



BOARD MEETING MINUTES

Board Members in Attendance:

- | | | |
|--|---|---|
| <input checked="" type="checkbox"/> Ryan Cotterman, President | <input type="checkbox"/> Yuliya Morris, Treasurer | <input type="checkbox"/> Diego Torres |
| <input checked="" type="checkbox"/> Roland Lewis Jr., Vice President | <input checked="" type="checkbox"/> Shon Mallory | <input checked="" type="checkbox"/> A. Monica Cutno |
| <input checked="" type="checkbox"/> Holly Miller, Secretary | | |

I. Call to Order

- A. Regular monthly meeting of the Board of Directors was called to order at 6:34 PM by Ryan Cotterman.
- B. Mission and Vision statements were read by the board president.

II. Consent Agenda

- A. Draft minutes from the April 18, 2022 regular board meeting were presented by Ryan Cotterman. Minor comments/edits were provided, and minutes were revised.
- B. Financial report was given by Ryan Cotterman.

Motion to approve the consent agenda.

- Motion:** A. Monica Cutno
- Second:** Holly Miller
- Discussion:** None
- Conflict of Interest:** None
- Vote:** Unanimously Approved (4-0)

III. Public Comments

- A. None Presented

IV. Committee Reports

- A. Academic Committee report was given by Dr. Fuller.
 - 1. A discussion was held regarding the outdoor classroom project consisting of an amphitheater-style seating, podium, bench and 10 to 12 octagonal picnic tables (seating 1 classroom of 90 students). Work is expected to begin in June 2022.
 - 2. Backup batteries to emergency lights were replaced and a reinspection will occur on May 23, 2022. A fire and sprinkler inspection is scheduled for June 9, 2022.
 - 3. The EPA-organized Book Fair was very successful and raised over \$10,000.
 - 4. Benchmark testing is nearing completion with strong gains post COVID-19.
 - 5. EOG and EOC testing will begin May 23, 2022 through May 27, 2022. Full report cards are expected to be issued this year.
 - 6. Several students will be attending the ESA Summer Camp to assist in reading prior to retaking the EOG.
 - 7. COVID-19 Update
 - a. On-campus COVID-19 testing continues
 - b. Discussed the School’s COVID-19 leave for the remainder of the school year

Motion to approve Outdoor Classroom as designed.

Motion: Shon Mallory
Second: Ryan Cotterman
Discussion: None
Conflict of Interest: None
Vote: Unanimously approved (4-0)

B. Finance Committee report was given by Ryan Cotterman.

1. Several line items have been highlighted with notes to validate ending the year within 10% of the total for the remainder of the 2021-2022 budget.
2. We currently have an actual coverage ratio of 1.60 and 118 days of cash on hand, which are both very healthy compared with the required coverage ratio of 1.10 and 45 days cash on hand.
3. The 2022-2023 initial budget was reviewed. The 2022-2023 initial budgeted coverage ratio and days cash on hand are estimated to exceed the requirements per our debt agreement. The final budget will be reviewed and approved in June 2022.
4. Several contracts were reviewed – EMS LINQ, TreeRing (yearbook), and Leaders Building Leaders (LBL).

Motion to approve 2022-2023 EMS LINQ contract renewal.

Motion: A. Monica Cutno
Second: Ryan Cotterman
Discussion: None
Conflict of Interest: None
Vote: Unanimously approved (4-0)

Motion to ratify TreeRing contract for the 2022-2023 yearbook.

Motion: Shon Mallory
Second: Holly Miller
Discussion: None
Conflict of Interest: None
Vote: Unanimously approved (4-0)

Roland Lewis joined via phone at 6:50 PM.

Motion to ratify contract with Leaders Building Leaders (LBL).

Motion: Ryan Cotterman
Second: Shon Mallory
Discussion: None
Conflict of Interest: None
Vote: Unanimously approved (5-0)

C. Development Committee report was given by Roland Lewis Jr.

1. Discussion ensued regarding the continued issues with the tennis courts surface.
2. Cameras will be installed this summer around campus.

D. Governance Committee report was given by Ryan Cotterman

1. Review of the Mask Policy was completed.
2. The board president discussed the 2 hours of continued professional development required by each board member every school year.

Motion to continue the optional Mask Policy.
Motion: Holly Miller
Second: Shon Mallory
Discussion: None
Conflict of Interest: None
Vote: Unanimously approved (5-0)

V. Closed Session

- A. The Board moved into closed session at 7:32 PM to discuss specific personnel matters under NC G.S. 143-318.11(a)(6).

Motion to approve entering closed session.
Motion: A. Monica Cutno
Second: Ryan Cotterman
Discussion: None
Conflict of Interest: None
Vote: Unanimously approved (5-0)

- B. The Board exited closed session at 8:02 PM and resumed regular board meeting.

Motion to approve exiting closed session.
Motion: Shon Mallory
Second: Holly Miller
Discussion: None
Conflict of Interest: None
Vote: Unanimously approved (5-0)

VI. Actions

Motion to accept the School's HR recommendations as discussed in closed session.
Motion: A. Monica Cutno
Second: Ryan Cotterman
Discussion: None
Conflict of Interest: None
Vote: Unanimously approved (5-0)

VII. Adjournment

- A. Next regular board meeting is on Monday, June 20, 2022 from 6:30 PM - 8:00 PM via Zoom conference call.
B. The next Business Advisory Committee is May 17, 2022.
C. The Annual Board Retreat is on May 21, 2022 from 10:00 AM until 2:00 PM in person at ESA.
D. Board meeting was adjourned at 8:13 PM.

Motion to adjourn the meeting.
Motion: A. Monica Cutno
Second: Ryan Cotterman
Discussion: None
Conflict of Interest: None
Vote: Unanimously approved (5-0)