Calloway County Board of Education

January 14, 2016 6:00 PM
2110 College Farm Road
Murray, KY

Attendance Taken at 6:00 PM:

Present Board Members:
Mr. Jeff Gordon
Mr. Steve Grogan
Mr. Jay Housden
Mrs. Bonnie Myers

Absent Board Members:
Mr. Richard Smotherman

I. CALL TO ORDER

II. RECOGNITIONS/PRESENTATIONS
II.A. Calloway County Board Appreciation Month

Mr. Settle addressed the Board and thanked them for their service and dedication to the students of Calloway County. He read a Proclamation provided by KSBA and each school board member was given a gift from the administrators, program directors, and central office staff.

II.B. Calloway County High School Test Scores Report

Mr. McCallon presented the Calloway County High School Test Scores Report to the Board. He noted that the overall score for the High School increased from 78.4 to 80.4 putting them in the 97th percentile in the state and giving the school the honor of being named "Distinguished Progressing School of Distinction". Mr. McCallon went on to discuss areas of strength and goals for improvement.

III. RECESS FOR SPECIAL MEETING OF THE CALLOWAY COUNTY SCHOOL DISTRICT FINANCE CORPORATION

Order #230 - Motion Passed: Approval to recess for a special meeting of the Calloway County School District Finance Corporation passed with a motion by Mr. Jay Housden and a second by Mrs. Bonnie Myers.

III.A. Roll Call

Present:
Mr. Jeff Gordon
Mr. Steve Grogan
Mr. Jay Housden
Mrs. Bonnie Myers

Absent:
Mr. Richard Smotherman

III.B. Election of Officers

Order #231 - Motion Passed: A recommendation to elect Jeff Gordon as President, Richard Smotherman as Vice President, Tres Settle as Secretary, Amy Owens as Treasurer, Steve Grogan as Director, Jay Housden as Director, and Leeann Myers as Director passed with a motion by Mr. Jay Housden and a second by Mrs. Bonnie Myers.

Mr. Jeff Gordon	Yes
Mr. Steve Grogan	Yes
Mr. Jay Housden	Yes
Mrs. Bonnie Myers	Yes
Mr. Richard Smotherman	Absent

III.C. Adjourn

Order #232 - Motion Passed: Approval to adjourn the special meeting of the Calloway County School District Finance Corporation passed with a motion by Mrs. Bonnie Myers and a second by Mr. Jay Housden.

Mr. Jeff Gordon	Yes
Mr. Steve Grogan	Yes
Mr. Jay Housden	Yes
Mrs. Bonnie Myers	Yes
Mr. Richard Smotherman	Absent

IV. RETURN FROM RECESS

V. MINUTES OF THE DECEMBER 10, 2015 REGULAR MEETING

Order #233 - Motion Passed: Approval of the minutes of the December 10, 2015 Regular Meeting passed with a motion by Mrs. Bonnie Myers and a second by Mr. Jay Housden.

Mr. Jeff Gordon	Yes
Mr. Steve Grogan	Yes
Mr. Jay Housden	Yes
Mrs. Bonnie Myers	Yes
Mr. Richard Smotherman	Absent

VI. FINANCIAL

Order #234 - Motion Passed: Approval of the Monthly Financial Report, Balance Sheet, Food Service Claims, all other claims, the FY2017 Draft Budget and the receipt of the U.S. Bank credit card statement passed with a motion by Mrs. Bonnie Myers and a second by Mr. Steve Grogan.

Mr. Jeff Gordon	Yes
Mr. Steve Grogan	Yes
Mr. Jay Housden	Yes
Mrs. Bonnie Myers	Yes
Mr. Richard Smotherman	Absent

VI.A. Monthly Financial Report/Balance Sheet
VI.B. Food Service Claims
VI.C. All Other Claims
VI.D. Credit Card Statements
VI.E. FY2017 Draft Budget

DIRECT DISBURSEMENTS

218133	AT&T	3,250.37	218134	CC Sheriff	21,753.21
218135	Max Arnold	11,772.61	218136	N. Lovett	1,602.29
218351	AT&T	126.78	218352	Speedway	87.05
218353	Ky St Treas	15,863.25	218354	Pitney Bowes	186.00
218355	Purchase Pow	11.93	218356	Cmnwlth Tech	2,333.20
218357	Ky St Treas	50.00	218358	KMEA	85.00
218359	MMU	2,239.16	218360	USPS	220.00
218361	Walmart	482.22	218362	Acad of Aero	54.99
218363	CC Sheriff	3.04	218364	Matt B's	115.00
218365	MCC Parks	8.97	218366	Shell	39.59
218367	Smart Motion	20.00	218368	S. Enoch	55.00
218369	WKRECC	12,925.16	218370	US Bank	1,717.81
218371	AT&T	3,233.95	218467	CC Sheriff	13,267.01

APPROVED

218372-218466	The Heritage Bank	265,994.23
218484-218537	The Heritage Bank	38,942.84

APPROVED (PAYROLL)

347446-348015	The Heritage Bank	985,898.08
348016-348047	The Heritage Bank	648,836.79

APPROVED (FOOD SERVICE)

218468-218483	The Heritage Bank	77,215.58

VII. ATC CLAIMS

Order #235 - Motion Passed: Approval of 1 Pinnacle invoice in the amount of $153,428.82, 1 Bacon Farmer Workman invoice in the amount of $2,540.40, and 1 Bond Payment in the amount of $66,680.83 passed with a motion by Mrs. Bonnie Myers and a second by Mr. Steve Grogan.

Mr. Jeff Gordon	Yes
Mr. Steve Grogan	Yes
Mr. Jay Housden	Yes
Mrs. Bonnie Myers	Yes
Mr. Richard Smotherman	Absent

VIII. PUBLIC FORUM - PRESENT AND DISCUSS THE HEALTH AND WELLNESS POLICY

Pat Lane, Food Service Director and Vicki Williams, Health Services Coordinator each presented a portion of the district's Health and Wellness Policy and discussed successes for the previous year as well as goals for the coming year. Ms. Williams discussed the Humana Vitality program available to staff members as well as the efforts to teach students at a young age the important of a focus on health and wellness. She discussed coordinating efforts with the Calloway County Health Department and the Murray Calloway County Hospital and the benefits that coordination provides to both students and staff. Ms. Lane presented state nutrition audit findings and complements from the reviewers.

IX. EVERY KID IN A PARK TRANSPORTATION GRANT

Mr. Settle discussed the program and provided information to the Board based on his discussion with Ms. Hendley, North Elementary's principal. If approved, no student would be required to attend and total discretion would be up to each parent as to whether their child was allowed to attend.

Order #236 - Motion Failed: Approval to apply for the Every Kid in a Park Transportation Grant failed with a motion by Mrs. Bonnie Myers and a second by Mr. Jay Housden.

Mr. Jeff Gordon	Yes
Mr. Steve Grogan	Abstain
Mr. Jay Housden	No
Mrs. Bonnie Myers	No
Mr. Richard Smotherman	Absent

X. CONSENT AGENDA

Order #237 - Motion Passed: Approval of the Consent Agenda as presented passed with a motion by Mrs. Bonnie Myers and a second by Mr. Jay Housden.

Mr. Jeff Gordon	Yes
Mr. Steve Grogan	Yes
Mr. Jay Housden	Yes
Mrs. Bonnie Myers	Yes
Mr. Richard Smotherman	Absent

X.A. Fund Raiser Requests (Organization - Activity, Purpose, Dates)
X.A.1. Calloway County Preschool - Christmas Program DVDS, Lovett Auditorium Rental Charges, Beginning January 19, 2016
X.A.2. Calloway County High School
X.A.2.a. Laker Livewell Booster Club - Solar Bat Sunglasses, State Tournament Travel Expenses, January 15 - May 18, 2016
X.A.2.b. Lady Laker Softball Boosters - Old Softball Jersey Sales, Travel and Equipment Needs, During Season
X.A.2.c. Touchdown Club - Advertising Sales, Equipment Purchases, January - June 2016
X.A.2.d. CCHS Applied Vocational Class - Casserole and Craft Sales, Over Night Trip Travel Expenses, January 18 - May 16, 2016
X.A.3. East Elementary PTA - Winter Fair, Yearbook and PTA Conference Expenses, February 2016

X.B. Travel Requests (Requestor - Purpose, Location, Dates)
X.B.1. Butler, Jodi - Holiday World Reward Trip, Santa Claus, Indiana, May 13, 2016
X.B.2. Hobbs, Samantha and Allison Dublin - Speech Tournament, Lexington, Kentucky, February 18 - February 20, 2016
X.B.3. Jones, Derek - 2016 KMEA All-State Conference, Louisville, Kentucky, February 3 - February 6, 2016
X.B.4. Lane, Pat - School Nutrition Procurement Training, Louisville, Kentucky, February 9 - February 12, 2016
X.B.5. McDaniel, Jamey - Leadership Tomorrow, Frankfort, Kentucky, February 11 - February 12, 2016
X.B.6. Owens, Amy - Education, Law and Finance Institute, Lexington, Kentucky, March 17 - March 18, 2016
X.B.7. Simmons, Vicki (2 Requests) - Educational Field Trip, Nashville, Tennessee, January 28 - January 29, 2016
X.B.8. Terry, Todd - KMEA In-Service Conference, Louisville, Kentucky, February 3 - February 5, 2016
X.B.9. Webb, Troy - Coaching Clinic, Tuscaloosa, Alabama, February 24 - February 25, 2016
X.B.10. Wicker, Rhonda - Kentucky Association for Gifted Education Annual Conference, Lexington, Kentucky, February 21 - February 23, 2016
X.B.11. Wicker, Rhonda and Jeanetta McCallon - Kentucky YMCA United Nations Assembly, Louisville, Kentucky, March 3 - March 5, 2016
X.C. Informational Travel Requests
X.D. Records Destruction Requests (Requestor, Items Being Destroyed, Date Range)
X.D.1. Health Services - Student Medical Immunization and Dental Records, 2009 - 2014
X.D.2. CCPS - Headstart Student Folders, 1995 - 2002
X.E. Surplus Requests (Requestor, Item Being Surplussed)
X.E.1. CCPS - Office Jet Printer
X.E.2. Special Education Department - Testing Materials
X.F. Donation Acceptance Requests (Beneficiary, Donation, Donator)
X.F.1. CCHS Library, 765 Books, Cherolyne Agnew
X.F.2. CCHS FFA, $250, Artie Delia
X.F.3. Calloway County School District, $1000, Briggs and Stratton
X.G. School Facility Use Request - Murray Winter Guard, East Elementary Gym, Practice, January - March 2016, 5:00 - 8:00 PM
X.H. Lawn Mowing Services Bid Renewal
X.I. Athletic Booster Club Agreement
X.J. Medicaid School-Based Health Services Program Third Party Administrator Agreement
X.K. Calloway County Preschool 2016 Comprehensive School Improvement Plan
X.L. 2016 Board Meeting Dates and Locations
X.M. Non Resident Contract - McCracken County
X.N. Hardship Graduation Request

Mr. McCallon, CCHS principal, discussed the process the committee goes through in deciding whether or not to recommend a student being considered for early graduation.

X.O. Howard D. Happy Copier Service Agreement - Southwest Elementary
X.P. Calloway County High School Bass Fishing Team Booster Club Request

XI. PERSONNEL

I have received and accepted the letters of resignation as indicated below:

Darra Benson	ESS Teacher, Calloway County High School, effective December 09, 2015
Rosanne Holt	Custodian, North Calloway Elementary School, effective November 30, 2015
Laura Tucker	Cook/Baker, District Wide, effective January 08, 2016

The following individuals have been employed for the 2015-2016 school year. They have signed and received their contract and/or have been notified of their employment by certified mail or personal delivery. The individual and position for which each has been employed is listed below:

Classified:

Rosanne Holt	Custodian, Calloway County High School
Cindy Outland	Bus Monitor, Calloway County Preschool
Carol Rogers	Cook/Baker, District Wide

The following individuals listed below have been employed for extra service duties for 2015-2016 as indicated.

Lisa Armstrong	ESS Teacher, East Calloway Elementary School
Greg Butler	8th Grade Boys Basketball Coach, Calloway County Middle School
Sara Hayden	ESS Teacher, Calloway County High School

The following individuals were approved for Family Medical Leave Act:

Holly Cain	December 02, 2015 through January 28, 2016 for a total of 32 days.
Sharon Da Silva	November 13, 2015 through January 04, 2016 for a total 22 days.
Rainie Lee	Intermittent leave request
Tamatha Maxwell	January 4, 2016 through unknown

Order #238 - Motion Passed: Receipt of the superintendent's report of personnel actions passed with a motion by Mr. Jay Housden and a second by Mrs. Bonnie
Myers.

Mr. Jeff Gordon	Yes
Mr. Steve Grogan	Yes
Mr. Jay Housden	Yes
Mrs. Bonnie Myers	Yes
Mr. Richard Smotherman	Absent

XII. OTHER REPORTS
XII.A. Transportation Report

Mr. Futrell discussed the recent snow day on January 11th and the reasoning behind that decision. He mentioned the need for drivers and stated that the need he is experiencing is a statewide concern and not district specific. He mentioned a drastic decrease in fuel costs for the year as well.

XII.B. Food Service Report

Ms. Lane provided each board member with a copy of the School Nutrition Report Card. Ms. Lane also discussed that 6 out of 7 locations in the Calloway County School District were currently participating in the CEP (Community Eligibility Provision) program and that in April she would begin looking at numbers again to see if the final location would qualify to participate in 2016 - 2017.

XII.C. Maintenance Report

Mr. Duncan discussed geothermal issues at the high school and stated that they believed they had corrected the areas causing those issues and that district maintenance staff would be taking over the water treatment portion of those systems. He also mentioned the VRF systems at North Elementary and Southwest Elementary and stated that concerns with those systems would be corrected with no cost to the district.

XII.D. Attendance Report

Mr. Ashby was not in attendance. Ms. Myers noted that the Calendar Committee would be presenting a calendar to the board at the February meeting.

XII.E. Technology Report

Mr. Reinhardt mentioned an internet outage which occurred on January 14th and lasted all day. The replacement part, sent from Frankfort, made it to the district around 3:00 pm. Service was restored at approximately 4:00 pm. He presented the new website to the board and mentioned the continued effort by all staff members to make the website a success.

XII.F. Finance Report

Ms. Owens presented the Treasurer's report and provided opening and closing balances to the board. She mentioned that the year to date cash balances for the district were slightly higher than the previous year due in part to the sheriff department's disbursing tax collections twice per month during the high collection months. She also mentioned that the Budget Committee would be meeting for the fourth time on January 25th.

XII.G. Informational School Reports
XII.G.1. Calloway County High School
XII.G.2. Calloway County Middle School
XII.G.3. East Elementary School
XII.G.4. North Elementary School
XII.G.5. Southwest Elementary School
XII.G.6. Calloway County Preschool

XIII. SUPERINTENDENT'S REPORT

- Mr. Settle reminded the board that students were unable to attend school this past Monday due to inclement weather. He reminded the board that pursuant to the 2015 - 2016 calendar approved last year, Monday, February 15th will be a make-up day and school will be in session.
- The new website went live yesterday, January 13th, and Mr. Settle stated that the administration was excited about the new tool as a communication source for the community. He wanted to thank the administrators and staff for their hard work in helping to make the transition.
- The Murray Independent Calloway County School District Joint Finance Corporation met Tuesday evening, January 12th to hear updates on the progress of the new technical school project. Cray Schwettman of Pinnacle reported that the project was 30 to 35 percent complete, with about 80 percent of the concrete slab poured at this time. Weather becomes a factor in the next few weeks, as masonry work has begun.
- Mr. Settle stated that he had begun mid-year reviews with principals as a part of recent site-visit observations. He asked principals to document areas and present evidence of effective leadership that he may not have seen in a routine visit. He stated that he had been most impressed thus far with the feedback he had received. He stated that these conversations and responses have been most educational and beneficial to him and he looks forward to following up in the days ahead.
- Board members were reminded that tomorrow night, Friday, January 15th the district would be hosting the Murray/Calloway boys and girls double header basketball games beginning at 6:00 pm. Traffic may be a concern with the Truck and Tractor pull across the street and the maintenance department has been notified and will be assisting with possible issues.
- Mr. Settle reminded the board of the annual KSBA conference in Louisville the weekend of February 26 - February 28.

XIV. PUBLIC COMMENTS

Mr. Dan Hicks mentioned to the board that a bill currently being presented in the 2016 legislative session would prevent schools from beginning their instructional days in early August and stated that if passed, fall break would no longer be an option. This information has not been verified nor was it discussed further.

XV. ADJOURN

Order #239 - Motion Passed: Approval to adjourn the meeting passed with a motion by Mr. Steve Grogan and a second by Mr. Jay Housden.

Mr. Jeff Gordon	Yes
Mr. Steve Grogan	Yes
Mr. Jay Housden	Yes
Mrs. Bonnie Myers	Yes
Mr. Richard Smotherman	Absent

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Chairperson Superintendent