Calloway County Board of Education

May 11, 2017 6:00 PM
2110 College Farm Road
Murray, KY

Attendance Taken at 6:00 PM:

Present Board Members:
Mr. Jeff Gordon
Mr. Jay Housden
Mrs. Bonnie Myers
Mr. Van Pittman

Absent Board Members:
Mr. Steve Grogan

I. CALL TO ORDER

II. RECOGNITIONS/PRESENTATIONS

II.A. Food Service Recognition

Ms. Pat Lane recognized TJ Woods for his outstanding service and assistance with Food Services at North Elementary. TJ assisted the staff with food preparation and receiving farm to school strawberries. TJ could not be in attendance to receive his award.

III. MINUTES OF THE APRIL 13, 2017 REGULAR BOARD MEETING

Order #385 - Motion Passed: Approval of the minutes of the April 13, 2017 Regular Board Meeting passed with a motion by Mrs. Bonnie Myers and a second by Mr. Jay Housden.

Mr. Jeff Gordon	Yes
Mr. Steve Grogan	Absent
Mr. Jay Housden	Yes
Mrs. Bonnie Myers	Yes
Mr. Van Pittman	Yes

IV. PUBLIC COMMENTS

Mr. Gordon opened the floor for public comments. No comments were made.

V. FINANCIAL

Order #386 - Motion Passed: Approval of the Monthly Financial Report, Balance Sheet, Food Service Claims, and all other claims passed with a motion by Mr. Jay Housden and a second by Mrs. Bonnie Myers.

Mr. Jeff Gordon	Yes
Mr. Steve Grogan	Absent
Mr. Jay Housden	Yes
Mrs. Bonnie Myers	Yes
Mr. Van Pittman	Yes

V.A. Monthly Financial Report/Balance Sheet
V.B. Food Service Claims
V.C. All Other Claims
V.D. Credit Card Statements

DIRECT DISBURSEMENTS

221732	Murray Municipal Utilities	4,163.76
221733	Speedway LLC	96.86
221734	Bank of New York Mellon	606,175.29
221735	A.J. Schneider Company	6,168.78
221736	Airgas USA LLC	231.20
221737	Kentucky State Treasurer	18,903.59
221738	US Bank Equipment Finance	189.00
221739	Purchase Power	28.58
221740	Shell	77.29
221741	West KY Rural Electric	20,281.32

APPROVED

221763-221855	The Heritage Bank	436,607.90
221856-221932	The Heritage Bank	96,991.60

APPROVED (PAYROLL)

356366-356890	The Heritage Bank	923,181.07
356891-356920	The Heritage Bank	627,344.45

APPROVED (FOOD SERVICE)

221742-221762	The Heritage Bank	82,040.92

VI. AREA TECHNOLOGY CENTER CLAIMS - MALEY LANDSCAPES INVOICE IN THE AMOUNT OF $3,709.92 AND THE MURRAY ELECTRIC SYSTEM INVOICE IN THE AMOUNT OF $400.00

Order #387 - Motion Passed: Approval of the Maley Landscapes invoice in the amount of $3,709.92 and the Murray Electric System invoice in the amount of $400.00 passed with a motion by Mrs. Bonnie Myers and a second by Mr. Jay Housden.

Mr. Jeff Gordon	Yes
Mr. Steve Grogan	Absent
Mr. Jay Housden	Yes
Mrs. Bonnie Myers	Yes
Mr. Van Pittman	Yes

VII. TENTATIVE BUDGET - FY2018

Mr. Settle addressed the Board concerning the tentative budget for fiscal year 2018. Notes were provided in the margins of the report to offer additional information to Board members. Items included in the budget are bleachers for the baseball field, cafeteria tables for the middle school, additional paving expenses and an additional bus. Mr. Settle reminded the Board there is a month and a half remaining in the current fiscal year and the budget is tentative.

Order #388 - Motion Passed: Approval of the tentative budget for the 2018 fiscal year passed with a motion by Mr. Jay Housden and a second by Mr. Van Pittman.

Mr. Jeff Gordon	Yes
Mr. Steve Grogan	Absent
Mr. Jay Housden	Yes
Mrs. Bonnie Myers	Yes
Mr. Van Pittman	Yes

VIII. ATHLETIC TEAM REQUEST - TRAP SHOOTING

Mr. Vernon Anderson spoke to Board members requesting the District add a Trap Shooting Team to the athletic program beginning with the 2017 - 2018 school year. He explained that guns and ammunition would be the responsibility of the parents' and that he would apply for grants on behalf of the team to assist with all other costs. Board members and audience members expressed several concerns to include insurance liabilities and a lack of KHSAA sanctions. The Board requested additional research and information to be presented.

IX. CONSENT AGENDA

Order #389 - Motion Passed: Approval of the Consent Agenda as presented passed with a motion by Mrs. Bonnie Myers and a second by Mr. Jay Housden.

Mr. Jeff Gordon	Yes
Mr. Steve Grogan	Absent
Mr. Jay Housden	Yes
Mrs. Bonnie Myers	Yes
Mr. Van Pittman	Yes

IX.A. Fund Raiser Requests (Organization - Activity, Purpose, Dates)
IX.A.1. CCHS 2020 Project Graduation - Parent Donations, 2020 Project Graduation, May 2017 - May 2018
IX.A.2. CCHS Journalism - Laker Review Ad Sales, School Paper, August 2017 - May 2018
IX.A.3. CCHS Volleyball - Host Kids Camp, Team Camp Expenses, May 23, 2017 - May 25, 2017
IX.A.4. CCHS Volleyball - T-Shirt Sales, Team Meals, May 2017 - May 2018
IX.B. Travel Requests (Requestor - Purpose, Location, Dates)
IX.B.1. Birdsong, Terry - CCHS Laker Basketball, Southern Beach Blowout Tournament, Fort Walton, Florida, December 26, 2017 - December 29, 2017
IX.B.2. Burkeen, Faith - CCMS World Language and Global Competency Program, New York, New York, April 1, 2018 - April 8, 2018
IX.B.3. Harpole, Kim - CCHS Unified Class, State Track Meet, Lexington, Kentucky, May 18, 2017 - May 20, 2017
IX.B.4. Hatton, Carissa - CCHS Speech Team, National Catholic Forensic League Competition, Louisville, Kentucky, May 26, 2017 - May 28, 2017
IX.B.5. Lane, Pat - Food Service, KSNA State Conference, Covington, Kentucky, June 18, 2017 - June 21, 2017
IX.B.6. Morehead, Beth - CCHS Academic Team, International FPS Competition, University Of Wisconsin, LaCrosse, Wisconsin, June 8, 2017 - June 11, 2017
IX.B.7. Starks, Mary Grace - Special Education, SLP Conference Vanderbilt University, Nashville, Tennessee, August 3, 2017 - August 4, 2017
IX.B.8. Wicker, Mike - CCHS Track and Field, State Track Meet, Lexington, Kentucky, May 18, 2017 - May 20, 2017
IX.C. Informational Travel Requests

IX.D. Records Destruction Requests (Requestor, Items Being Destroyed, Date)
IX.D.1. North Elementary - Attendance Reports (L2424, L1947), Enrollment Forms (L2330), EHO (L6467), Entry Exit Log (L5335), 2014 - 2015, Permission Notes (L2378), 2015 - 2016
IX.E. Surplus Requests (Requestor - Items Being Declared)
IX.E.1. East - Tables, Shelf, Laminator, Desks, Chairs and Cart
IX.E.2. Food Service - Computers, Central Office, High School, Middle School, East, North, Southwest and Preschool
IX.F. Donation Acceptance Requests (Beneficiary, Donation, Donator)
IX.F.1. CCMS History Bee - $200.00, Kirksey Woodmen Life
IX.F.2. CCMS KPREP - 15 Cases of Water, Heritage Bank
IX.F.3. North Library Activity Fund - $2,000.00, North PTA
IX.F.4. North Transportation to Percussion Festival- $100.00, Roger Reichmutl
IX.G. Grant Application Requests
IX.G.1. Reading Recovery Teacher Leader Grant
IX.H. School Facility Use Requests (Organization, Requested Facility, Purpose, Dates)
IX.H.1. Lake Show Baseball, CCHS Baseball Field, Instructional Camps and Clinics, June 2017 - October 2017
IX.H.2. Lake Show Baseball, CCHS Baseball Field, Jr. Babe Ruth Baseball Games, May 29, 2017 - July 20, 2017
IX.H.3. Murray State University Track Team, CCHS Track, Practice, May 15, 2017 - May 24, 2017
IX.H.4. Todd Terry Music Studio, East Elementary Music Room, Piano Recital, May 21, 2017
IX.I. Honorary Diploma Request - Veteran Robert William Smith
IX.J. Food Service Community Eligibility Provision Request
IX.K. Food Service Request to Advertise for Branded Pizza for SY 2017 - 2018
IX.L. Food Service Request to Seek Quotes on Drinks SY 2017 - 2018
IX.M. Food Service Request for Informal Bid on Frozen Ice Cream - Beaded Yogurt SY 2017 - 2018
IX.N. Food Service Permission to Participate in CACFP Program for SY 2017 - 2018
IX.O. Murray State University Adventures In Math and Science Bus Request
IX.P. 4-H Camp Bus Request
IX.Q. School Activity Fund Budgets for the High School, Middle School, East Elementary, North Elementary, Southwest Elementary and Preschool - FY2018
IX.R. Request Approval of Section 7 Allocation
IX.S. Calloway County High School Band Fee Request
IX.T. Request Approval of Master Bell Schedules SY 2017 - 2018
IX.U. Revised Calendar Request SY 2016 - 2017
IX.V. Request to Accept the Proposal of Alexander, Thompson, Arnold PLLC Audit Services - FY2017
IX.W. Non - Competitive Negotiation for CCHS Gym Mezzanine Floor
IX.X. Memorandum of Understanding Between Kentucky Higher Education Assistance Authority, Kentucky Campus Compact and Calloway County School District
IX.Y. Policy Revision (09.224) Emergency Medical Treatment Policy - First Reading
IX.Z. Policy Revision (03.05) Paraprofessional - First Reading
IX.AA. Insurance Renewal Request - E&O-ELL, Fleet, General Liability, Pollution, Property and Crime, and Umbrella EEL

X. PERSONNEL

Order #390 - Motion Passed: Approval of the Superintendent's Report of Personnel Actions passed with a motion by Mr. Jay Housden and a second by Mr. Van Pittman.

Mr. Jeff Gordon	Yes
Mr. Steve Grogan	Absent
Mr. Jay Housden	Yes
Mrs. Bonnie Myers	Yes
Mr. Van Pittman	Yes

I have received and accepted the letters of resignation as indicated below:

Terry Birdsong	Teacher, CCHS, effective June 30, 2017.
Terry Birdsong	Head Basketball Coach, CCHS, effective June 30, 2017.
Chelsi Cornett	Student Worker, North Elementary, effective April 12, 2017.
Sawyer Donohoo	Teacher, AIF, effective June 30, 2017.
Sawyer Donohoo	Assistant Basketball Coach, CCHS, effective June 30, 2017.
Keith Jared	Teacher, CCHS, effective June 30, 2017.
Brittany Jones	Teacher, North Elementary, effective April 26, 2017.
Debbie Rogers	KYCID Facilitator, North Elementary, effective May 08, 2017.
Dale Sheridan	Bus Driver, District Wide, effective June 30, 2017.
Samantha Thouvenot	Head Cheerleading Coach, CCHS, effective April 17, 2017.
Jennifer Vincent	Instructional Assistant, North Elementary, effective May 15, 2017.

I have received and accepted the following letter of retirement:

Paula Morton	Instructional Assistant, North Elementary, effective June 30, 2017.
Vicki Simmons	Teacher, CCHS, effective June 30, 2017.
Linda Wray	Teacher, CCHS, effective June 30, 2017.

The following individuals have been employed for the 2016-2017 school year. They have signed and received their contract and/or have been notified of their employment by certified mail or personal delivery. The individual and position for which each has been employed is listed below:

Classified:

Susan Garland	Instructional Assistant, Southwest Elementary
Derek Lee	ESS Instructional Assistant, Southwest Elementary
Anthony Lawrence	Full-Time Substitute Driver, Bus Garage
Cathy Smith	Instructional Assistant, Substitute
Cathy Smith	Secretary, Substitute

The following individuals have been employed for Calloway County School District Extended School Services Summer School Program for the 2016-2017 school year. They have signed and received their contract and/or have been notified of their employment by certified mail or personal delivery. The individual and position for which each has been employed is listed below:

Certified:

Sara Adams	E.S.S. Summer School Teacher, CCHS
Sara Adams	E.S.S. Summer School Substitute Teacher, CCHS
Darra Benson	E.S.S. Summer School Teacher, CCHS

Tracy Coplen	KECSAC Summer School Teacher, Alternative Instructional Facility
Sawyer Donohoo	KECSAC Summer School Teacher, Alternative Instructional Facility
Amy Futrell	KECSAC Summer School Teacher, Alternative Instructional Facility
Lisa Harrison	E.S.S. Summer School Substitute Teacher, CCHS
Angela Hoback	E.S.S. Teacher, CCHS
Angela Hoback	E.S.S. Summer School Substitute Teacher, CCHS
Samantha Hobbs	E.S.S. Summer School Teacher, CCHS
Lin Lovett	E.S.S. Summer School Teacher, CCHS
Kelly Lyles	E.S.S. Summer School Teacher, CCHS
Kristin Mikulcik	E.S.S. Summer School Teacher, CCHS
Mary Price	E.S.S. Summer School Teacher, CCHS
Mary (Molly) Ross	E.S.S. Summer School Teacher, CCHS
Mary (Molly) Ross	E.S.S. Summer School Substitute Teacher, CCHS
Melissa Spiceland	E.S.S. Summer School Coordinator/Teacher, CCHS
Melissa Wetherington	E.S.S. Summer School Substitute Teacher, CCHS
Claire Wyatt	KECSAC Summer School Teacher, Alternative Instructional Facility

Classified:

Andrea Robertson	E.S.S. Summer School Secretary, CCHS
Maria Vincent	E.S.S. Summer School Secretary, CCHS

The following individuals have been employed for Calloway County School District Extended School Services Summer School Program for the 2017-2018 school year. They have signed and received their contract and/or have been notified of their employment by certified mail or personal delivery. The individual and position for which each has been employed is listed below:

Tracy Coplen	KECSAC Summer School Teacher, Alternative Instructional Facility
Claire Wyatt	KECSAC Summer School Teacher, Alternative Instructional Facility

The following individuals listed below have been employed for extra service duties for 2016-2017 as indicated:

Kristin Mikulcik	Track Events Coach, CCHS
Mary (Molly) Ross	ESS Teacher, CCHS

The following individuals were approved for Family Medical Leave Act:

Curtis Dial	From March 20, 2017 through April 07, 2017 for a total of 10 days.

XI. OTHER REPORTS

XI.A. Transportation Report

Mr. Futrell announced that all three new buses have been integrated into the fleet and are currently being used for field trip routes. He stated that the AIF/Day Treatment bus routes had been set and L.A.S.E.R. field trips were being assigned.

XI.B. Food Service Report

Ms. Lane reported that the Farm to Table program which allowed Food Service to provide fresh strawberries was a success. She announced that the Summer Program was ready and will run from May 17, 2017 through July 31, 2017.

XI.C. Maintenance Report

Mr. Duncan discussed the weather changes from Spring to summer temperatures and the effect that has on the HVAC systems. He also explained that the variety of outdated and new systems in the district would require more training and tools for the technicians. Mr. Duncan then explained that due to the wet spring the contracted grounds crew had fallen behind on the mowing of campuses, and would work hard to get caught up.

XI.D. Attendance Report

Mr. Ashby announced that attendance was up to 97.3% for month 9.

XI.E. Technology Report

Mr. Reinhardt discussed that phase 2 of the high school refresh was on track. He then reported that meetings for the offsite rack at Paducah Independent are being set.

XI.F. Finance Report

Ms. Owens reported the opening and closing balance for the month of April. She explained that 97.43% of the budgeted property tax revenue for fiscal year 2017 had been received.

XI.G. Area Technology Center

Mr. Hicks was not present to report. Mr. Settle spoke about the success of the Open House May 2, 2017. He thanked Principals from East, North and Southwest for taking their fourth grade students to tour the facility. He then announced that a committee had been formed to market and advertise the variety of programs the ATC offers students.

XI.H. Informational School Reports
XI.H.1. Calloway County High School
XI.H.2. Calloway County Middle School
XI.H.3. East Elementary School
XI.H.4. North Elementary School
XI.H.5. Southwest Elementary School
XI.H.6. Calloway County Preschool

XII. SUPERINTENDENT'S REPORT

Mr. Settle announced that the Greenhouse Project was slated to begin soon, the pad had been cleared and the greenhouse had been ordered.

He updated the Board on the high school gymnasium floor progress, stating that most of the boards had been nailed in place and sanding had already started with varnish and bleacher reattachment to follow.

Mr. Settle stated that the paving project would begin in July which would restrict accessibility to the main campus for a portion of the summer.

Order #391 - Motion Passed: Acceptance of the Superintendent's report passed with a motion by Mrs. Bonnie Myers and a second by Mr. Jay Housden.

Mr. Jeff Gordon	Yes
Mr. Steve Grogan	Absent
Mr. Jay Housden	Yes
Mrs. Bonnie Myers	Yes
Mr. Van Pittman	Yes

XIII. ADJOURN

Order #392 - Motion Passed: Approval to adjourn the meeting passed with a motion by Mrs. Bonnie Myers and a second by Mr. Jay Housden.

Mr. Jeff Gordon	Yes
Mr. Steve Grogan	Absent
Mr. Jay Housden	Yes
Mrs. Bonnie Myers	Yes
Mr. Van Pittman	Yes

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Chairperson Superintendent