Calloway County Board of Education

February 11, 2016 6:00 PM
North Calloway Elementary
2928 Brinn Road
Murray, KY

Attendance Taken at 6:00 PM:

Present Board Members:
Mr. Jeff Gordon
Mr. Steve Grogan
Mrs. Bonnie Myers
Mr. Richard Smotherman

Absent Board Members:
Mr. Jay Housden

I. CALL TO ORDER

II. RECOGNITIONS/PRESENTATIONS
II.A. North Elementary School Distinguished Students

Ms. Hendley recognized students who scored distinguished in all tested areas during the 2014 - 2015 school year. Students were presented with plaques.

II.B. North Elementary School Test Scores

North Elementary received an overall rating of Distinguished Progressing High Performing School for the 2014 - 2015 school year with an overall score of 72.8. Their overall score placed them at 19th in the region and 186th in the state. Ms. Hendley reported that 58 students scored distinguished in math, 46 scored distinguished in reading, 35 scored distinguished in language mechanics, 3 scored distinguished in on-demand, and 9 scored distinguished in social studies.

III. MINUTES - JANUARY 14, 2016 REGULAR MEETING

Order #240 - Motion Passed: Approval of the minutes of the January 14, 2016 Regular Meeting passed with a motion by Mrs. Bonnie Myers and a second by Mr. Steve Grogan.

Mr. Jeff Gordon	Yes
Mr. Steve Grogan	Yes
Mr. Jay Housden	Absent
Mrs. Bonnie Myers	Yes
Mr. Richard Smotherman	Yes

IV. FINANCIAL

Order #241 - Motion Passed: Approval of the Monthly Financial Report, Balance Sheet, Food Service Claims, all other claims and the receipt of the U.S. Bank and BB&T credit card statements passed with a motion by Mr. Richard Smotherman and a second by Mrs. Bonnie Myers.

Mr. Jeff Gordon	Yes
Mr. Steve Grogan	Yes
Mr. Jay Housden	Absent
Mrs. Bonnie Myers	Yes
Mr. Richard Smotherman	Yes

IV.A. Monthly Financial Report/Balance Sheet
IV.B. Food Service Claims
IV.C. All Other Claims
IV.D. Credit Card Statements

DIRECT DISBURSEMENTS

218538	Max Arnold	10,577.99	218539	MSU	162.00
218540	Bank of NY	130,072.10	218541	Ky St Treas	20.00
218542	AT&T	127.34	218543	MMU	2,932.04
218544	Speedway	112.71	218545	BB&T	339.08
218546	Ky St Treas	2,000.00	218547	Ky St Treas	20,612.16
218548	Country Inn	233.28	218549	US Bank	35.00
218550	Shell	42.38	218551	Purchase Pow	244.21
218607	CC Sheriff	7,180.11	218608	Hyatt	481.80
218609	Murray Elec	32,238.68	218610	Murray Elec	10.60
218611	MMU	8,408.21	218612	WKRECC	16,203.89
218613	AT&T	3,263.29	218614	Ky St Treas	10.00
218615	Max Arnold	9,944.14			

APPROVED

218552-218606	The Heritage Bank	208,957.01
218631-218710	The Heritage Bank	27,909.64

APPROVED (PAYROLL)

348048-348573	The Heritage Bank	946,541.17
348574-348606	The Heritage Bank	650,218.71
348607-048609	The Heritage Bank	2,560.18
348610-348613	The Heritage Bank	1,387.63

APPROVED (FOOD SERVICE)

218616-218630	The Heritage Bank	95,850.63

V. ATC CLAIMS - BACON FARMER WORKMAN INVOICE IN THE AMOUNT OF $3,384.60, PINNACLE INVOICE IN THE AMOUNT OF $367,991.31

Order #242 - Motion Passed: Approval of the Bacon Farmer Workman invoice in the amount of $3,384.60 and the Pinnacle invoice in the amount of $367,991.31 passed with a motion by Mrs. Bonnie Myers and a second by Mr. Richard Smotherman.

Mr. Jeff Gordon	Yes
Mr. Steve Grogan	Yes
Mr. Jay Housden	Absent
Mrs. Bonnie Myers	Yes
Mr. Richard Smotherman	Yes

VI. SELECTION OF BOARD MEMBER TO SERVE ON THE 2016-2017 CODE OF ACCEPTABLE BEHAVIOR & DISCIPLINE COMMITTEE

Order #243 - Motion Passed: The appointment of Jay Housden to serve on the 2016 - 2017 Code of Acceptable Behavior & Discipline Committee passed with a motion by Mr. Richard Smotherman and a second by Mrs. Bonnie Myers.

Mr. Jeff Gordon	Yes
Mr. Steve Grogan	Yes
Mr. Jay Housden	Absent
Mrs. Bonnie Myers	Yes
Mr. Richard Smotherman	Yes

VII. 2016 - 2017 CALENDAR COMMITTEE RECOMMENDATIONS

488 survey responses were received to two drafts presented in the month of December.

Order #244 - Motion Passed: Approval of the 2016 - 2017 calendar with 174 instructional days, 1 opening day, 1 closing day, 4 staff professional development days, and 2 staff work days passed with a motion by Mr. Richard Smotherman and a second by Mrs. Bonnie Myers.

Mr. Jeff Gordon	Yes
Mr. Steve Grogan	Yes
Mr. Jay Housden	Absent
Mrs. Bonnie Myers	Yes
Mr. Richard Smotherman	Yes

VIII. GRANT PROPOSAL - GREENHOUSE PROJECT

Tawnya Hunter and Jacob Falwell were both available to present a proposal to the board. The overall objective is to build a new greenhouse. Sponsors are requesting permission to apply for a grant in the amount of $25,000. The total cost of the project would exceed $50,000. Additional funding options will be discussed if and when the grant is secured. The new greenhouse would sit adjacent to the current greenhouse.

Order #245 - Motion Passed: Approval to apply for the proposed Monsanto grant and begin preparation for the Greenhouse Project passed with a motion by Mr. Richard Smotherman and a second by Mrs. Bonnie Myers.

Mr. Jeff Gordon	Yes
Mr. Steve Grogan	Yes
Mr. Jay Housden	Absent
Mrs. Bonnie Myers	Yes
Mr. Richard Smotherman	Yes

IX. CONSENT AGENDA

Order #246 - Motion Passed: Approval of the Consent Agenda as presented passed with a motion by Mr. Richard Smotherman and a second by Mrs. Bonnie Myers.

Mr. Jeff Gordon	Yes
Mr. Steve Grogan	Yes
Mr. Jay Housden	Absent
Mrs. Bonnie Myers	Yes
Mr. Richard Smotherman	Yes

IX.A. Fund Raiser Requests (Organization - Activity, Purpose, Dates)
IX.A.1. East Elementary PTA - Cookie Dough Sales, Fund Scheduled Programs and Events, April 2016
IX.A.2. North Elementary Academic Team - Pizza Hut Rebate Night, Buzzer Purchase, February - May 2016
IX.A.3. North Elementary Academic Team - Car Wash, Buzzer Purchase, April - May 2016
IX.A.4. North Elementary PTA - Spring Spirit-Wear Sale, Support Student Activities, February 15 - February 26, 2016
IX.A.5. Southwest Elementary Activity Funds - T-Shirt Sales, Student Rewards, February 15 - March 18, 2016
IX.A.6. CCHS Class of 2018 - Scentsy Sale, Prom Expenses, March 1 - March 15, 2016
IX.A.7. CCHS FBLA - Catalog Sales, Regional Competition Expenses, February 12 - February 26, 2016
IX.A.8. CCHS Softball - Camo Hat Sales, Travel and Equipment Costs, March - May 2016
IX.A.9. CCHS Baseball Diamond Club - Letter Writing Campaign, Uniform and Equipment Expenses, February 21 - February 25, 2016
IX.A.10. CCHS Baseball Diamond Club - Pancake Breakfast, Uniform and Equipment Expenses, March 19, 2016
IX.A.11. CCHS Baseball Diamond Club - Discount Cards, Uniform and Equipment Expenses, March 28 - April 10, 2016
IX.A.12. CCHS Yearbook - 2016 Yearbook Sales, Production Costs Only, February 29 - March 18, 2016
IX.A.13. CCMS Fun Friday - Science Camp, End of the Year Field Trip Expenses, May 17, 2016
IX.B. Travel Requests (Requestor - Purpose, Location, Dates)
IX.B.1. Anderson, Travis (1 Adult) - KY State Alternative Program of Distinction Cadre Meeting, Frankfort, Kentucky, March 3 - March 4, 2016
IX.B.2. Butler, Greg (1 Adult) - Kentucky High School Athletic Director's Association Conference, Louisville, Kentucky, April 26 - April 29, 2016
IX.B.3. Hansen, Michelle (4 Adults) - FRYSC Training, Frankfort, Kentucky, February 16 - February 17, 2016

IX.B.4. Hobbs, Samantha (6 Students, 2 Adults) - National Qualifier Tournament, Hodgenville, Kentucky, March 4 - March 5, 2016
IX.B.5. Hobbs, Samantha (7 Students, 1 Adult) - KHSSL State Competition, Lexington, Kentucky, March 10 - March 12, 2016
IX.B.6. Hobbs, Samantha (8 Students, 1 Adult) - KHSSL State Competition, Lexington, Kentucky, March 11 - March 12, 2016
IX.B.7. Hobbs, Samantha (6 Students, 2 Adults) - National Qualifier Tournament, Danville, Kentucky, March 18 - March 20, 2016
IX.B.8. Pile, Scott (10 Students, 2 Adults) - Multi State History Bee (Stage 2), Franklin, Tennessee, February 27, 2016
IX.B.9. Puckett, Debbra (1 Adult) - Teacher Leader Professional Development, Frankfort, Kentucky, February 16 - February 18, 2016
IX.B.10. Reinhardt, Caleb (2 Adults) - KySTE State Conference, Louisville, Kentucky, March 8 - March 11, 2016
IX.C. Informational Travel Requests
IX.D. Records Destruction Requests (Requestor - Items Being Destroyed, Date Range)
IX.D.1. Central Office - Student Suspensions, Expulsions, and Dismissal Files, 1994 - 2009
IX.E. Surplus Requests (Requestor, Items Being Declared Surplus)
IX.E.1. Amy Owens (Central Office) - 3 Legal Size Filing Cabinets, Small Samsung Copier, Shelving Unit, Orion Television
IX.E.2. Bus Garage - 1985 International, 2005 Mercury Grand Marquis, 1986 Chevrolet Pick-up Truck, 1983 Ford Bucket Truck, 1995 Ford Van
IX.F. Donation Acceptance Requests (Beneficiary, Donation, Donator)
IX.F.1. Maintenance Department, 8 Foot Western Snow Plow, Anonymous Donor
IX.F.2. CCHS FFA - $5,114.38 Check, Tripp Furches
IX.F.3. CCMS Youth Services Center, $50 Check, Susan Williams
IX.G. Grant Application Requests
IX.G.1. Southwest Elementary - Musicplay K-6 Curriculum Grant
IX.H. School Facility Use Requests (Requestor - Facilities Requested, Purpose, Date Range)
IX.H.1. MSU Institute of Engineering - Hoke Athletic Building, CCMS and Murray Independent 6th Grade Girls Engineering Day, February 11, 2016
IX.I. 2016 - 2017 Day Treatment Center Standard Operating Procedures Manual & Student handbook
IX.J. Non Resident Contract - Trigg County
IX.K. SFCC Offer of Assistance - $12,345 Annual Debt Service
IX.L. 2016 - 2017 DTC Calendar and Make up Days
IX.M. 2016 - 2017 Tentative School Based Decision Making Council Allocations
IX.N. Request to Accept Bid - CCMS Cooler/Freezer
IX.O. Flexible Professional Development At All Schools For 2016 - 2017 School Year
IX.P. 2015-2016 Program Improvement Plan with Implementation and Impact Check for Calloway County Day Treatment Center
IX.Q. 2016-2017 Calloway County Day Treatment Center Program Improvement Plan
IX.R. 2015-2016 Student Transition Plan with Implementation and Impact Check for Calloway County Day Treatment Center
IX.S. 2016-2017 Calloway County Day Treatment Center Student Transition Plan
IX.T. Request to Renew or Advertise New Bids - Catalog and/or Inventory, Gasoline & Diesel Fuel, Individual and Group Pictures for Schools, Pest and Rodent Control, School Bus Tires, School Yearbooks, Senior Pictures, Solid Waste Removal, E&O/ELL Insurance, Fleet Insurance, General Liability Insurance, Pollution Insurance, Property/Boiler Insurance, Student Insurance, Umbrella Insurance, Workers Compensation Insurance
IX.U. Family Resource and Youth Services Centers Assurance Certification for FY2017 and FY2018

X. PERSONNEL

Order #247 - Motion Passed: Receipt of the superintendent's report of personnel actions passed with a motion by Mr. Richard Smotherman and a second by Mrs. Bonnie Myers.

Mr. Jeff Gordon	Yes
Mr. Steve Grogan	Yes
Mr. Jay Housden	Absent
Mrs. Bonnie Myers	Yes
Mr. Richard Smotherman	Yes

I have received and accepted the letters of resignation as indicated below:

Steve Bullington	Custodian, North Calloway Elementary School, effective February 26, 2016.
Lindsay Dean	Laser Childcare Provider, Southwest Calloway Elementary School, effective January 05, 2016.
Summer Ellegood	Instructional Assistant, East Calloway Elementary School, effective February 01, 2016.
Lena Flood	Bus Monitor, Calloway County Bus Garage, effective January 19, 2016.
Michael Haven	LAN Technician, Calloway County School District, effective January 08, 2016.
Pamela Jones	Cook/Baker, Calloway County School District, effective January 25, 2016.
Gidget Manning	Instructional Assistant, Calloway County Middle School, effective January 22, 2016.
Karlee Wilson	9th Grade Girls Basketball Coach, Calloway County High School, effective January 13, 2016.
Rebecca Wojciechowski	Custodian, Calloway County High School, effective January 31, 2016.

The following individuals have been employed for the 2015-2016 school year. They have signed and received their contract and/or have been notified of their employment by certified mail or personal delivery. The individual and position for which each has been employed is listed below:

Certified:

Christine Acquisto	Teacher, Calloway County Preschool
Jennifer Argo	Emergency Teacher, Substitute
Jacob Arehart	Teacher, Calloway County Middle School
Clyde Gill	Emergency Teacher, Substitute
Aaron Lay	Teacher, Substitute
Anna Spalding	Teacher, Substitute
Kaitlyn West	Teacher, Southwest Calloway Elementary School

Classified:

Janet Brinn	Bus Monitor, Calloway County Bus Garage
Jordan Bumpus	Instructional Assistant, Calloway County Middle School
James Clendenen	Custodian, Substitute
Katie Dubs	Instructional Assistant, North Calloway Elementary School
Charles Houston	Instructional Assistant, Substitute
Pamela Jones	Cook/Baker, Substitute
Bobbie Kelso	Cook/Baker, Substitute
Tracy Kirks	Cook/Baker, Substitute
Tracy Kirks	Custodian, Substitute
Tracy Kirks	Secretary, Substitute
Connie McManus	Secretary, Substitute
Tracy Osborne	Cook/Baker, District Wide
Denise Reiter	Cook/Baker, District Wide
June Saville	Instructional Assistant, Substitute
June Saville	Childcare Provider, Substitute
Laura Tucker	Cook/Baker, Substitute

Classified Professional:

Landon Cain	LAN Technician, District Wide
Michael Haven	Technology Support Manager, District Wide

Para Professional:

Jason Carson	Assistant Girls Soccer Coach, Calloway County Middle School
Jeremy Stom	Head Girls Soccer Coach, Calloway County Middle School
Mike Wicker	Head Track Coach, Calloway County High School

The following individuals listed below have been employed for extra service duties for 2015-2016 as indicated.

Gretchen Akers	ESS Teacher, East Calloway Elementary School
Susan Bubb	ESS Teacher, Southwest Calloway Elementary School
Vona Gallimore	ESS Teacher, Southwest Calloway Elementary School
Julia Garland	ESS Teacher, East Calloway Elementary School
Stacey McCuiston	ESS Teacher, Southwest Calloway Elementary School
Molly Myers	ESS Teacher, Southwest Calloway Elementary School
Sheila Roberts	ESS Teacher, Calloway County Middle School
Tammy Smith	ESS Teacher, Southwest Calloway Elementary School
Haley Sonnek	Assistant Track Coach, Calloway County High School
Kellye Steele	ESS Teacher, Southwest Calloway Elementary School

XI. OTHER REPORTS

Order #248 - Motion Passed: Acceptance of all other reports passed with a motion by Mrs. Bonnie Myers and a second by Mr. Steve Grogan.

Mr. Jeff Gordon	Yes
Mr. Steve Grogan	Yes
Mr. Jay Housden	Absent
Mrs. Bonnie Myers	Yes
Mr. Richard Smotherman	Yes

XI.A. School Report Card

Ms. Hunter presented the School Report Card information to the board. Links are available on our current website and Ms. Hunter demonstrated how to obtain access and the type of information available to include delivery targets, graduation rates and proficiency goals.

XI.B. Transportation Report

Mr. Futrell was not available to present.

XI.C. Food Service Report

Ms. Lane was not available to present.

XI.D. Maintenance Report

Mr. Duncan was not available to present.

XI.E. Attendance Report

Mr. Ashby discussed the month 6 attendance report which has two days remaining before final numbers will be available. Southwest has been battling a stomach bug which has resulted in increased absences but overall the district attendance looks positive for month 6. ADA is down approximately 18 from the 2014 – 2015 school year.

XI.F. Technology Report

Mr. Reinhardt discussed the progress with the middle school refresh. Pricing is locked in and the budget has been presented. Orders will begin in the next couple weeks and installation will occur during the summer. Several labs will be addressed prior to the summer. A technician has been hired and the technology department is now fully staffed.

XI.G. Finance Report

Ms. Owens reviewed the beginning and ending balances for the month of January. She discussed the new EPES system recently put in place to track receipts and expenditures for school activity funds and the benefits that come with a district wide system.

XI.H. Informational School Reports
XI.H.1. Calloway County High School
XI.H.2. Calloway County Middle School
XI.H.3. East Elementary School
XI.H.4. North Elementary School
XI.H.5. Southwest Elementary School
XI.H.6. Calloway County Preschool

XII. SUPERINTENDENT'S REPORT

- Mr. Settle informed the board that Calloway County School District had received a banner and certificate of recognition for being a District of Distinction. The banner will be displayed at the central office in the board meeting room.

- Board Members were informed that Bailey & B Photography would be present prior to the March board meeting for yearbook pictures.

- Mr. Settle congratulated the Middle School Science Bowl Team for winning their most recent competition and earning the privilege of representing the district and the state of Kentucky in Washington D.C. at the national competition. In addition, the Calloway County Middle School Academic Team won their 6th straight district championship and the Calloway County High School Wrestling Team finished 7th in the state competition.

- Board Members were informed of a $120,000 permanent reduction in revenues based on the amounts received as revenue in lieu of taxes from TVA. Normal revenues ranged from $320,000 to $340,000 in previous years. The district received $220,000 for FY2016.

- Mr. Settle reminded board members of the Annual KSBA Conference being held in Louisville beginning February 26, 2016.

XIII. PUBLIC COMMENTS

Mr. Gordon opened the floor for any public comments or concerns. None were presented.

XIV. ADJOURN

Order #249 - Motion Passed: Approval to adjourn the meeting at 6:51 PM passed with a motion by Mr. Richard Smotherman and a second by Mr. Steve Grogan.

Mr. Jeff Gordon	Yes
Mr. Steve Grogan	Yes
Mr. Jay Housden	Absent
Mrs. Bonnie Myers	Yes
Mr. Richard Smotherman	Yes

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Chairperson Superintendent