

**ST. MARTIN PARISH SCHOOL BOARD**

**APRIL 6, 2022**

**BREAUX BRIDGE, LOUISIANA**

**MINUTES**

The St. Martin Parish School Board convened on this day at 4:55 P.M. at the Administrative Office with the following members present: Messrs. Richard Potier, President, Steve Fuselier, Jimmy Durio, Russel C. Foti, Mike Clay, Frederic Stelly, Floyd Knott, Mark Hebert, and Mrs. Wanda B. Vital.

ABSENT: Ms. Edna M. Johnson

The meeting was called to order by Richard Potier, President. Mr. Allen Blanchard, Jr., Superintendent, opened the meeting with a prayer and the pledge of allegiance.

Dr. Wanda Phillips, Principal of Parks Middle School, was recognized as the March Employee of the Month sponsored by Southern Scripts.

The Board honored the 2022-2023 Students of the Year. Parish winners were:

Brylie Mitchell, St. Martinville Primary, 5<sup>th</sup> Grade  
Autumn Demouchet, Parks Middle, 8<sup>th</sup> Grade  
Josie Blanchard, Cecilia High, 12<sup>th</sup> Grade

Mr. Daniel LeBoeuf, Supervisor of Secondary Education, recognized the state winners for the Science Fair.

Consider and/or approve adding Career and Technical Education (CTE) to the job description for the Principal of the College and Career Readiness Center and converting the position from a ten (10) month employee to a twelve (12) month employee was removed from the agenda.

On the motion of Mr. Foti, seconded by Mr. Stelly, and unanimously carried, the Board approved the following consent agenda items:

- a) Minutes of the following meetings:
  - 1) Finance Committee Meeting of March 9, 2022
  - 2) Regular Meeting of March 9, 2022
- b) Revisions to Policy: File GBRIB: Sick Leave (attached as Exhibit A)
- c) Allowing the Acadiana District 4-H/FFA Livestock Show to use the forklift/tractor as an inkind service
- d) Resolution designating May 2-6, 2022 as Teacher Appreciation Week (attached as Exhibit B)

ABSENT: Ms. Johnson

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On the motion of Mr. Hebert, seconded by Mr. Foti, and carried, the Board approved the following Finance Committee recommendations:

- a) Head Start Policy Council Meeting agenda item: (OPPOSED: Mr. Knott)
  - 1) Financial reports (Baseline budget and CACFP)
- b) Insurance proposal submitted by Brown and Brown of Louisiana, LLC including general liability, property, flood, etc.
- c) Raising the mileage reimbursement rate from .44 to .58 per mile
- d) Contribution to St. Martin Economic Development Authority (SMEDA) in the amount of \$29,055.60 for the Fiscal Year 2022-2023
- e) Transfer Excess Worker's Comp and Group Health Fund Balances to General Fund and issue a one-time supplement to professional and para-professional employees in the amount of \$1,000 in June
- f) Taking no action against Louisiana Sugar Cane Cooperative, Inc. for ITEP Notice of Non-Compliance and allow them to keep their tax exemption
- g) Advertising for bids and increasing the construction budget to \$310,000 for the St. Martinville Sr. High driveway project

ABSENT: Ms. Johnson

On the motion of Mr. Foti, seconded by Mrs. Vital, and unanimously carried, consider and/or approve bid recommendations on the following was added to the agenda and approved:

- a) Produce – Capital City Produce
- b) Grocery – Lamm Food Service and Lacassgne's
- c) Milk & Milk Related Products – Borden Dairy Company of Louisiana
- d) Meat & Frozen Food Products – Lamm Food Service and Lacassgne's
- e) SN Small Equipment and Supplies – Economical Janitorial Supply, Lafayette Restaurant, and Sam-Tell & Son, Inc.
- f) SN Paper & Chemicals – Economical Janitorial Supply, Vertiv, and AutoChlor

ABSENT: Ms. Johnson

Parish President Chester Cedars made a presentation to the Board regarding the upcoming Sales Tax renewal for Sales Tax District 1.

On the motion of Mr. Clay, seconded by Mr. Fuselier, and unanimously carried, the Board approved to adopt the millage rates for the tax year 2022.

ABSENT: Ms. Johnson

On the motion of Mr. Clay, seconded by Mr. Durio, and carried, the Board approved the Head Start Policy Council recommendations:

- a) Enrollment Report
- b) Center Status Report
- c) Coordinated Enrollment Campaign
- d) PC Minutes 3/14/2022

OPPOSED: Mr. Hebert and Mr. Knott

ABSTAINED: Mr. Stelly

ABSENT: Ms. Johnson

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Board Member Floyd Knott discussed eliminating the Sales Tax Manager/Supervisor position and replacing with a Sales Tax Accountant/Administrative position. No action was taken.

On the motion of Mr. Hebert, seconded by Mr. Stelly, and unanimously carried, the Board went into Executive Session.

ABSENT: Ms. Johnson

On the motion of Mr. Hebert, seconded by Mr. Stelly, and unanimously carried, the Board came out of Executive Session.

ABSENT: Ms. Johnson

On the motion of Mr. Foti, seconded by Mr. Clay, and unanimously carried, the Board approved to follow the recommendation of the administration regarding the employee concern.

ABSENT: Ms. Johnson

No action was necessary for the pending litigation, Thomas vs. St. Martin Parish School Board, Civil Action No. 11314 (W.D.La.).

On the motion of Mr. Fuselier, seconded by Mrs. Vital, and unanimously carried, the Board adjourned.

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SECRETARY

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PRESIDENT