

BERLIN TOWNSHIP PUBLIC SCHOOLS

West Berlin, New Jersey 08091

April 29, 2021

Budget Hearing / Action Meeting Minutes

“Educating Today for Tomorrow’s Success”

***This meeting is being recorded and livestreamed through YouTube.
Anyone not wishing to appear on camera during the meeting may be excused.***

1. Call Meeting to Order

I, Megan Stoddart, School Business Administrator, call this meeting to order under the Open Public Meetings Act at 7:31pm. Motion carried, voice vote, all present voting “yes”.

This is to advise the general public and to instruct that it be recorded in the Minutes, that in compliance with Chapter 231 of the Public Laws of 1975, entitled the “Open Public Meetings Act,” the Berlin Township Board of Education on January 4, 2021, caused to be posted at the Business Office of the Board of Education located at 225 Grove Avenue, West Berlin, New Jersey and advertised in the Courier Post on January 7, 2021 and the Central Record for a week starting January 7, 2021 a meeting notice setting forth the time, date and location of this meeting.

*Meeting was re-advertised on 3/13/21 in the Courier Post due to a change from remote to in person attendance at Dwight D Eisenhower Middle School.

2. Pledge of Allegiance

3. Roll Call

Yr Began/Current Term Expires

Mr. Brian Davis	<u>present</u>	2012 / 2021
Mrs. Kimberly Reed	<u>present</u>	2015 / 2021
Mrs. Lisa Hill-Muff	<u>phone in</u>	2018 / 2021
Mr. Jeffrey Souza, Vice President	<u>arrived at 7:33pm</u>	2014 / 2022
Mrs. Cynthia Mozee	<u>present</u>	2013 / 2022
Mr. Domonic Balducci	<u>present</u>	2019 / 2022
Mr. Gerard Petersen, President	<u>phone in</u>	2017 / 2023
<i>Vacancy</i>	<u> </u>	
Mrs. Holly Murrenburke	<u>present</u>	2020 / 2023
Dr. Edythe B. Austermuhl, Superintendent	<u>present</u>	
Mrs. Megan Stoddart, Business Administrator	<u>present</u>	
Lauren Tedesco, Board Solicitor	<u>present</u>	
Charles Rizzi, Esq., Capehart & Scatchard	<u> </u>	

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4. Approval of Minutes

Motion by Kimberly Reed, seconded by Brian Davis

RECOMMEND that the Board of Education approve the action meeting minutes of the March 18, 2021 meeting as presented in duplicated form and dispense with the reading of the same. Motion carried, voice vote, all present voting “yes”.

5. Presentations – unless otherwise stated, all presentations will be held during the Action Meeting

Presentations will be made for Student Role Models of Positive Behavior

Positive Behavioral Supports is a school-wide systematic approach to discipline and behavioral support in our schools. It is an evidence-based framework for providing a broad range of systematic and individualized strategies for achieving academic and behavioral outcomes while preventing problem behavior. PBS focuses on teaching then reinforcing positive behaviors as well as, changing the environment such that using positive behaviors becomes more effective than using negative behaviors. Schools utilizing PBS have the following in place:

- More than 80% of students can tell you what is expected of them & can give behavioral examples because they have been taught, actively supervised, practiced, & acknowledged.
- Positive adult-to-student interactions exceed negative.
- Administrators are active participants.
- Data & team-based action planning & implementation.
- Function based behavior support is a foundation for addressing problem behavior.
- Full continuum of behavior support is available to all students.

***Students of the Month of March to be acknowledged from the
John F. Kennedy Elementary School:***

*Leo Swartz, Charlotte Wilson, Vincent Corkery, Logan Muff,
Kayla Alexander, Manuel Abdeer, Sayem Saaduddin,
Juliana LaPorta, Isabella Hughes*

***Students of the Month of March to be acknowledged from the
Dwight D. Eisenhower Middle School:***

*Zachary Bright, Ryan Stoddart, Jocelyn Tellez Sorcia, Nickolas Adams,
Daniel Fox, Rouku Moni, Hayden Schafer, Ava Brown,
Sarah McGovern, Brandon Rawle*

***Transportation Students of the Month to be acknowledged from the
John F. Kennedy Elementary School:***

N/A

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*Transportation Students of the Month to be acknowledged from the
Dwight D. Eisenhower Middle School:*

N/A

• **2021-2022 Budget Presentation by Megan Stoddart**

6. Public Comments – Open

Recognition of Citizens – for agenda items only

The Public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the staff member or members involved therein and the Chief School Administrator prior to petitioning the Board of Education. Complaints should only be brought to the Board after the appropriate school staff have had a reasonable opportunity to resolve the problem at the employee level. Statements should be limited to topics to be addressed on the published agenda.

Public participation shall be governed by the following rules as per Regulation 9322:

- A. All persons wishing to participate in a public board meeting shall register their intent by signing in with the board secretary in advance of the meeting;
- B. A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, place of residence, and group affiliation, if appropriate;
- C. Each statement made by a participant shall be limited to five minutes’ duration;
- D. No participant may speak more than once on the same topic;
- E. All statements shall be directed to the presiding officer; no participant may address or question board members individually;
- F. The presiding officer may:
 - A. Interrupt, warn, or terminate a participant’s statement when the statement is too lengthy, personally directed, abusive, obscene, or not an agenda item ;
 - B. Request any individual to leave the meeting when that person does not observe reasonable decorum;
 - C. Request the assistance of law enforcement officers in the removal of a disorderly person when that person’s conduct interferes with the orderly progress of the meeting;
 - D. Call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action; and
 - E. Waive these rules when necessary for the protection of privacy or the efficient administration of the board’s business.

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The portion of the meeting during which the participation of the public to speak on agenda items only shall be limited to 30 minutes which can be extended due to exceptional circumstances at the discretion of the presiding officer.

Motion by Kimberly Reed, seconded by Brian Davis, to open the meeting to the public for the discussion of agenda items only. Time in: 7:53pm. Motion carried, voice vote, all present voting “yes”.

Public in Attendance as Follows

*Heather Fernandez, Hayden Schafer, Victoria Sidebottom, Hany Abdeer,
Randa Askander, Zainab and Charlotte Wilson, Isabella Hughes,
Aimee Manning, Bob, Linda and Danny Fox,
Marilyn Bright, Dina Bottley, Joseph Hughes, Haitian Adams,
Nickolas Adams, Robert Swartz, Julianna and Kelsey LaPorta,
Jarryd Wilson, Jarryd Wilson, Jr.*

7. Public Comments – Closed

Motion by _____ seconded by ___ to close the meeting to the public. Time closed: _____pm.

8. Approval of Budget

a. Motion by Dominic Balducci, second by Brian Davis RECOMMEND that the Board of Education, on the recommendation of the Superintendent and School Business Administrator, approve the adoption of the presented 2021-2022 Budget for the Berlin Township School District. The Berlin Township School District continues to have excess surplus funds which must be budgeted in the 2021/2022 budget. These funds are not guaranteed annually and may increase or decrease from year to year.

Be it further resolved, that Policy #6471 – School District Travel (Travel Policy) and NJAC 6A:23B-1.2(b) provides that the Board of Education shall establish a maximum expenditures that may be allotted for such travel and expense reimbursement including registration fees for professional development workshops and conferences and that for the 2021-2022 school year the **maximum** is \$32,712. The 2020-2021 travel maximum was established and approved at \$28,595 and the current expenditure to date is \$14,340.

Motion carried, roll call vote, all present voting “yes”.

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9. Superintendent’s Report

A. Review District Mission Statement

DISTRICT MISSION STATEMENT

The slogan of the Berlin Township School District of “Educating Today for Tomorrow’s Success” is meant to focus the educational community on the broad goal of giving ALL of our children the necessary skills to be successful in all future endeavors. Student achievement is the major priority; the district prides itself on its creative approach to learning and its emphasis upon helping each student to discover his or her potential. Teachers use a variety of teaching methods to reach students with a wide range of abilities. Student engagement as volunteers in the learning process is our primary focus. It is our responsibility to create structures and systems where students are totally engaged in the instruction, which will then leads to deeper learning and understanding.

The Berlin Township School District commits itself to all children by creating a standards-based school district in which all students receive the very best educational opportunities possible. Each and every student will surpass the New Jersey Core Curriculum Content Standards. To achieve this, the members of the district will focus on:

- Establishing high standards of excellence for both staff and students
- Communicating openly and frequently within the district and with the community to foster a trusting relationship
- Ensuring a safe and orderly environment for staff and students
- Recognizing that a school district serves as a role model and has the responsibility to encourage high quality character behavior

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B. Review District & Board of Education Goals

2019 - 2020 DISTRICT GOALS

- **DISTRICT GOAL #1:** Supervise the organization and implementation of articulation meetings with Administrative Teams from Pine Hill, Clementon and Berlin Township for curriculum articulation and sharing of best practices.
- **DISTRICT GOAL #2:** Continue to work with the district administrative staff to implement the Future Ready School initiative indicators to increase the use of technology for instructional purposes.

2019 - 2020 BOARD GOALS

BOARD GOAL #1: Complete all phases of the CSA evaluation process for the 2019-2020 school year by the June 30, 2020 deadline as described in NJ Administrative Code and Statute.

BOARD GOAL #2: Develop and implement practices that will promote inter-district participation with the Pine Hill and Clementon School districts at the Board level.

BOARD GOAL #3: Continue to work as a Board of Education to investigate ways to improve communication and interaction with district parents and the community.

C. Field Trips:

<u>Grade</u>	<u>Teacher</u>	<u>Place</u>	<u>Date</u>	<u>Cost to Student</u>	<u>Cost to District</u>
5	McCoach	Virtual Field Trip BOT! The Secret World of Robots Learn about engineering techniques and jobs related to the field of robotics	05/19/21	\$0.00	\$0.00

1. Motion by Cynthia Mozee, seconded by Kimberly Reed
RECOMMEND that the Board of Education, on the recommendation of the Superintendent, approve the field trip listed on the April 29, 2021 agenda.

Motion carried, roll call vote, all present voting “yes”.

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D. Safety and Security – JFK – March

Type of Drill Date and Time

- Fire - 3/29 @10:43am, 3/30 @ 9:50am
- Lockdown – 3/22 @ 9:45am – Shelter in Place
3/23 @ 9:45am – Shelter in Place
- Bus Evacuation
- Bomb Threat

E. Safety and Security – DDE – March

Type of Drill Date and Time

- Fire – 3/15 @ 12pm, 3/16 @ 12pm
- Lockdown – 3/18 @ 9:15am – School Safety Drill
3/19 @ 9:15am – School Safety Drill
- Bus Evacuation
- Bomb Threat

F. Monthly Reports Uploaded to Portal for Review

- a. Coordinator of Special Services
- b. Supervisor of Buildings and Grounds
- c. Technology Coordinator
- d. Supervisor of Curriculum and Instruction
- e. JFK Principal
- f. DDE Principal

10. Personnel

- a. Motion by Domonic Balducci, seconded by Jeffrey Souza
RECOMMEND that the Board of Education, on the recommendation of the Superintendent and School Business Administrator, approve the following stipend appointment:

<u>Name</u>	<u>Position</u>	<u>Stipend Amount</u>	<u>Date</u>
John Kelly	Athletic Coordinator	\$2,434	April 25 – June 23

Motion carried, roll call vote, all present voting “yes”.

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- b. Motion by Jeffrey Souza, seconded by Holly Murrenburke
RECOMMEND that the Board of Education, on the recommendation of the Superintendent and School Business Administrator, approve the following extended appointment:

<u>Name</u>	<u>Position</u>	<u>Salary</u>	<u>Date</u>
Corey Swan	LTS 2 nd Grade/District Floater	BA, 1 = \$52,382 Prorated for time worked	April 29- June 23
Michael Chisholm	PT/ IT Technician	\$12/hr	July 1 – July 30

Motion carried, roll call vote, all present voting “yes”.

- c. Motion by Kimberly Reed, seconded by Jeffrey Souza
RECOMMEND that the Board of Education, on the recommendation of the Superintendent, approve the request for practicum in school nursing for staff member Jennifer Hennessy (DDE School Nurse) beginning September 1, 2021 through December 16, 2021. School Nurse mentor will be Lisa Gillespie.

Motion carried, roll call vote, all present voting “yes”.

- d. Motion by Domonic Balducci, seconded by Brian Davis
RECOMMEND that the Board of Education, on the recommendation of the Superintendent, approve the request for practicum and Internship in school counseling for Dana Grzyb beginning October, 2021 pending receipt of criminal history background check through Capella University. Mentor will be Ashley Episcopo.

Motion carried, roll call vote, all present voting “yes”.

- e. Motion by Domonic Balducci, seconded by Jeffrey Souza
RECOMMEND that the Board of Education, on the recommendation of the Superintendent, approve the request for leave for employee number 01271. Dates include sick time from on or about June 14-23, 2021 and a combination of NJFLA and sick time from September 1, 2021 to on or about January 28, 2022.

Motion carried, roll call vote, all present voting “yes”.

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- f. Motion by Domonic Balducci, seconded by Jeffrey Souza
RECOMMEND that the Board of Education, on the recommendation of the Superintendent, approve the request for Laurel Erickson, DDE staff member, to complete her research project as a student at Rowan University as per the guidelines set out in the information provided to the board members.
Motion carried, roll call vote, all present voting “yes”,

- g. Motion by _____, seconded by _____
RECOMMEND that the Board of Education, on the recommendation of the Superintendent and Business Administrator, approve the staff listing and salaries for the 2021-2022 school year as follows:

2021/2022 Salaries for April 29, 2021 BOE Approval

EMPLOYEE NAME	21/22 Degree/Step	21/22 Salary	21/22 Bus Driver Hourly Rate
ALESSANDRINE, DANIELLE	BA, STEP 16	\$89,898	
ALOI, CARRIE	BA, STEP 16	\$89,898	
AMANTO, KELLY		\$29,327	
ASHLEY, WANDA	STEP 3, P/T	\$13,798	
BEERS, KRISTIN	MA, STEP 16	\$93,098	
BERTH, AMY		\$84,440	
BORGSTROM, RENAE	MA15, STEP 16	\$93,898	
BOTTLEY, DINA*		\$81,143	
BRAIDWOOD, KRISTIN*		\$111,275	
BRIGHT, MARILYN*		\$134,765	
BROWN, MICHAEL		\$34,080	
BROWN, NANCY	BA, STEP 4	\$56,889	
BRUCE, RENEE	STEP 10	\$48,807	
BURKE, LAURA	MA30, STEP 16	\$94,698	
CORBETT, TARA	MA15, STEP 16	\$93,898	
DASHER, BONNIE	MA, STEP 14	\$84,872	
DAVENPORT, STEPHANIE		\$13/HOUR	
DITOLLA, KASSIDY	MA, STEP 4	\$60,089	
DUTTON, BONNIE		\$21,876	\$18.23/HOUR
EDDIS, JEAN	STEP 8, P/T	\$15,636	
EPISCOPO, ASHLEY	MA, STEP 4	\$60,089	
ERICKSON, LAUREL	BA30, STEP 6	\$60,177	
EVANGELISTA, GAIL		\$15,600	\$13.00/HOUR
FARLOW, HEIDI	STEP 10, P/T	\$16,439	
FERRELL, AMARILIS		\$31,776	

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FIELDS, TARA		\$31,460	
FOLCHER, JOSEPH		\$32,294	
FORSYTHE, KATHLEEN		\$4,225	
FRIEDMAN, JAIME	MA, STEP 14	\$84,872	
GADZINSKI, KIMBERLY	MA, STEP 16	\$93,098	
GARTON, CHERI	MA, STEP 16	\$93,098	
GILLESPIE, LISA	BA, STEP 8	\$61,252	
HENNESSY, JENNIFER	BA, STEP 2	\$56,039	
HOFF, EILEEN	BA, STEP 16	\$89,898	
HOLCOMB, BURTON		\$26,244	\$21.87/HOUR
IACOVELLI, DANIELLE	MA, STEP 15	\$88,886	
IANNUZZI, ROSEMARY	BA15, STEP 16	\$90,698	
INMAN, DANIELLE	BA, STEP 16	\$89,898	
JOHNSON, CHERYL	STEP 15, P/T	\$19,386	
JOSHI, MEENU	MA15, STEP 9	\$68,259	
KEEPLER, TIFFANY	STEP 15, P/T	\$19,386	
KELLY, JOHN	BA, STEP 16	\$89,898	
KING, TIERRA	MA, STEP 5	\$60,839	
KIVLEN, RACHEL	MA15, STEP 11	\$74,726	
KLINKE, ANA	MA, STEP 8	\$64,452	
KOLASKI, MARY JO	BA15, STEP 16	\$90,698	
KWELTY, MOLLY	MA, STEP 14	\$84,872	
LANG, LOIS	MA, STEP 16	\$93,098	
LAWLOR, JACKLYN	MA15, STEP 3	\$81,846	
LAWLOR, MATTHEW		\$30,413	
LEADBEATER, RHONDA	STEP 15, P/T	\$19,386	
LEONARD, AMANDA	BA, STEP 4	\$56,889	
LINDNER, EVAN	MA, STEP 14	\$84,872	
MARSHALL, LORETTA		\$65,559	
MARTINO, BRIAN	BA, STEP 10	\$67,415	
MASTERSON, JANETT	STEP 8	\$44,962	
MCCOACH, ERIC	MA, STEP 9	\$67,459	
MICALE, DOROTHY	BA, STEP 16	\$89,898	
MITCHELL, KELLY	BA, STEP 15	\$85,686	
MURPHY, MICHAEL *A29		\$97,136	
OLCESE, MOLLY	BA, STEP 6	\$58,577	
PEARSON, ANTONETTE		\$22,872	\$19.06/HOUR
PEIDL, DENISE		\$25,608	\$21.87/HOUR
PERITO, JENNIFER	MA, STEP 9	\$67,459	
PFLUGER, CHARLES		\$102,040	
POULTON, AMANDA	MA, STEP 5	\$60,839	

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QUATTRONE, MELISSA	MA15, STEP 15 (70%)	\$62,780	
RAINEAR, ANNETTE	BA30, STEP 5	\$59,239	
REYNOLDS, SCOTT	BA, STEP 16	\$89,898	
RICHARDS, TRACEY		\$42,656	
RIDLEY, JENNIFER	MA, STEP 15	\$88,886	
RIGGIO, MELISSA	BA, STEP 13	\$77,846	
ROLLINS, RYAN	MA30, STEP 8	\$66,052	
RYAN, JULIETTE	STEP 8, P/T	\$15,636	
SANDS, LOUISE		\$13.78/HOUR	
SANTORA, ARIANNA	STEP 3, P/T	\$13,798	
SATTERFIELD, JULIANA	STEP 3, P/T	\$13,798	
SAVIDGE, PATRICIA		\$27,864	\$23.22/HOUR
SCHAFFER, ROBIN	STEP 10	\$48,807	
SCHNEIDER, HAROLD		\$15.09/HOUR	
SEBASTIANO, PATRICIA	MA, STEP 14	\$84,872	
SEJDA, JESSICA	MA, STEP 8	\$64,452	
SILVERMAN, JESSICA	MA, STEP 8	\$64,452	
SIMS, NANCY	MA, STEP 14	\$81,672	
SMITH, ROCHELLE		\$53,726	
SMITH-BISSIC, CARLA	BA, STEP 16	\$89,898	
SMITHEN, DENISE	BA30, STEP 15	\$87,286	
STEFANOWSKI, KRAIG		\$30,527	
TAYLOR, DAVID		\$15/HOUR	
TAYLOR-HEARN, POLLY	MA, STEP 16	\$93,098	
TIDEMAN, PATRICIA	BA15, STEP 15	\$86,486	
TULLY, ELIZABETH	MA, STEP 3	\$59,589	
UHNIAT, JENNIFER	BA, STEP 16	\$89,898	
VAN BLUNK, GENA	BA15, STEP 5	\$58,439	
VAN CUREN, TIMOTHY	MA, STEP 16	\$93,098	
VANDEGRIFT, THERESA		\$27,864	\$23.22/HOUR
VIRELLI, JENNIFER	MA30, STEP 14	\$86,472	
WANKO, LINDSAY	MA15, STEP 14	\$85,672	
WHITE, JAMES		\$35,693	
WILSON, ROBERT	BA, STEP 16	\$89,898	
WINTERS, LISA	STEP 6, P/T	\$14,872	
WRIGHT, JESSICA	MA15, STEP 16	\$93,898	
YODER, CHRISTOPHER	MA30, STEP 11	\$75,526	
ZIMMERMAN, SARAH	BA30, STEP 9	\$65,859	

*Salaries for approval are 20/21 due to current BTPSA negotiations

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- h. Motion by Jeffrey Souza, seconded by Domic Balducci
RECOMMEND that the Board of Education, on the recommendation of the Superintendent and School Business Administrator, approve the resignation of CARE Staff, Meghan Conway. Meghan has been employed by the district since September 2020.
Motion carried, roll call vote, all present voting “yes”.

11. Curriculum and Instruction

- a. Motion by Holly Murrenburke, seconded by Kimberly Reed
RECOMMEND that the Board of Education, on the recommendation of the Superintendent and School Business Administrator, approve the revised motion to approve the submission of the 2021-2022 Pre School Budget Worksheet for the Pre School 2021-2022 Plan in the amount of \$36,891.

Motion carried, roll call vote, all present voting “yes”.

- b. Motion by Domic Balducci, seconded by Kimberly Reed
RECOMMEND that the Board of Education, on the recommendation of the Superintendent, approve the revision to the 2020-2021 Reopening Plan to permit an 8th Grade Dance at Paris Caterers on June 3, 2021 as per the NJ Dept of Health guidelines, NJ Executive Orders for Catering Halls, end of year graduation activities, and school requirements for pandemic related protocols for staff and students.

Motion carried, roll call vote, all present voting “yes”.

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12. Business and Finance

Financial Report – Period Ending March 2021

Motion by Kimberly Reed, seconded by Brian Davis

RECOMMEND that the Board of Education, on the recommendation of the Superintendent and School Business Administrator, approve the following resolution:

Board Secretary Financial, Revenue and Treasurer’s Reports

- A. Board Secretary’s Report in accordance with 18A: 17-36 and 18A: 17-9 for the months of March 2021. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A-16.10 (c) 3 and that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.
- B. Treasurer’s Report in accordance with 18A: 17-36 and 18A: 17-9 for the months of March 2021. The Treasurer’s and Secretary’s report are in agreement for the months March 2021.
- C. Board Secretary in accordance with N.J.A.C. 6A:23A -16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.
- D. Board of Education Certification – pursuant to N.J.A.C. 6A:23A – 16.10 (c) 4, we certify that after review of the secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate District officials, that to the best of our knowledge no major accounts or funds have been over expended in violation of N.J.A.C. 6A:23A – 16.10 (b) and that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.

Megan Stoddart, Business Administrator

Date

Motion carried, roll call vote, all present voting “yes”.

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- E. Motion by Kimberly Reed, seconded by Cynthia Mozee
RECOMMEND that the Board of Education, on the recommendation of the School Business Administrator, approve the following budget transfer:

FROM: 11-000-270-518-D Contracted Serv, Transp \$104,000

TO: 12-000-270-733-D School Bus, Purchase \$104,000

REASON: To cover the purchase of a school bus with unexpended contracted transportation appropriations.

FROM: 11-000-262-610-D Maintenance, supplies \$6,000

TO: 11-000-261-420-E Cleaning/Repair/Maint, DDE \$6,000

REASON: To cover replacement of back flow preventer.

FROM: 11-190-100-320-D Source4Teachers \$40,000

TO: 11-000-262-622-D Electricity \$40,000

REASON: Billing finally adjusted. The finance committee was notified of this pending issue at our February 2021 meeting. Background: The meter was changed out in August 2017. AC Electric discovered some sort of coding issue (in 2019) that had created incorrect bills. They credited the total of all of those incorrect bills back, then charged the correct delivery portion of the bill. However, they did not correct the supply portion right away. We saw bills with credits coming in, which resulted in no payments. AC Electric sent over three batches of corrected supply bills which used up our credit and in turn left a large balance at once. Mr. Pfluger spent months reviewing the bills and speaking with representatives to determine their accuracy. The bills resulted in a budget transfer being needed to satisfy the obligations for the remainder of the year.

Motion carried, roll call vote, all present voting “yes”.

- F. Motion by Domonic Balducci, seconded by Brian Davis
RECOMMEND that the Board of Education, on the recommendation of the School Business Administrator, approve payment of bills:

Batch number 59 Amount \$1,242,182.25

Motion carried, roll call vote, all present voting “yes”.

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- G. Motion by _____, seconded by _____
RECOMMEND that the Board of Education, on the recommendation of the Superintendent and Business Administrator, approve the April, 2021 listing of substitutes from Source 4 Teachers as follows:

Full Day Substitute (Sub Cert, CE, CEAS, Standard)	\$122.40
Half Day Substitute (Sub Cert, CE, CEAS, Standard)	\$61.20
Full Day Paraprofessional	\$108.80
Half Day Paraprofessional	\$54.40

This list was uploaded for the board review.

- H. Motion by Brian Davis, seconded by Domonic Balducci
RECOMMEND that the Board of Education, on the recommendation of the Business Administrator, approve the 2020-2021 Cafeteria disbursements for the month of March, 2021 in the amount of \$20,130.05.

This list was uploaded for the board review. A list is on file with the Business Administrator.

Motion carried, roll call vote, all present voting “yes”.

- I. Motion by Brian Davis, seconded by Domonic Balducci
RECOMMEND that the Board of Education, on the recommendation of the Business Administrator, approve the 2020-2021 CARE disbursements for the month of March, 2021 in the amount of \$0.00.

This list was uploaded for the board review. A list is on file with the Business Administrator.

Motion carried, roll call vote, all present voting “yes”.

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West Berlin, New Jersey 08091

April 29, 2021

Budget Hearing / Action Meeting Minutes

“Educating Today for Tomorrow’s Success”

- J. Motion by Kimberly Reed, seconded by Holly Murrenburke
 RECOMMEND, that the Board of Education on the recommendation of the Superintendent and the School Business Administrator, approve the travel/professional development for the following staff members:

<u>Name</u>	<u>Cost</u>	<u>Location/Date of Travel</u>	<u>Expense Amount</u>
<i>Originally approved at the Feb 25, 2021 board meeting – date has changed – was 03/30/21</i>			
A Rainear	\$279	Virtual Conference, BEHR 05/11/21 <i>Strategies to increase students’ fluency in Reading, writing and speaking</i>	\$0.00
M Olcese	\$895	Virtual Conference, Invigorate Education 04/06 – 04/09/21 <i>OC training to help provide interventions in reading</i>	\$0.00
L Lang	\$300	Virtual Conference, Just Words – Wilson Virtual Workshop 04/19/21 <i>Strategies to assist students with decoding and spelling automaticity</i>	\$0.00
A Leonard	\$300	Virtual Conference, The Rabinowitz Ed Center 04/19/21 <i>Just Words training for Tier 2 intervention – decoding and spelling</i>	\$0.00
A Santora	\$279	BER, Virtual Workshop 04/21/21 <i>Strategies to increase engagement, motivation and growth mindsets for K – 6 students in Math</i>	\$0.00
R Rollins	\$299.99	PESI, Virtual Workshop 04/22 & 23/21 <i>2021 Autism Symposium</i>	\$0.00
N Brown	\$0	Webinar, Amplify Education 05/06/21 <i>Writing engagement for middle schoolers</i>	\$0.00
N Brown	\$0	Webinar, Amplify Education 05/12/21 <i>Strategies to spark discussion about social justice in the classroom</i>	\$0.00

Motion carried, roll call vote, all present voting “yes”.

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- K. Motion by Jeffrey Souza, seconded by Kimberly Reed
RECOMMEND that the Board of Education, on the recommendation of the School Business Administrator, approve the following out-of-district tuition contracts for the 2020-2021 ten month school year:

For Archway Atco Campus:

Grade 5 Special Education Student #6524242119, effective February 17, 2021 at a yearly rate of \$49,013.43 – pro-rated.

Grade 12+ Special Education Student #4206846536, effective March 1, 2021 at a yearly rate of \$49,013.43 – pro-rated.

Grade 5 McKinney-Vento Student #6524242119, effective October 21, 2020 through February 23, 2021 at a yearly rate of \$13,720 – pro-rated.

Motion carried, roll call vote, all present voting “yes”.

13. Old Business

14. New Business

Committee Updates

Negotiations

BTEA

BTPSA

Finance

NJSBA

CCESC

Pine Hill Bd of Ed

CCSBA

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15. Public Comments – Open

Recognition of Citizens – for subjects not appearing on agenda

The Public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the staff member or members involved therein and the Chief School Administrator prior to petitioning the Board of Education. Complaints should only be brought to the Board after the appropriate school staff have had a reasonable opportunity to resolve the problem at the employee level. Statements should be limited to topics to be addressed.

Public participation shall be governed by the following rules as per Regulation 9322:

- A. All persons wishing to participate in a public board meeting shall register their intent by signing in with the board secretary in advance of the meeting;
- B. A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, place of residence, and group affiliation, if appropriate;
- C. Each statement made by a participant shall be limited to five minutes’ duration;
- D. No participant may speak more than once on the same topic;
- E. All statements shall be directed to the presiding officer; no participant may address or question board members individually;
- F. The presiding officer may:
 - A. Interrupt, warn, or terminate a participant’s statement when the statement is too lengthy, personally directed, abusive, obscene, or irrelevant;
 - B. Request any individual to leave the meeting when that person does not observe reasonable decorum;
 - C. Request the assistance of law enforcement officers in the removal of a disorderly person when that person’s conduct interferes with the orderly progress of the meeting;
 - D. Call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action; and
 - E. Waive these rules when necessary for the protection of privacy or the efficient administration of the board’s business.

The portion of the meeting during which the participation of the public is invited shall be limited to 30 minutes which can be extended due to exceptional circumstances at the discretion of the presiding officer, and will be concluded by 10:00 pm.

Motion by Brian Davis, seconded by Cynthia Mozee to open the meeting to the public for the discussion of subjects. Time in: 8:23pm.

Motion carried, voice vote, all present voting “yes”.

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16. Public Comments – Closed

Motion by Kimberly Reed, seconded by Brian Davis to close the meeting to the public. Time closed: 8:23pm.

Motion carried, voice vote, all present voting “yes”.

17. Adjournment

Motion by Domonic Balducci, seconded by Kimberly Reed to adjourn the meeting. Meeting adjourned: 8:23pm.

Motion carried, voice vote, all present voting “yes”.

Respectfully submitted,

Megan Stoddart, Business Administrator