



TOWN OF SUFFIELD

**MEETING MINUTES
PERMANENT BUILDING COMMISSION
REGULAR MEETING
June 16, 2022 7:00 p.m.
IN-PERSON AND ZOOM TELECONFERENCE**

**Location: Town Hall Meeting Room - Remote teleconference provided
83 Mountain Road Suffield, CT
Call-In Number: 1-646-876-9923
Meeting ID: 838 7826 0227
Password: 839679**

Meeting Name: Permanent Building Commission

By: Rebecca Sypek - Recording Secretary

Type of Meeting: Regular Meeting

Present via Zoom Teleconference: Heather Van Deusen, Jonathan Moulton and Angela Cahill

Permanent Building Commission Members Present

Joe Sangiovanni, Chairman
Glenn Neilson, Vice Chairman
Kevin Goff, Member
Billy Gozzo, Member
Marty Page, Alternate Member
Cathie Ellithorpe, Member
Heather Van Deusen, Member

Permanent Building Commission Members Absent

Brian Baril, Alternate Member

Also Present

Chris Matejek, Facilities Manager
Jonathan Moulton, Gilbane Building Company
Angela Cahill, Architect
First Selectman Colin Moll

Joe Sangiovanni called the Regular Meeting of the Permanent Building Commission to order for Thursday, June 16, 2022 at 7 p.m. He asked for a roll call identifying members present at the meeting.

Town Hall Renovation Project

Opinions of Town officials, employees and residents on the project outcome:

Joe Sangiovanni asked for opinions on the Town Hall Renovations and wanted to make sure everyone's opinions were positive and everyone's requests were fulfilled. Chris Matejek said that he's gotten overwhelmingly positive feedback.

Report on building modifications made to suppress voice transmission between offices in the executive suite:

The soundproofing was not 100% successful in the First Selectman's office but Chris said First Selectman Moll isn't really worried about it. There is the future option to add sound absorbing panels but for now the two people that work in that office don't have complaints and they don't see a need to spend the extra money at this time.

Invoices and close-out of Town Hall Renovation Project

Gilbane Building Company submitted a final approval for payment. After review, Glenn Neilson motioned to recommend payment of \$40,673.21 and Cathie Ellithorpe seconded. Heather Van Deusen abstained since she wasn't physically present to see the documents. Motion passed unanimously with those members present in person. This payment will close out the town hall project.

Joe Sangiovanni thanked Jonathan Moulton, Gilbane Building Company and Angela Cahill for a successful project.

Approval of the Minutes

Joe Sangiovanni asked for review/comments/corrections to the Regular Meeting Minutes for Thursday, October 7, 2021. Kevin Goff motioned to approve the minutes and Glenn Neilson seconded. Cathie Ellithorpe and Heather Van Deusen abstained from voting due to absence from last meeting. All remaining members voted to approve these minutes.

Other/Future Business

Joe Sangiovanni hasn't been informed of any future projects to discuss but opened the floor to conversation in case there's any projects he is not aware of.

Glenn Neilson mentioned that First Selectman Moll may want to do a project with the Babb's Beach building. Glenn confirmed that the First Selectman has been made aware of different updates that would be required (electrical, sprinkler system, etc.) and that the costs will probably be significant; however, there's discussions around potential federal grants that could be helpful towards this project. First Selectman Moll confirmed that potentially 90% of the budget could be paid by federal grants if the town can get them but there's steps that need to be taken before the grants can even be considered. After further discussion, First Selectman Moll would like to at least look at the potential project thoroughly but he understands that the idea might be scrapped if the cost is excessive.

The Commission asked how much it would cost to get to the point where the town could apply for these grants or how much they would be willing to spend to get to that point? This is the question to keep in mind and there will need to be further discussion on this.

Does using federal money open up the facilities to be used by anyone? Yes. If the project is paid using town money the town can restrict use to just Suffield residents but using federal money requires the town to open the facilities to anyone. However, this could allow the town to charge out of town people which would be additional revenue for the town.

Gilbane Building Company will go with First Selectman Moll, Chris Matejek, Glenn and Joe to tour the facility next week and get an estimate on costs for the project.

Cathie Ellithorpe asked if Tecton has submitted a final report based on the presentation from the last meeting. First Selectman Moll said no and that the town has been continually following up with them and will be seeking further action to get the final report they're owed.

Kevin Goff asked where the town is in regards to roof renovations and specifically the high school's roof. Chris said there's been discussion and that there's definitely roofing projects coming down the pike for a few different buildings but nothing set in stone yet.

Joe brought up that PCBs measurements at Kent Memorial Library came in well below the requirement based on the last report. The town has gotten consistent results over the past few years so First Selectman Moll and Chris are asking the EPA to reduce the sample testing requirements, from quarterly to annually, which will save the town significant money. Hopefully this will get approved.

Joe mentioned that the Commission has had the same officers for a few years now and it may be time for a change but he told the members to think on it and this will be discussed further.

Public Comment

None

The next Regular Meeting of the Permanent Building Commission is scheduled to be July 7, 2022 but if nothing needs to be discussed it may be cancelled.

Joe Sangiovanni motioned to adjourn the meeting, which was seconded by Kevin Goff and unanimously approved. The meeting adjourned at 7:47 p.m.

Respectfully submitted,
Rebecca Sypek
Recording Secretary