SUPERINTENDENT'S REGULATION NO. 913

TITLE: RELATIONS WITH SPECIAL INTEREST GROUPS

The Conneaut School District Board of Directors has granted permission for booster organizations to conduct raffles on school property. These raffles can include, but are not limited to, 50/50 and game ball raffles. Permission to operate such raffles is conditioned upon compliance with the following regulations and guidelines.

1) The booster organization must complete and secure the necessary aprovals on **Request for Approval of Fund Raising Activities, Form No. S-25-79.**

2) If the item being raffled is a game ball or similar item, the booster organization should purchase that item and donate it to the school for its use.

3) Booster organizations must present evidence that it is properly licensed through the Office of the County Treasurer to conduct small games of chance.

4) The booster organization may only use their adult members to sell the raffle tickets.

5) The booster organization may only sell raffle tickets to other adults. In other words students are not permitted to either sell, purchase, or be involved in any way with a raffle.

6) The booster organization should refuse to award the prize to a student. Only adults are eligible to participate in the raffle and/or receive a prize.

7) It is preferred that a location at each site be designated by the building principal for the purpose of selling raffle tickets.

8) At no time should booster organizations pressure patrons to purchase raffle tickets, nor should they circulate among the crowd in pursuit of sales. The booster organization, with the approval of the building principal, may remind the patrons of the location of the raffle over the public address system.

9) Only one raffle is to be conducted during any event.

9/89

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CONNEAUT SCHOOL DISTRICT

REQUEST FOR APPROVAL OF FUND RAISING ACTIVITIES

For Office Use

NAME OF ORGANIZATION_____

PRESIDENT_____ SECRETARY_____

SUMMARY OF FUND RAISING ACTIVITY:

Full name of Distributor and address (Source of Product)

_____

_____

(Attach Distributor's literature)

Description and catalogue number of item_____

_____

_____

. Cost per unit_____ Selling price per unit_____

% Profit_____ Price of comparable item in Crawford County Area Store _____

. Have you checked Vendor's File to see if the same product can be purchased for less?_____ If not please do so now before proceeding.

SPECIFIC LOCATION OF SALE_____

BEGINNING AND ENDING DATES OF SALE: FROM_____TO_____

FUND RAISING GOAL: Anticipated total sales_____

Anticipated Profit:_____

USE OF FUNDS:_____

_____

. Activity Fund to which monies will be deposited and from which bills will be paid _____

Policy Number_____

PRESIDENT/ADVISORS Signature:_____ _____DATE

PRINCIPAL'S SIGNATURE_____ _____DATE

SUPERINTENDENT'S Signature_____ _____DATE

BOARD APPROVAL (if needed) _____DATE

Note: Board approval is required for all fund raising activities that involve selling to the general public on or off school property.