

Sarasota Military Academy
Online Participant & Publishing Agreement

Cadet Name: _____ Grade: _____

Online Participant & Publishing Agreement

As the parent or guardian of this cadet, I give permission for my child to participate in online projects using Google Workspace for Education and other collaborative Internet tools. I understand that this access is designed for educational purposes. Sarasota Military Academy (SMA) has taken precautions to eliminate controversial material through the use of filters and other security software. However, I also recognize it is impossible for SMA to restrict access to all controversial materials and will not hold them responsible for inappropriate materials acquired through an SMA network. I hereby give permission for my child to have special access to additional resources including Google Workspace for Education and email as needed to participate in online projects. I certify that the information contained on this form is correct.

Permission includes the following activities but is not limited by this list:

- Use of Google Workspace for Education using oursma.org domain, an online site for sharing documents, sites, emails, and other communications
- Access to upload and download work to designated sites and online systems
- Publishing cadet’s work on the Internet
- Use of cadet’s picture with name in online picture albums
- Allowing cadet to participate in online group activities to include interactions with other cadets and faculty
- Use of email may be monitored by SMA faculty and is for educational purposes only. Inappropriate use may be grounds for removal from the program and/or further disciplinary action.

Online Safety Guidelines

As the parent or guardian of this cadet, I have read the above terms for online participation and publishing, as well as the (1) *Internet & Technology Safe-Use Guidelines* on the back of this form, and the (2) *Acceptable Use Policy for Technology and Networks* published in the school handbook and/or website. I will discuss and encourage my child’s use of these guidelines both at home and at school. My child agrees to follow these online safety guidelines and has acknowledged his/her participation with a signature.

Media Release

I grant permission for my child to participate in media activities as noted Sarasota County Schools online student registration form. If this was checked “no” at the beginning of the year, I authorize SMA to change it to “yes” in order for my child to participate.

Parent / Guardian Name: _____ Date: _____

Parent / Guardian Signature: _____

SMA Internet & Technology Safe-Use Guidelines

In addition to following the technology and network guidelines as published in the school handbook, cadets agree to use the Internet and email for **educational** purposes only.

I agree to use the school's computers, network, Internet access, and other technology resources in a safe and appropriate manner:

1. Before posting anything online, I will ask myself whether I would share this information at an all-school assembly. (Once you post something online, it is there for everyone to see.)
2. I will be polite to everyone I contact online. I will avoid contact with strangers.
3. I will not share my passwords with ANYONE other than my parents—not even my friends.
4. I will not provide information regarding my whereabouts online without a parent's or educator's permission.
5. I will never meet someone face-to-face who I met online.
6. I will not forward any photos or images that contain nudity.
7. If I receive a message from someone that makes me feel upset or worried, I will show it to my parents or an educator.
8. I will think before I text or post because my words and images can impact my reputation and can damage my future success.
9. I will conduct myself online the way I would conduct myself in the real, off-line world. If I would not be comfortable saying something directly to someone's face, I will not say it over email, text, or other online communication.
10. The Internet is a wonderful place to find information and connect with people and friends. I will do my best to surf safely and remember the three Cs: (1) avoid **C**ontact with strangers, (2) **C**onsider the content of my message, and (3) **C**onduct myself responsibly online.

I agree to follow the guidelines so as to be a responsible, safe, and effective Internet/online user at all times, not just at school. **I understand that I am responsible for my account and all activity within my account.** I understand that if I violate the rules, my account can be terminated and I may face other disciplinary measures.

Cadet Name: _____

Grade: _____

Parent Acknowledgement
that Cadet agrees to terms: _____

Date: _____

(Signature)

Sarasota Military Academy

Acceptable Use Policy for Technology and Networks

Cadets at SMA are responsible at all times for using the computers and electronic information services in an appropriate manner. Unacceptable use of computers and electronic information services includes, but are not limited to:

- Sending Electronic email which harms or injures the reputation of others
- Using network access to alter or destroy information belonging to others
- Profanity, obscenity, or other language which may be offensive to another user
- Copying or forwarding personal communications to others with malicious intent
- Copying software or other copyright-protected material in violation of copyright law
- Using school computers or network for any illegal activity or for any private business purposes
- Spreading computer "viruses" deliberately, or by importing files from unknown sources
- Bypassing or attempting to bypass the school's filtering software
- Using any computer or program in a manner other than that which was intended
- For non-school related work on more than an incidental basis
- Playing games (unless authorized as a part of a specific lesson or assignment)
- **Using another cadet's or person's username and password**
- Using another person's image as a profile picture or publishing without permission
- Viewing, storage, or disbursement of pornographic material
- "Hacking" or gaining unauthorized access to district supported computer systems

SMA has the right to review the contents of any and all email, and all other files created or stored on school or district equipment or electronic services. Users are therefore put on notice that they have no expectation of privacy when using school computer equipment or network services.

It is the expectation that all users of the technology and network communication system demonstrate common politeness, respect, and courtesy.

If any user violates any of these provisions, his or her access to electronic information services may be terminated. Willful violations will lead to disciplinary action, and if a criminal offense is committed, the user will be prosecuted per Florida Statute 815.04.

Adapted from guidelines established by the School Board of Sarasota County.