middle School Tournament Entry Fees, Admissions and Concessions, Purchase Equipment and Food, October 2017 - November 2017
VII.A.12. CCHS Lady Laker Basketball - Murray Bank Hardwood Tournament Concessions, Purchase Equipment and Food, December 2017
VII.A.13. CCHS Lady Laker Basketball - Pancake Breakfast, Purchase Equipment and Food, October 2017 - February 2018
VII.A.14. CCHS Volleyball - Middle School Tournament, Purchase Apparel and Equipment, August 12, 2017 - September 9, 2017
VII.A.15. CCMS Choir - Great American Fundraiser, Travel, Fees and Music Expenses, August 15, 2017 - August 24, 2017
VII.A.16. North Elementary PTA - Business Discount Cards, PTA Fund, August 2017 - September 2017
VII.B. Travel Requests (Requestor - Purpose, Location, Dates)
VII.B.1. Anderson, Travis - KY Educational Collaborative for State Agency Children Conference, Elizabethtown, Kentucky, September, 7, 2017 - September 8, 2017
VII.B.2. Falwell, Jacob - Kentucky State Fair, Louisville, Kentucky, August 15, 2017
VII.B.3. Falwell, Jacob - Kentucky State Fair, Louisville, Kentucky, August 17, 2017 - August 19, 2017
VII.B.4. Hansen, Michelle - Victory over Violence Family Resource Conference, Covington, Kentucky, July 16, 2017 - July 19, 2017
VII.B.5. Harp, Rachel - Murray State University Governor Scholar Program, Nashville, Tennessee, July 19, 2017
VII.B.6. Lax, Tim - KY Young Farmer Summer Tour, Kentucky Dam Village, July 27, 2017 - July 29, 2017
VII.B.7. Orr, Cortney - KY Society for Human Resource Management Conference, Louisville, Kentucky, August 28, 2017 - August 31, 2017

VII.B.8. Osborne, Teala - New Educators KY Educational Collaborative for State Agency Children Conference, Richmond, Kentucky, August 29, 2017 - August 30, 2017
VII.B.9. Wilson, Amber - Physical Therapy Training Ohio Valley educational Cooperative, Shelbyville, Kentucky, July 24, 2017
VII.B.10. Wyatt, Jennifer - Conference, Hopkinsville, Kentucky, July 19, 2017 - July 21, 2017
VII.C. Informational Travel Requests
VII.D. Records Destruction Requests (Requestor - Title, Series, Dates)
VII.D.1. District Services - Gifted and Talented Student Files (L5354) July 2007 - June 2016
VII.D.2. North Elementary - Educational Enhancement Opportunity (L6467), Student Absentee Information File (L1960), Pupil Accounting, Withdrawal, Change Form (L1984), Student Entry Exit Log (L5335) 2014 -2015
VII.E. Surplus Requests (Requestor - Items Declared)
VII.E.1. Calloway Central Office - Board Room Chairs
VII.E.2. North Elementary - Cabinets, Desks, Bench, Projectors, Carts, TV, Cameras and Monitor
VII.F. Donation Acceptance Requests (Beneficiary - Donation, Donator)
VII.F.1. CCHS FBLA - $100.00, Heritage Bank
VII.F.2. CCHS FBLA - $100.00, W D Steele Construction Services LLC
VII.F.3. CCHS FBLA - $200.00, Pella Corporation
VII.F.4. CCHS FBLA - $200.00, Tecase LLC
VII.F.5. CCHS FBLA - $250.00, Independence Foundation Inc.
VII.F.6. CCHS FBLA - $433.00, Funding Factory
VII.F.7. CCHS FFA - $35.00, Keystone Consolidated
VII.F.8. CCHS FFA State Convention - $500.00, Murray Insurance
VII.F.9. CCHS Greenhouse - $5,028.00, National FFA
VII.F.10. CCHS Horticulture - $275.00, Whitney Cooper
VII.F.11. CCHS Lady Laker Basketball - $100.00, Rick Lamkin
VII.F.12. CCHS Tennis - $25.00, Ryan Walker State Farm
VII.F.13. CCHS Track and Field - $200.00, Thurmond Insurance
VII.G. Food Service Request
VII.G.1. Food Service and Kentucky Department of Education Indirect Cost Agreement for School Year 2017 - 2018
VII.G.2. Food Service Community Eligibility Provision Intent to Participate with USDA National School Lunch Program
VII.G.3. Food Service Procurement Certification
VII.G.4. Food Service Produce and Chemical Vendor Request
VII.G.5. Food Service Request to Extend Contracts for Food, Supplies, Bread, Dairy Products, Yogurt and Ice Cream
VII.G.6. Food Service Request to Participate in National School Lunch Program, School Breakfast Program, After School Snack Program School Year 2017 - 2018
VII.H. School Facility Use Requests (Organization, Facility, Purpose, Dates)
VII.H.1. North Elementary PTA Back to School Blast - North Elementary Grounds, Cafeteria, Gymnasium and Restrooms, August 8, 2017
VII.I. Depository Bond with Heritage Bank of Hopkinsville
VII.J. Memorandum of Agreement between the Commonwealth of Kentucky, Kentucky Department of Education and Calloway County for the Regional Training Center
VII.K. Kentucky Department of Education Indirect Cost Rates FY2018 - Calloway County Restricted Rate 1.77 and Non Restricted Rate 12.17
VII.L. Kentucky Higher Education Assistance Authority Work Study Program Agreement
VII.M. Memorandum of Understanding between the Kentucky Office of Vocational Rehabilitation and Calloway County Schools
VII.N. Federal Cash Request Statement of Assurance for FY2018
VII.O. Honorary Diploma Request - Vernon A. Fulcher, Veteran

VII.P. Calloway County District Funding Assurances FY2018
VII.Q. Revision of Administrative Supplement Salary Schedule Request for High School Principal
VII.R. Position Modification Request - Amend Position CWTP Instructional Assistant to Employment Specialist CWTP
VII.S. Annual Policy Update (#40) Final Reading
VII.T. Review of Procedure (06.32 AP. 1) - Eligibility for Transportation
VII.U. Review of Procedure (09.12 AP.1) - Student Enrollment and Homeless/Immigration Status
VII.V. Memorandum of Agreement between the Commonwealth of Kentucky, Kentucky Department of Education, and Calloway County for the Preschool Partnership Grant - Tier III

VIII. PERSONNEL

Order #406 - Motion Passed: Approval of the Superintendent's report of Personnel Actions passed with a motion by Mr. Jay Housden and a second by Mr. Van Pittman.

Mr. Jeff Gordon	Yes
Mr. Steve Grogan	Absent
Mr. Jay Housden	Yes
Mrs. Bonnie Myers	Yes
Mr. Van Pittman	Yes

I have received and accepted the letters of resignation as indicated below:

Jenny Ison	YSC Secretary, Calloway County High School, effective June 30, 2017.
Rob Ison	Bus Driver, Calloway County Bus Garage, effective June 30, 2017.
Christopher King	Assistant Principal, Calloway County High School, effective July 31, 2017.

I have received and accepted the following letter of retirement:

Kay Henderson	Bus Driver, Calloway County Bus Garage, effective July 31, 2017.
Rita McCuiston	Childcare Provider, Calloway County Preschool, effective June 30, 2017.
Debra Stinnett	Teacher, Southwest Elementary, effective June 30, 2017.

The following individuals have been employed for the 2016-2017 school year. They have signed and received their contract and/or have been notified of their employment by certified mail or personal delivery. The individual and position for which each has been employed is listed below:

Classified:

Caden Teneyuca	Student Work, Technology

The following individuals have been employed for the Summer LASER Child Care Program 2016-2017 school year. They have signed and received their contract and/or have been notified of their employment by certified mail or personal

delivery. The individual and position for which each has been employed is listed below.

Classified:

Brittany Bucy	Childcare Provider, North Elementary School
Elysa Elkins	Childcare Provider, North Elementary School
Debra Hixon	Childcare Provider, North Elementary School
Amber Upton	Childcare Intern, North Elementary School
Elizabeth Smith	Childcare Provider, North Elementary School
Mallory Warmack	Childcare Intern, North Elementary School
Kieran Watkins	Childcare Provider, North Elementary School
Dustin Wells	Childcare Intern, North Elementary School

Certified:

Stacey McCuiston	Director, North Elementary School

The following individuals have been employed for the 2017-2018 school year. They have signed and received their contract and/or have been notified of their employment by certified mail or personal delivery. The individual and position for which each has been employed is listed below:

Certified:

Julie Canerdy	Limited Contract, North Elementary
Brian Collier	Limited Contract, CCHS
Taylor Futrell	Limited Contract, CCHS
Bethany Gingles	Limited Contract, North Elementary
Christopher King	Principal, CCHS
Scott Pickens	Limited Contract, CCHS

Classified Professional:

Amber Wilson	Physical Therapist, District Wide

Classified:

Brian Collier	Substitute Bus Driver, Bus Garage
Randall Dick	Substitute Bus Driver, Bus Garage
Ronald Dycus	Substitute Bus Driver, Bus Garage
Steven Enoch	Substitute Bus Driver, Bus Garage
Jacob Falwell	Substitute Bus Driver, Bus Garage
Tommy Fike	Substitute Bus Driver, Bus Garage
Tommy Futrell	Substitute Bus Driver, Bus Garage
Trey Hargrove	Substitute Bus Driver, Bus Garage
Michael Harlan	Substitute Bus Driver, Bus Garage
Matt Hopkins	Substitute Bus Driver, Bus Garage
Sarah Loveless	Substitute Bus Driver, Bus Garage

Monica Marshall	Secretary, CCHS
Josh McKeel	Substitute Bus Driver, Bus Garage
Kelly Mitchuson	Substitute Bus Driver, Bus Garage
Michael Orr	Substitute Bus Driver, Bus Garage
Ricky Peal	Substitute Bus Driver, Bus Garage
Harvey Puckett	Substitute Custodian, District Wide
Denise Proctor	Substitute Bus Driver, Bus Garage
Eric Ramsey	Lead Maintenance Technician, Maintenance
William Sampson	Substitute Bus Driver, Bus Garage
Kyle Smith	Substitute Bus Driver, Bus Garage
Caden Teneyuca	Student Worker, Technology
Dan Thompson	Substitute Bus Driver, Bus Garage
Stanley Waller	Substitute Bus Driver, Bus Garage
Royce Watkins	Substitute Bus Driver, Bus Garage
Troy Webb	Substitute Bus Driver, Bus Garage
Michael Wicker	Substitute Bus Driver, Bus Garage
Jennifer Young	Substitute Bus Driver, Bus Garage

Paraprofessional:

Danae Hadzima	Assistant Cheerleading Coach, CCHS
Jeremy Stom	Girls Head Soccer Coach, CCHS

The following individuals listed below have been employed for extra service duties for 2017-2018 as indicated:

Molly Ross	Head Speech Coach, CCHS

The following individuals have been employed for the LASER Child Care Program 2017-2018 school year. They have signed and received their contract and/or have been notified of their employment by certified mail or personal delivery. The individual and position for which each has been employed is listed below.

Classified:

Karen Coles	On-Site Director, Southwest Elementary School
Kimberly Hounshell	Childcare Provider, North Elementary School

The following individuals have been employed for the Summer LASER Child Care Program 2017-2018 school year. They have signed and received their contract and/or have been notified of their employment by certified mail or personal delivery. The individual and position for which each has been employed is listed below.

Classified:

Brittany Bucy	Childcare Provider, North Elementary School
Karen Coles	Director, North Elementary School
Elysa Elkins	Childcare Provider, North Elementary School

Debra Hixon	Childcare Provider, North Elementary School
Kim Hounshell	Childcare Provider, North Elementary School
Stacey McCuiston	Childcare Provider, North Elementary
Elizabeth Smith	Childcare Provider, North Elementary School
Amber Upton	Childcare Intern, North Elementary School
Mallory Warmack	Childcare Intern, North Elementary School
Kieran Watkins	Childcare Provider, North Elementary School
Dustin Wells	Childcare Intern, North Elementary School

Certified:

Stacey McCuiston	Director, North Elementary

The following individuals listed below have had non-renewal contracts rescinded. They have signed and received their contract and/or have been notified of their employment by certified mail or personal delivery. The individual and position for which each has been employed is listed below.

Classified:

Haley Coles	Childcare Provider, CCPS
Deborah Drane	Instructional Assistant, CCMS
Kala Seavers	Lead Childcare Teacher, CCPS
Kieran Watkins	Childcare Provider, CCPS

IX. OTHER REPORTS

IX.A. Transportation Report

Mr. Tommy Futrell was unavailable to present.

IX.B. Food Service Report

Ms. Pat Lane was unavailable to present.

IX.C. Maintenance Report

Mr. Kenny Duncan discussed the progress on the Greenhouse project. He stated the structure was in the country with a scheduled delivery of July 24th. He anticipates the project to be completed between August 8th and August 14th. Mr. Duncan also discussed the paving project, stating that the majority of the work had been completed including widening of the east side entrance. He stated that paving had also taken place at the soccer complex to allow wheelchair access and that a sidewalk from the gravel driveway to the softball field and concession stand was being worked on.

IX.D. Attendance Report

Mr. Fred Ashby presented registration dates for each school and reminded the Board of the August 8 start date. He reminded the Board that in the coming weeks, schedule pick-ups and new student enrollments would begin. He stated that 60 students participated in the high school summer school program designed

to recover credits. Finally he stated that enrollment was approximately 35 students down from the start of the 2016 - 2017 school year.

IX.E. Technology Report

Mr. Caleb Reinhardt discussed phase II of the high school refresh and stated that items that had been ordered had already arrived and would be in place for student use by the first day of school.

IX.F. Finance Report

Ms. Amy Owens reported a beginning balance for the month of June of $10,995,002.09 with receipts of $1,797,518.62 and expenditures of $4,018,051.44. The closing balance for the month of June was $8,774,469.27. Ms. Owens stated that more detailed year end numbers would be available at the August Board Meeting. She informed the Board that the fiscal year 2017 audit was scheduled to begin the second week of October.

IX.G. Area Technology Center

Mr. Dan Hicks was unavailable to present.

IX.H. Informational School Reports
IX.H.1. Calloway County High School
IX.H.2. Calloway County Middle School
IX.H.3. East Elementary School
IX.H.4. North Elementary School
IX.H.5. Southwest Elementary School
IX.H.6. Calloway County Preschool

X. SUPERINTENDENT'S REPORT

Mr. Settle went into further detail regarding the paving project and stated that the difference in parking spot colors would be used to designate faculty and staff parking versus student and visitor parking.

Mr. Settle discussed requests by Mr. Falwell for 8 receptacles, 6 lights and 2 additional hydrants at the new Greenhouse and that the bid by the architect was much more expensive that he expected. He stated that he would be meeting with the architect and Mr. Falwell at a later date to discuss alternatives.

Mr. Settle announced the Steve Smith was selected as the new Calloway County High School Assistant Principal and that Brad Cleaver had been selected as the Head Boys' Basketball Coach.

Mr. Ashby announced his retirement with an effective date of September 1, 2017. Mr. Settle stated that Mr. Ashby could not be replaced but that the process of searching for someone to fill the position had begun.

Order #407 - Motion Passed: Acceptance of the Superintendent's report passed with a motion by Mrs. Bonnie Myers and a second by Mr. Van Pittman.

Mr. Jeff Gordon	Yes
Mr. Steve Grogan	Absent
Mr. Jay Housden	Yes
Mrs. Bonnie Myers	Yes
Mr. Van Pittman	Yes

XI. ADJOURN

Order #408 - Motion Passed: Approval to adjourn the meeting passed with a motion by Mr. Jay Housden and a second by Mrs. Bonnie Myers.

Mr. Jeff Gordon	Yes
Mr. Steve Grogan	Absent
Mr. Jay Housden	Yes
Mrs. Bonnie Myers	Yes
Mr. Van Pittman	Yes

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Chairperson Superintendent