



**Buena Park School District
School Safety, Modernization & Repair Measure (Measure "B")
Citizens' Oversight Committee (COC)
2017 Annual Report**

March 26, 2018

To the Board of Education and residents of the Buena Park School District:

The Measure "B" Citizens' Oversight Committee (COC) is pleased to present its third annual report. This annual report covers the activities of the COC during the 2017 calendar year.

- On June 3, 2014, the voters of the Buena Park School District approved by 66.9% Measure "B" which authorized the issuance of up to \$71,000,000 in general obligation bonds. On September 25, 2014, the District issued 2014 Series A and B bonds in the amount of \$19,240,000 and \$1,830,000, respectively.
- Series A bonds are to be utilized to fund construction and infrastructure projects while Series B bonds, with a maturity of three years, will fund short term, technology assets such as iPads.
- On April 27, 2016, the District issued a bond anticipation note (BAN) in the amount of \$4,165,000 to ensure sufficient funding to complete Summer 2016 projects (primarily Buena Park Junior High Modernization & Gordon H. Beatty Elementary Seismic Upgrade projects).
- The above BAN has been repaid with proceeds from the second issuance of general obligation bonds issued in June 2017. Remaining proceeds from the second issuance will be utilized to pay for projects such as the Carl E. Gilbert & James A. Whitaker modernization projects.
- The District is planning on the third issuance of general obligation bonds anticipated for May 2018 for \$10.215 million. Proceeds from the third issuance will be utilized to pay for projects such as the Gordon H. Beatty & Arthur F. Corey modernization projects.
- This report will be presented to the Buena Park School District (BPSD) Board of Education at its regular Board meeting on March 26, 2018 and covers the activities of the committee from January through December 2017.

- Please note that the COC's role is to oversee use of bond proceeds and expenditures, review audit reports, and ensure that spending is consistent with Measure "B" guidelines.
- During the twelve (12) month period covered by this report, the COC held two (2) regular meetings and also was invited to accompany the Board of Education on an optional tour of all of the District's facilities and physically viewed the construction undertaken using Measure "B" funds.
- The COC officers are as follows: President (Ms. Frannie Donoghue), Vice-President (Mr. Alan McAuley), and Secretary (Ms. Cindy Brozzoski).
- COC committee members
 - In October Committee members Tharwa Ahmad resigned due to the conflict of being appointed as a Governing Board Member of the District and Mary Fuhrman resigned due to moving outside of the District boundaries.
- At each of the regular meetings, the Committee reviewed and obtained project updates on the bond program.
- On March 26, 2018, the District's independent auditing firm (Christy White Associates) will attend a regular meeting of the BPSD Board of Education to present and review the Measure "B" performance and financial audit.

Audits

The independent auditing firm of Christy White Associates has completed a performance audit and a financial audit for the past fiscal year. The audits covered Fiscal Year 2016-17 for Measure "B" bond activities from July 1, 2016 through June 30, 2017.

On March 15, 2018, the COC received, reviewed and discussed the audit report with representatives from the audit firm. Christy White Associates specifies the following with respect to their audit:

- The financial statements reflected in the audit fairly presents, in all material respects, the respective financial position of the Buena Park School District's Measure "B" Bond Building Fund.
- The proceeds of the sale of the Measure "B" bonds were only used for the purposes set forth in the Measure "B" ballot language and not for any other purpose, such as teacher and administrative salaries.
- For contracts subject to bidding requirements, requirements as stipulated by District and/or California Public Contract Code were followed and contracts were awarded to the lowest responsible bidder.
- There were no irregularities or findings related to the financial and performance audits performed for the Buena Park School District.

Financial Summary**REVENUES**

Interest income	\$ 39,998
Total revenues	<u>39,998</u>

EXPENDITURES

Plant services	18,696
Facility acquisition and construction	8,670,260
Debt service - issuance costs	<u>4,479,228</u>
Total expenditures	<u>13,168,184</u>

Excess (deficiency) of revenues over/(under) expenditures (13,128,186)

OTHER FINANCING SOURCES (USES)

Proceeds from long-term debt	12,380,000
All other financing sources	<u>218,664</u>
Total other financing sources and uses	<u>12,598,664</u>

NET CHANGE IN FUND BALANCE (529,522)

Fund balance, July 1, 2016 6,604,143

Fund Balance, June 30, 2017 \$ 6,074,621

EXPENDITURES BY PROJECT: (through June 30, 2017)	Amount
Beatty Modernization	\$ 231,896
Corey Modernization	168,909
Gilbert Modernization	1,700,966
Buena Park Junior High Modernization	2,549,649
Whitaker Modernization	1,411,725
Gilbert Roofing	437,257
Beatty Seismic	941,772
Corey Seismic	2,917
Emery Modernization Maintenance	4,429
Gilbert Portable	12,878
Whitaker Portables	36,641
Emery and Pendleton Technology updates	14,995
Whitaker Front Office	66,614
Emery Portables	13,415
Emery Furniture	35,882
Phone cutover, troubleshooting, support VOIP	5,716
Technology	120,462
DSA Fees	3,200
CDE Fees	652
Testing	26,895
Advertising	1,314
Design Fees	77,031
Program Manager/Construction Manager Fees	581,000
Cost Issuance and Underwriter	362,818
Legal Fees	3,954
Bank Fees	18,697
Total Expenditures	<u>\$8,831,864</u>

In addition to the audit, attached is a status update of the bond projects that the Buena Park School District has or is undertaking as well as projects completed in prior years.

Project Status as of March 26, 2018

2017 - Completed Projects

Carl E. Gilbert Elementary School Modernization Project

- Construction is 100% complete by Scorpio Enterprises, Inc.
- Scope of work included modernizing thirty-one (31) permanent classrooms and one (1) portable classroom. Above classrooms were equipped with 21st Century technology which includes, amongst other things, projectors (interactive projectors for permanent classrooms), 70" displays, control units, amplified sound system, Apple TV, wall writer board, and new furniture, flooring, tack board walls, and ceilings. The site was also outfitted with a new clock/bell system as well as with security alarm and camera systems.
- Project close-out with the Division of State Architect (DSA) is underway.

James A. Whitaker Elementary School Modernization Project

- Construction is 100% complete by Scorpio Enterprises, Inc.
- Scope of work included modernizing twenty-three (23) permanent classrooms and three (3) portable classrooms. Above classrooms were equipped with 21st Century technology which includes, amongst other things, projectors (interactive projectors for permanent classrooms), 70" displays, control units, amplified sound system, Apple TV, wall writer board, and new furniture, flooring, tack board walls, and ceilings. The site was also outfitted with a new clock/bell system as well as with security alarm and camera systems.
- Project close-out with the Division of State Architect (DSA) is underway.

Re-roofing of Select Buildings Project

- The project is 100% complete by Letner Roofing Company
- The six (6) buildings at Carl E. Gilbert Elementary encompass eighteen (18) classrooms.

Gordon H. Beatty Air Condition Project

- Replace three (3) Twenty-five-ton air condition units on the upper building providing cooling for sixteen (16) classrooms plus the cafeteria housed in the building.
- Project 100% complete.

2017 - Construction in Progress

Gordon H. Beatty Elementary School Modernization Project

- Construction work to modernize Carl E. Beatty Elementary School was advertised for bid in December 2017 with a bid opening of February 2018.
- The Governing Board awarded the bid to Scorpio Enterprises, Inc. at its February 26, 2018 Board Meeting.
- Scope of work includes modernizing thirty-six (36) permanent classrooms and one (1) STEAM Lab. Above classrooms and lab are to be equipped with 21st Century technology which includes, amongst other things, projectors (interactive projectors for permanent classrooms), 70" displays, control units, amplified sound system, Apple TV, wall writer board, and new furniture, flooring, tack board walls, and ceilings. The site will also be outfitted with a new clock/bell system as well as with security alarm and camera systems.
- The project is preliminary slated for completion by August 6, 2018.

Arthur F. Corey Elementary School Modernization Project

- Construction work to modernize Arthur F. Corey Elementary School was advertised for bid in December 2017 with a bid opening of January 2018.
- The Governing Board awarded the bid to New Dynasty Construction at its February 26, 2018 Board Meeting.
- Scope of work includes modernizing twenty-four (24) permanent classrooms. Above classrooms are to be equipped with 21st Century technology which includes, amongst other things, projectors (interactive projectors for permanent classrooms), 70" displays, control units, amplified sound system, Apple TV, wall writer board, and new furniture, flooring, tack board walls, and ceilings. The site will also be outfitted with a new clock/bell system as well as with security alarm and camera systems.
- The project is preliminary slated for completion by August 6, 2018.

Future Projects Under Development

Phase II Facilities Master Plan is currently under consideration.

Projects Completed in Prior Years

Mabel L. Pendleton Elementary Modernization Project

- Construction is 100% complete.
- Scope of work included full modernization of sixteen (16) permanent classrooms and four (4) portable classrooms. Above classrooms were equipped with 21st Century technology which included, amongst other things, projectors (interactive projectors for permanent classrooms), 70" displays, control units, amplified sound system, Apple TV, wall writer board, and new furniture, flooring, tack board walls, and ceilings. The site was also outfitted with a new phone/clock/bell system as well as with security alarm and camera systems. Additionally, the site administration office was refurbished with new furniture, flooring, tack board walls and ceilings.
- Project close-out with the Division of the State Architect (DSA) is underway.

Charles G. Emery Elementary Modernization Project

- Construction is 100% complete.
- Scope of work included modernizing twenty (20) permanent classrooms and eight (8) portable classrooms. Above classrooms were equipped with 21st Century technology which included, amongst other things, projectors (interactive projectors for permanent classrooms), 70" displays, control units, amplified sound system, Apple TV, wall writer board, and new furniture, flooring, tack board walls, and ceilings. The site was also outfitted with a new phone/clock/bell system as well as with security alarm and camera systems. Additionally, the site administration office was refurbished with new furniture, flooring, tack board walls and ceilings.
- Project close-out with the Division of the State Architect (DSA) is underway.

Wide Area Network (WAN) / Wireless Local Area Network (WLAN) Installation Project

- Construction is 100% complete.
- Scope of work included (a) Installation of campus-wide Wi-Fi at all seven (7) school sites and at the District Office, (b) Expanded network/internet access district-wide, (c) Installation of new server infrastructure district-wide including a data backup center, and (d) Installation of school site MDF equipment.

iPad Roll-out for Grades 4-8 (District-wide)

- Distribution of one to one student devices (i.e., iPads) for Grades 4-8 is 100% complete.
- 1,750 iPads were issued to all students in Grades 4-6. With parent authorization, students are able to take their iPads home with them.
- 1,175 iPads were issued to all students in Grades 7-8. With parent authorization, students are able to take their iPads home with them.
- A Mobile Device Management system (MDM) was also purchased to manage student devices and applications.

Gordon H. Beatty Elementary Heating, Ventilation and Air Conditioning (HVAC) System Replacement Project

- Construction is 100% complete.
- This HVAC unit provides cooling and heating for twenty-four (24) classrooms plus the auditorium and cafeteria housed in the Beatty Elementary primary building and kindergarten complex.
- The unit was well past the end of its useful life.

Rubberized Playground Surfaces Project

- Construction is 100% complete.
- Previously all six (6) elementary school sites had playground surfaces (i.e., the area under playground equipment and swings) filled with wood chips.
- Fifteen (15) playgrounds were resurfaced with rubberized surfaces and now all playground areas district-wide have these surfaces.
- Rubberized surfaces increase student safety and functionality.
- This project was identified as a top priority by District stakeholders.

Carl E. Gilbert Elementary Fencing Project

- Construction is 100% complete.
- Scope of work called for installation of 820 feet of wrought iron fence along the North perimeter of the Gilbert Elementary campus.
- This fence separates the school site from the City park and serves to safeguard the District's students, staff and campus.

Re-roofing of Select Buildings Project

- Construction is 100% complete.
- Five (5) buildings at Buena Park Junior High School, two (2) buildings at Mabel L. Pendleton Elementary, and a portion of the District Office roof (to safeguard servers utilized for the District's WAN/WLAN) were re-roofed.
- The five (5) buildings at Buena Park Junior High School encompass fifteen (15) classrooms while the two (2) buildings at Pendleton Elementary encompass eight (8) classrooms.

Arthur F. Corey Elementary Seismic Upgrade Project

- Construction is 100% complete.
- Project scope called for a seismic upgrade to meet the latest Division of the State Architect (DSA) code requirements for the Corey library building which in addition to the library houses six (6) classrooms and two (2) staff offices.
- As part of this project, a new roof was installed, solar tubes were installed for day-lighting purposes, new carpet installed in the library portion of the building, all interior walls painted, and a wheelchair lift was installed to enhance accessibility to the raised area of the library.

Buena Park Junior High School Modernization Project

- Construction is 100% complete.
- Scope of work included full modernization of thirty-six (36) permanent classrooms including six (6) science rooms. Above classrooms were equipped with 21st Century

technology which includes, amongst other things, projectors (interactive projectors for permanent classrooms), 70" displays, control units, amplified sound system, Apple TV, wall writer board, and new furniture, flooring, tack board walls, and ceilings. The site was also outfitted with a new phone/clock/bell system as well as with security alarm and camera systems.

- The Division of the State Architect (DSA) has certified this project as 100% complete.

Gordon H. Beatty Elementary Seismic Upgrade Project

- Construction is 100% complete.
- Project scope called for a seismic upgrade to meet the latest Division of the State Architect (DSA) code requirements for the Beatty primary building (i.e., Building "B") which in addition to the multi-purpose room and cafeteria houses sixteen (16) classrooms.
- As part of this project, a new roof was installed and solar tubes were installed for day-lighting purposes in the classrooms.
- Project close-out with the Division of the State Architect (DSA) is underway.

New Phone System Project (at 4 school sites and the District Office)

- This project is 100% complete.
- Project entailed pulling cable and installing new Voice over IP (VOIP) phones at the four (4) school sites that have not yet been modernized and at the District Office.
- The four (4) school sites are: Gordon H. Beatty Elementary, Arthur F. Corey Elementary, Carl E. Gilbert Elementary, and James A. Whitaker Elementary.
- This project will safeguard the District's students and staff by providing reliable phones in the event of an emergency.

For more detailed information, please see the Citizen's Oversight Committee website at <http://www.bpsd.k12.ca.us/District/FacPrgCC.aspx>

The Buena Park School District has conducted an annual, independent financial audit of proceeds and use of Measure "B" funds. Bond proceeds were only used for the purposes set forth in the Measure "B" ballot language and not for any other purpose, such as teacher and administrative salaries. The auditors noted no irregularities or findings related to the financial and performance audits performed for the Buena Park School District.

Citizens' Oversight Committee Members (as of March 26, 2018)

<u>Name</u>	<u>Position</u>	<u>Term</u>
Frannie Donoghue	President	September 2016-2018
Alan McAuley	Vice-President	September 2016-2018
Cindy Brozzoski	Secretary	September 2016-2018
Marvin Aceves	Member	December 2016-2018
Kenneth Anderson	Member	September 2016-2018
Tamra Banks	Member	September 2016-2018
L. Carole Jensen	Member	December 2016-2018

Respectfully,

Frannie Donoghue
President, Citizens' Oversight Committee