

Minutes of the Regular Meeting

The Board of Trustees
Commerce ISD

A regular meeting of the Board of Trustees of the Commerce Independent School District was held on May 12, 2022 at the Commerce ISD Administration Building. President Kathleen Hooten called the meeting to order, extended a warm welcome and announced that a quorum was present. The meeting had been posted for the time and manner required by law.

Board members present for the meeting were Mrs. Hooten, Dr. Ray Green, Dr. LaVelle Hendricks, Mrs. Kelsey Lytle, Mr. Doc Pierce and Mr. Gabe Wittkopf, and Mr. Randy Starks.

Administer Oath of Office

The oath of office was administered to Kathleen Hooten, Place 1, Gabe Wittkopf, Place 2 and Ray Green, Place 3.

Executive Session...

Mrs. Hooten announced that the Board would convene in executive session at 6:05 pm to discuss personnel (§551.074) and hold a private consultation with the Board's attorney, if necessary (§551.071).

Reconvene from Executive Session...

Mrs. Hooten announced that the Board ended its closed session at 7:07 pm on May 12, 2022.

Opening Activities

Mr. Starks led an invocation. The pledge to the U.S. flag was led by Mr. Pierce and the pledge to the Texas flag was led by Mrs. Lytle.

Citizens' Comments

None

Action on Items Discussed in Executive Session

Dr. Hendricks made a motion to accept the resignations from Wendy Bridges, Katlyne Couch, Harlan Hill, Eilene Weimer, Julie Brown, Christopher Anderson, Colton Reynolds, Baylea Higgs, Heather O'Leary and Lacey Smith. Mr. Starks seconded the motion. The motion carried.

Dr. Green made a motion to accept the resignation of Tri County employees Sandy Killian and Laurie Meisser. Mr. Wittkopf seconded the motion. The motion carried.

Mr. Pierce made a motion to accept employment of Jessica Flanagan, Toni Lee, Hailey Treat and Diana Gilliam. Mrs. Lytle seconded the motion. The motion carried.

Mr. Wittkopf made a motion to accept employment of Haley McDonald, Asst. Principal, CES. Dr. Green seconded the motion. The motion carried.

Dr. Hendricks made a motion to accept employment for Tri County employees Dusti James, Jamey McPherson, Wendy Bridges and Madison Walker. Mrs. Lytle seconded the motion. The motion carried.

Consent Agenda

Dr. Green made a motion to approve the minutes of the Regular Meeting on April 18, 2022 and the financial statements and investment summary for April 2022. Mr. Pierce seconded the motion. The motion carried.

Consider approval to adopt the District of Innovation Plan

Mr. Starks made a motion to adopt the DOI as presented. Mr. Wittkopf seconded the motion. The motion carried.

Consider approval of the Food Service Management Contract Renewal

Dr. Hendricks made a motion to renew the food service contract with Chartwell's. Dr. Green seconded the motion. The motion carried.

Consider the selection of Architect/Engineer

Mrs. Lytle made a motion to approve Texas Sports & Civil Engineering as the Architect/Engineer for the Baseball and Softball Fields turf installation and the concession stands. Doc Pierce seconded the motion. The motion carried.

Consider approval of Construction Delivery Method

Dr. Green made a motion to approve Interlocal Contract for construction. Mr. Wittkopf seconded the motion. The motion carried.

Consider approval of a virtual education program

Mr. Starks made a motion to approve a virtual education program for a student that cannot be around others due to a serious medical condition. Mrs. Lytle seconded the motion. The motion carried.

Consider approval to decrease the number of days worked per year for CISD employees

Dr. Green made a motion to reduce the number of duty days for staff. Dr. Hendricks seconded the motion. The motion carried.

Consider approval to decrease the number of days worked per year for Tri County employees

Mr. Starks made a motion to reduce the number of duty days for Tri County staff. Dr. Green seconded the motion. The motion carried.

Consider approval of CISD PD Laser Policy

Mr. Wittkopf made a motion to accept the taser use policy as presented. Chief Westbrook stated that he will present a Use of Force document in the near future. Mr. Starks seconded the motion. Dr. Hendricks abstained.

Consider the amended GPA and Class Ranking Policy at Commerce High School

This was tabled until the June meeting.

Consider approval of employee retention stipend

Mr. Pierce made a motion to approve a \$2500 payment to each returning staff member to be paid on August 8. Mr. Wittkopf seconded the motion. The motion carried.

Informational Report

Enrollment is up 11 students to 1493, the highest this school year.

The check register and a fleet report was included as well as the principal's reports.


The date, time and location for the June Board Meeting is set for Monday, June 13, 2022, with executive session beginning at 6 p.m. and the regular session at 7 p.m.

There will be a Budget Workshop meeting beginning at 7:15 pm on Wednesday, June 1, 2022.

Adjournment...

Dr. Ray Green made a motion to adjourn at 8:12 pm. Mrs. Kathleen Hooten stated that the meeting was adjourned.


Kathleen Hooten, President


Gabe Wittkopf, Secretary