Calloway County Board of Education

May 12, 2016 6:00 PM
2110 College Farm Road
Murray, KY

Attendance Taken at 6:00 PM:

Present Board Members:
Mr. Jay Housden
Mrs. Bonnie Myers
Mr. Richard Smotherman

Absent Board Members:
Mr. Jeff Gordon
Mr. Steve Grogan

I. CALL TO ORDER

II. RECOGNITIONS/PRESENTATIONS
II.A. Bus Garage Recognition

Mr. Tommy Futrell presented a plaque to a student who has been assisting at the bus garage through the Community Based Work Transition program.

II.B. Calloway County Middle School Academic Team

Mr. Scott Pile recognized the Calloway County Middle School Academic Team for a successful season. He presented certificates to students who participated in regional, district, state, and national competitions.

III. MINUTES OF THE APRIL 14, 2016 REGULAR MEETING

Order #273 - Motion Passed: Approval of the minutes of the April 14, 2016 regular meeting passed with a motion by Mrs. Bonnie Myers and a second by Mr. Jay Housden.

Mr. Jeff Gordon	Absent
Mr. Steve Grogan	Absent
Mr. Jay Housden	Yes
Mrs. Bonnie Myers	Yes
Mr. Richard Smotherman	Yes

IV. PUBLIC COMMENTS

Vicki Williams, Tina Ryan, Michelle Hansen, and Amy Ferguson addressed the Board concerning the school district tobacco policy. Ms. Williams proposed a 100% tobacco free policy for the Calloway County School District. She provided the definition of 100% tobacco free to the Board as well as a packet with details about the proposal. She stated that there is potential for grant funds to cover the cost of implementation on our campus. She discussed the public relations aspect as well as the benefits for employees and students. Ms. Ferguson stated that a 100% tobacco free policy encourages a healthy life style and creates good role models for students. All presenters provided statistics as to the hazards

of tobacco and other tobacco products. Ms. Ferguson stated that the community health program has a goal to reduce smoking rates in the community from 24% to 20% by 2019. Ms. Ryan discussed current health concerns of our students and Ms. Hansen discussed her role as a Family Resource Coordinator and as a member of the Calloway County Alliance for Substance Abuse.

V. FINANCIAL

Order #274 - Motion Passed: Approval of the Monthly Financial Report, Balance Sheet, Food Service Claims, all other claims, and the receipt of the U.S. Bank and BB&T credit card statements passed with a motion by Mr. Jay Housden and a second by Mrs. Bonnie Myers.

Mr. Jeff Gordon	Absent
Mr. Steve Grogan	Absent
Mr. Jay Housden	Yes
Mrs. Bonnie Myers	Yes
Mr. Richard Smotherman	Yes

V.A. Monthly Financial Report/Balance Sheet
V.B. Food Service Claims
V.C. All Other Claims
V.D. Credit Card Statements

DIRECT DISBURSEMENTS

219174	Ky St Treas	100.00	219175	MMU	2,560.37
219176	Speedway	141.79	219177	Teachstone	100.00
219178	US Bank	258.00	219179	Ky St Treas	21,196.53
219180	Max Arnold	12,919.70	219181	CC Sheriff	4,111.76
219182	Murray Elec	31,071.20	219183	Murray Elec	10.60
219184	MMU	5,927.09	219185	Shell	44.14
219186	WKRECC	18,930.46	219187	AT&T	3,177.63
219188	CC Sheriff	2,666.49			

APPROVED

219206-219300	The Heritage Bank	580,415.84
219301-219381	The Heritage Bank	67,649.25

APPROVED (PAYROLL)

349755	The Heritage Bank	938.96
349756-350287	The Heritage Bank	970,300.32
350288-350319	The Heritage Bank	648,453.52

APPROVED (FOOD SERVICE)

219189-219205	The Heritage Bank	103,207.97

VI. ATC CLAIMS - PINNACLE INVOICE IN THE AMOUNT OF $492,866.44 AND BACON FARMER WORKMAN INVOICE IN THE AMOUNT OF $3967.50

Order #275 - Motion Passed: Approval of the Bacon Farmer Workman invoice in the amount of $3,967.50 and the Pinnacle invoice in the amount of $492,866.44 passed with a motion by Mrs. Bonnie Myers and a second by Mr. Jay Housden.

Mr. Jeff Gordon	Absent
Mr. Steve Grogan	Absent
Mr. Jay Housden	Yes
Mrs. Bonnie Myers	Yes
Mr. Richard Smotherman	Yes

VII. GREENHOUSE EMERGENCY DECLARATION

Order #276 - Motion Passed: In accordance with KRS 45A.380, Superintendent Tres Settle's request to declare the replacement of the Greenhouse an emergency passed with a motion by Mr. Jay Housden and a second by Mrs. Bonnie Myers.

Mr. Jeff Gordon	Absent
Mr. Steve Grogan	Absent
Mr. Jay Housden	Yes
Mrs. Bonnie Myers	Yes
Mr. Richard Smotherman	Yes

VIII. SALARY SCHEDULES - FY2017

Order #277 - Motion Passed: Approval of the FY2017 Salary Schedules as presented passed with a motion by Mrs. Bonnie Myers and a second by Mr. Jay Housden.

Mr. Jeff Gordon	Absent
Mr. Steve Grogan	Absent
Mr. Jay Housden	Yes
Mrs. Bonnie Myers	Yes
Mr. Richard Smotherman	Yes

IX. TENTATIVE BUDGET - FY2017

Order #278 - Motion Passed: Approval of the FY2017 Tentative Budget as presented passed with a motion by Mr. Jay Housden and a second by Mrs. Bonnie Myers.

Mr. Jeff Gordon	Absent
Mr. Steve Grogan	Absent
Mr. Jay Housden	Yes
Mrs. Bonnie Myers	Yes
Mr. Richard Smotherman	Yes

X. GRADING SCALE

Proposed Grading Scale		
	Grade	**GPA**
94-100	A	4
90-93	A-	3.67
87-89	B+	3.33
83-86	B	3
80-82	B-	2.67
77-79	C+	2.33
73-76	C	2
70-72	C-	1.67
67-69	D+	1.33
65-66	D	1
64 and below	F	0

Order #279 - Motion Passed: Approval to change the current Calloway County School District grading scale to a ten point scale as presented and update policy 08.221 accordingly passed with a motion by Mrs. Bonnie Myers and a second by Mr. Jay Housden.

Mr. Jeff Gordon Absent
Mr. Steve Grogan Absent
Mr. Jay Housden Yes
Mrs. Bonnie Myers Yes
Mr. Richard Smotherman Yes

XI. CONSENT AGENDA

Order #280 - Motion Passed: Approval of the Consent Agenda as presented passed with a motion by Mr. Jay Housden and a second by Mrs. Bonnie Myers.

Mr. Jeff Gordon Absent
Mr. Steve Grogan Absent
Mr. Jay Housden Yes
Mrs. Bonnie Myers Yes
Mr. Richard Smotherman Yes

XI.A. Fund Raiser Requests (Organization - Activity, Purpose, Dates)
XI.A.1. CCHS Boys' Basketball - Laker Shoot-out, Summer Camp Expenses, June 13 - June 14, 2016
XI.A.2. CCHS Girls' Basketball – Girls' Basketball Camp, Summer Camp Expenses, May 2016
XI.A.3. Touchdown Club - Fish Fry, Equipment Purchases and Repairs, May 15, 2016
XI.A.4. CCHS Volleyball - Skills Camp, Volleyball Expenses, June 8 - June 10, 2016
XI.A.5. CCHS Wrestling - Wrestling Camp, Wrestling Expenses, June 23 - June 24, 2016
XI.A.6. Southwest PTA - Door Hangar Sales, School Support, June - October 2016
XI.A.7. CCMS Boys' Backboard Club - Concession Sales, Travel Expenses, June 6, 2016

XI.B. Travel Requests (Requestor - Purpose, Location, Dates)
XI.B.1. Anderson, Travis (2 Adults) - Program of Distinction Award Ceremony, Frankfort, Kentucky, June 8, 2016
XI.B.2. Ashby, Fred (1 Adult) - 2016 KDPP Institute, Lexington, Kentucky, September 14 - September 16, 2016
XI.B.3. Davenport, Andy (5 Adults and 75 Students) - The Hermitage, Nashville, Tennessee, May 23, 2016
XI.B.4. Falwell, Jacob (1 Adult and 15 Students) - FFA Camp, Hardinsburg, Kentucky, June 28 - July 2, 2016
XI.B.5. Falwell, Jacob (2 Adults and 15 Students) - FFA State Convention, Lexington, Kentucky, June 6 - June 9, 2016
XI.B.6. Gray, Erica (1 Adult and 1 Student) - Future Problem Solving International Competition, East Lansing, MI, June 1 - June 5, 2016
XI.B.7. Owens, Amy (1 Adult) - 2016 DJJ Transition Summit, Louisville, Kentucky, June 1, 2016
XI.B.8. Pile, Scott (1 Adult and 7 Students) - National History Bee, Rosemont, Illinois, June 9 - June 12, 2016
XI.B.9. Proctor, Michelle and Peal, Ricky (2 Adults) - Mechanic and Driver Trainer Update, Bowling Green, Kentucky, June 22, 2016
XI.B.10. Sheridan, Onda (1 Adult) - NASP Archery Coaches Conference, Lexington, Kentucky, July 29 - July 30, 2016
XI.B.11. White, Sheila (1 Adult) - 3rd Party Examiner Update, Frankfort, Kentucky, July 10 - July 11, 2016
XI.B.12. Wicker, Mike (5 Adults - 40 Students) - State Track Meet, Lexington, Kentucky, May 26 - May 27, 2016
XI.B.13. Wilmurth, Brian (1 Adult) - CTE State Conference, Louisville, Kentucky, July 17 - July 20, 2016
XI.B.14. Kentucky Governor's Scholar Program - Summer Program
XI.C. Informational Travel Requests
XI.D. Surplus Requests (Requestor - Items Being Declared Surplus)
XI.D.1. Bus Garage - 2003 Bus
XI.D.2. Central Office - Various Furniture Items
XI.D.3. CCMS - Various Technology Items
XI.D.4. CCHS - Dell Laptop
XI.E. Donation Acceptance Requests (Beneficiary, Donation, Donator)
XI.E.1. Class of 2018 Prom Fund, $50, Hugh Atton
XI.E.2. North Elementary Distinguished Celebration, $25, Carey's
XI.E.3. North Elementary Distinguished Celebration, $50, Heritage Bank
XI.E.4. North Elementary Distinguished Celebration, $100, CFSB
XI.E.5. North Elementary Distinguished Celebration, $100, Kroger
XI.E.6. Southwest Elementary, $300, River Valley Ag Credit Union
XI.E.7. Southwest Beta Club, $500, Johnny Whisman
XI.E.8. Calloway County High School Library, 5 Copies of A Courthouse Tragedy, Melissa Easley
XI.E.9. CCHS FBLA, $100, Darrell Beane Auction
XI.E.10. CCHS FBLA, $100, Flowers by Whitney
XI.E.11. CCHS FBLA, $100, Heritage Bank
XI.E.12. CCHS FBLA, $100, Sportable Scoreboards
XI.E.13. CCHS FBLA, $100, Taylor Family Dental
XI.E.14. CCHS FBLA, $200, Multi-Skill Training Services
XI.E.15. CCHS FBLA, $250, Toyota of Murray
XI.E.16. CCHS FBLA, $300, The Murray Bank
XI.E.17. CCHS FFA, $104, KSW
XI.E.18. CCHS FFA, $200, Patsy Pittman
XI.E.19. CCHS Greenhouse, $2,500, River Valley Ag Credit
XI.E.20. CCHS Greenhouse, $24, Melissa Green
XI.E.21. CCHS Greenhouse, $34, Angela Hoback

XI.E.22. CCHS Greenhouse, $50, Susan Williams
XI.E.23. CCHS Greenhouse, $100, Luther Farms
XI.E.24. CCHS Greenhouse, $200, Melissa Green
XI.E.25. CCHS Greenhouse, $250, Murray Bank
XI.E.26. CCHS Greenhouse, $500, Peel and Holland
XI.F. School Facility Use Requests (Organization, Requested Facility, Purpose, Dates)
XI.F.1. Touchdown Club, Calloway County High School Cafeteria, Fish Fry, May 15, 2016
XI.F.2. Lady Laker Basketball, Southwest Elementary Gym, Basketball Camp, May 16 - May 18, 2016
XI.F.3. Lady Laker Basketball, East Elementary Gym, Basketball Camp, May 16 - May 18, 2016
XI.F.4. Lady Laker Basketball, North Elementary Gym, Basketball Camp, May 16 - May 18, 2016
XI.F.5. CCHS Volleyball, CCHS Gym, Kids Camp, June 8 - June 10, 2016
XI.F.6. Lakeshow Hoops (Terry Birdsong), CCHS and CCMS Gymnasiums and Equipment, Lakeshow Hoops Camp, June 13 - June 16, 2016
XI.G. Leave of Absence Requests (2) - Eva Darnell for the 2016 - 2017 School Year and Brittany Jones for the 2016 - 2017 School Year
XI.H. Certified Evaluation Plan (2016 - 2017)
XI.I. Master Bell Schedules (2016 - 2017)
XI.J. Payroll Dates - FY2017
XI.K. Audit Services for FY2016 - Recommendation To Accept Proposal Made By Alexander Thompson Arnold PLLC
XI.L. Revised School Calendar (2016 - 2017) - Reduction of Staff Work Days from 2 to 1
XI.M. Adult Meal Prices (2016 - 2017) - No Breakfast Increase, Increase Lunch Prices From $2.75 to $3.00
XI.N. Community Eligibility Provision - DTC/AEC, CCMS, East Elementary, North Elementary, Southwest Elementary, Calloway County Preschool
XI.O. Informal Bid Request - Frozen Ice Cream Products and Beverages
XI.P. Farm to School Program Request
XI.Q. Establish a New Position - ESS Summer School Teacher (6 Positions - CCMS)
XI.R. Revised Job Descriptions - Human Resources Specialist, Library Media Specialist, English Language Learner (ELL)/Bilingual Director (Extra Duty), School Technology Coordinator (Extra Duty)
XI.S. Local Health Department Contract to Provide Services
XI.T. Central Office Administrative Restructuring
XI.U. Employee Blanket Bond - Peel & Holland Insurance for $2,703 (3-year term)
XI.V. CCHS Copier Lease Request - 2 Copiers
XI.W. Bid Acceptance Request - Insurance Coverage (Commonwealth Risk Solutions - E&O/ELL for $11,368, Fleet for $76,761, General Liability for $15,899, Pollution for $5,000, Property for $87,688, Umbrella for $11,050; Roberts Insurance - Student Accident for $73,835.26)

XII. PERSONNEL

I have received and accepted the letters of resignation as indicated below:

Connie Payne	6th Grade Girls Basketball Coach, Calloway County Middle School, effective June 30, 2016.
Connie Payne	Middle School Track Coach, Calloway County Middle School, effective June 30, 2016.

Kevin Swartz	Instructional Assistant, Calloway County High School, effective June 30, 2016.

I have received and accepted the following letters of retirement:

Stacey McCuiston	Teacher, Southwest Calloway Elementary School, effective June 30, 2016.
Larry Stubblefield	Custodian, Calloway County Middle School, effective June 30, 2016.
Mary Stubblefield	Custodian, Calloway County Middle School, effective June 30, 2016.
Steve Welter	Teacher, Calloway County Middle School, effective June 30, 2016.

The following individuals have been employed for the 2015-2016 school year. They have signed and received their contract and/or have been notified of their employment by certified mail or personal delivery. The individual and position for which each has been employed is listed below:

Classified:

Ernie Patterson	Instructional Assistant, Substitute
Ernie Patterson	Maintenance, Substitute

Classified Professional:

Melissa Smith	DTC Counselor, Calloway County Day Treatment

The following individuals were approved for Family Medical Leave Act:

Kayla Luker	April 11, 2016 through May 27, 2016.

XIII. OTHER REPORTS

Order #281 - Motion Passed: Receipt of all other reports passed with a motion by Mr. Jay Housden and a second by Mrs. Bonnie Myers.

Mr. Jeff Gordon	Absent
Mr. Steve Grogan	Absent
Mr. Jay Housden	Yes
Mrs. Bonnie Myers	Yes
Mr. Richard Smotherman	Yes

XIII.A. Transportation Report

Mr. Tommy Futrell mentioned that 5 buses have been declared surplus with a plan to sell 2 and keep 3 for parts. Maintenance will also surplus and sale 3 vehicles. The new bus arrived and will be ready for the next school year. Mr. Futrell discussed plans for the summer and a new employee.

XIII.B. Food Service Report

Ms. Pat Lane mentioned the chicken nugget recall and how the department handled the process. She stated that only one case of products on hand was involved in the recall. A recall on corn and Asian chicken have also been declared this month but no recalled products were in our stock. She discussed the Farm to School program and its success in our schools.

XIII.C. Maintenance Report

Mr. Kenny Duncan discussed the custodial cleaning plans for the summer and the transition at several of the campuses due to the custodial outsourcing plan. He discussed a job fair to be provided by GCA for existing employees to ask questions about the planned transition.

XIII.D. Attendance Report

Mr. Fred Ashby discussed the attendance rate for month 8. He stated that it was slightly lower than this time last year at 95.6 due to several viral infections and isolated flu cases. He stated that the district was down in enrollment by approximately 71 students as of this time last year and down 44 students on a year to date basis. With 4 days remaining in month 9 the district is back over 96% attendance.

XIII.E. Technology Report

Mr. Caleb Reinhardt stated that the core replacement and ERate documentation were in the works. The new data protection device will be installed soon after the semester has ended. The infrastructure at the middle school is being addressed currently as well. The high school refresh will be moving forward shortly.

XIII.F. Finance Report

Ms. Amy Owens presented the beginning and ending balances for the month of May. She presented revenues and expenses for the month as well as bank balances. Finally, she addressed the SEEK Forecast. With a final allocation of $9,665,041 for FY2016, the forecasted amount of $9,346,851 for FY2017 is a decrease of $318,190.

XIII.G. Informational School Reports
XIII.G.1. Calloway County High School
XIII.G.2. Calloway County Middle School
XIII.G.3. East Elementary School
XIII.G.4. North Elementary School
XIII.G.5. Southwest Elementary School
XIII.G.6. Calloway County Preschool

XIV. SUPERINTENDENT'S REPORT

- Mr. Settle updated the Board on the greenhouse fire. He stated that the district was still waiting on the total amount of the insurance settlement before determining the next steps to take.
- Mr. Settle discussed damage to the gym floor which occurred during prom. He stated that future proms would not be allowed to utilize water fixtures. He stated that maintenance was attempting to dry out the floors to decide the true extent of the damage and that the insurance company had been notified.
- Mr. Settle congratulated the CCHS journalism team and Laker TV for the awards they received through the Kentucky High School Journalism Association. The Laker Review was awarded 2nd Place in 2A design. Laker TV was awarded 1st Place three years in a row.
- The Board was reminded that graduation would take place May 31st at 6:30 pm at Murray State University and that Tuesday, May 17th was Election Day and schools would not be in session but Senior Awards Night would take place that evening at 6:00 pm.

Order #282 - Motion Passed: Acceptance of the Superintendent's report passed with a motion by Mrs. Bonnie Myers and a second by Mr. Jay Housden.

Mr. Jeff Gordon	Absent
Mr. Steve Grogan	Absent
Mr. Jay Housden	Yes
Mrs. Bonnie Myers	Yes
Mr. Richard Smotherman	Yes

XV. ADJOURN

Order #283 - Motion Passed: Approval to adjourn the meeting at 7:05 pm passed with a motion by Mr. Jay Housden and a second by Mrs. Bonnie Myers.

Mr. Jeff Gordon	Absent
Mr. Steve Grogan	Absent
Mr. Jay Housden	Yes
Mrs. Bonnie Myers	Yes
Mr. Richard Smotherman	Yes

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Chairperson Superintendent