

**Northwest Local Scholl District
New Student Registration Process**

2309 Locust Street S.
Canal Fulton, OH 44614

We are very excited to announce that the Northwest Local Schools have partnered with FinalForms, an online forms and data management service. FinalForms allows you to complete and sign athletic participation forms for your students. The most exciting news is that FinalForms saves data from season-to-season and year-to-year, meaning that you will never need to enter the same information twice! FinalForms also pre-populates information wherever possible, for each of your students, saving you time.

You will be review your information once per school year to verify information is current and sign the forms.

Click on the Parent Playbook (attached) to get started in **FinalForms**. If you require any support during the process, scroll to the page bottom and click "Use Support".

We are asking that ALL parents of athletes use FinalForms.

Please register at: <https://northwestindians-oh.finalforms.com> and follow the prompts to create your account, create your students and sign your forms.

Note: Please be sure to click the "New to District" checkbox when registering your student.

In addition to the online registration form, parents must provide the following documents to complete the registration process:

- Birth certificate
- Proof of residency (2 forms required - utility bill and rental agreement or mortgage statement)
- Child's social security number
- Parent's Photo ID
- Immunization record
- Custody papers (if applicable)

You can bring the documents to the address listed above, Monday through Friday from 8:00 AM to 4:00 PM.

Thank you for your assistance in streamlining our paperwork processes at Northwest Local Schools Local Schools.

Jessica Brown
District Registrar
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