

BERLIN TOWNSHIP PUBLIC SCHOOLS

West Berlin, New Jersey 08091

November 18, 2021

Action Meeting Minutes

“Educating Today for Tomorrow’s Success”

***This meeting is being recorded and livestreamed through YouTube.
Anyone not wishing to appear on camera during the meeting may be excused.***

1. Call Meeting to Order

I, Jeff Souza, President, call this meeting to order under the Open Public Meetings Act at 6:56pm.

This is to advise the general public and to instruct that it be recorded in the Minutes, that in compliance with Chapter 231 of the Public Laws of 1975, entitled the “Open Public Meetings Act,” the Berlin Township Board of Education on January 4, 2021, caused to be posted at the Business Office of the Board of Education located at 225 Grove Avenue, West Berlin, New Jersey and advertised in the Courier Post on January 7, 2021 and the Central Record for a week starting January 7, 2021 a meeting notice setting forth the time, date and location of this meeting.

*Meeting was re-advertised on 3/13/21 in the Courier Post due to a change from remote to in person attendance at Dwight D Eisenhower Middle School.

***The oath of office will be given by the board solicitor or school business administrator, to the following appointed Board of Education member:
Kayla Hanna***

2. Pledge of Allegiance

3. Roll Call

Yr Began/Current Term Expires

Mr. Brian Davis	<u>Present</u>	2012 / 2021
Mrs. Kimberly Reed	<u>Present</u>	2015 / 2021
Mrs. Lisa Hill-Muff	<u>Present</u>	2018 / 2021
Mr. Jeffrey Souza, Vice President	<u>Present</u>	2014 / 2022
Ms. Rebecca Allen	<u>Present</u>	2021 / 2021
Mr. Domonic Balducci	<u>Present</u>	2019 / 2022
Mrs. Kayla Hanna	<u>Present</u>	2021 / 2022
Mr. Scott Golden	<u>Present</u>	2021 / 2021
Mrs. Holly Murrenburke	<u>Present</u>	2020 / 2023
Dr. Edythe B. Austermuhl, Superintendent	<u>Present</u>	
Mrs. Megan Stoddart, Business Administrator	<u>Present</u>	
Lauren Tedesco, Board Solicitor	<u>Present</u>	
Sanmathi Dev, Interim Board Solicitor	_____	
Charles Rizzi, Esq.,Capehart & Scatchard	_____	

BERLIN TOWNSHIP PUBLIC SCHOOLS

West Berlin, New Jersey 08091

November 18, 2021

Action Meeting Minutes

“Educating Today for Tomorrow’s Success”

4. Approval of Minutes

Motion by Brian Davis, seconded by Scott Golden, RECOMMEND that the Board of Education approve the minutes of the October 28, 2021 meeting as presented in duplicated form and dispense with the reading of the same. Motion carried, voice vote, all present voting “yes”, Kimberly Reed & Jeff Souza - abstain.

5. Executive Session – In

Motion by Kimberly Reed seconded by Brian Davis to go into Executive Session to discuss: personnel, legal, contractual and negotiation issues. Time in: 6:58pm. Motion carried, voice vote, all present voting “yes”.

Resolution for Executive Session:

Whereas Section 8 of the Open Public Meeting Act, Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances, and whereas this public body is of the opinion that such circumstances presently exist. Now, therefore, be it resolved by the Berlin Township Board of Education, County of Camden, State of New Jersey, as follows:

1. The public shall be excluded from discussion and action upon hereafter specified subject matters. They are:
 - a. Any matter which by express provision of federal law or state statute or rule of court shall be rendered confidential.
 - b. Matters dealing with Federal Funding.
 - c. Discussion of any materials, the disclosure of which would constitute an unwarranted invasion of individual privacy.
 - d. Matters dealing with collective bargaining.
 - e. Matters dealing with the sale or purchase of public land.
 - f. Discussion of any pending or anticipated litigation or contract negotiation.

6. Executive Session – Close

Motion by Kimberly Reed seconded by Lisa Hill-Muff to come out of Executive Session. Time out: 7:35pm.

7. Presentations – *unless otherwise stated, all presentations will be held during the Action Meeting*

Presentations will be made for Student Role Models of Positive Behavior

Positive Behavioral Supports is a school-wide systematic approach to discipline and behavioral support in our schools. It is an evidence-based framework for providing a broad range of systematic and individualized strategies for achieving academic and behavioral outcomes while preventing problem behavior. PBS focuses on teaching then reinforcing positive behaviors as well as, changing the environment such that using positive behaviors becomes more effective than using negative behaviors. Schools utilizing PBS have the following in place:

- More than 80% of students can tell you what is expected of them & can give behavioral examples because they have been taught, actively supervised, practiced, & acknowledged.
- Positive adult-to-student interactions exceed negative.
- Administrators are active participants.
- Data & team-based action planning & implementation.
- Function based behavior support is a foundation for addressing problem behavior.
- Full continuum of behavior support is available to all students.

BERLIN TOWNSHIP PUBLIC SCHOOLS

West Berlin, New Jersey 08091

November 18, 2021

Action Meeting Minutes

“Educating Today for Tomorrow’s Success”

***Students of the Month of September to be acknowledged from the
John F. Kennedy Elementary School:***

Natalie Chalachi Popoca, Emma Gonzalez Aparicio, Zayvion Jimenez, Rylee Ignaczweski, Brienne Wurst, Charlotte Wilson, Ashton Bundick, April Starrenburg, Gavin Stallard, Ashton Harry, Amy Yanez Benitez, Isabella Alvarez, Faith Godbold, Jacob Acosta Frias, Jaiden Landry, Melanie Abrams, Josslyn Robillard, Jefferson Meza-Osorio

***Students of the Month of September to be acknowledged from the
Dwight D. Eisenhower Middle School:***

J’haad Champion, Eva Torres, Bobbi Fields, Cameron Mitchell, Bethanne Fields, Logan Balducci, Danny Fox, Ashlie Shendock, Cassidy Rutter, Yobany Ruiz

8. Public Comments – Open

Recognition of Citizens – for agenda items only

The Public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the staff member or members involved therein and the Chief School Administrator prior to petitioning the Board of Education. Complaints should only be brought to the Board after the appropriate school staff have had a reasonable opportunity to resolve the problem at the employee level. Statements should be limited to topics to be addressed on the published agenda.

Public participation shall be governed by the following rules as per Regulation 9322:

- A. All persons wishing to participate in a public board meeting shall register their intent by signing in with the board secretary in advance of the meeting;
- B. A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, place of residence, and group affiliation, if appropriate;
- C. Each statement made by a participant shall be limited to five minutes’ duration;
- D. No participant may speak more than once on the same topic;
- E. All statements shall be directed to the presiding officer; no participant may address or question board members individually;
- F. The presiding officer may:
 - A. Interrupt, warn, or terminate a participant’s statement when the statement is too lengthy, personally directed, abusive, obscene, or not an agenda item;
 - B. Request any individual to leave the meeting when that person does not observe reasonable decorum;
 - C. Request the assistance of law enforcement officers in the removal of a disorderly person when that person’s conduct interferes with the orderly progress of the meeting;
 - D. Call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action; and
 - E. Waive these rules when necessary for the protection of privacy or the efficient administration of the board’s business.

The portion of the meeting during which the participation of the public to speak on agenda items only shall be limited to 30 minutes which can be extended due to exceptional circumstances at the discretion of the presiding officer.

Motion by Brian Davis, seconded by Kimberly Reed to open the meeting to the public for the discussion of agenda items only. Time in: 7:45 pm. Motion carried, voice vote, all present voting “yes”.

BERLIN TOWNSHIP PUBLIC SCHOOLS

West Berlin, New Jersey 08091

November 18, 2021

Action Meeting Minutes

“Educating Today for Tomorrow’s Success”

Public in Attendance

Jaryd Wilson, Zanab Wilson, Maricela Aparicio, Bob Fox, Linda Fox, Tiffany Geib, Jason Stallard, Edward Abres, Vicki Balducci, Annette Wurst, Eric Wurst, Kelly Finger, Starkenburgs, Stephanie Godbold, Jorge Torres, Brittney Torres, Dana Bundick, George Bundick, Ashton Bundick, Qituwrah Muhammed, J’haad Champion, Jason Ignaczewski, Hilda Popoca, Gualberto Chalchi, Karyn Ignaczweski, Sharivia Aaron, Jennifer Keating, Jeffery Marine, Josslyn Roblillard

9. Public Comments – Closed

Motion by Brian Davis seconded by Kimberly Reed to close the meeting to the public. Time closed: 7:46 pm. Motion carried, voice vote, all present voting “yes”.

10. Superintendent’s Report

A. Review District Mission Statement

DISTRICT MISSION STATEMENT

The slogan of the Berlin Township School District of “Educating Today for Tomorrow’s Success” is meant to focus the educational community on the broad goal of giving ALL of our children the necessary skills to be successful in all future endeavors. Student achievement is the major priority; the district prides itself on its creative approach to learning and its emphasis upon helping each student to discover his or her potential. Teachers use a variety of teaching methods to reach students with a wide range of abilities. Student engagement as volunteers in the learning process is our primary focus. It is our responsibility to create structures and systems where students are totally engaged in the instruction, which will then leads to deeper learning and understanding.

The Berlin Township School District commits itself to all children by creating a standards-based school district in which all students receive the very best educational opportunities possible. Each and every student will surpass the New Jersey Core Curriculum Content Standards. To achieve this, the members of the district will focus on:

1. Establishing high standards of excellence for both staff and students
2. Communicating openly and frequently within the district and with the community to foster a trusting relationship
3. Ensuring a safe and orderly environment for staff and students
4. Recognizing that a school district serves as a role model and has the responsibility to encourage high quality character behavior

B. Review District & Board of Education Goals

BERLIN TOWNSHIP PUBLIC SCHOOLS

West Berlin, New Jersey 08091

November 18, 2021

Action Meeting Minutes

“Educating Today for Tomorrow’s Success”

2021 - 2022 DISTRICT GOALS

- **DISTRICT GOAL #1:** Continue to supervise the organization and implementation of articulation meetings with Administrative Teams from Pine Hill, Clementon and Berlin Township for curriculum articulation and sharing of best practices.
- **DISTRICT GOAL #2:** Continue to work with the Board of Education and district staff to implement improved communication between the Board of Education, School Staff and the community.
- **DISTRICT GOAL #3:** Continue to supervise the revision, Board approval and implementation of district curricula, over the 2 year period (2020-2022) as per the NJ Dept of Education requirements.

2021 - 2022 BOARD GOALS

- **BOARD GOAL #1:** Complete all phases of the CSA evaluation process for the 2021-2022 school year by the June 30, 2022 deadline as described in NJ Administrative Code and Statute.
- **BOARD GOAL #2:** Develop and implement practices that will promote inter-district participation with the Pine Hill and Clementon School districts at the Board level.
- **BOARD GOAL #3:** Continue to work as a Board of Education to investigate ways to improve communication and interaction with district parents and the community.

C. Safety and Security – JFK –

<u>Type of Drill</u>	<u>Date and Time</u>
Fire	10/22/21 – 2:05pm
Security (Evacuation to DDE)	10/27/21 – 2:00pm
Bus Evacuation	10/15/21 (all students)

D. Safety and Security – DDE –

<u>Type of Drill</u>	<u>Date and Time</u>
Fire	10/13/21 – 1:15pm
Security (Evacuation to JFK)	10/19/21 – 9:30am
Bus Evacuation	10/15/21 (grades 4-6) & 10/22/21 (grades 7-8)

E. Monthly Reports Uploaded to Portal for Review

- Coordinator of Special Services
- Supervisor of Buildings and Grounds
- Technology Coordinator
- Supervisor of Curriculum and Instruction
- JFK Principal
- DDE Principal

BERLIN TOWNSHIP PUBLIC SCHOOLS

West Berlin, New Jersey 08091

November 18, 2021

Action Meeting Minutes

“Educating Today for Tomorrow’s Success”

F. Harassment, Intimidation and Bullying (HIB) Incident Report

Reported to the Superintendent	School	Case Number	Result	Action
10/6/21	JFK	7598	NOT HIB	Meeting with Principal, Guidance & Parent
10/18/21	DDE	7688	YES HIB	Meeting with Principal, Guidance & Parent
10/18/21	DDE	7713	NOT HIB	Meeting with Principal, Guidance & Parent
10/27/21	DDE	7727	NOT HIB	Meeting with Principal, Guidance & Parent

G. Board Affirmation of Harassment, Intimidation and Bullying Investigation Decisions

Motion by Kimberly Reed, seconded by Scott Golden

RECOMMEND that the Board of Education, on the recommendation of the Superintendent, approve to affirm the Superintendent’s decisions associated with the harassment, intimidation and bully (HIB) incidents (4 Cases) reported in October 2021. Motion carried, roll call vote, all present voting “yes”, Dominic Balducci & Kayla Hanna – Abstain.

H. Discussion Items:

1. Motion by Jeff Souza, seconded by Brian Davis

RECOMMEND that the Board of Education, on the recommendation of the Superintendent, approve the Nursing Services Plan 2021 - 2022. *This document was uploaded to the board portal for board review.* Motion carried, roll call vote, all present voting “yes”.

2. Motion by Holly Murrenburke, seconded by Kimberly Reed

RECOMMEND that the Board of Education, on the recommendation of the Superintendent, approve the NJ Single Accountability Continuum (NJQSAC) District Performance Review for 2021 - 2022. *This document was uploaded to the board portal for board review.* Motion carried, roll call vote, all present voting “yes”.

BERLIN TOWNSHIP PUBLIC SCHOOLS

West Berlin, New Jersey 08091

November 18, 2021

Action Meeting Minutes

“Educating Today for Tomorrow’s Success”

11. Personnel

- a. Motion by Jeff Souza, seconded by Holly Murrenburke

RECOMMEND that the Board of Education, on the recommendation of the Superintendent and School Business Administrator, approve the hiring of staff in accordance pending receipt of sexual misconduct disclosure forms and criminal history background requirements as noted below:

Name	Position	Salary	Date
Kelly Finger	Part-time LPN Nurse	\$27,763/prorated, Step 1	on or about 11/19/21
Laurel Erickson	Basketball Security	\$29.87/hr	11/19/21
Robin Schaffer	Basketball Security	\$29.87/hr	11/19/21
Sarai Prince	CARE Staff	\$13.00/hr	on or about 11/22/21
Matthew Dickens	LTS – DDE (extension of contract from 12/6 until 12/23 due to leave of absence)		

Motion carried, roll call vote, all present voting “yes”.

- b. Motion by Rebecca Allen, seconded by Lisa Hill-Muff

RECOMMEND that the Board of Education, on the recommendation of the Superintendent, approve the stipends for the following staff members for the 2021-2022 school year:

Name	Position	Salary	Date
John Kelly	Boys’ Basketball Coach	\$2,390.00	11/19/21
Chris Yoder	Girls’ Basketball Coach	\$2,390.00	11/19/21
Madelyn Askin	Asst. Basketball Coach	\$1,434.00	11/19/21

Motion carried, roll call vote, all present voting “yes”.

- c. Motion by Jeff Souza, seconded by Dominic Balducci

RECOMMEND that the Board of Education, on the recommendation of the Superintendent, approve the following ADVANCE volunteers.

Deanna Rilley, Linda Grzyb, Kelly Nickodemus, Tushar Patel, Kathleen Kowalewski

Motion carried, voice vote, all present voting “yes”.

- d. Motion by Dominic Balducci, seconded by Jeff Souza

RECOMMEND that the Board of Education, on the recommendation of the Superintendent, to accept the resignation, with regret, the staff members listed below

- Danielle Huelster effective 11/24/21. Ms. Huelster has been on staff since 10/29/21.

Motion carried, roll call vote, all present voting “yes”.

- e. Motion by Kimberly Reed, seconded by Rebecca Allen

RECOMMEND that the Board of Education, on the recommendation of the Superintendent, approve the following Speech Intern, Mackenzie Horn, to work with Kim Gadzinski, Speech Therapist, during the Spring 2022 semester.

Motion carried, voice vote, all present voting “yes”.

BERLIN TOWNSHIP PUBLIC SCHOOLS

West Berlin, New Jersey 08091

November 18, 2021

Action Meeting Minutes

“Educating Today for Tomorrow’s Success”

12. Curriculum and Instruction

a. Motion by Jeff Souza, seconded by Lisa Hill-Muff

RECOMMEND that the Board of Education, on the recommendation of the Superintendent, approve the submission of the Pre School 5 Year Plan for 2022-2027. *This document was uploaded to the board portal for board review.*

Motion carried, roll call vote, all present voting “yes”.

13. Business and Finance

Financial Report – Period Ending **October 2021**

Motion by Kimberly Reed, seconded by Holly Murrenburke

RECOMMEND that the Board of Education, on the recommendation of the Superintendent and School Business Administrator, approve the following resolution:

Board Secretary Financial, Revenue and Treasurer’s Reports

- A. Board Secretary’s Report in accordance with 18A: 17-36 and 18A: 17-9 for the months of October 2021. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A-16.10 (c) 3 and that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.
- B. Treasurer’s Report in accordance with 18A: 17-36 and 18A: 17-9 for the months of October 2021. The Treasurer’s and Secretary’s report are in agreement for the months October 2021.
- C. Board Secretary in accordance with N.J.A.C. 6A:23A -16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.
- D. Board of Education Certification – pursuant to N.J.A.C. 6A:23A – 16.10(c) 4, we certify that after review of the secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate District officials, that to the best of our knowledge no major accounts or funds have been over expended in violation of N.J.A.C. 6A:23A – 16.10 (b) and that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.

Megan Stoddart, Business Administrator

Date

Motion carried, roll call vote, all present voting “yes”.

E. Motion by Dominic Balducci, seconded by Kimberly Reed

RECOMMEND that the Board of Education, on the recommendation of the School Business Administrator, approve payment of bills:

Batch number 54 Amount \$697,039.89

Motion carried, roll call vote, all present voting “yes”.

BERLIN TOWNSHIP PUBLIC SCHOOLS

West Berlin, New Jersey 08091

November 18, 2021

Action Meeting Minutes

“Educating Today for Tomorrow’s Success”

F. Motion by Scott Golden, seconded by Jeff Souza

RECOMMEND that the Board of Education, on the recommendation of the Superintendent and Business Administrator, approve the November, 2021 listing of substitutes from Source 4 Teachers as follows:

Full Day Substitute (Sub Cert, CE, CEAS, Standard)	\$126.35
Half Day Substitute (Sub Cert, CE, CEAS, Standard)	\$63.18
Full Day Paraprofessional	\$113.65
Half Day Paraprofessional	\$56.53

This list was uploaded for the board review.

Motion carried, voice vote, all present voting “yes”.

G. Motion by Holly Murrenburke, seconded by Brian Davis

RECOMMEND that the Board of Education, on the recommendation of the Business Administrator, approve the 2021-2022 Cafeteria disbursements for the month of October, 2021 in the amount of \$ 3,202.48. *This list was uploaded for the board review. A list is on file with the Business Administrator.*

Motion carried, roll call vote, all present voting “yes”.

H. Motion by Dominic Balducci, seconded by Brian Davis

RECOMMEND that the Board of Education, on the recommendation of the Business Administrator, approve the 2021-2022 CARE disbursements for the month of October, 2021 in the amount of \$137.50. *This list was uploaded for the board review. A list is on file with the Business Administrator.*

Motion carried, roll call vote, all present voting “yes”.

I. Motion by Jeff Souza, seconded by Holly Murrenburke

RECOMMEND, that the Board of Education on the recommendation of the Superintendent and the School Business Administrator, approve the travel/professional development for the following staff members:

<u>Name</u>	<u>Cost</u>	<u>Location/Date of Travel</u>	<u>Expense Amount</u>
Chuck Pfluger	\$0	Indoor Air Quality Training/11-19-21	\$0
Matthew Trost	\$279.00	Enhancing Your Social Studies Instruction/ 12-7-21	\$279.00
Laurel Erickson	\$279.00	Increase Your Success as a Special Education Teacher/1-4-22	\$279.00

Motion carried, roll call vote, all present voting “yes”.

BERLIN TOWNSHIP PUBLIC SCHOOLS

West Berlin, New Jersey 08091

November 18, 2021

Action Meeting Minutes

“Educating Today for Tomorrow’s Success”

J. Motion by Kimberly Reed, seconded by Jeff Souza

RECOMMEND, that the Board of Education on the recommendation of the School Business Administrator, approve the following out-of-district tuition contracts for the 2021-2022 school year:

For Y.A.L.E. School Southeast

Grade 4 special education student, SID# 4414621881, for the ESY Program for the 2021-2022 school year, effective July 6, 2021 for 24 days at a per diem rate of \$385.41 for a total of \$9, 249.84.

Voorhees Township Public Schools

Grade 6 general education McKinney Vento student for the 2021-2022 school year at a tuition rate of \$13,515.

Camden County Technical Schools

Forty-three (43) resident pupils attending CCTS for the 2021-2022 school year at the per pupil rate of \$3,465.00. Total for pupil attendance is \$148,995.00, less tuition adjustment credits in the amount of \$13,746 for a total district cost of \$135,249.00.

Motion carried, roll call vote, all present voting “yes”.

K. Motion by Kimberly Reed, seconded by Scott Golden

RECOMMEND, that the Board of Education on the recommendation of the School Business Administrator, approve the salvage list of technology items (Chromebooks, desktops, ipads, laptops, printers, monitors, smartboard, carts) for recycling on December 6, 2021. List has been uploaded to the board portal for your review.

Motion carried, roll call vote, all present voting “yes”.

L. Motion by Kimberly Reed, seconded by Kayla Hanna

RECOMMEND, that the Board of Education on the recommendation of the School Business Administrator, approve the submission of our Comprehensive Maintenance Plan and corresponding M-1 to the County Office of Education no later than November 15, 2021. A copy of the documents have been uploaded to the board portal for your review.

Motion carried, roll call vote, all present voting “yes”.

14. Old Business

15. New Business

Committee Updates

Negotiations

BTEA

BTPSA

Finance

NJSBA

CCESC

Pine Hill Bd of Ed – next board meeting training with Pine Hill & Clementon in January; annual Christmas Parade on 12/5/21.

CCSBA – 12/13/21, in person or online.

BERLIN TOWNSHIP PUBLIC SCHOOLS

West Berlin, New Jersey 08091

November 18, 2021

Action Meeting Minutes

“Educating Today for Tomorrow’s Success”

16. Public Comments – Open

Recognition of Citizens – for subjects not appearing on agenda

The Public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the staff member or members involved therein and the Chief School Administrator prior to petitioning the Board of Education. Complaints should only be brought to the Board after the appropriate school staff have had a reasonable opportunity to resolve the problem at the employee level. Statements should be limited to topics to be addressed. Public participation shall be governed by the following rules as per Regulation 9322:

- A. All persons wishing to participate in a public board meeting shall register their intent by signing in with the board secretary in advance of the meeting;
- B. A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, place of residence, and group affiliation, if appropriate;
- C. Each statement made by a participant shall be limited to five minutes’ duration;
- D. No participant may speak more than once on the same topic;
- E. All statements shall be directed to the presiding officer; no participant may address or question board members individually;
- F. The presiding officer may:
 - A. Interrupt, warn, or terminate a participant’s statement when the statement is too lengthy, personally directed, abusive, obscene, or irrelevant;
 - B. Request any individual to leave the meeting when that person does not observe reasonable decorum;
 - C. Request the assistance of law enforcement officers in the removal of a disorderly person when that person’s conduct interferes with the orderly progress of the meeting;
 - D. Call for a recess or an adjournment to another time when the lack of public decorum so interfere with the orderly conduct of the meeting as to warrant such action; and
 - E. Waive these rules when necessary for the protection of privacy or the efficient administration of the board’s business.

The portion of the meeting during which the participation of the public is invited shall be limited to 30 minutes which can be extended due to exceptional circumstances at the discretion of the presiding officer, and will be concluded by 10:00 pm.

Motion by Brian Davis, seconded by Scott Golden to open the meeting to the public for the discussion of subjects. Time in: 8:10 pm. Motion carried, voice vote, all present voting “yes”.

17. Public Comments – Closed

Motion by Brian Davis, seconded by Scott Golden to close the meeting to the public. Time closed: 8:10 pm. Motion carried, voice vote, all present voting “yes”.

BERLIN TOWNSHIP PUBLIC SCHOOLS

West Berlin, New Jersey 08091

November 18, 2021

Action Meeting Minutes

“Educating Today for Tomorrow’s Success”

18. Re-Organization Meeting

Motion by Brian Davis, seconded by Jeff Souza to establish the Re-Organization meeting on January 3, 2022 at 7:00 pm. Motion carried, voice vote, all present voting “yes”.

19. Adjournment

Motion by Kimberly Reed, seconded by Jeff Souza to adjourn the meeting. Meeting adjourned: 8:13 pm. Motion carried, voice vote, all present voting “yes”.

Respectfully submitted,

Megan Stoddart, Business Administrator