Calloway County Board of Education

March 10, 2016 6:00 PM
2110 College Farm Road
Murray, KY

Attendance Taken at 6:00 PM:

Present Board Members:
Mr. Jeff Gordon
Mr. Jay Housden
Mrs. Bonnie Myers
Mr. Richard Smotherman

Absent Board Members:
Mr. Steve Grogan

I. CALL TO ORDER

II. RECOGNITIONS/PRESENTATIONS
II.A. Retirement Recognition

Mr. Settle recognized Ms. Stephanie Wyatt for 31.75 years of service with the Calloway County School District. He stated that although positions can be replaced, experience cannot. The Board expressed their appreciation for her years of service and her commitment to the district.

III. MINUTES

Order #250 - Motion Passed: Approval of the minutes of the February 11, 2016 Regular Meeting passed with a motion by Mrs. Bonnie Myers and a second by Mr. Jay Housden.

Mr. Jeff Gordon	Yes
Mr. Steve Grogan	Absent
Mr. Jay Housden	Yes
Mrs. Bonnie Myers	Yes
Mr. Richard Smotherman	Yes

III.A. Minutes of the February 11, 2016 Regular Meeting

IV. FINANCIAL

Order #251 - Motion Passed: Approval of the Monthly Financial Report, Balance Sheet, Food Service Claims, all other claims and the receipt of the U.S. Bank and BB&T credit card statements passed with a motion by Mr. Richard Smotherman and a second by Mr. Jay Housden.

Mr. Jeff Gordon	Yes
Mr. Steve Grogan	Absent
Mr. Jay Housden	Yes
Mrs. Bonnie Myers	Yes
Mr. Richard Smotherman	Yes

IV.A. Monthly Financial Report/Balance Sheet
IV.B. Food Service Claims
IV.C. All Other Claims
IV.D. Credit Card Statements

DIRECT DISBURSEMENTS

218711	Vater Percuss	165.21	218712	AT&T	127.34
218713	Comfort Suite	265.20	218714	Speedway	18.36
218715	Sheraton	380.92	218716	MMU	4,686.59
218717	Murray Police	5.00	218718	Ky St Treas	20,655.78
218815	Max Arnold	10,363.90	218816	Murray Elec	31,946.70
218817	Murray Elec	10.60	218818	Murray Elec	7,778.90
218819	WKRECC	15,669.38			

APPROVED

218719-218814	The Heritage Bank	133,625.40
218837-218923	The Heritage Bank	60,232.64

APPROVED (PAYROLL)

348614-349155	The Heritage Bank	959,753.78
349156-349188	The Heritage Bank	647,544.58

APPROVED (FOOD SERVICE)

218820-218836	The Heritage Bank	89,638.87

V. ATC CLAIMS - RBS DESIGN GROUP INVOICE IN THE AMOUNT OF $13,602.44, BACON FARMER WORKMAN INVOICE IN THE AMOUNT OF $3,233.80 AND PINNACLE INVOICE IN THE AMOUNT OF $341,330.24

Order #252 - Motion Passed: Approval of the RBS Design Group invoice in the amount of $13,602.44, the Bacon Farmer Workman invoice in the amount of $3,233.80 and the Pinnacle Invoice in the amount of $341,330.24 passed with a motion by Mr. Jay Housden and a second by Mrs. Bonnie Myers.

Mr. Jeff Gordon	Yes
Mr. Steve Grogan	Absent
Mr. Jay Housden	Yes
Mrs. Bonnie Myers	Yes
Mr. Richard Smotherman	Yes

VI. FY2017 BUDGET COMMITTEE RECOMMENDATIONS

Mr. Josh McKeel addressed the Board on behalf of the FY2017 Budget Committee. The FY2017 Budget Committee recommended several ways in which to increase revenues to include charging indirect costs to programs who have not paid them in the past and participating in the Medicaid billing program. Expense reductions were recommended to include, a reduction in certified work days, a reduction in classified professional development days, and the outsourcing of custodial services. Mr. McKeel answered several questions relating to custodial service outsourcing as well as school resource officer positions at the elementary schools.

Order #253 - Motion Passed: Receipt of the FY2017 Budget Committee recommendations passed with a motion by Mr. Richard Smotherman and a second by Mr. Jay Housden.

Mr. Jeff Gordon	Yes
Mr. Steve Grogan	Absent
Mr. Jay Housden	Yes
Mrs. Bonnie Myers	Yes
Mr. Richard Smotherman	Yes

VII. CONSENT AGENDA

Order #254 - Motion Passed: Approval of the Consent Agenda as presented passed with a motion by Mrs. Bonnie Myers and a second by Mr. Jay Housden.

Mr. Jeff Gordon	Yes
Mr. Steve Grogan	Absent
Mr. Jay Housden	Yes
Mrs. Bonnie Myers	Yes
Mr. Richard Smotherman	Yes

VII.A. Fund Raiser Requests (Organization - Activity, Purpose, Dates)
VII.A.1. CCHS Class of 2017 - Concession and Souvenir Sales, Prom Expenses, April 30, 2017
VII.A.2. CCHS National Honor Society - Spring Wreath Sales, Travel Expenses and Scholarship, March 14 - March 25, 2016
VII.A.3. CCHS Student Council - Canned Food Drive, Needline Donation, March 14 - March 25, 2016
VII.A.4. CCHS Touchdown Club - Calloway County Merchandise Sales, Practice Uniforms, March 2016 - December 2016
VII.A.5. CCHS Touchdown Club - Flower Bouquet Gift Card, Equipment Repairs, September 2016 - January 2017
VII.A.6. CCHS Touchdown Club - Concessions During 7 on 7, Player Food Expenses, July 2016 - August 2016
VII.A.7. CCHS Touchdown Club - Golf Tournament, Alumni Activities, June 17, 2016
VII.A.8. CCMS - Hoops for Heart, The American Heart Association Donation, March 2016 - April 2016
VII.A.9. Southwest Elementary Beta Club - 5th Grade Game Night, Family Resource Center, April 22, 2016
VII.A.10. Southwest PTA - Art to Remember, School Support, March 14 - April 22, 2016
VII.A.11. Murray Calloway ATC - Chess Squares and Cookies, Skills USA Competition, March 2016
VII.B. Travel Requests (Requestor - Purpose, Location, Dates)

VII.B.1. Anderson, Travis (1 Adult) - DJJ Education Branch Title I Sub Part D Transition Summit, Louisville, Kentucky, May 31 - June 2, 2016
VII.B.2. Anderson, Travis (1 Adult) - Persistence to Graduation Summit, Lexington, Kentucky, June 15 - June 16, 2016
VII.B.3. Bell, Janna (1 Adult) - SPLASH Low-Incidence Cohort Math & Science Training, Louisville, Kentucky, July 13 - July 15, 2016
VII.B.4. Birdsong, Terry (1 Adult) - Award Recipient, Lexington, Kentucky, March 16 - March 19, 2016
VII.B.5. Career and Technical Education Departments: S. Butterworth, J. Ernstberger, J. Falwell, A. Fritsche, R. Herndon, B. Sampson, V. Simmons, J. Slaton, J. Stubblefield, J. Williams (10 Adults) - Career and Technical Education Summer Conference, Louisville, Kentucky, July 17 - July 20, 2016
VII.B.6. Conklin, Trisha (1 Adult) - KAER Conference, Berea, Kentucky, March 21 - March 24, 2016
VII.B.7. Gray, Erica and Pile, Scott (7 Adults and 38 Students) - KAAC Governors Cup State Tournament, Louisville, Kentucky, March 18 - March 21, 2016
VII.B.8. Hayden, Sara (1 Adult and 5 Students) - Project Unify Conference, Louisville, Kentucky, March 21, 2016
VII.B.9. Holman, Kathleen (1 Adult and 6 Students) - SkillsUSA State Conference, Louisville, Kentucky, April 13 - April 16, 2016
VII.B.10. Lane, Pat (3 Adults) - Mandatory Director Training, Frankfort, Kentucky, April 18 - April 20, 2016
VII.B.11. Lane, Pat (1 Adult) - Free/Reduced Software Training, Pigeon Forge, Tennessee, April 27 - April 29, 2016
VII.B.12. Lane, Pat (1 Adult) - School Nutrition Conference, San Antonio, Texas, July 8 - July 14, 2016
VII.B.13. Loveless, Sarah (2 Adults and 30 Students) - State World Language Showcase, Danville, Kentucky, April 22 - April 23, 2016
VII.B.14. Puckett, Debbra (1 Adult) - Teacher Leader Meeting, Lexington, Kentucky, March 7, 2016
VII.B.15. Puckett, Debbra (1 Adult) - Teacher Leader Professional Development, Lexington, Kentucky, March 16 - March 18, 2016
VII.B.16. Simmons, Vicki (2 Adults, 30 Students) - State Business Conference, Louisville, Kentucky, April 18 - April 20, 2016
VII.B.17. Slaton, Jeff (1 Adult and 7 Students) - Smoky Mountain Regional First Robotics Competition, Knoxville, Tennessee, March 30 - April 2, 2106
VII.B.18. Wise, Cindy (2 Adults and 20 Students) - HOSA State Conference, Louisville, Kentucky, March 17 - March 19, 2016
VII.C. Informational Travel Requests
VII.D. Surplus Requests (Requestor - Items Being Declared Surplus)
VII.D.1. East Elementary - 45 Student Desks (Worn and Damaged)
VII.E. Donation Acceptance Requests (Beneficiary, Donation, Donator)
VII.E.1. CCHS Wrestling, $120, Jean Burley
VII.E.2. CCHS Wrestling, $100, Charlie Glisson
VII.E.3. CCHS Wrestling, $200, Pella Corporation
VII.E.4. CCHS Wrestling, $200, Hobbs Lawn Care
VII.E.5. CCHS Wrestling, $200, Ahart Gravel and Sand
VII.E.6. CCHS Wrestling, $100, Jack Hanes
VII.E.7. CCHS Wrestling, $100, Sirloin Stockade
VII.E.8. CCHS Wrestling, $200, August Moon
VII.E.9. CCHS Wrestling, $50, Jay Wells
VII.E.10. CCHS Wrestling, $100, Independence Bank
VII.E.11. CCHS Wrestling, $1,000, Saputo
VII.E.12. CCHS Wrestling, $100, Hutson Inc.
VII.E.13. CCHS Wrestling, $50, Dwain Taylor
VII.E.14. CCMS, $100, ADK (Alpha Delta Kappa)
VII.E.15. Southwest Elementary 2nd Grade Classroom (Lane), $50, Tonya Morris

VII.F. Monsanto Grant Acceptance Request - North Elementary, Computer Software and Chromebooks
VII.G. School Facility Use Requests (Organization, Requested Facility, Purpose, Dates)
VII.G.1. Lady Laker Basketball - Krista Schumacher, East Gymnasium, March 2016
VII.H. Request to Submit 2016 - 2017 Calloway County Day Treatment Center DJJ Renewal Application for Day Treatment Services & KECSAC MOA Funding
VII.I. Notification of an "Off-List" Purchase of a Basal Textbook or Program (CCHS) - Holt Biology (Houghton Mifflin Harcourt Publishing)
VII.J. Banking Bid Renewal
VII.K. Policy Revision - 03.11 (Certified Hiring) - First Reading
VII.L. Carl Perkins Application (2016 - 2017) - Engineering and Technology - Graphic and Digital Communications Career Pathway, Agriculture - Horticulture and Plant Science Systems Career Pathway, Agriculture - Animal Science Systems Career Pathway, Media Arts - Cinematography and Video Production Career Pathway, Business - Accounting Career Pathway, Business - Administrative Support Services Career Pathway, Business - Business Technology Career Pathway, Business - Information Processing Career Pathway, Family and Consumer Science - Consumer Family Management Career Pathway
VII.M. Request for New Position - Athletic Trainer
VII.N. Request to Lease 2 Copier Machines - Calloway County Middle School
VII.O. Calloway County Schools Guaranteed Energy Savings Contract BG-4 and BG-5 Project Closeout Form
VII.P. FY2016 Capital Funds Request

VIII. PERSONNEL

Order #255 - Motion Passed: Receipt of the superintendent's report of personnel actions passed with a motion by Mr. Richard Smotherman and a second by Mr. Jay Housden.

Mr. Jeff Gordon	Yes
Mr. Steve Grogan	Absent
Mr. Jay Housden	Yes
Mrs. Bonnie Myers	Yes
Mr. Richard Smotherman	Yes

I have received and accepted the letters of resignation as indicated below:

Susan Blackford	Teacher, North Calloway Elementary School, effective June 01, 2016.
Becki Reed	Teacher, North Calloway Elementary School, effective June 01, 2016.
Stephanie Wyatt	Supervisor of Instruction, District Wide, effective April 01, 2016.

The following individuals have been employed for the 2015-2016 school year. They have signed and received their contract and/or have been notified of their employment by certified mail or personal delivery. The individual and position for which each has been employed is listed below:

Classified:

Kelly Coday	Title I Instructional Assistant, East Calloway Elementary School
Janie Elieff	ESS Instructional Assistant, North Calloway Elementary School
Melissa Hudson	Instructional Assistant, East Calloway Elementary School
Anna Spalding	Instructional Assistant, Southwest Calloway Elementary School

Para Professional:

Ernie Patterson	Assistant High School Track Coach, Calloway County High School
Danielle Reeser	9th Grade Girls Basketball Coach, Calloway County High School

The following individuals listed below have been employed for extra service duties for 2015-2016 as indicated.

Kim Davenport	ESS Teacher, East Calloway Elementary School
Christopher King	Middle School Wrestling Coach, Calloway County Middle School
Rhonda Ringstaff	Special Ed. Department Chair, Calloway County Middle School
Ashley Smith	ESS Teacher, East Calloway Elementary School
Katelyn West	ESS Teacher, Southwest Calloway Elementary School

The following individuals were approved for Family Medical Leave Act:

Rita McCuiston	February 08, 2016 through unknown.

IX. OTHER REPORTS

Order #256 - Motion Passed: Receipt of all other reports passed with a motion by Mrs. Bonnie Myers and a second by Mr. Jay Housden.

Mr. Jeff Gordon	Yes
Mr. Steve Grogan	Absent
Mr. Jay Housden	Yes
Mrs. Bonnie Myers	Yes
Mr. Richard Smotherman	Yes

IX.A. Transportation Report

Mr. Tommy Futrell stated that it had been a busy day and a busy month for the transportation department. He is currently busy with employee evaluations as well as route evaluations. He is also working with the maintenance department to discuss surplussing vehicles that are no longer useful to the district and plans to request to surplus and sell in the near future. Road conditions due to an extensive amount of rain required rerouting for the afternoon and delayed delivery of some children, but all children were delivered safely.

IX.B. Food Service Report

Ms. Pat Lane stated that plans for the summer feeding program were underway with the application completed and submitted. The Food Service department is now in the process of reviewing menus. New chicken nuggets were tried out at the schools this week and appear to be a huge success.

IX.C. Maintenance Report

Mr. Kenny Duncan showed the Board how to interpret the digital display to see whether savings were higher or lower than guaranteed by Trane during the performance contract. The energy log currently shows that savings are higher than the guaranteed amount which he attributes to efforts to adjust start stop times. Adjusting these times lowers peak usage.

IX.D. Attendance Report

Mr. Fred Ashby presented an incomplete month 7 report currently based on only nine days of attendance. Attendance is currently at 94% for the month which he attributed to a stomach bug that has been moving across the district. He also stated that the district currently has 76 fewer students enrolled from this time last year.

IX.E. Technology Report

Mr. Caleb Reinhardt was not available to present.

IX.F. Finance Report

Ms. Amy Owens discussed the month beginning and ending balances as well as revenues and receipts for the month. She mentioned that although cash was slightly higher in Fund 1 compared to the same time last year, that the administration should remember that a large majority of revenues have already been collected for the year and that the district would see less in regards to tax revenues for the remainder of the year.

IX.G. Informational School Reports
IX.G.1. Calloway County High School
IX.G.2. Calloway County Middle School
IX.G.3. East Elementary School
IX.G.4. North Elementary School
IX.G.5. Southwest Elementary School
IX.G.6. Calloway County Preschool

X. SUPERINTENDENT'S REPORT

- Mr. Settle offered his congratulations to Scott Pile, Mitch Hultman and the Calloway County Middle School History Team for taking 1st place in the area of World Civilization at the recent Western Kentucky History Competition hosted by Murray State.
- He also congratulated Mrs. Stubblefield and the Calloway County High School FBLA for taking 1st place in regionals in the areas of FBLA Principles, Global Business, Electronic Portfolio, Graphic Design, Intro to Business Principles, Intro to Business Presentation, Management Decision Making and Marketing.
- Finally, he congratulated Mr. Randy Herndon for achieving National Board Certification renewal, the highest possible credential in teaching.
- Mr. Settle thanked the Maintenance Department for working towards maximizing our energy savings and reducing costs across the district.
- Mr. Settle spoke of the teachers in the district that daily went above and beyond to ensure our students were taken care of in every aspect. He stated that he could not possibly thank them enough for their commitment but that he hoped others would join with him in trying to show their appreciation on a daily basis.
- Mr. Settle thanked the FY2017 Budget Committee for their difficult work and confidentiality as they prepared to present recommendations to the Board. He stated that although their task was not an easy one, that the committee worked diligently to ensure that although expense reductions would be recommended, student education would not suffer.

Order #257 - Motion Passed: Acceptance of the Superintendent's report passed with a motion by Mr. Jay Housden and a second by Mr. Richard Smotherman.

Mr. Jeff Gordon	Yes
Mr. Steve Grogan	Absent
Mr. Jay Housden	Yes
Mrs. Bonnie Myers	Yes
Mr. Richard Smotherman	Yes

XI. PUBLIC COMMENTS

Representatives from the track team and senior class asked to speak to the Board. They spoke of possible graduation dates and how those dates generally conflict with the state track meet. They mentioned that for students who are committed to every area academically and athletically, that having to choose between attending a graduation ceremony versus competing at a state track meet was a situation that they did not want to find themselves in. Representatives mentioned that there were currently 8 seniors on the track team, 6 of which had a high probability of competing at state, 2 of which were valedictorians, and 1 of which was also the class president. The board stated that they were aware of the situation and that although a final decision as to the date of graduation had not been made, that all of these concerns would be taken into advisement before the final decision was made. Mr. McCallon spoke about his commitment to CCHS and the students and talked about the process of bartering for a graduation date. He also stated that he was aware of the situation and that his students are always his first consideration.

XII. ADJOURN

Order #258 - Motion Passed: Approval to adjourn the meeting at 6:56 pm passed with a motion by Mr. Richard Smotherman and a second by Mr. Jay Housden.

Mr. Jeff Gordon	Yes
Mr. Steve Grogan	Absent
Mr. Jay Housden	Yes
Mrs. Bonnie Myers	Yes
Mr. Richard Smotherman	Yes

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Chairperson Superintendent